
CITY OF CENTERVILLE

REGULAR SESSION MEETING MINUTES

July 7, 2025

Mayor O'Connor called the meeting to order at 6:00 p.m.

Roll Call - Present: Creagan, Hamilton, Kruzic, and Sherwood. Absent: Brauman.

Mayor O'Connor led the Pledge of Allegiance.

Creagan moved, seconded by Sherwood, to approve the agenda as amended to reorder the actions due to a fire response to move the consent agenda, bills, and general business action items. Ayes: All. The motion carried.

Sherwood moved, seconded by Creagan to approve the consent agenda as presented to include: Approval of Minutes of June 16, 2025, Regular Council Meeting. Approval of Committee/Board Minutes: Library Board Meeting 6-11-2025; Civil Service Minutes. Approval of Beer/Liquor License(s): Comes Investments, Inc. (Pizza Hut) BW0098035; My Place Party Lounge, LLC – LC0044486; FYI- June 2025 Wastewater Project Update Report – Strand; Approval of Res. 2025-4155 Supporting the YMCA Renovation and Authorizing the Use of a Portion of the City's Existing Funding Commitment toward Local Match for CAT Grant; Approval of Res. 2025-4156 Authorizing Sale of Real Estate by Public Bid and Setting Time and Place of Public Hearing for the Conveyance of Real Property – 1001 W. Washington; Approval of Res. 2025-4157 XFER of Funds for FY25 Sewer Revenue Reserve to Sewer Bond Sinking; Approval of Res. 2025-4158 XFER of Funds for FY25 - Utility Franchise Transfer (008) to General Fund (001); Approval of Res. 2025-4159 Salary Resolution for Fiscal Year 2026 Amendment No. 1; Approval of Res. 2025-4160 Confirming Information for the City of Centerville for SAM.gov. Roll Call Vote: Ayes: Creagan, Hamilton, Kruzic, and Sherwood. Nays: None. Absent: Brauman. Motion carried.

Hamilton moved, seconded by Creagan, to approve the bills as presented. Ayes: All. Motion carried.

Hamilton moved, seconded by Sherwood, to approve the Management Agreement for Girl Scout Cabin with Centerville Garden Club. Roll Call Vote: Ayes: Creagan, Hamilton, Kruzic, and Sherwood. Nays: None. Absent: Brauman. Motion carried.

Sherwood moved, seconded by Hamilton, to approve the Annual Contribution Commitment to the Chariton Valley Regional Housing Trust Fund. Roll Call Vote: Ayes: Creagan, Hamilton, Kruzic, and Sherwood. Nays: None. Absent: Brauman. Motion carried.

Sherwood and Creagan departed the meeting at 6:10 pm to respond to a fire call. A quorum was lost; no further action items occurred at this meeting.

Departmental reports were presented:

For June 2025, the Centerville Police Department conducted the following:

500 calls for service; 243 business checks – located 22 open business doors; 40 charges for misdemeanor and felony offenses; 18 simple misdemeanors; 7 serious misdemeanors; 7 aggravated misdemeanors; 8 felonies

City Code - 9 accumulation of debris/nuisance property, 0 citation/9 warning; 5 junk vehicle locations – towed 2; 12 parking (yards, trailers on streets, against curb overnight on the square); 12 animal calls – 0 citation/5 warnings – 1 to Furever Friends; 28 vehicle lockouts; 0 hrs. SRO (school not in session)

Current Jail Population: 19

66 traffic enforcement contacts; 50 warnings for traffic violations; 16 citations for traffic violations

Activities for June 2025: Summer Safety Kickoff; Officer Hobbs and K9 attended suspect apprehension training; Officers completed yearly ILEA required training; June 1st – July 6th, there were 26 fireworks complaints. Fireworks are legal to use until 10:00 p.m. today and 9:00 a.m. – 10:00 p.m. Tuesday, July 8th.

Projected activities for July 2025: Officer Burns attending radar instructor certification; Officers Hobbs and Sinnott will attend emergency response training; Appanoose County Fair.

Fire Rescue Report for June 2025:

Hirings: Completed testing both the open Fire Fighter and EMS positions, The test included physical assessments, written evaluations and panel interviews; 2 fire candidates and 1 EMS Candidate have been offered positions, Candidates are currently completing pre-employment requirements.

Apparatus: Reconfiguration of units and response plans to better-consolidated equipment reflective of staffing changes related to hiring; Addressing several maintenance/performance issues with specific apparatus.

Equipment: Continuing to reassign various items to the primary apparatus to reflect staffing and response changes better; Radio and pager reprogramming with changeover to updated repeater systems. Several issues have been reported related to the operation of radios and audio quality. Currently working with the service provider to address problems.

Training: Met with Indian Hills to discuss hosting a Firefighter 1 certification program this fall. This would be a joint offering through the department and open to other agencies. This would help move the majority of staff towards the National Fire Fighter 1 certification level and address the requirement of many state and national grants to achieve training standards as a requirement for grant award.

Grants: Working with the state to explore the volunteer recruitment grant, which may be able to support up to \$3000 per recruited firefighter for PPE and NFPA 1852 compliant physicals. The award of a grant requires completion of both the NFPA physical and certification of the firefighter as a Fire Fighter 1 member.

Significant Incidents / Events: Residential Structure Fire: Successful loss stop of a residential fire; State fire marshal contacted for investigation. Apartment Complex CO leak: Alarm activation called in by residents resulted in the discovery of increased CO levels. Crews entered the structure with gas detection devices and were alerted to the threat. Equipment was shut down and the equipment room was ventilated, mitigating the threat.

Reporting: Reviewing options to consolidate Fire and EMS reporting to streamline reporting and data reporting.

Building Official June 2025: 2 notices sent for property clean-up/maintenance, one property has complied; 10 citations issued for non-compliance

0 properties were placarded and condemned; 0 properties were demolished in the city

19 grass notices were sent as a reminder that the grass ordinance is in effect. 10-inch vegetation applies

Gary Burrows of S. 22nd St. provided written public comments regarding the condition of a derelict house adjacent to his property and emphasizing the need to support local businesses when making City procurements that could be sourced locally.

Kruzic moved, seconded by Hamilton, to adjourn at 6:17 p.m. until the regular council meeting on July 21, 2025. Ayes: All. Motion carried.



Jason Fraser, City Administrator



Mike O'Connor, Mayor