

---

# CITY OF CENTERVILLE

---

## REGULAR SESSION MEETING MINUTES

August 4, 2025

Mayor O'Connor called the meeting to order at 6:00 p.m.

Roll Call - Present: Brauman, Creagan, Hamilton, Kruzic, and Sherwood.

Mayor O'Connor led the Pledge of Allegiance.

Kruzic moved, seconded by Brauman, to approve the agenda as amended to remove item 5C "Introduction of Chandler Shook – Economic Development Director." Ayes: All. The motion carried.

Gary Burrows of S. 22nd St. provided public comments on encouraging the City to prepare for changes to Medicaid in January of 2027.

We the People of Appanoose County provided written public comments regarding utility billing cycle changes.

Hamilton moved, seconded by Brauman to approve the consent agenda as amended to move item 3E "Request for Closure of 13<sup>th</sup> Street for September 6, 2025 – Majestic Theater" to General Business Item 5C to include: Approval of Minutes of July 21, 2025, Regular Council Meeting; FYI- July 2025 Wastewater Project Update Report – Strand; Approval of Res. 2025-4166 Authorizing Public Bid Procedure and Setting Time and Place of Public Hearing for the Conveyance of Real Property – Old Law Center. Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Kruzic, and Sherwood. Nays: None. Motion carried.

Kruzic moved, seconded by Hamilton, to open a public hearing on the conveyance of Real Property at 1001 W. Washington – Public Bid Opening. Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Kruzic, and Sherwood. Nays: None. Motion carried.

Initial bids for the property at 1001 W. Washington were received from Rathbun Properties for \$300 and from Ryan Moore for \$1,002. Mayor O'Connor opened the floor for increased bids. Rathbun Properties offered \$1025, and Ryan Moore increased the bid to \$1200. The bid process was closed.

Brauman moved, seconded by Creagan, to close the public hearing on the conveyance of Real Property at 1001 W. Washington – Public Bid Opening. Ayes: All. Motion carried.

Hamilton moved, seconded by Kruzic, to open a public hearing on the conveyance of Real Property at 1701 S. 19<sup>th</sup> St – Public Bid Opening. Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Kruzic, and Sherwood. Nays: None. Motion carried.

A bid of \$2500 from Sapphire Repair Center, LLC for the property at 1701 S. 19<sup>th</sup> St. No other bids were received.

Brauman moved, seconded by Hamilton, to close the public hearing on the conveyance of Real Property at 1701 S. 19<sup>th</sup> St. – Public Bid Opening. Ayes: All. Motion carried.

Creagan moved, seconded by Brauman, to approve the bills as presented. Ayes: All. Motion carried.

**Departmental reports were presented:**

**For July, the Centerville Police Department conducted the following:** 554 calls for service. 255 business checks located 15 open business doors. 52 charges for misdemeanors and felony offenses 25 simple misdemeanors, 10 serious misdemeanors, 5 aggravated misdemeanors, 12 felonies

City Code: 13 accumulation of debris/nuisance property 0 citation/nine warning; 14 junk vehicle locations – towed 2; 12 bar compliance checks (2 citations failure to have surveillance and two citations serving persons under 21); 21 animal calls 0 citation/ 5 warnings – 1 to Furever Friends; 16 vehicle lockouts; 0 hrs. SRO (school not in session) Current Jail Population: 25

58 traffic enforcement contacts; 46 warnings for traffic violations, 12 citations for traffic violations

Officer Burns received radar instructor certification; Five K9 teams trained in various locations throughout Centerville; Appanoose County Fair.

Projected activities for August: Assisted with the Fire Department car show, Firearms qualification, and Back to school.

**Centerville Fire Rescue Report July 2025:** Staff / Hirings: All candidates have successfully completed their post offer conditional requirements and now in place full time. One Ems position remains unfilled currently and is currently being filled by FTE / Part-time / PRN staff. We are evaluating options with this position and reviewing potential candidates currently.

Apparatus: Working to move the old engine (4-71) to the city annex -This unit is Out-of-Service and will no longer be part of our active response fleet. Reviewing the Humvee as an option to upfit it as light duty / auxiliary brush truck. Staff have been working through a few issues with batteries, filters and general maintenance which have limited its use.

Equipment: Currently upgrading several of our vehicle Tablets and connectivity options within those vehicles. We are focused on our 1<sup>st</sup> out units to start (ambulances, 1<sup>st</sup> out engine); Part of this upgrade will include the migration to a newer patient care reporting application through our existing software vendor; This should increase accuracy and reduce the workload for our providers while also improving cost recovery efforts. Several items of equipment have been sourced to address several capability gaps with some of the apparatus, and these have been installed/added to the apparatus, increasing functionality. These have been relatively low-cost items to date, such as Fire Service Grade extinguishers, mounting solutions, and some overhaul tools. Continuing to see issues with radio transmission quality with our VHF radios. This is an ongoing project.

Reporting: Reviewing options to consolidate fire and EMS reporting to streamline reporting and data reporting.

Mayor O'Connor swore in Volunteer Fire Fighters Vaughan Overturf and Carter Hanus.

**Building Official July 2025:** 2 notices sent for property clean-up/maintenance, 2 properties have complied; no citations issued for non-compliance.

One property was placarded and condemned (1602 S. 22<sup>nd</sup>); 0 properties were demolished in the city.

Four grass notices were sent as a reminder that the grass ordinance is in effect. 10-inch vegetation applies.

Moved by Creagan, seconded by Brauman to approve Res. 2025-4164 for the Conveyance of Real Property at 1001 W. Washington to Ryan Moore for \$1200. Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Kruzic, and Sherwood. Nays: None. Motion carried.

Moved by Brauman, seconded by Kruzic, to approve Res. 2025-4165 for the Conveyance of Real Property at 1709S. 19<sup>th</sup> St. \$2500. Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Kruzic, and Sherwood. Nays: None. Motion carried.

Moved by Hamilton, seconded by Creagan, to approve the Professional Service Agreement for the Lining of Washington St. Sewer with Hall Engineering. Ayes: All. Motion carried.

Moved by Sherwood, seconded by Kruzic to enter a closed session under Iowa Code Section 21.5, Subsection 1, Paragraph (c): "To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent, where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation." Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Kruzic, and Sherwood. Nays: None. Motion carried.

The Council meeting entered closed session at 6:37 pm.

The Council meeting resumed open session at 7:39 pm.

Creagan moved, seconded by Hamilton, to adjourn at 7:39 pm until the regular council meeting on August 18, 2025. Ayes: All. Motion carried.

  
\_\_\_\_\_  
Jason Fraser, City Administrator  
\_\_\_\_\_  
Mike O'Connor, Mayor