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# CITY OF CENTERVILLE

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## REGULAR SESSION MEETING MINUTES

**May 19, 2025**

Mayor O'Connor called the meeting to order at 6:00 p.m.

Roll Call - Present: Brauman, Creagan, Hamilton, Kruzic (via Zoom), and Sherwood. Absent: None

Mayor O'Connor led the Pledge of Allegiance.

Sherwood moved, seconded by Hamilton, to approve the agenda as presented. Ayes: All. The motion carried.

No Public Forum comments were made.

Brauman moved, seconded by Sherwood, to approve the consent agenda as presented, which includes the following: Approval of Minutes of May 5, 2025, Regular Council Meeting; Approval of Special City Council Meeting Minutes May 13, 2025; Approval of Committee/Board Minutes: Civil Service Commission May 13, 2025; Approval of Beer/Liquor License(s): Lucky Wife Wine Slushies – May 23, 2025; Approval of Res. 2025-4141 Approving Pay Application No. 2 for Airport Solar Project – 1 Source Solar. Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Kruzic, and Sherwood. Nays: None. The motion carried.

Creagan moved, seconded by Hamilton, to open a public hearing on the Conveyance of Real Property at 717 N. 13<sup>th</sup> Street to the Chariton Valley Regional Housing Trust Fund (CVRHTF). Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Kruzic, and Sherwood. Nays: None. The motion carried.

No public comments were made.

Sherwood moved, seconded by Brauman, to close the public hearing on the Conveyance of Real Property at 717 N. 13<sup>th</sup> Street to the Chariton Valley Regional Housing Trust Fund (CVRHTF). Ayes: All. Motion carried.

Hamilton moved, seconded by Creagan to approve the bills as presented. Ayes: All. Motion carried.

Brauman moved, seconded by Sherwood, to approve the April 2025 Financial Report. Ayes: All. The motion carried.

Departmental reports highlighting the activities of the City Administrator, Public Works Director, and Library Director were presented.

**City Administrator Report – May 19, 2025** - Below is a summary of key items the City Administrator and City Hall are currently working on: **Rising Star Award:** On May 14th, City Administrator Jason Fraser received the C. Kenneth Meyer Rising Star Award from the Drake University Public Administration Honor Society (Pi Alpha Alpha). The award honors emerging leaders in the field of public administration; **Fire Chief Hiring:** The hiring process for a new Fire Chief is currently underway. Updates will be provided at the City Council meeting; **EMS Chief Hiring:** The initial application period for EMS Chief closed on May 7th, with two applicants. The process will move forward following the Fire Chief selection; **Lead Line Inventory and EPA Rules:** The City is monitoring new EPA regulations that will lower acceptable lead levels in drinking water. No new action has been taken pending further guidance. Preliminary cost estimates for full service line replacement range from \$7 million to \$12 million; **City Code Recodification:** The City is continuing efforts to recodify its municipal code, as required by state law, in partnership with Simmering-Cory/Iowa Codification; **Water Quality Improvement Funding:** City representatives met with the Iowa DNR and USDA to explore alternative projects eligible for funding. Previous proposals exceeded the available budget; **Housing Demolitions:** During 2025 the following nuisance properties have been demolished: 902 E. State, 411 N. 7<sup>th</sup>, 717 N. 13<sup>th</sup>, 620 N. 10<sup>th</sup>, 541/549 N. Park; 1701 S. 19<sup>th</sup>. The following is pending demolition 1216 S. 16<sup>th</sup>. **Demolition Grant Program:** Six privately-owned properties have been approved for demolition grants, avoiding an estimated \$50,400 in City demolition costs.

**Public Works Department Report 5-19-25:** Distributed 16,593,000 gallons of water this month compared to 17,390,000 last month and 15,949,000 a year ago; Treated 21,909,000 gallons of wastewater this month compared to 22,829,000 last month and 34,286,000 a year ago; Completed monthly operating reports for IDNR- 3; Completed utility locates, daily work orders, water testing, and vehicle maintenance; Completed meter reading and shut-offs- 30; Flushed dead end hydrants per schedule; Water leaks- 0; Patching potholes- 15; Sweeper- 4; Pool- filled and 99% ready for summer; Girl Scout Cabin- rebuild drive and pour parking area; Jetted 350' of sewer main; Finished grass seeding; Trash route- 4; Meetings- Department Head and Water Board; Property clean ups- 7; Property demolitions- 3; Oak Street to 18<sup>th</sup> water project- 500 feet. Upcoming- Continue water project, Alley maintenance, and Memorial Day prep.

**DRAKE PUBLIC LIBRARY MAY FY25 DIRECTORS REPORT:** Mid-May starts a break in programming and a few weeks to prepare for SRP 25 starting June 2 - Level UP at the library! P R O G R A M S F O R A D U L T S Book Chat is the Last Wednesday of each month @ 12:15 or 4:15pm. "All the Colors of the Dark" by Chris Whitaker; \*Adult Coloring is Thursdays @ 1:30pm; "What's So Great About Jane Austen?" presentation, Monday, June 9, 6-7pm to kick off a series of events celebrating the author's 250th birthday celebration; IA Works will be in the library on Thursday, May 22nd 9am - noon to assist patrons with job searches and preparing for new jobs. CURRENT HAPPENINGS: The new Storywalk Story "Ants Rule" is up at the City Park; Dial A Story Spring Menu is available at 641-898-4800

Statistics: Circulation 3,412, Intra library loans 44, Bridges 797, Reference 137, Programming: Adults 34, Children 57, Mtg Rooms 35, Computer Users 265, WIFI 353; Total Visits: Total Library Patrons 6,359, Total Library Collection 38,815.

Future Planning: Work on the exterior improvements will start over the next few months. The plans include replacing and extending the front step railings, painting trim around doors and windows on "door level," and improving lighting. These will be funded through grants.

Brauman moved, seconded by Creagan, to approve Res. 2025-4142 Authorizing the Conveyance of Real Property at 717 N. 13<sup>th</sup> to CVRHTF. Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Kruzic, and Sherwood. Nays: None. The motion carried.

Hamilton moved, seconded by Brauman, to approve Res. 2025-4143 Setting the time and place for a public hearing on for the conveyance of 1337 Haynes - Collins. Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Kruzic, and Sherwood. Nays: None. The motion carried.

Creagan moved, seconded by Brauman, to approve Res. 2025-4144 Setting the time and place for a public hearing on for the conveyance of 541 N. 12th - Shallitz. Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Kruzic, and Sherwood. Nays: None. The motion carried.

Sherwood moved, seconded by Hamilton to approve Change Order No. 1 for the Swimming Pool Rehabilitation – 2024 Project. Ayes: All. The motion carried.

Sherwood moved, seconded by Brauman to approve Pay App No. 2 for the Swimming Pool Rehabilitation – 2024 Project. Ayes: All. The motion carried.

Sherwood moved, seconded by Creagan to approve Res. 2025-4145 accepting final completion of the Swimming Pool Rehabilitation - 2024 Project. Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Kruzic, and Sherwood. Nays: None. The motion carried.

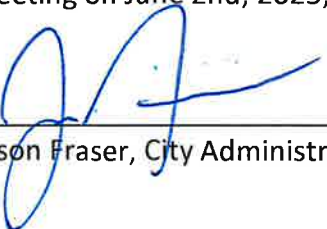
City Administrator provided an update on the hiring process for the Fire Chief and EMS Director.

Brauman moved, seconded by Hamilton to approve resolution 2025-4146 merging Fire Chief and EMS Director Roles. Roll Call Vote: Ayes: Brauman, Hamilton, Kruzic, and Sherwood. Nays: Creagan. The motion carried.

Kruzic moved, seconded by Sherwood, to approve the Conditional Offer of Employment for the position of Fire Chief to Christopher Jennings. Roll Call Vote: Ayes: Brauman, Hamilton, Kruzic, and Sherwood. Nays: Creagan. The motion carried.

Kruzic moved, seconded by Sherwood to approve resolution 2025-4146 merging Fire Chief and EMS Director Roles. Roll Call Vote: Ayes: Brauman, Hamilton, Kruzic, and Sherwood. Nays: Creagan. The motion carried.

Sherwood moved, seconded by Hamilton, to adjourn at 6:40 p.m. until the regular council meeting on June 2nd, 2025, at 6:00 p.m. Ayes: All. The motion carried.

  
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Jason Fraser, City Administrator

  
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Mike O'Connor, Mayor