### **Centerville Municipal Waterworks**

### **Board of Trustees Regular Meeting**

January 13, 2025 11:00 AM Centerville City Hall

Board of Trustees: Bill Milani, Cindy Sherrard, Ryan Stober, Christina Laurson, and Richard Turner

City Administrator: Jason Fraser Public Works Director: Steve Hawkins

### **AGENDA**

- a. Call to order
  - a. Roll Call
  - **b.** Approval of Agenda
  - c. Approve Minutes of December 9, 2024, Regular Meeting
  - **d.** Approve Financial Reports
  - e. Approve Vouchers/Expenditures
- b. Discussion/Action Items/General Business
  - a. Public Works Director's Report
  - **b.** Billing Clerk's Report
  - c. Approval of FY26 Annual Budget
  - d. Approval of Engineering Agreement RRR Eng.
- c. Discuss any items that come before the board
- d. Adjourn

### Centerville Municipal Waterworks Board of Trustees Regular Meeting Monday, December 9<sup>th</sup>, 2024

The Centerville Municipal Waterworks Board of Trustees met for their regular meeting on December 9<sup>th</sup>, 2024, at 11:00 a.m. at Centerville City Hall.

The meeting was called to order and roll taken by Board Chairman Bill Milani. Present were Christina Laurson, Cindy Sherrard, Bill Milani, and Ryan Stober. Absent was Richard Turner. Also in attendance were City Administrator Jason Fraser, Public Works Director Steve Hawkins, and Customer Service Representative Shayleigh McCoy.

Motion by Stober, seconded by Sherrard to approve the agenda. Vote: All ayes. Motion passed.

Motion by Laurson, seconded by Sherrard to approve the minutes of the November 12<sup>th</sup>, 2024, regular meeting. Vote: All ayes. Motion passed.

Motion by Stober, seconded by Laurson to approve the financial reports. Vote: All ayes. Motion passed.

Motion by Stober, seconded by Sherrard to approve vouchers/expenditures of \$86,592.32. Vote: All aves. Motion passed.

Public Works Director's Report was given.

Billing Clerk's report was given.

Motion by Laurson, seconded by Stober to adjourn at 11:15 a.m. Vote: All ayes. Motion passed.

The next regular meeting will be January 13<sup>th</sup>, 2025, at 11:00 a.m.

Shayleigh McCoy Centerville Municipal Waterworks



### **Budget Report**

### **Account Summary**

For Fiscal: 2024-2025 Period Ending: 12/31/2024

						Variance	
		Original	Current	Period	Fiscal	Favorable	Percent
		<b>Total Budget</b>	Total Budget	Activity	Activity	(Unfavorable)	Remaining
Fund: 600 - WATER UTILITY							
Revenue							
600-810-4116	MAIN TAPPING PERMIT	250.00	250.00	0.00	0.00	-250.00	100.00 %
600-810-4193	FIRE PROTECTION	3,450.00	3,450.00	0.00	0.00	-3,450.00	100.00 %
600-810-4303	INTEREST EARNED - WATER	600.00	600.00	75.42	449.21	-150.79	25.13 %
600-810-4310	RENT	18,000.00	18,000.00	450.00	2,250.00	-15,750.00	87.50 %
600-810-4500	METERED WATER SALES	1,234,000.00	1,234,000.00	107,056.88	629,070.21	-604,929.79	49.02 %
<u>600-810-4501</u>	WATER SURCHARGES	100,000.00	100,000.00	10,260.85	58,286.99	-41,713.01	41.71 %
600-810-4503	WATER SERVICE REPAIRS	0.00	0.00	368.41	3,445.36	3,445.36	0.00 %
<u>600-810-4530</u>	PENALTIES	50,000.00	50,000.00	1,010.40	7,280.06	-42,719.94	85.44 %
600-810-4533	NSF CHECK CHARGES	0.00	0.00	10.86	116.67	116.67	0.00 %
600-810-4555	SERVICE CHARGES	115,000.00	115,000.00	1,205.78	7,657.86	-107,342.14	93.34 %
<u>600-810-4561</u>	WATER EXCISE TAX	74,046.00	74,046.00	6,806.99	39,429.22	-34,616.78	46.75 %
600-810-4700	MISC / OTHER INCOME	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
600-810-4710	BULK WATER	12,000.00	12,000.00	90.50	197.50	-11,802.50	98.35 %
600-810-4715	RECEIPTS/REFUNDS-WTR	500.00	500.00	0.00	0.00	-500.00	100.00 %
600-810-4735	FUEL TAX REFUND-WTR	500.00	500.00	30.03	319.62	-180.38	36.08 %
600-810-4736	SALES TAX	1,200.00	1,200.00	0.00	7.00	-1,193.00	99.42 %
	Revenue Total:	1,614,546.00	1,614,546.00	127,366.12	748,509.70	-866,036.30	53.64%
Expense							
600-810-6010	SALARIES & LONGEVITY PAY	204,650.00	204,650.00	32,533.31	145,353.05	59,296.95	28.97 %
<u>600-810-6011</u>	ADMIN SALARY/LONGEVITY	79,916.00	79,916.00	3,393.03	15,736.83	64,179.17	80.31 %
<u>600-810-6050</u>	PAYMENT TO BD MEMBERS	1,800.00	1,800.00	0.00	420.00	1,380.00	76.67 %
<u>600-810-6110</u>	FICA - CITY'S SHARE	21,000.00	21,000.00	2,531.29	11,401.70	9,598.30	45.71 %
600-810-6130	IPERS	26,000.00	26,000.00	3,340.47	15,120.43	10,879.57	41.84 %
600-810-6150	HEALTH INSURANCE	50,000.00	50,000.00	7,982.55	33,742.73	16,257.27	32.51 %
600-810-6156	LIFE INSURANCE	255.00	255.00	17.40	60.90	194.10	76.12 %
600-810-6160	WORKMAN'S COMP	5,859.00	5,859.00	0.00	57.80	5,801.20	99.01 %
600-810-6170	UNEMPLOYMENT INSURANCE	0.00	0.00	13.92	70.42	-70.42	0.00 %
600-810-6198	PHYSICALS	200.00	200.00	0.00	42.00	158.00	79.00 %
600-810-6199	EMPLOYEE BENEFITS EXPENSE	2,964.00	2,964.00	256.00	1,790.85	1,173.15	39.58 %
600-810-6230	SCHOOL & TRAINING	1,000.00	1,000.00	0.00	838.03	161.97	16.20 %
600-810-6310 600-810-6331	BUILDING MAINTENANCE & REPAIR	500.00	500.00	58.37	58.37	441.63	88.33 %
600-810-6321 600-810-6320	RESERVOIR - SPILLWAY	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 % 63.63 %
600-810-6330 600-810-6335	GASOLINE/DIESEL	8,200.00	8,200.00	255.23	2,981.94	5,218.06	100.00 %
600-810-6335 600-810-6350	TIRES - NEW & REPAIR EQUIPMENT REPR & MAINTENANC	500.00 5,600.00	500.00 5,600.00	0.00 828.20	0.00 44,850.16	500.00 -39,250.16	-700.90 %
600-810-6351	MAINS EXPENSE	120,000.00	120,000.00	1,681.41	21,198.88	98,801.12	82.33 %
600-810-6352	ELEVATED TANKS-LABOR	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
600-810-6353	HYDRANT EXPENSE	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
600-810-6371	ELECTRICITY	5,000.00	5,000.00	209.24	1,130.42	3,869.58	77.39 %
600-810-6373	TELECOMMUNICATION SERVICE	1,800.00	1,800.00	165.46	1,060.76	739.24	41.07 %
600-810-6374	WATER PURCHASED-RRWA	470,000.00	470,000.00	37,004.00	240,868.80	229,131.20	48.75 %
600-810-6378	INTERNET SERVICE	200.00	200.00	19.80	118.80	81.20	40.60 %
600-810-6379	MISC. EXPENSE	200.00	200.00	0.00	0.00	200.00	100.00 %
600-810-6401	AUDIT FEES	4,000.00	4,000.00	0.00	4,000.00	0.00	0.00 %
600-810-6407	ENGINEERING FEES	10,000.00	10,000.00	0.00	6,912.50	3,087.50	30.88 %
600-810-6408	GENERAL/LIABILITY INSURANCE	24,000.00	24,000.00	0.00	24,920.52	-920.52	-3.84 %
600-810-6411	LEGAL FEES	2,000.00	2,000.00	25.00	272.50	1,727.50	86.38 %
600-810-6414	OFFICIAL PUBLICATIONS	750.00	750.00	50.98	437.36	312.64	41.69 %
600-810-6417	WATER EXCISE TAX	74,046.00	74,046.00	0.00	32,517.51	41,528.49	56.08 %
600-810-6419	DATA PROCESSING EXPENSE	7,000.00	7,000.00	0.00	16,748.63		-139.27 %

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### For Fiscal: 2024-2025 Period Ending: 12/31/2024

		Original	Current	Period	Fiscal	Variance Favorable	Percent
		Total Budget	Total Budget	Activity	Activity	(Unfavorable)	Remaining
600-810-6437	ONE CALL LOCATES	2,000.00	2,000.00	0.00	277.91	1,722.09	86.10 %
600-810-6440	TESTING EXPENSE	3,500.00	3,500.00	326.62	2,156.48	1,343.52	38.39 %
600-810-6490	PROFESSIONAL SERVICES	20,000.00	20,000.00	0.00	239.54	19,760.46	98.80 %
600-810-6491	BANKING/ACH SERVICES	2,000.00	2,000.00	209.86	1,652.16	347.84	17.39 %
600-810-6501	CLEANING SUPPLIES	300.00	300.00	0.00	0.00	300.00	100.00 %
600-810-6505	TOOLS / SUPPLIES	3,000.00	3,000.00	0.00	167.74	2,832.26	94.41 %
600-810-6506	OFFICE SUPPLIES	3,500.00	3,500.00	19.00	323.38	3,176.62	90.76 %
600-810-6507	OPERATING SUPPLIES & MATERIALS	0.00	0.00	1,941.95	8,169.03	-8,169.03	0.00 %
600-810-6508	POSTAGE	11,000.00	11,000.00	801.93	5,211.83	5,788.17	52.62 %
600-810-6510	SAFETY EQUIPMENT	1,000.00	1,000.00	86.04	290.04	709.96	71.00 %
600-810-6513	METERS / METER PITS	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
600-810-6514	CONCRETE EXPENSE	30,000.00	30,000.00	0.00	5,283.00	24,717.00	82.39 %
600-810-6525	ROCK EXPENSE	8,500.00	8,500.00	0.00	2,185.53	6,314.47	74.29 %
600-810-6531	MISC EXPENSE	0.00	0.00	79.09	432.24	-432.24	0.00 %
600-810-6546	UNIFORMS	500.00	500.00	0.00	48.18	451.82	90.36 %
600-810-6723	CAPITAL OUTLAY - EQUIPMENT	80,000.00	80,000.00	0.00	45,309.43	34,690.57	43.36 %
600-810-6725	CAPITAL OUTLAY - OFFICE EQUIPM	1,000.00	1,000.00	94.74	445.20	554.80	55.48 %
600-810-6727	CAPITAL OUTLAY-IMPROVEMENTS	150,000.00	150,000.00	0.00	65,682.32	84,317.68	56.21 %
600-810-6799	CAPITAL OUTLAY - OTHER CAP PRO	1,000,000.00	1,000,000.00	0.00	20,748.00	979,252.00	97.93 %
600-810-6801	PRINCIPAL	41,472.00	41,472.00	2,146.37	12,901.27	28,570.73	68.89 %
600-810-6851	INTEREST PAID	0.00	0.00	1,309.63	7,834.73	-7,834.73	0.00 %
	Expense Total:	2,514,712.00	2,514,712.00	97,380.89	802,069.90	1,712,642.10	68.10%
	Fund: 600 - WATER UTILITY Surplus (Deficit):	-900,166.00	-900,166.00	29,985.23	-53,560.20	846,605.80	94.05%
Fund: 601 - WATER (	CUSTOMER DEPOSITS						
Revenue							
601-810-4730	CUSTOMER DEPOSITS RECEIVED	50,000.00	50,000.00	850.00	5,340.00	-44,660.00	89.32 %
	Revenue Total:	50,000.00	50,000.00	850.00	5,340.00	-44,660.00	89.32%
Expense							
601-810-6495	CUSTOMER DEPOSITS REFUNDED	50,000.00	50,000.00	0.00	17.85	49,982.15	99.96 %
	Expense Total:	50,000.00	50,000.00	0.00	17.85	49,982.15	99.96%
Fund: 601	- WATER CUSTOMER DEPOSITS Surplus (Deficit):	0.00	0.00	850.00	5,322.15	5,322.15	0.00%
	Report Surplus (Deficit):	-900,166.00	-900,166.00	30,835.23	-48,238.05	851,927.95	94.64%

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For Fiscal: 2024-2025 Period Ending: 12/31/2024

### **Group Summary**

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 600 - WATER UTILITY						
Revenue	1,614,546.00	1,614,546.00	127,366.12	748,509.70	-866,036.30	53.64%
Expense	2,514,712.00	2,514,712.00	97,380.89	802,069.90	1,712,642.10	68.10%
Fund: 600 - WATER UTILITY Surplus (Deficit):	-900,166.00	-900,166.00	29,985.23	-53,560.20	846,605.80	94.05%
Fund: 601 - WATER CUSTOMER DEPOSITS						
Revenue	50,000.00	50,000.00	850.00	5,340.00	-44,660.00	89.32%
Expense	50,000.00	50,000.00	0.00	17.85	49,982.15	99.96%
Fund: 601 - WATER CUSTOMER DEPOSITS Surplus (Deficit):	0.00	0.00	850.00	5,322.15	5,322.15	0.00%
Report Surplus (Deficit):	-900,166.00	-900,166.00	30,835.23	-48,238.05	851,927.95	94.64%

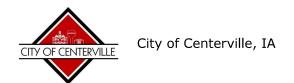
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For Fiscal: 2024-2025 Period Ending: 12/31/2024

### **Fund Summary**

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	
600 - WATER UTILITY	-900,166.00	-900,166.00	29,985.23	-53,560.20	846,605.80	
601 - WATER CUSTOMER DEPOSIT	0.00	0.00	850.00	5,322.15	5,322.15	
Report Surplus (Deficit):	-900,166.00	-900,166.00	30,835.23	-48,238.05	851,927.95	

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### **Fund Balance Report**

As Of 12/31/2024

Fund	Beginning Balance	<b>Total Revenues</b>	Total Expenses	<b>Ending Balance</b>
600 - WATER UTILITY	1,696,598.44	748,509.70	802,069.90	1,643,038.24
601 - WATER CUSTOMER DEPOSITS	121,751.47	5,340.00	17.85	127,073.62
	Report Total: 1,818,349.91	753,849.70	802,087.75	1,770,111.86

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# Analysis of Gallons Purchased vs Consumed

	%	29.39	23.66	24.01	30.75	27.68	34.77	#DIV/0i	#DIV/0i	#DIV/0i	#DIV/0i	#DIV/0i	#DIV/0i
	DIFFERENCE	5,785,761	4,215,212	4,099,810	5,627,318	4,412,551	5,884,952	0	0	0	0	0	0
<b>TOTAL GALLONS</b>	CONSUMED	13,898,239	13,597,788	12,977,190	12,675,682	11,527,449	11,039,048	0	0	0	0	0	0
NON-METERED	USAGE	750,000	690,420	350,000	281,000	210,000	314,000	0	0	0	0	0	0
GALLONS	CONSUMED	13,148,239	12,907,368	12,627,190	12,394,682	11,317,449	10,725,048	0	0	0	0	0	0
	USERS	2437	2414	2428	2425	2419	2423	0	0	0	0	0	0
GALLONS	<b>PURCHASED</b>	19,684,000	17,813,000	17,077,000	18,303,000	15,940,000	16,924,000	0	0	0	0	0	0
CURRENT	READING PU	780,374,000 800,058,000 19,	817,871,000	834,948,000	853,251,000	869,191,000	886,115,000 16,	0	0	0	0	0	0
<b>PREVIOUS</b>	READING	780,374,000	800,058,000	817,871,000	834,948,000	853,251,000	869,191,000	0	0	0	0	0	0
PURCHASE	DATE	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25



ACCOUNT: DOCUMENTS: XXXXXX0588

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CENTERVILLE MUNICIPAL WATERWORKS PO BOX 578 CENTERVILLE IA 52544-0578 30 2 23

As the holiday season approaches and incidents of fraud increase, we have taken your concerns into account and are pleased to introduce our new ID TheftSmart protection product. Safeguarding your personal information is paramount, and we are committed to helping you secure it. To discover how ID TheftSmart equips you with the necessary tools to prevent identity fraud, please call 641.437.4500 or visit us in person. Connect with us on Facebook at Iowa Trust and Savings Bank to stay updated on our latest news and offerings!

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BUSINE	SS NOW ACCOUNT	XXXXXX0588	
DESCRIPTION	DEBITS	CREDITS DATE	BALANCE
BALANCE LAST STATEMENT IA DEPT OF REV IA REV PAY 3416		11/29/24	1775,405.03
	6,057.48	12/03/24	1769,347.55
CHECK # 15205	47.01	12/04/24	1769,300.54
TRANSFER TO CITY OF CENTERVILL			
	4,621.10	12/05/24	1764,679.44
TRANSFER TO CITY OF CENTERVILL			*
	11,745.76	12/05/24	1752,933.68
CHECK # 15198	7.41	12/09/24	1752,926.27
CHECK # 15207	56.08	12/09/24	1752,870.19
PAYPAL TRANSFER RATHBUN WATER	37,004.00	12/11/24	1715,866.19
Alliant - IPL PAYMENT 57052210	00 111.58	12/12/24	1715,754.61
CHECK # 15227	64.78	12/13/24	1715,689.83
CHECK # 15229	1,668.00	12/13/24	1714,021.83
CHECK # 15230	50.98	12/13/24	1713,970.85
CHECK # 15236	1,941.95	12/13/24	1712,028.90
CHECK # 15237	91.33	12/13/24	1711,937.57
CHECK # 15231	13.41	12/16/24	1711,924.16
CHECK # 15233	338.93	12/16/24	1711,585.23
CHECK # 15234	50.61	12/16/24	1711,534.62
DEPOSIT		30.03 12/17/24	1711,564.65
CHECK # 15204	79.33	12/17/24	1711,485.32
CHECK # 15222	77.74	12/17/24	1711,407.58
CHECK # 15232	157.50	12/17/24	1711,250.08
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ACCOUNT: DOCUMENTS: XXXXXX0588

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### CENTERVILLE MUNICIPAL WATERWORKS

					=====
DESCRIPTION	DEBITS	CREDITS	DATE	В	ALANCE
CHECK # 15223	17.90		12/18/24	1711,	232.18
CHECK # 15224	81.75		12/18/24	1711,	150.43
HECK # 15235	169.12		12/18/24		981.31
RANSFER TO CITY OF CENTERV	ILLE				
	4,790.66		12/19/24	1706,	190.65
RANSFER TO CITY OF CENTERY	ILLE				
	12,950.76		12/19/24	1693,	239.89
HECK # 15238	136.64		12/20/24	1693,	103.25
CHECK # 15226	85.17		12/23/24	1693,	018.08
CHECK # 15228	77.90		12/23/24	1692,	940.18
CHECK # 15239	489.29		12/24/24	1692,	450.89
CHECK # 15225	14.86		12/26/24	1692,	436.03
SDA RD DCFO PAYMENT 0000	3,456.00		12/27/24	1688,	980.03
Alliant - IPL PAYMENT 19369	57589 97.66		12/30/24	1688,	882.37
EPOSIT		128,730.78	12/31/24	1817,	613.15
RANSFER TO CITY OF CENTERV	ILLE				
	4,472.18		12/31/24	1813,	140.97
RANSFER TO CITY OF CENTERV	ILLE				
	11,229.82		12/31/24	1801,	911.15
ACH Billing - December 2024	111.84		12/31/24		799.31
CHECK	1,773.10		12/31/24		026.21
NTEREST		75.42	12/31/24	1800,	101.63
BALANCE THIS STATEMENT			12/31/24	1800,	101.63
			200		
TOTAL DAYS IN STATEMENT PER	IOD 11/30/24	THROUGH 12/31/2	24:		32
TOTAL CREDITS (3)	128,836.23	AVG AVAILABLE	BALANCE	1,720,	420.41
TOTAL DEBITS (35)		AVERAGE BALANO		1,724,	
,,,,,					
	YOUR CHECKS	SEQUENCED		=======	=====
DATECHECK #AMOUNT I		# AMOUNT 1	DATE CH	======== =CK #	TIOMA
DATECHECK #AMOUNT I	DATECHECK	#AMOUNT	DAIECH	ωCR π	. AMOUI
2/31 * 1,773.10	12/09 1520	7* 56.08	12/26	15225	14.
2/09 15198* 7.41				15226	85.3
2/17 15204 79.33				15227	64.
12/04 15205* 47.01				15228	77.9







ACCOUNT: DOCUMENTS: XXXXXX0588

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### CENTERVILLE MUNICIPAL WATERWORKS

YOUR CHECKS SEQUENCED									
DATE	CHECK #	AMOUNT	DATE	.CHECK #.	AMOUNT	DATE	.CHECK #	AM	OUN
12/13	15229	1,668.00	12/16	15233	338.93	12/13	15237	9	1.3
12/13	15230	50.98	12/16	15234	50.61	12/20	15238	13	6.64
12/16	15231	13.41	12/18	15235	169.12	12/24	15239	48	9.29
12/17	15232	157.50	12/13	15236	1,941.95				
(*) INI	DICATES A	GAP IN CHEC	CK NUMB	ER SEQUEN	ICE				
			I	NTERE	S T				
AVERAGE	E LEDGER B	ALANCE:	1,724	,444.19	INTEREST EAL	RNED:	(20/04 10/2	75	. 42
AVERAGE	E AVAILABL	E BALANCE:	1,720	,420.41	DAYS IN PER	LOD: II/	30/24-12/3	1/24:	05
INTERES	ST PAID TH	IS PERIOD:		897.87	ANNUAL PERCI	LNTAGE	ILELD EARN	ED:	.05
	ST PAID 20	24:		.05%					
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		TTEMIZATIO	ON OF O	VERDRAFT	AND RETURNED	) ITEM	FEES		
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	*			ļ	THIS PER		YEAR TO		*
	* TOTAL	OVERDRAFT	FEES:					\$.00	*
	*			<u>-</u>					*
	* TOTAL	RETURNED I'	TEM FEE	s:	\$.00	0 1		\$.00	*





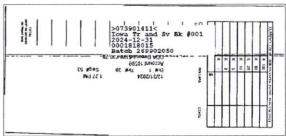
\$30.03 12/17/2024



\$30.03 12/17/2024



\$128,730.78 12/31/2024



\$128,730.78 12/31/2024



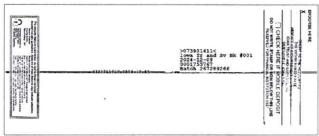
0 \$1,773.10 12/31/2024



0 \$1,773.10 12/31/2024



15198 \$7.41 12/9/2024



15198 \$7.41 12/9/2024



15204 \$79.33 12/17/2024



15204 \$79.33 12/17/2024



15205 \$47.01 12/4/2024



15205 \$47.01 12/4/2024



15207 \$56.08 12/9/2024



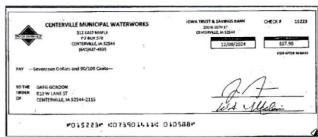
15207 \$56.08 12/9/2024



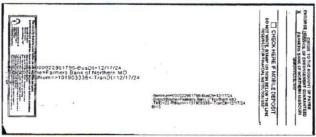
15222 \$77.74 12/17/2024



15222 \$77.74 12/17/2024



15223 \$17.90 12/18/2024



15223 \$17.90 12/18/2024



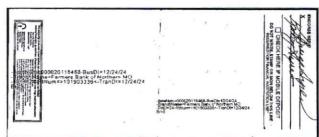
15224 \$81.75 12/18/2024



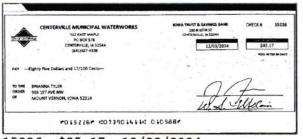
15224 \$81.75 12/18/2024



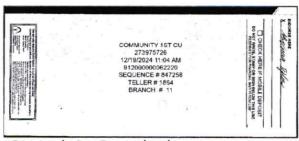
15225 \$14.86 12/26/2024



15225 \$14.86 12/26/2024



15226 \$85.17 12/23/2024



15226 \$85.17 12/23/2024



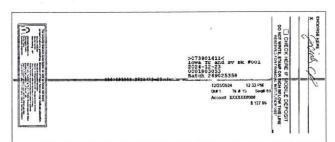
15227 \$64.78 12/13/2024



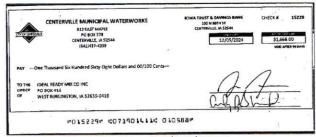
15227 \$64.78 12/13/2024



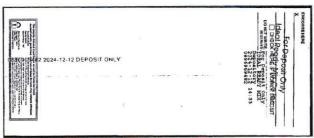
15228 \$77.90 12/23/2024



15228 \$77.90 12/23/2024



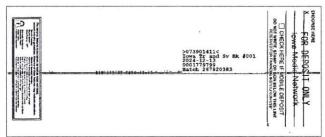
15229 \$1,668.00 12/13/2024



15229 \$1,668.00 12/13/2024



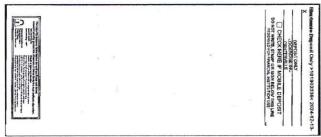
15230 \$50.98 12/13/2024



15230 \$50.98 12/13/2024



15231 \$13.41 12/16/2024



15231 \$13.41 12/16/2024



15232 \$157.50 12/17/2024



15232 \$157.50 12/17/2024



15233 \$338.93 12/16/2024



15233 \$338.93 12/16/2024



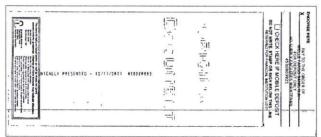
15234 \$50.61 12/16/2024



15234 \$50.61 12/16/2024



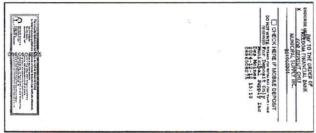
15235 \$169.12 12/18/2024



15235 \$169.12 12/18/2024



15236 \$1,941.95 12/13/2024



15236 \$1,941.95 12/13/2024



15237 \$91.33 12/13/2024



15237 \$91.33 12/13/2024



15238 \$136.64 12/20/2024



15238 \$136.64 12/20/2024



15239 \$489.29 12/24/2024



15239 \$489.29 12/24/2024



### **Bank Statement Register**

WATER WORKS CASH

Period 11/30/2024 - 12/31/2024

Packet: BRPKT00115

Bank Statement			General Ledger		
Begin	ning Balance	1,775,405.03	Account Balance	1,799,700.23	
	Plus Debits	132,292.23	Less Outstanding Debits	0.00	
Less Credits Adjustments		107,595.63	Plus Outstanding Credits	401.40	
		0.00	Adjustments	0.00	
Ending Balan		1,800,101.63	Adjusted Account Balance	1,800,101.63	
		Statement Ending Balance	1,800,101.63		
		Bank Difference	0.00		
		General Ledger Difference	0.00		
CASH BALANCE C	ONSISTS OF T	HE FOLLOWING GENERAL LED	GER ACCOUNTS		
600-000-1110		CASH WATER FUND			
601-000-1110		CASH CUSTOMER DEP			
999-000-1101		WATERWORKS CASH			
Cleared Deposits					
Item Date	Reference	Item Type	Description	Amoun	
12/17/2024	DEP0007768	Deposit	WATER SHARE FUEL TAX REFUND	30.0	
12/31/2024	DEP0007989	Deposit	UTILITY RECEIPTS TRANSFER - DECEMBER	128,730.7	
			Total Cleared Deposits (2)	128,760.8	

### Cleared Checks

Item Date	Reference	Item Type	Description	Amount
11/12/2024	15198	Check	SOUTHTOWN LIVING	-7.41
11/12/2024	15204	Check	MISTY STEEN	-79.33
11/12/2024	15205	Check	ERIK MOHREY	-47.01
11/12/2024	15207	Check	CTC HOLDINGS	-56.08
12/09/2024	15222	Check	LISA BROWN	-77.74
12/09/2024	15223	Check	GREG GORDON	-17.90
12/09/2024	15224	Check	JEFFERY MEDINA	-81.75
12/09/2024	15225	Check	BRUCE & KATHERI AYRES	-14.86
12/09/2024	15226	Check	BRIANNA TYLER	-85.17
12/09/2024	15227	Check	NANCY KLUM	-64.78
12/09/2024	15228	Check	JOSIAH COX	-77.90
12/09/2024	15229	Check	IDEAL READY MIX CO INC	-1,668.00
12/09/2024	15230	Check	IOWA MEDIA NETWORK	-50.98
12/09/2024	15231	Check	LOCKRIDGE INC	-13.41
12/09/2024	15232	Check	MICROBAC LABORATORIES, INC	-157.50
12/09/2024	15233	Check	SINCLAIR NAPA	-338.93

C	eared	C	nec	ks

Item Date	Reference	Item Type	Description	Amount
12/09/2024	15234	Check	SINCLAIR TRACTOR	-50.61
12/09/2024	15235	Check	USA BLUE BOOK	-169.12
12/09/2024	15236	Check	MUNICIPAL SUPPLY INC	-1,941.95
12/10/2024	15237	Check	JENNIFER AGAN	-91.33
12/17/2024	15238	Check	US POSTAL SERVICE	-136.64
12/19/2024	15239	Check	US POSTAL SERVICE	-489.29
			Total Cleared Checks (22)	-5,717.69
Cleared Other				
Item Date	Reference	Item Type	Description	Amount
11/27/2024	DFT0001560	Bank Draft	TREASURER - STATE OF IOWA	-6,057.48
12/05/2024	DFT0001562	Bank Draft	WATER PAYROLL TRANSFER	-11,745.76
12/05/2024	DFT0001563	Bank Draft	WATER PAYROLL TRANSFER	-4,621.10
12/09/2024	DFT0001574	Bank Draft	RATHBUN REGIONAL WATER ASSOCIATIO	-37,004.00
12/09/2024	DFT0001575	Bank Draft	ALLIANT ENERGY	-111.58
12/19/2024	DFT0001610	Bank Draft	WATER PAYROLL TRANSFER	-12,903.93
12/19/2024	DFT0001611	Bank Draft	WATER PAYROLL TRANSFER	-4,782.66
12/19/2024	DFT0001620	Bank Draft	WATER PAYROLL TRANSFER	-46.83
12/19/2024	DFT0001621	Bank Draft	WATER PAYROLL TRANSFER	-8.00
12/26/2024	DFT0001588	Bank Draft	ALLIANT ENERGY	-97.66
12/27/2024	DFT0001638	Bank Draft	USDA	-3,456.00
12/27/2024	DFT0001638	Bank Draft Reversal	USDA Reversal	3,456.00
12/27/2024	DFT0001641	Bank Draft	USDA	-3,456.00
12/31/2024	DFT0001647	Bank Draft	WATER EXPENSE TRANSFER - DECEMBER	-1,773.10
12/31/2024	DFT0001665	Bank Draft	WATER PAYROLL TRANSFER	-11,229.82
12/31/2024	DFT0001666	Bank Draft	WATER PAYROLL TRANSFER	-4,472.18
12/31/2024	INT0000067	Interest	CHECKING INTEREST	75.42
12/31/2024	SVC0000128	Service Charge	ACH ACTIVITY BILLING	-111.84
			Total Cleared Other (18)	-98,346.52
Outstanding Che	cks			
Item Date	Reference	Item Type	Description	Amount
01/09/2023	14747	Check	CADDEN JOHN MICHAEL	-111.28
02/13/2023	14784	Check	HOFFMAN, VICKI	-7.00
03/13/2023	14788	Check	ESAIAS JUDY	-7.17
04/10/2023	14809	Check	BAUER JAKOB	-168.03
04/10/2023	14814	Check	PETERSON RY-LEE	-6.54
05/08/2023	14827	Check	KILLIN DESTINY	-99.92
08/12/2024	15135	Check	NANCY SEE	-1.46
			Total Outstanding Checks (7)	-401.40



### City of Centerville, IA

### **Bank Statement Register**

**Transaction Summary** 

Transaction Typ	e Count	Outstanding	Cleared	Total
Bank Draft Reve	ersal 1	0.00	3,456.00	3,456.00
Bank Draft	15	0.00	-101,766.10	-101,766.10
Check	29	-401.40	-5,717.69	-6,119.09
Deposit	2	0.00	128,760.81	128,760.81
Interest	1	0.00	75.42	75.42
Service Charge	1	0.00	-111.84	-111.84
		-401.40	24,696.60	24,295.20



### City of Centerville, IA

### **Claims Report - Detail**

By Fund
Payable Dates 12/10/2024 - 1/13/2025

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
Fund: 600 - WATER UTILITY				
Department: 810 - WATER	l			
ALLIANT ENERGY	ELECTRIC UTILITIES	01/13/2025	01-2025	124.76
RATHBUN REGIONAL WATER	WATER PURCHASED	01/13/2025	01-2025	38,578.40
TREASURER - STATE OF IOWA	DECEMBER 2024 WET	01/02/2025	01-2025	6,794.75
MUNICIPAL SUPPLY INC	PARTS/SUPPLIES	01/13/2025	0928994-IN	1,284.30
MUNICIPAL SUPPLY INC	PARTS/SUPPLIES	01/13/2025	0929921-IN	1,797.56
MUNICIPAL SUPPLY INC	PARTS/SUPPLIES	01/13/2025	0930901-IN	875.00
USDA	WATER PROJECT LOAN	12/27/2024	12 2024	2,146.37
	PAYMENT			
USDA	WATER PROJECT LOAN	12/27/2024	12 2024	1,309.63
	PAYMENT			
USDA	USDA WATER PROJECT LOAN		12-2024	2,190.85
USDA	USDA WATER PROJECT LOAN		12-2024	1,265.15
US POSTAL SERVICE	MAIL WATER BILLS	12/19/2024	12-2024	489.29
ALLIANT ENERGY	ELECTRIC UTILITIES	12/26/2024	12-2024 2	97.66
US POSTAL SERVICE	MAIL LATE NOTICES	12/17/2024	12-2024 LATE	136.64
USDA	USDA WATER PROJECT LOAN		12-2024-R	-2,190.85
USDA	USDA WATER PROJECT LOAN		12-2024-R	-1,265.15
LOCKRIDGE INC	SUPPLIES	01/13/2025	2412-058998	62.34
LOCKRIDGE INC	SUPPLIES	01/13/2025	2412-059242	36.33
LOCKRIDGE INC	SUPPLIES	01/13/2025	2412-059311	1.30
LOCKRIDGE INC	SUPPLIES	01/13/2025	2412-059701	143.93
LOCKRIDGE INC	SUPPLIES	01/13/2025	2412-059715	21.30
LOCKRIDGE INC	SUPPLIES	01/13/2025	2412-068246	16.44
LOCKRIDGE INC	SUPPLIES	01/13/2025	2412-07019	43.21
IDEAL READY MIX CO INC	CONCRETE PATCH	01/13/2025	662669	492.00
SINCLAIR NAPA	PARTS	01/13/2025	956923	361.80
MICROBAC LABORATORIES, IN		01/13/2025	CV2400945	78.75
MICROBAC LABORATORIES, IN		01/13/2025	CV2500010	78.75
IOWA MEDIA NETWORK	12/09/24 BILLS/MINUTES	01/13/2025	I-6803	39.49
			Department 810 - WATER Total:	55,010.00
			Fund 600 - WATER UTILITY Total:	55,010.00
			Grand Total:	55,010.00

1/9/2025 9:01:02 AM Page 1 of 2 Claims Report - Detail Payable Dates: 12/10/2024 - 1/13/2025

### **Report Summary**

### **Fund Summary**

Fund		Payment Amount
600 - WATER UTILITY		55,010.00
	Grand Total:	55,010.00

### **Account Summary**

Account Number	Account Name	Payment Amount
600-810-6350	EQUIPMENT REPR & MA	361.80
600-810-6351	MAINS EXPENSE	4,281.71
600-810-6371	ELECTRICITY	222.42
600-810-6374	WATER PURCHASED-RR	38,578.40
600-810-6414	OFFICIAL PUBLICATIONS	39.49
600-810-6417	WATER EXCISE TAX	6,794.75
600-810-6440	TESTING EXPENSE	157.50
600-810-6508	POSTAGE	625.93
600-810-6514	CONCRETE EXPENSE	492.00
600-810-6801	PRINCIPAL	2,146.37
600-810-6851	INTEREST PAID	1,309.63
	Grand Total:	55,010.00

### **Project Account Summary**

Project Account Key		Payment Amount
**None**		55,010.00
	Grand Total:	55,010.00

1/9/2025 9:01:02 AM Page 2 of 2

### Centerville Municipal Waterworks Vouchers/Expenditures 13-Jan-25

CHECK #	PREPAIDS		
15238	US Postal Service	Mail Late Notices	\$136.64
15239	US Postal Service	Mail Water Bills	\$489.29
ACH	USDA	Water Project Loan Payment	\$3,456.00
ACH	Treasurer - State of Iowa	December 2024 WET	\$6,794.75
ACH	Alliant Energy	Electric Utilities	\$97.66
	TOTAL PREPAIDS		\$10,974.34
	CURRENT BILLS		
ACH	ALLIANT ENERGY	Electric Utilities	\$124.76
ACH	RRWA	Water Purchased	\$38,578.40
15242	Ideal Ready Mix	Concrete Patch	\$492.00
15243	Iowa Media Network	Published Bills/Minutes 12/09/2024	\$39.49
15244	Lockridge	Supplies	\$324.85
15245	Microbac Laboratories	Testing	\$157.50
15246	Municipal Supply	Parts	\$3,956.86
15247	Sinclair Napa	Parts	\$361.80
	TOTAL CURRENT BILLS		\$44,035.66
	DEDOCITIONEDIT DEFLINDS		
15240	DEPOSIT/CREDIT REFUNDS	Deposit Refund	\$3.29
15223	Jessica Foster	•	\$3.29 \$19.09
15223	Alexandra Barriga	Deposit Refund	\$19.09
	TOTAL DEPOSIT REFUNDS		\$22.38
	TRANSFERS TO CITY		***
	Payroll & Benefits	Paid Date 12/05/24	\$16,366.86
	Payroll & Benefits	Paid Date 12/19/24	\$17,741.42
	Workman's Comp		\$0.00
	Professional Services		\$0.00
	Physicals		\$0.00
	Employee Benefits		\$256.00
	Data Processing		\$0.00
	Gasoline/Fuel		\$255.23
	Equipment Repair		\$438.66
	Concrete Expense		\$0.00
	Tires-New & Repair		\$0.00
	Telephone		\$165.46
	Internet Service		\$19.80
	One Call Locates		\$0.00
	Tools/ Supplies		\$0.00
	Legal Expense		\$25.00 \$98.02
	Banking/ACH Services		•
	Capital Outlay - Office Equipment		\$0.00
	Capital Outlay - Equipment		\$94.74
	Miscellaneous Expense		\$79.09
	Building Maintenance & Repairs		\$58.37 \$176.00
	Postage		
	School & Training		\$0.00
	Unemployment Uniforms		\$1.69 \$0.00
	Safety Equipment		\$0.00 \$86.04
	Office Supplies		\$19.00
	TOTAL TRANSFERS TO CITY		\$35,881.38
	TOTAL TRANSPERSOR		<u>Ψυυ,ου 1.υο</u>
		TOTAL EXPENDITURES	\$90,913.76
	SIGNATURES:		
	GIGHATOREG.		

### APPROVED BY: APPROVED BY: APPROVED BY: APPROVED BY: APPROVED BY:

### Centerville Municipal Waterworks

### **Billing Clerk Report**

### January 13, 2025

### <u>Letters</u>

Work Requests and Special Billing letters (Parts/Labor): 2

### <u>ACH</u>

681 sent to Iowa Trust in the amount of \$66,053.61

### **Offset Program**

Letters sent: <u>8</u> New sent: <u>0</u>

Matches at Offset: **0** 

Collected from Offset: \$0.00

### Liens

Letters sent: **0** 

New liens sent to Appanoose County Treasurer: **0** 

Liens collected: **0** 

Amount collected: \$0.00

### **Write Offs**

0 - 10 Years old = \$0.00

 $\underline{\mathbf{0}}$  - Deceased customers =  $\underline{\mathbf{\$0.00}}$ 

### **Billing information**

24 on the shutoff list and disconnected 20

Sent <u>244</u> Delinquent Notices; processed <u>244</u> late fees in the amount of <u>\$2,190.04</u>

### **Deposit/credit refunds**

Issued 7 Deposit/credit refunds in the amount of \$420.10

Account Summary

For Fiscal: 2025-2026 Period Ending: 01/31/2026

**Defined Budgets** 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0 0.00 0.00 2025-2026 YTD Activity 250.00 600.00 0.00 0.00 500.00 600.00 **Total Budget** 5,000.00 72,000.00 5,000.00 1,000,000.00 2,522,200.00 277,445.00 72,040.00 2025-2026 18,000.00 1,291,500.00 92,250.00 12,000.00 12,000.00 12,000.00 500.00 2,522,200.00 1,800.00 0.00 0.00 449.21 7,509.54 116.67 8,031.55 0.00 197.50 0.00 0.00 319.62 7.00 765,349.44 2,250.00 642,605.74 3,979.36 765,349.44 15,736.83 420.00 2024-2025 Total Activity 59,641.81 40,241.44 145,353.05 **Total Budget** 250.00 600.00 500.00 0.00 0.00 50,000.00 0.00 500.00 1,614,546.00 204,650.00 79,916.00 2024-2025 3,450.00 18,000.00 1,234,000.00 100,000.00 74,046.00 5,000.00 12,000.00 1,614,546.00 1,800.00 115,000.00 1,200.00 0.00 225.00 0.00 0.00 649.85 1,482,489.34 1,482,489.34 0.00 2023-2024 **Total Activity** 31,322.56 1,184,965.72 92,150.10 13,914.32 40,933.70 73,780.37 6,954.16 672.31 251,109.64 28,489.61 310.50 33,289.64 2,446.00 0.00 0.00 **Total Budget** 600.00 0.00 0.00 0.00 0.00 0.00 1,485,600.00 1,485,600.00 273,824.00 0.00 0.00 18,000.00 1,204,000.00 50,000.00 15,000.00 1,500.00 2,500.00 115,000.00 66,000.00 13,000.00 Function: 80 - BUSINESS TYPE ACTIVITIES Total: Revenue Total: MISCELLANEOUS CITY RECEIPT SALARIES & LONGEVITY PAY NTEREST EARNED - WATER ADMIN SALARY/LONGEVITY PAYMENT TO BD MEMBERS RECEIPTS/REFUNDS-WTR WATER SERVICE REPAIRS METERED WATER SALES FUEL TAX REFUND-WTR MAIN TAPPING PERMIT MISC / OTHER INCOME **WATER SURCHARGES NSF CHECK CHARGES** WATER EXCISE TAX SERVICE CHARGES FIRE PROTECTION **BULK WATER PENALTIES** SALES TAX Function: 80 - BUSINESS TYPE ACTIVITIES Function: 80 - BUSINESS TYPE ACTIVITIES RENT Fund: 600 - WATER UTILITY 500-810-4303 500-810-4310 500-810-4700 500-810-4710 500-810-4715 600-810-4716 500-810-4735 500-810-4116 500-810-4193 500-810-4500 500-810-4501 500-810-4503 500-810-4530 500-810-4533 500-810-4555 600-810-4561 500-810-6010 600-810-6011 600-810-6050 500-810-4736 Expense

For Fiscal: 2025-2026 Period Ending: 01/31/2026
Defined Budgets

		2023-2024	2023-2024	2024-2025	2024-2025	2025-2026	2025-2026	Defined Budg
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	
600-810-6110	FICA - CITY'S SHARE	20,947.00	19,826.98	21,000.00	11,401.70	24,362.00	0.00	
<u>600-810-6130</u>	IPERS	25,849.00	26,161.81	26,000.00	15,120.43	30,063.00	0.00	
<u>600-810-6150</u>	HEALTH INSURANCE	50,418.00	54,555.75	50,000.00	33,742.73	68,333.00	0.00	
<u>600-810-6156</u>	LIFE INSURANCE	254.00	87.00	255.00	06.09	266.00	0.00	
<u>600-810-6160</u>	WORKMAN'S COMP	6,500.00	3,201.05	5,859.00	57.80	3,015.00	0.00	
600-810-6170	UNEMPLOYMENT INSURANCE	0.00	220.18	0.00	70.42	0.00	0.00	
<u>600-810-6198</u>	PHYSICALS	200.00	41.61	200.00	42.00	200.00	0.00	
<u>600-810-6199</u>	EMPLOYEE BENEFITS EXPENSE	0.00	2,553.29	2,964.00	1,790.85	0.00	0.00	
600-810-6230	SCHOOL & TRAINING	500.00	383.15	1,000.00	838.03	1,000.00	0.00	
<u>600-810-6310</u>	BUILDING MAINTENANCE & RE	100.00	00.00	200.00	58.37	500.00	0.00	
600-810-6321	RESERVOIR - SPILLWAY	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00	
600-810-6330	GASOLINE/DIESEL	8,000.00	6,647.35	8,200.00	2,981.94	8,200.00	0.00	
600-810-6335	TIRES - NEW & REPAIR	0.00	195.54	200.00	0.00	500.00	0.00	
600-810-6350	EQUIPMENT REPR & MAINTEN	2,500.00	11,904.21	5,600.00	44,850.16	5,600.00	0.00	
600-810-6351	MAINS EXPENSE	120,000.00	141,769.57	120,000.00	21,198.88	12,000.00	0.00	
600-810-6352	ELEVATED TANKS-LABOR	20,000.00	0.00	20,000.00	0.00	1,000,000.00	0.00	
600-810-6353	HYDRANT EXPENSE	2,500.00	0.00	2,500.00	0.00	2,500.00	0.00	
600-810-6371	ELECTRICITY	5,250.00	2,616.26	5,000.00	1,130.42	5,000.00	0.00	
600-810-6373	TELECOMMUNICATION SERVIC	00.009	1,730.32	1,800.00	1,060.76	1,800.00	0.00	
600-810-6374	WATER PURCHASED-RRWA	450,000.00	472,603.50	470,000.00	240,868.80	470,000.00	0.00	
600-810-6378	INTERNET SERVICE	00:00	237.60	200.00	118.80	200.00	0.00	
600-810-6379	MISC. EXPENSE	00:00	348.94	200.00	0.00	200.00	0.00	
600-810-6401	AUDIT FEES	4,000.00	7,387.50	4,000.00	4,000.00	4,000.00	0.00	
600-810-6407	ENGINEERING FEES	10,000.00	2,591.17	10,000.00	6,912.50	10,000.00	0.00	
600-810-6408	GENERAL/LIABILITY INSURANC	19,000.00	18,452.18	24,000.00	24,920.52	27,413.00	0.00	
600-810-6411	LEGAL FEES	2,000.00	472.13	2,000.00	272.50	2,000.00	0.00	
600-810-6414	OFFICIAL PUBLICATIONS	1,000.00	529.05	750.00	437.36	750.00	0.00	
600-810-6417	WATER EXCISE TAX	00.000'99	81,303.99	74,046.00	39,312.26	72,000.00	0.00	
600-810-6418	SALES TAX EXPENSE	0.00	1,060.48	0.00	0.00	0.00	0.00	
600-810-6419	DATA PROCESSING EXPENSE	7,000.00	2,484.50	7,000.00	16,748.63	17,000.00	0.00	
<u>600-810-6437</u>	ONE CALL LOCATES	300.00	1,922.89	2,000.00	277.91	1,000.00	0.00	

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Budget Worksheet	to to						For Fisca	For Fiscal: 2025-2026 Period Ending: 01/31/2026
		2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 Total Activity	2025-2026 Total Budget	2025-2026 YTD Activity	
600-810-6440	TESTING EXPENSE	3,500.00	3,158.50	3,500.00	2,156.48	3,600.00	0.00	
600-810-6490	PROFESSIONAL SERVICES	30,000.00	10,007.57	20,000.00	239.54	10,000.00	0.00	
600-810-6491	BANKING/ACH SERVICES	3,000.00	1,877.49	2,000.00	1,652.16	2,500.00	0.00	
600-810-6498	CUSTOMER DEPOSIT REFUNDS	00.00	-248.49	0.00	00:00	0.00	0.00	
600-810-6501	CLEANING SUPPLIES	00.00	507.48	300.00	00:00	0.00	0.00	
600-810-6505	TOOLS / SUPPLIES	1,500.00	8,206.29	3,000.00	167.74	3,000.00	0.00	
600-810-6506	OFFICE SUPPLIES	3,500.00	196.56	3,500.00	323.38	3,500.00	0.00	
600-810-6507	OPERATING SUPPLIES & MATE	00:00	0.00	0.00	8,169.03	6,300.00	0.00	
600-810-6508	POSTAGE	12,500.00	8,822.60	11,000.00	5,211.83	8,500.00	0.00	
600-810-6510	SAFETY EQUIPMENT	300.00	-26.13	1,000.00	290.04	1,000.00	0.00	
600-810-6513	METERS / METER PITS	5,000.00	0.00	5,000.00	00.00	5,000.00	0.00	
600-810-6514	CONCRETE EXPENSE	30,000.00	7,314.83	30,000.00	5,283.00	20,000.00	0.00	
600-810-6525	ROCK EXPENSE	8,500.00	1,629.45	8,500.00	2,185.53	8,500.00	0.00	
600-810-6531	MISC EXPENSE	00:00	0.00	00:00	432.24	0.00	0.00	
600-810-6546	UNIFORMS	00:00	122.69	200.00	48.18	500.00	0.00	
600-810-6723	CAPITAL OUTLAY - EQUIPMENT	80,000.00	0.00	80,000.00	45,309.43	50,000.00	0.00	
600-810-6725	CAPITAL OUTLAY - OFFICE EQUI	00:00	22,863.56	1,000.00	445.20	1,000.00	0.00	
600-810-6727	CAPITAL OUTLAY-IMPROVEME	150,000.00	0.00	150,000.00	65,682.32	235,000.00	0.00	
600-810-6799	CAPITAL OUTLAY - OTHER CAP	00:00	0.00	1,000,000.00	20,748.00	0.00	0.00	
600-810-6801	PRINCIPAL	41,472.00	25,044.58	41,472.00	12,901.27	41,472.00	0.00	
600-810-6851	INTEREST PAID	00:00	16,427.42	0.00	7,834.73	0.00	0.00	
	Function: 80 - BUSINESS TYPE ACTIVITIES Total:	1,468,014.00	1,246,791.65	2,514,712.00	808,864.65	2,521,059.00	0.00	
Function: 90 - (	Function: 90 - OTHER ACTIVITIES							
600-910-6910	TRANSFERS OUT-WATER	0.00	68,384.00	0.00	0.00	0.00	0.00	
	Function: 90 - OTHER ACTIVITIES Total:	0.00	68,384.00	0.00	0.00	0.00	0.00	
	Expense Total:	1,468,014.00	1,315,175.65	2,514,712.00	808,864.65	2,521,059.00	0.00	
	Fund: 600 - WATER UTILITY Surplus (Deficit):	17,586.00	167,313.69	-900,166.00	-43,515.21	1,141.00	0.00	

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<b>Budget Worksheet</b>							For Fisc	For Fiscal: 2025-2026 Period Ending: 01/31/2026
		2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 Total Activity	2025-2026 Total Budget	De 2025-2026 YTD Activity	Defined Budgets
Fund: 601 - WATER CUSTOMER DEPOSITS Revenue Function: 80 - BUSINESS TYPE ACTIVII	j: 601 - WATER CUSTOMER DEPOSITS evenue Function: 80 - BUSINESS TYPE ACTIVITIES							
601-810-4730	CUSTOMER DEPOSITS RECEIVE	50,000.00	3,030.26	50,000.00	5,640.00	50,000.00	00:0	
Ē	Function: 80 - BUSINESS TYPE ACTIVITIES Total:	50,000.00	3,030.26	50,000.00	5,640.00	50,000.00	0.00	
	Revenue Total:	50,000.00	3,030.26	50,000.00	5,640.00	50,000.00	0.00	
Expense Function: 80 - BUSI	rpense Function: 80 - BUSINESS TYPE ACTIVITIES							
601-810-6495	CUSTOMER DEPOSITS REFUND	0.00	-17.70	50,000.00	17.85	50,000.00	00:00	
601-810-6498	CUSTOMER DEPOSIT REFUNDS	50,000.00	1,650.64	0.00	0.00	00:00	0.00	
Œ.	Function: 80 - BUSINESS TYPE ACTIVITIES Total:	50,000.00	1,632.94	50,000.00	17.85	50,000.00	00:00	
	Expense Total:	50,000.00	1,632.94	50,000.00	17.85	50,000.00	0.00	
Fund: 601 - V	Fund: 601 - WATER CUSTOMER DEPOSITS Surplus (Deficit):	0.00	1,397.32	0.00	5,622.15	0.00	0.00	
Fund: 604 - WATER RESERVES	ERVES							
Revenue Function: 90 - OTHER ACTIVITIES	R ACTIVITIES							
604-910-4830	WATER RESERVE TRANSFER IN	0.00	41,472.00	0.00	0.00	00:00	0.00	
	Function: 90 - OTHER ACTIVITIES Total:	0.00	41,472.00	0.00	0.00	0.00	0.00	
	Revenue Total:	0.00	41,472.00	0.00	0.00	00:00	0.00	
	Fund: 604 - WATER RESERVES Total:	0.00	41,472.00	0.00	0.00	0.00	0.00	
Fund: 605 - WATER SINKING	KING							
Revenue Function: 90 - OTHER ACTIVITIES	R ACTIVITIES							
605-910-4830	WATER SINKING - TRANSFER IN	0.00	6,912.00	0.00	0.00	00:00	0.00	
	Function: 90 - OTHER ACTIVITIES Total:	0.00	6,912.00	0.00	0.00	0.00	0.00	
	Revenue Total:	0.00	6,912.00	0.00	0.00	00:00	0.00	
	Fund: 605 - WATER SINKING Total:	0.00	6,912.00	0.00	0.00	0.00	0.00	
Fund: 606 - WATER IMPROVEMENTS	ROVEMENTS							
Revenue Function: 90 - OTHER ACTIVITIES	R ACTIVITIES							
606-910-4830	WATER IMPROVEMENTS - TRA	0.00	20,000.00	0.00	0.00	0.00	0.00	
	Function: 90 - OTHER ACTIVITIES Total:	0.00	20,000.00	0.00	0.00	0.00	0.00	
	Revenue Total:	0.00	20,000.00	0.00	0.00	00:00	0.00	
	Fund: 606 - WATER IMPROVEMENTS Total:	0.00	20,000.00	0.00	0.00	0.00	0.00	

Budget Worksheet							For Fiscal: 2025	For Fiscal: 2025-2026 Period Ending: 01/31/2026
		2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 Total Activity	2025-2026 Total Budget	Defined Budgets 2025-2026 YTD Activity	idgets
Fund: 609 - CITY WATER Revenue Function: 80 - BUSINESS TYPE ACTIVITIES	ACTIVITIES							
609-810-4710	WATER PAYROLL REIMBURSEM	0.00	380,388.15	0.00	221,889.39	0.00	0.00	
609-810-4715	RECEIPTS/REFUNDS-CTY WTR	00:00	71,156.74	0.00	82,660.97	0.00	0.00	
609-810-4735	FUEL TAX REFUND-WTR	0.00	650.20	0.00	319.62	0.00	0.00	
Function: 80	Function: 80 - BUSINESS TYPE ACTIVITIES Total:	0.00	452,195.09	0.00	304,869.98	0.00	0.00	
Function: 90 - OTHER ACTIVITIES	ES							
609-910-4830	TRANSFERS IN-CITY WATER	0.00	2,698.00	0.00	1,536.00	0.00	0.00	
Func	Function: 90 - OTHER ACTIVITIES Total: 	0.00	2,698.00	0.00	1,536.00	0.00	0.00	
	Revenue Total:	0.00	454,893.09	0.00	306,405.98	0.00	0.00	
Expense Function: 80 - BUSINESS TYPE ACTIVITIES	ACTIVITIES							
609-810-6010	SALARIES & LONGEVITY PAY	00:00	249,131.14	0.00	144,963.05	0.00	0.00	
609-810-6011	ADMIN SALARY/LONGEVITY	00:00	28,489.61	00:00	15,736.83	0.00	0.00	
609-810-6050	PAYMENT TO TRUSTEES	0.00	1,560.00	0.00	810.00	0.00	0.00	
609-810-6110	FICA-CITY'S SHARE	0.00	19,801.21	0.00	11,401.70	0.00	0.00	
609-810-6130	IPERS-CITY'S SHARE	0.00	26,122.31	0.00	15,120.43	0.00	0.00	
609-810-6150	HEALTH INSURANCE	0.00	54,195.16	0.00	33,742.73	0.00	0.00	
609-810-6156	LIFE INSURANCE	0.00	104.40	00:00	52.20	0.00	0.00	
609-810-6160	WORKMANS COMP	0.00	1,623.73	0.00	57.80	0.00	0.00	
609-810-6170	UNEMPLOYMENT INSURANCE	0.00	545.99	0.00	69.10	0.00	0.00	
<u>609-810-6198</u>	PHYSICALS	0.00	202.01	0.00	42.00	0.00	0.00	
609-810-6199	EMPLOYEE BENEFITS EXPENSE	0.00	2,553.29	0.00	2,046.85	0.00	0.00	
609-810-6230	SCHOOL & TRAINING	0.00	383.15	0.00	838.03	0.00	0.00	
609-810-6310	BUILDING MAINTENANCE & RE	0.00	166.50	0.00	58.37	0.00	0.00	
609-810-6330	GASOLINE/DIESEL	0.00	6,647.35	0.00	2,981.94	0.00	0.00	
609-810-6335	TIRES-NEW & REPAIR	0.00	925.39	0.00	00.00	0.00	0.00	
609-810-6350	EQUIPMENT REPAIR & MAINTE	0.00	8,320.71	0.00	8,359.73	0.00	0.00	
609-810-6373	TELECOMMUNICATION SERVIC	0.00	1,730.32	0.00	1,226.22	0.00	0.00	
609-810-6378	INTERNET SERVICE	0.00	237.60	0.00	138.60	0.00	0.00	
609-810-6411	LEGAL EXPENSE	0.00	249.38	0.00	25.00	0.00	0.00	

**Budget Worksheet** 

For Fiscal: 2025-2026 Period Ending: 01/31/2026

Defined Budgets																
2025-2026 YTD Activity	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2025-2026 Total Budget	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.00	0.00
2024-2025 Total Activity	21,235.53	277.91	239.54	1,079.33	0.00	167.74	333.16	468.00	290.04	1,816.50	432.24	48.18	45,309.43	514.92	309,883.10	309,883.10
2024-2025 Total Budget	0.00	00:00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2023-2024 Total Activity	5,436.68	1,922.89	1,118.07	749.97	290.86	881.57	475.66	1,185.00	-26.13	00:00	18,011.96	1,043.09	0.00	22,863.56	456,942.43	456,942.43
2023-2024 Total Budget	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	DATA PROCESSING EXPENSE	ONE CALL LOCATES	PROFESSIONAL SERVICES	BANKING/ACH SERVICES	HOUSEKEEPING SUPPLIES	TOOLS / SUPPLIES	OFFICE SUPPLIES	POSTAGE	SAFETY EQUIPMENT	CONCRETE EXPENSE	MISCELLANEOUS EXPENSE	UNIFORMS	CAPITAL OUTLAY - EQUIPMENT	CAPITAL OUTLAY - OFFICE EQUI	Function: 80 - BUSINESS TYPE ACTIVITIES Total:	Expense Total:
	609-810-6419	609-810-6437	609-810-6490	609-810-6491	609-810-6501	609-810-6505	609-810-6506	609-810-6508	609-810-6510	609-810-6514	609-810-6531	609-810-6546	609-810-6723	609-810-6725		

0.00 0.0

-3,477.12

0.00 0.00

-2,049.34

0.00

Fund: 609 - CITY WATER Surplus (Deficit):

-41,370.18

-900,166.00

235,045.67

17,586.00

Report Surplus (Deficit):

0.00 0.00 1,141.00

0.00

For Fiscal: 2025-2026 Period Ending: 01/31/2026

# **Group Summary**

	7023-2024	202-2024	2024-2025	2024-2025	2025_2026	2025-2026	Defined Budgets
Function	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	
Fund: 600 - WATER UTILITY Revenue							
80 - BUSINESS TYPE ACTIVITIES	1,485,600.00	1,482,489.34	1,614,546.00	765,349.44	2,522,200.00	0.00	
Revenue Total:	1,485,600.00	1,482,489.34	1,614,546.00	765,349.44	2,522,200.00	0.00	
Expense							
80 - BUSINESS TYPE ACTIVITIES	1,468,014.00	1,246,791.65	2,514,712.00	808,864.65	2,521,059.00	0.00	
90 - OTHER ACTIVITIES	0.00	68,384.00	0.00	0.00	00:00	0.00	
Expense Total:	1,468,014.00	1,315,175.65	2,514,712.00	808,864.65	2,521,059.00	0.00	
Fund: 600 - WATER UTILITY Surplus (Deficit):	17,586.00	167,313.69	-900,166.00	-43,515.21	1,141.00	0.00	
Fund: 601 - WATER CUSTOMER DEPOSITS							
Revenue 80 - BUSINESS TYPE ACTIVITIES	50,000.00	3,030.26	50,000.00	5,640.00	50,000.00	0.00	
Revenue Total:	50,000.00	3,030.26	50,000.00	5,640.00	50,000.00	0.00	
Expense 80 - BUSINESS TYPE ACTIVITIES	50,000.00	1,632.94	50,000.00	17.85	50,000.00	0.00	
Expense Total:	50,000.00	1,632.94	50,000.00	17.85	50,000.00	0.00	
Fund: 601 - WATER CUSTOMER DEPOSITS Surplus (Deficit):	0.00	1,397.32	0.00	5,622.15	0.00	0.00	
Fund: 604 - WATER RESERVES							
Revenue 90 - OTHER ACTIVITIES	0.00	41,472.00	0.00	0.00	0.00	0.00	
Revenue Total:	0.00	41,472.00	0.00	0.00	0.00	0.00	
Fund: 604 - WATER RESERVES Total:	0.00	41,472.00	0.00	00.00	0.00	0.00	
Fund: 605 - WATER SINKING							
Revenue 90 - OTHER ACTIVITIES	0.00	6,912.00	0.00	0.00	0.00	0.00	
Revenue Total:	0.00	6,912.00	00.00	00.00	0.00	0.00	
Fund: 605 - WATER SINKING Total:	0.00	6,912.00	00:00	00.00	0.00	0.00	
Fund: 606 - WATER IMPROVEMENTS Revenue							
90 - OTHER ACTIVITIES	0.00	20,000.00	0.00	0.00	0.00	0.00	
Revenue Total:	0.00	20,000.00	00.00	0.00	0.00	0.00	
Fund: 606 - WATER IMPROVEMENTS Total:	0.00	20,000.00	0.00	00:00	0.00	0.00	
Fund: 609 - CITY WATER							
revenue 80 - BUSINESS TYPE ACTIVITIES	0.00	452,195.09	0.00	304,869.98	0.00	0.00	

Budget Worksheet						For Fiscal: 2025-2026 Period Ending: 01/31/2026
						Defined Budgets
Function	2023-2024 Total Budget	2023-2024 Total Activity	2024-2025 Total Budget	2024-2025 Total Activity	2025-2026 Total Budget	2025-2026 YTD Activity
90 - OTHER ACTIVITIES	0.00	2,698.00	0.00	1,536.00	00:00	0.00
Revenue Total:	0.00	454,893.09	00.00	306,405.98	0.00	0.00
Expense						
80 - BUSINESS TYPE ACTIVITIES	0.00	456,942.43	0.00	309,883.10	0.00	0.00
Expense Total:	0.00	456,942.43	00:00	309,883.10	0.00	0.00
Fund: 609 - CITY WATER Surplus (Deficit):	0.00	-2,049.34	0.00	-3,477.12	0.00	0.00
Report Surplus (Deficit):	17,586.00	235,045.67	-900,166.00	-41,370.18	1,141.00	0:00

# For Fiscal: 2025-2026 Period Ending: 01/31/2026 **Fund Summary**

Defined Budgets ——	2025-2026 YTD Activity	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	2025-2026 Total Budget	1,141.00	0.00	0.00	0.00	0.00	0.00	1,141.00
	2024-2025 Total Activity	-43,515.21	5,622.15	0.00	0.00	0.00	-3,477.12	-41,370.18
	2024-2025 Total Budget	-900,166.00	0.00	0.00	0.00	00.0	0.00	-900,166.00
	2023-2024 Total Activity	167,313.69	1,397.32	41,472.00	6,912.00	20,000.00	-2,049.34	235,045.67
	2023-2024 Total Budget	17,586.00	00:00	00:00	00:00	00:00	00:00	17,586.00
	Fund	600 - WATER UTILITY	601 - WATER CUSTOMER DEPOSITS	604 - WATER RESERVES	605 - WATER SINKING	606 - WATER IMPROVEMENTS	609 - CITY WATER	Report Surplus (Deficit):

### TRIPLE R ENGINEERING

Consulting Engineer and Surveyors

2454 601<sup>ST</sup> Trail, Albia, IA 52531 PHONE: (515) 230-8683 EMAIL: ronda.cink@gmail.com



DATE: 12/12/2024

To Whom It May Concern:

### PROJECT UNDERSTANDING:

Triple R Engineering understands the City of Centerville requires the service of a consulting engineer to provide design and permit application services for approximately 3,000 lineal feet of water main rehabilitation. I am providing a brief proposal of my plan for providing these services. It is my understanding that no construction surveillance, nor as-built documentation is required for this proposal.

### DATA COLLECTION:

Immediately upon selection, I will request copies of available data including, but not limited to, existing city utility/street maps, previous site improvement plans, and any other information regarding the existing site conditions. I will contact the utilities involved and request a design locate.

### **TOPOGRAPHIC SURVEYS:**

After reviewing available information and utility markings, I will commence with site survey to develop plans and identify issues that may need addressed.

### SUBSURFACE INVESTIGATIONS:

Plume maps will be reviewed, and consideration will be given to those areas that may have contaminated soils for material selection and construction methodologies. Sanitary or Storm Sewer Manholes may need to be opened and measured. Assistance from City workers may be required for location and opening.

### **DESIGN:**

Once the preliminary plan has been approved final plan and specification preparation will commence.

### PERMITS:

I will provide the necessary information to the permit authorities. I will begin coordinating with the appropriate personnel immediately after selection to avoid unnecessary delays. The City should instruct me as to how application fees should be handled. The City can pay fees directly to the Permit Authority, or reimburse fees that Triple R Engineering pays on the City's behalf.

### MONUMENT PRESERVATION:

In addition to your initial request for services, I have also included Monument Preservation work in my proposal for your consideration. This is not required, but is my recommendation, due to the importance of perpetuating property boundaries.

### **DELIVERABLES:**

Any work product created, from any and all services billed, will be provided as required, or otherwise requested.

### **CONCLUSION:**

Below is the Proposed Project Schedule and a Professional Services Fee Table. Services will be billed at a fee for services rate, as presented in the Professional Services Fee Table. The manhours presented are an estimate. We will bill the City for the actual time used. While I believe my estimate to be conservative, unforeseen circumstances can arise. Triple R Engineering will contact the City at the first indication that the actual man-hours are going to exceed what is proposed.

### **Proposed Project Schedule**

										PE	RIO	DS									
	Jan 6- 10	Jan 13-17	Jan 20-24	Jan 27-31	Feb 3-7	Feb 10-14	Feb 17-21	Feb 24-28	Mar 3-7	Mar 10-14	Mar 17-21	Mar 24-28	Mar 31-Ap 4	Ap 7-11	Ap 14-18	Ap 21-25	Ap 28-May 2	May 5-9	May 12-16	May 19-23	May 27-30
ACTIVITY	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
Project Administration     Route Survey																					
3. Preliminary Design																					1
4. Final Design															VVV				V////		,,,,,,,
5. Permits																					
6. Monument Preservation																					

	Triple R Engineering Profession	al S	ervice	es Fees		
	Centerville, Iowa - 2025 Water M	lain	Repla	acement		
		Rat	e Per	Projected	Est	imated
		Н	our	Man-Hours		Fee
1.	Project Administration:				\$	300
	General Project Coordination and					
	Review with City Staff	\$	90	3		
2.	Route Survey:				\$	4,000
	Verify Existing R.O.W Easements	\$	100	4		
	Topographic Survey	\$	100	32		
	Compile Existing Site Utility Information	\$	100	4		
3.	Preliminary Design:				\$	1,250
	Coordination with Utility Companies	\$	125	4		
	Review Conflicts and Consider Alternatives	\$	125	6		
4.	Final Design:				\$	20,000
	Construction Plans	\$	125	80		
	Construction Specifications	\$	125	80		
5.	Permits:				\$	1,920
	Coordination w/ Regulatory Agencies	\$	80	8		
	Process Permit Applications	\$	80	16		
6.	Monument Preservation:				\$	1,600
	Find, Identify, and Document Existing					
	Monumentation Prior to Construction	\$	100	8		
	Replace and Document Monumetation					
	After Construction	\$	100	8		
Total					\$	29,070

Respectfully,
Triple R Engineering

Ronda Cink

The above description of work, project schedule, and fees are satisfactory, and I hereby authorize Triple R Engineering to perform the engineering services described.