

Drake Public Library Board of Trustees
Wednesday, August 9, 2023
Regular Board Meeting Minutes

Call to Order: Board President, Janell Armstrong called the meeting to order at 5:00 p.m.

Board Members Present: Michelle Moore, Janell Armstrong, Kathy Cridlebaugh, Nicole Cox, Ron Eggerman, & Mike Cockrum

Board Members Absent: Julie Eagen, Kris Hoffman, and Dennis Beeson

Library Staff Present: Library Director JeNel Barth

City Staff Present: None

Agenda Approval: Approved as presented.

Minutes Approval: Annual Board Meeting minutes for July 12, 2023, and the Regular Board Meeting minutes for July 12, 2023 were approved as presented.

Visitors/Public Comment: None

Approval of Bills: Michelle Moore moved to approve the payment of bills, second Nicole Cox, approved by all.

Director's Report: Library Director JeNel Barth reports: 1) Building: The air conditioning unit is being tested to determine if it should be repaired or replaced, 2) Kid Stuff: Children's programming will begin after Labor Day, the staff celebrated a successful Summer Reading Program, 3) Adults: Book Chat will resume in August, Coloring continues to be a popular adult program, and the blood pressure monitoring station is almost ready to unveil, 4) Outreach: Staff continue to work with Centerville schools to promote a partnership, JeNel and Michelle will attend all staff meeting on August 21 to promote the library, Friends, and Imagination Library, 5) Business: VC3 continues to assist with the new website, staff have adjusted to the new online time sheet system.

Report from the City: The employee handbook was tabled pending questions being answered.

Report from Friends of DPL: Friends will meet at the end of August and continue planning the Halloween Hustle. Dolly Parton's Imagination Library added 29 additional children during the month of July and continues to grow.

Report for the Drake Public Library Foundation: The Foundation will meet in September.

Reports from Standing Committees (Executive, Budget and Finance, Governance, Building, Public Relations, Personnel): None

Old Business: None

New Business:

- Overdue Materials and fees Policy: Nicole Cox moved to approve the policy with changes, second Kathy Cridlebaugh, approved by all.
- President Janell Armstrong provided the committee assignments for the fiscal year.

Agenda Items for Future Meetings: City employee handbook will be shared with the board.

Upcoming Meeting: Regular Board Meeting Wednesday, September 13, 2023, at 5 p.m.

Adjournment: Meeting adjourned by President Janell Armstrong.