

# CITY OF CENTERVILLE

## REGULAR SESSION MEETING MINUTES

December 1, 2025

Mayor O'Connor called the meeting to order at 6:00 p.m.

Roll Call - Present: Brauman, Creagan, Hamilton, Kruzic, and Sherwood.

Mayor O'Connor led the Pledge of Allegiance.

Brauman moved, seconded by Sherwood, to approve the agenda with the movement of Items 5C and 5D, "Closed session" and "Possible action related to Closed Session Item 5C," to the end of the general business. Ayes: All. The motion carried.

No Public Comments were made.

Sherwood moved, seconded by Brauman, to approve the consent as presented included: Approval of Minutes of November 17, 2025, Regular Council Meeting; Approval of Resolution 2025-4181 Amendment No. 2 of the FY26 Salary Resolution; Approval of Resolution 2025-4182 Tax Abatement for 209 N. 13<sup>th</sup> St. – The Continental Hotel, LLC; Approval of the Mayor's Reappointment of John Arnold to Airport Commission with a term ending April 1, 2029; Approval of the Mayor's Reappointment of Sandy Hoffman to Municipal Housing with a term ending September 1, 2027; Approval of the Mayor's Reappointment of Danny Glenn to the Airport Commission with a term ending April 1, 2030; Approval of the Mayor's Reappointment of Nancy Snyder to the Historic Preservation Commission with a term ending January 1, 2028; Approval of the Mayor's Appointment of Debbie Miller to the Board of Review for Minimum Housing Standards, replacing Casey Lewis, with a term ending September 1, 2027; Approval of the Mayor's Reappointment of Cindy Sherrard to the Municipal Waterworks Board with a term ending August 1, 2030; Approval of the Mayor's Appointment of Derek Carter to the Fair Housing Commission with a term ending January 1, 2028; Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Kruzic, and Sherwood. Nays: None. Motion carried.

Kruzic moved, seconded by Sherwood, to approve the bills as presented. Ayes: All. Motion carried.

November 2025 Public Safety Departmental reports were presented:

The Centerville Police Department conducted the following: 433 calls for service (OCT 480). 220 business checks – located 10 open business doors (OCT 265/10); 26 charges for misdemeanor and felony offenses (OCT 41); 11 simple misdemeanors; 7 serious misdemeanors; 3 aggravated misdemeanors; 5 felonies.

City Code: 16 accumulations of debris/nuisance property (OCT 4) 4 warnings; 0 junk vehicle – cleared by owner, towed, within removal time limit (OCT 0); 21 animal calls 0 citation/ 6 warnings (OCT 21); 32 vehicle lockouts (OCT 23); 32 hrs. SRO (OCT 32). Current Jail Population 18(OCT 20);

21 traffic enforcement contacts, 16 warnings for traffic violations, 5 citations for traffic violations (OCT 50/36/14).

Activities for November: Chief of Police Testing and Interviews; Officer Hobbs attended Internet Predator Training; One Dispatcher accepted a job outside of Law Enforcement.

Projected Activities for December: Begin transition with new Chief of Police; Begin hiring process for dispatcher; Defensive Tactics training.

Building Official Report: 3 notices sent for property cleanup/maintenance; 3 properties have complied; 1 citation issued for non-compliance - 0 property placarded and condemned; 0 property demolished.

Centerville Fire Rescue:

Medical Director: Contract details have been reviewed by legal, sent off for signature for the anticipated start date of January 1; Dr. Lange will continue serving through the transition. Thank you for her dedicated service.

CAD Exports/Dispatch Data Interchange: We continue to refine the data export/ import through CAD; Data imports have shown marked improvements in not only accuracy and usability of data, but also in greatly reducing report input time.

Fire Fighter 1 Certification/Cross Training: We have launched our blended learning system for Firefighter 1/11 for our staff. This system will allow our full-time staff to complete the training mostly on shift; the Program will involve both an online/ group didactic component, followed by hands-on drills; the Program will encompass most of the weekly fire-based shift training for staff.

November Training: November was a busy month; IEMSA (Iowa Emergency Medical Services Association) conference; Several members attended workshops and training classes. PALS (Pediatric Advanced Life Support) Recertification; Instructor Certification Class; Various new medical procedures/ medication changes and sign-offs.

Sherwood moved, seconded by Kruzic, to approve resolution 2025-4183 Appointing Mike Moore Chief of Police. Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Kruzic, and Sherwood. Nays: None. Motion carried.

City Administrator Fraser provided a review of the City of Centerville Code of Ethics.

City Administrator Fraser provided an overview of the department Head and City Administrator Evaluation process.

Mayor O'Connor advised the Council to appoint Councilmember Brad Brauman to the personnel committee to participate in the Fire Chief evaluations due to a potential conflict of interest for Councilmember Don Sherwood as a member of the Fire Department.

Sherwood moved, seconded by Kruzic, to affirm the Mayor's appointment of Brad Brauman to the personnel committee to replace Don Sherwood, effective immediately. Ayes: All. The motion carried.

Hamilton moved, seconded by Creagan, to enter closed session pursuant to Iowa Code Section 21.5, Subsection 1, Paragraph (c) of the Iowa Code, "To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent, where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation."

The meeting moved into closed session at 6:37.

The meeting resumed in Open Session at 6:45.

Hamilton moved, seconded by Brauman, to approve ICAP Claim Agreement 040555-070390-GB01. Ayes: All. The motion carried.

Sherwood moved, seconded by Hamilton, to adjourn at 6:46 pm until the regular council meeting on December 15, 2025. Ayes: All. Motion carried.



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Jason Fraser, City Administrator



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Mike O'Connor, Mayor