

Drake Public Library Board of Trustees
Wednesday, September 10, 2025, 5 p.m.
Regular Board Meeting Minutes

Call to Order: Board President, Janell Armstrong called the meeting to order at 5:00 p.m.

Board Members Present: Michelle Moore, Janell Armstrong, Kathy Cridlebaugh, Mike Cockrum, Elizabeth Hargrave, Kris Hoffman, Nicole Cox, Shelly Baldwin, and Dennis Beeson

Board Members Absent: None

Library Staff Present: Library Director JeNel Barth

City Staff Present: City Administrator Jason Fraser

Agenda Approval: Approved with update to Minutes listing.

Minutes Approval: The Regular Board Meeting minutes for August 13, 2025, were approved as presented.

Visitors/Public Comment: None

Approval of Bills: Dennis Beeson moved to approve the payment of bills, second Kris Hoffman, approved by all.

Director's Report: Library Director JeNel Barth reports that: 1) The new railings and additional sign have been installed that were paid for with a grant, 2) Children's programming for fall kicked off with a Bus Story time however, due to an event in the Maker's Space, the morning session was cancelled due to parking issues resulting in the proposed updates to the policy, 3) JeNel will be working on the Annual Survey which will be reviewed at the October board meeting.

Report from the City: Jason Fraser reported that ICAP will be doing a building assessment which will probably result in an increase in the library coverage and premium, municipalities across Iowa are moving into budget season with the idea of 'doing less with less', and statewide there is a push to consolidate services to help with budget shortfalls.

Report from Friends of DPL: The Friends are planning a Bingo Night to be hosted in Mystic this fall. They will meet on Wednesday, September 17th at 5pm.

Report for the Drake Public Library Foundation: None

Reports from Standing Committees (Executive, Budget and Finance, Governance, Building, Public Relations, Personnel):

Governance: Kris Hoffman reported that two city council positions are included in the upcoming election.

Personnel: Mike Cockrum shared JeNel's evaluation has been finalized.

Old Business: None

New Business:

1. **Credit Limit Increase:** The board discussed increasing the library credit limit by \$1,000 to a total of \$3,500 with Kris Hoffman moving to approve, second Mike Cockrum, approved by all:
2. **Policy Review – Meeting Room Policy:** The board reviewed the policy updates with Michelle Moore moving to approve, second Kathy Cridlebaugh, approved by all:

Agenda Items for Future Meetings: Annual survey

Upcoming Meeting: Regular Board Meeting Wednesday, October 8, 2025, at 5 p.m.

Adjournment: Meeting adjourned by President Janell Armstrong.