

Drake Public Library Board of Trustees
Wednesday, May 10, 2023, 5:00pm
Regular Board Meeting Minutes

Call to Order: Board President, Nicole Cox called the meeting to order at 5:00 p.m.

Board Members Present: Michelle Moore, Kris Hoffman, Janell Armstrong, Kathy Cridlebaugh, Nicole Cox, Ron Eggerman, Mike Cockrum, Julie Eagen (entered at 5:03pm)

Board Members Absent: Dennis Beeson

Library Staff Present: Library Director JeNel Barth

City Staff Present: None

Agenda Approval: Approved as presented.

Minutes Approval: Approved as presented.

Visitors/Public Comment: None

Approval of Bills: Kris Hoffman moved to approve the payment of bills, second Ron Eggerman, approved by all.

Director's Report: Library Director JeNel Barth reports 1) Children's programming will take a break the end of May in preparation for Summer Reading Program (SRP), 2) registration for SRP begins June 1st, 3) The Science Center of Iowa exhibit "Sun, Earth, Universe" will be in the library for the month of May. Many families have already utilized the interactive display, 4) there will be a Starlab at City Hall on May 24th at 4pm, 5) new children's library assistant, Erin Hetzler started April 28th and 6) JeNel received word the library accreditation was accepted, and we are once again a Tier 3 Accredited Library.

Report from the City: Jason Fraser provided information to the Board that due to recent legislative changes, 12 individual levies previously voted upon and approved by the residents of Centerville are now being combined into the General Fund levy. This was determined at the state level and will cause a budget reduction of \$40,000 from the library budget for fiscal year beginning July 2024 (FY25).

Report from Friends of DPL: Library continues to include new residents monthly. The Friends do not meet during the summer months but will begin planning the Halloween Hustle in fall.

Report for the Drake Public Library Foundation: No report

Reports from Standing Committees (Executive, Budget and Finance, Governance, Building, Public Relations, Personnel):

- Building: There is an issue with the front lawn by the sign. JeNel will contact a professional to determine the proper course of action.
- Personnel: The Personnel committee has completed JeNel's evaluation and submitted it to Jason Fraser.

Old Business: None

New Business:

- New Staff Member: Erin Hetzler began work in the children's section on April 28th.
- Interlibrary Loan and Reference Policies: Julie Eagen moved to approve the policy, second Kathy Cridlebaugh, approved by all.
- Paton Behavior Policy: Nicole Cox moved to approve the policy as amended, second Janell Armstrong, approved by all.
- Advocating for our Library Levy: JeNel encouraged us to contact our State Representative, Austin Harris, regarding the recent funding legislation. Kris Hoffman will invite him to a future meeting.

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Agenda Items for Future Meetings: Additional policy updates as needed.

Upcoming Meeting: Regular Board Meeting Wednesday, June 14, 2023, at 5 p.m.

Adjournment: Meeting adjourned by President Nicole Cox.