Centerville Municipal Waterworks

Board of Trustees Regular Meeting

September 8, 2025 11:00 AM Centerville City Hall

AGENDA

a. Call to order

- **a.** Roll Call
- **b.** Approval of Agenda
- **c.** Approve Minutes of August 11, 2025, Regular Meeting
- **d.** Approve Financial Reports
- **e.** Approve Vouchers/Expenditures

b. Discussion/Action Items/General Business

- **a.** Public Works Director's Report
- **b.** Billing Clerk's Report
- **c.** Approval of Resolution 2025-0006 Implantation of Utility Billing Schedule
- **d.** Approval of Updated Rules and Regulations

c. Discuss any items that come before the board

d. Adjourn

Centerville Municipal Waterworks
Board of Trustees Regular Meeting
Monday, August 11, 2025

The Centerville Municipal Waterworks Board of Trustees met for their regular meeting on August 11, 2025, at 11:00 a.m. at Centerville City Hall.

The meeting was called to order and roll taken by Board Chairman Bill Milani. Present were Cindy Sherrard, Bill Milani, and Richard Turner. Absent were Christina Laurson and Ryan Stober. Also in attendance was Public Works Director Steve Hawkins, Lead Water Technician Joe Sivetts, City Clerk Kayla Moorman, and Customer Service Representative Shayleigh McCoy.

Motion by Sherrard, seconded by Turner to approve the agenda. Vote: All ayes. Absent: Stober and Laurson. Motion passed.

Motion by Turner, seconded by Sherrard to approve the minutes of the July 14th, 2025, regular meeting. Vote: All ayes. Absent: Stober and Laurson. Motion passed.

Motion by Sherrard, seconded by Turner to approve the financial reports. Vote: All ayes. Absent: Stober and Laurson. Motion passed.

Motion by Sherrard, seconded by Turner to approve vouchers/expenditures of $145,924.88. Vote: All ayes. Absent: Stober and Laurson. Motion passed.

Public Works Director's Report was given.

Billing Clerk's report was given.

Motion by Turner, seconded by Sherrard to approve the quote for maintenance of the New Fill Pipe for the South Tower. Vote: All ayes. Absent: Stober and Laurson. Motion passed.

Motion by Sherrard, seconded by Turner to approve the quote of a Power Wash Proposal for the South Tower. Vote: All ayes. Absent: Stober and Laurson. Motion passed.

Jacquelynn Zugg, of Moulton, provided public forum comments regarding the utility billing transition. She also inquired about the bank draft credit line item on the utility bill and about live streaming the water board meetings in the future.

Motion by Sherrard, seconded by Turner to adjourn at 11:14 a.m. Vote: All ayes. Absent: Stober and Laurson. Motion passed.

The next regular meeting will be September 8, 2025, at 11:00 a.m.

Shayleigh McCoy
Customer Service Representative

Budget Report
Account Summary

City of Centerville, IA

For Fiscal: 2025-2026 Period Ending: 08/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 600 - WATER UTILITY							
Revenue							
600-810-4116	MAIN TAPPING PERMIT	250.00	250.00	0.00	0.00	-250.00	100.00 %
600-810-4303	INTEREST EARNED - WATER	600.00	600.00	5,603.76	11,208.83	10,608.83	1,868.14 %
600-810-4310	RENT	18,000.00	18,000.00	450.00	900.00	-17,100.00	95.00 %
600-810-4500	METERED WATER SALES	1,291,500.00	1,291,500.00	95,934.67	212,359.22	-1,079,140.78	83.56 %
600-810-4501	WATER SURCHARGES	92,250.00	92,250.00	9,549.51	19,847.23	-72,402.77	78.49 %
600-810-4503	WATER SERVICE REPAIRS	5,000.00	5,000.00	1,588.68	2,263.26	-2,736.74	54.73 %
600-810-4530	PENALTIES	12,000.00	12,000.00	1,018.89	2,860.02	-9,139.98	76.17 %
600-810-4533	NSF CHECK CHARGES	0.00	0.00	28.37	86.36	86.36	0.00 %
600-810-4555	SERVICE CHARGES	16,000.00	16,000.00	1,422.55	2,540.22	-13,459.78	84.12 %
600-810-4561	WATER EXCISE TAX	72,000.00	72,000.00	6,181.55	13,357.20	-58,642.80	81.45 %
600-810-4700	MISC / OTHER INCOME	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
600-810-4710	BULK WATER	6,000.00	6,000.00	315.50	315.50	-5,684.50	94.74 %
600-810-4715	RECEIPTS/REFUNDS-WTR	500.00	500.00	0.00	0.00	-500.00	100.00 %
600-810-4716	MISCELLANEOUS CITY RECEIPTS	1,000,000.00	1,000,000.00	0.00	0.00	-1,000,000.00	100.00 %
600-810-4735	FUEL TAX REFUND-WTR	500.00	500.00	71.71	-14.19	-514.19	102.84 %
600-810-4736	SALES TAX	600.00	600.00	6.30	6.30	-593.70	98.95 %
	Revenue Total:	**2,520,200.00**	**2,520,200.00**	**122,171.49**	**265,729.95**	**-2,254,470.05**	**89.46%**
Expense							
600-810-6010	SALARIES & LONGEVITY PAY	320,836.00	320,836.00	20,196.05	52,422.36	268,413.64	83.66 %
600-810-6011	ADMIN SALARY/LONGEVITY	70,712.00	70,712.00	2,333.17	5,795.42	64,916.58	91.80 %
600-810-6050	PAYMENT TO BD MEMBERS	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
600-810-6110	FICA - CITY'S SHARE	24,297.00	24,297.00	1,601.65	4,203.40	20,093.60	82.70 %
600-810-6130	IPERS	29,982.00	29,982.00	2,071.94	5,388.93	24,593.07	82.03 %
600-810-6150	HEALTH INSURANCE	68,333.00	68,333.00	5,237.43	10,959.81	57,373.19	83.96 %
600-810-6156	LIFE INSURANCE	266.00	266.00	8.70	17.40	248.60	93.46 %
600-810-6160	WORKMAN'S COMP	1,596.00	1,596.00	0.00	0.00	1,596.00	100.00 %
600-810-6170	UNEMPLOYMENT INSURANCE	0.00	0.00	8.00	29.72	-29.72	0.00 %
600-810-6198	PHYSICALS	200.00	200.00	0.00	25.00	175.00	87.50 %
600-810-6199	EMPLOYEE BENEFITS EXPENSE	3,678.00	3,678.00	132.00	330.00	3,348.00	91.03 %
600-810-6230	SCHOOL & TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
600-810-6260	MILEAGE/EXPENSE ALLOWANCE	0.00	0.00	0.00	86.10	-86.10	0.00 %
600-810-6310	BUILDING MAINTENANCE & REPAIR	500.00	500.00	0.00	1,884.18	-1,384.18	-276.84 %
600-810-6321	RESERVOIR - SPILLWAY	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
600-810-6330	GASOLINE/DIESEL	6,500.00	6,500.00	726.35	1,520.48	4,979.52	76.61 %
600-810-6335	TIRES - NEW & REPAIR	500.00	500.00	0.00	0.00	500.00	100.00 %
600-810-6350	EQUIPMENT REPR & MAINTENANC	5,600.00	5,600.00	531.88	1,609.26	3,990.74	71.26 %
600-810-6351	MAINS EXPENSE	12,000.00	12,000.00	10,410.72	12,672.32	-672.32	-5.60 %
600-810-6352	ELEVATED TANKS-LABOR	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	100.00 %
600-810-6353	HYDRANT EXPENSE	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
600-810-6371	ELECTRICITY	5,000.00	5,000.00	275.61	487.25	4,512.75	90.26 %
600-810-6373	TELECOMMUNICATION SERVICE	1,800.00	1,800.00	154.35	301.04	1,498.96	83.28 %
600-810-6374	WATER PURCHASED-RRWA	470,000.00	470,000.00	47,188.00	88,854.40	381,145.60	81.09 %
600-810-6378	INTERNET SERVICE	200.00	200.00	19.80	39.60	160.40	80.20 %
600-810-6379	MISC. EXPENSE	200.00	200.00	0.00	0.00	200.00	100.00 %
600-810-6401	AUDIT FEES	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
600-810-6407	ENGINEERING FEES	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
600-810-6408	GENERAL/LIABILITY INSURANCE	27,413.00	27,413.00	0.00	27,043.61	369.39	1.35 %
600-810-6411	LEGAL FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
600-810-6414	OFFICIAL PUBLICATIONS	750.00	750.00	55.05	93.10	656.90	87.59 %
600-810-6417	WATER EXCISE TAX	72,000.00	72,000.00	7,173.43	13,232.30	58,767.70	81.62 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
600-810-6418	SALES TAX EXPENSE	0.00	0.00	0.00	20.79	-20.79	0.00 %
600-810-6419	DATA PROCESSING EXPENSE	17,000.00	17,000.00	1,158.35	2,000.46	14,999.54	88.23 %
600-810-6437	ONE CALL LOCATES	1,000.00	1,000.00	39.07	39.07	960.93	96.09 %
600-810-6440	TESTING EXPENSE	3,600.00	3,600.00	481.75	665.50	2,934.50	81.51 %
600-810-6490	PROFESSIONAL SERVICES	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
600-810-6491	BANKING/ACH SERVICES	2,500.00	2,500.00	57.01	137.27	2,362.73	94.51 %
600-810-6505	TOOLS / SUPPLIES	3,000.00	3,000.00	0.00	71.47	2,928.53	97.62 %
600-810-6506	OFFICE SUPPLIES	3,500.00	3,500.00	57.17	71.07	3,428.93	97.97 %
600-810-6507	OPERATING SUPPLIES & MATERIALS	6,300.00	6,300.00	0.00	484.47	5,815.53	92.31 %
600-810-6508	POSTAGE	8,500.00	8,500.00	749.64	1,697.87	6,802.13	80.03 %
600-810-6510	SAFETY EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
600-810-6513	METERS / METER PITS	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
600-810-6514	CONCRETE EXPENSE	20,000.00	20,000.00	1,910.00	2,654.75	17,345.25	86.73 %
600-810-6520	BUILDING AND GROUND SUPPLIES	0.00	0.00	83.25	83.25	-83.25	0.00 %
600-810-6525	ROCK EXPENSE	8,500.00	8,500.00	2,694.35	2,694.35	5,805.65	68.30 %
600-810-6531	MISC EXPENSE	0.00	0.00	71.71	71.71	-71.71	0.00 %
600-810-6546	UNIFORMS	500.00	500.00	0.00	125.00	375.00	75.00 %
600-810-6723	CAPITAL OUTLAY - EQUIPMENT	50,000.00	50,000.00	8,100.00	28,050.00	21,950.00	43.90 %
600-810-6725	CAPITAL OUTLAY - OFFICE EQUIPM	1,000.00	1,000.00	69.35	137.08	862.92	86.29 %
600-810-6727	CAPITAL OUTLAY-IMPROVEMENTS	235,000.00	235,000.00	0.00	44,438.43	190,561.57	81.09 %
600-810-6801	PRINCIPAL	41,472.00	41,472.00	2,195.33	4,429.03	37,042.97	89.32 %
600-810-6851	INTEREST PAID	0.00	0.00	1,260.67	2,482.97	-2,482.97	0.00 %
	Expense Total:	**2,563,535.00**	**2,563,535.00**	**117,051.78**	**317,350.22**	**2,246,184.78**	**87.62%**
	Fund: 600 - WATER UTILITY Surplus (Deficit):	**-43,335.00**	**-43,335.00**	**5,119.71**	**-51,620.27**	**-8,285.27**	**-19.12%**

Fund: 601 - WATER CUSTOMER DEPOSITS

Revenue

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
601-810-4730	CUSTOMER DEPOSITS RECEIVED	50,000.00	50,000.00	1,004.65	3,269.21	-46,730.79	93.46 %
	Revenue Total:	**50,000.00**	**50,000.00**	**1,004.65**	**3,269.21**	**-46,730.79**	**93.46%**

Expense

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
601-810-6495	CUSTOMER DEPOSITS REFUNDED	50,000.00	50,000.00	628.86	628.86	49,371.14	98.74 %
601-810-6498	CUSTOMER DEPOSIT REFUNDS	0.00	0.00	24.65	265.53	-265.53	0.00 %
	Expense Total:	**50,000.00**	**50,000.00**	**653.51**	**894.39**	**49,105.61**	**98.21%**
	Fund: 601 - WATER CUSTOMER DEPOSITS Surplus (Deficit):	**0.00**	**0.00**	**351.14**	**2,374.82**	**2,374.82**	**0.00%**
	Report Surplus (Deficit):	**-43,335.00**	**-43,335.00**	**5,470.85**	**-49,245.45**	**-5,910.45**	**-13.64%**

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 600 - WATER UTILITY						
Revenue	2,520,200.00	2,520,200.00	122,171.49	265,729.95	-2,254,470.05	89.46%
Expense	2,563,535.00	2,563,535.00	117,051.78	317,350.22	2,246,184.78	87.62%
Fund: 600 - WATER UTILITY Surplus (Deficit):	**-43,335.00**	**-43,335.00**	**5,119.71**	**-51,620.27**	**-8,285.27**	**-19.12%**
Fund: 601 - WATER CUSTOMER DEPOSITS						
Revenue	50,000.00	50,000.00	1,004.65	3,269.21	-46,730.79	93.46%
Expense	50,000.00	50,000.00	653.51	894.39	49,105.61	98.21%
Fund: 601 - WATER CUSTOMER DEPOSITS Surplus (Deficit):	**0.00**	**0.00**	**351.14**	**2,374.82**	**2,374.82**	**0.00%**
Report Surplus (Deficit):	**-43,335.00**	**-43,335.00**	**5,470.85**	**-49,245.45**	**-5,910.45**	**-13.64%**

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
600 - WATER UTILITY	-43,335.00	-43,335.00	5,119.71	-51,620.27	-8,285.27
601 - WATER CUSTOMER DEPOSIT	0.00	0.00	351.14	2,374.82	2,374.82
Report Surplus (Deficit):	**-43,335.00**	**-43,335.00**	**5,470.85**	**-49,245.45**	**-5,910.45**

City of Centerville, IA

Fund Balance Report

As Of 08/31/2025

Fund		Beginning Balance	Total Revenues	Total Expenses	Ending Balance
600 - WATER UTILITY		1,664,811.99	265,729.95	317,350.22	1,613,191.72
601 - WATER CUSTOMER DEPOSITS		127,597.62	3,269.21	894.39	129,972.44
	Report Total:	**1,792,409.61**	**268,999.16**	**318,244.61**	**1,743,164.16**

Analysis of Gallons Purchased vs Consumed

PURCHASE DATE	PREVIOUS READING	CURRENT READING	GALLONS PURCHASED	USERS	GALLONS CONSUMED	NON-METERED USAGE	TOTAL GALLONS CONSUMED	DIFFERENCE	%
Jul-25	990,333,000	1,012,638,000	22,305,000	2427	12,528,768	715,000	13,243,768	9,061,232	40.62
Aug-25	0	16,301,000	16,301,000	2437	13,610,960	505,000	14,115,960	2,185,040	13.40
Sep-25					0	0	0	0	#DIV/0!
Oct-25					0	0	0	0	#DIV/0!
Nov-25					0	0	0	0	#DIV/0!
Dec-25					0	0	0	0	#DIV/0!
Jan-26					0	0	0	0	#DIV/0!
Feb-26					0	0	0	0	#DIV/0!
Mar-26					0	0	0	0	#DIV/0!
Apr-26					0	0	0	0	#DIV/0!
May-26					0	0	0	0	#DIV/0!
Jun-26					0	0	0	0	#DIV/0!

Claims Report - Detail

City of Centerville, IA

By Fund

Payable Dates 8/12/2025 - 9/8/2025

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
Fund: 600 - WATER UTILITY				
Department: 810 - WATER				
TREASURER - STATE OF IOWA	AUGUST 2025 WET	09/03/2025	08-2025	6,131.56
US POSTAL SERVICE	MAIL WATER BILLS	08/19/2025	08-2025	517.92
USDA	WATER LOAN PAYMENT	08/25/2025	08-2025	2,195.33
USDA	WATER LOAN PAYMENT	08/25/2025	08-2025	1,260.67
ALLIANT ENERGY	ELECTRIC UTILITIES	08/12/2025	08-2025 2	123.97
US POSTAL SERVICE	MAIL LATE NOTICES	08/18/2025	08-2025 LATE	153.72
ALLIANT ENERGY	ELECTRIC UTILITIES	09/08/2025	09-2025	83.56
RATHBUN REGIONAL WATER	WATER PURCHASED	09/08/2025	09-2025	37,581.60
BAKER, PAUL	PARTS	09/08/2025	21153	15.96
CANTERA AGGREGATES	ROCK	09/08/2025	22244	2,594.04
CANTERA AGGREGATES	ROCK	09/08/2025	22340	735.52
LOCKRIDGE INC	SUPPLIES	09/08/2025	2508-188224	7.22
LOCKRIDGE INC	SUPPLIES	09/08/2025	2508-191352	10.49
RATHBUN REGIONAL WATER	PIPE	09/08/2025	25260	146.40
RATHBUN REGIONAL WATER	PIPE	09/08/2025	25267	143.90
J.R. STELZER	TOWER REPAIR	09/08/2025	3147	1,870.00
J & J READY MIX CO LLC	CONCRETE PATCHES	09/08/2025	3247	429.75
J & J READY MIX CO LLC	CONCRETE PATCHES	09/08/2025	3264	382.00
J & J READY MIX CO LLC	CONCRETE PATCHES	09/08/2025	3463	955.00
IDEAL READY MIX CO INC	CONCRETE PATCHES	09/08/2025	678027	1,867.50
IDEAL READY MIX CO INC	CONCRETE PATCHES	09/08/2025	678250	2,632.50
MICROBAC LABORATORIES, IN	TESTING	09/08/2025	CV2500572	19.75
IOWA MEDIA NETWORK	PUBLISHED BILLS/MINUTES 8/11/25	09/08/2025	I-8102	55.05
			Department 810 - WATER Total:	**59,913.41**
			Fund 600 - WATER UTILITY Total:	**59,913.41**
			Grand Total:	**59,913.41**

Report Summary

Fund Summary

Fund	Payment Amount
600 - WATER UTILITY	59,913.41
Grand Total:	**59,913.41**

Account Summary

Account Number	Account Name	Payment Amount
600-810-6351	MAINS EXPENSE	5,523.53
600-810-6371	ELECTRICITY	207.53
600-810-6374	WATER PURCHASED-RR	37,581.60
600-810-6414	OFFICIAL PUBLICATIONS	55.05
600-810-6417	WATER EXCISE TAX	6,131.56
600-810-6440	TESTING EXPENSE	19.75
600-810-6508	POSTAGE	671.64
600-810-6514	CONCRETE EXPENSE	6,266.75
600-810-6801	PRINCIPAL	2,195.33
600-810-6851	INTEREST PAID	1,260.67
	Grand Total:	**59,913.41**

Project Account Summary

Project Account Key	Payment Amount
None	59,913.41
Grand Total:	**59,913.41**

Iowa State Bank
myiowastatebank.com
55 SOUTH 4TH STREET
FAIRFIELD, IOWA 52556
641-472-3161

CENTERVILLE MUNICIPAL WATERWORKS
312 E MAPLE
CENTERVILLE IA 52544

Public Funds Interest Checking
Account number 40045307
Statement date 8/31/25
Statement page 1

Summary for 40045307 Public Funds Interest Checking 19

Previous statement on 7/31/25		271,585.45
Deposits and other credits	1	116,597.37
Checks and other debits	27	145,186.95
Interest paid		170.23
Current balance		243,166.10
Interest rate	1.00%	
Annual percentage yield earned	1.00%	
Average balance	200,429.07	
Days in statement cycle	31	

Account activity in date order

Description	Debits	Credits	Date	Balance
Balance from previous statement			7/31/25	271,585.45
Check # 6	27,043.61		8/01/25	244,541.84
Check # 8	580.99		8/05/25	243,960.85
IA REV PAY IA DEPT OF REV /439463 6 CENTERVILLE MUNICIPAL	7,173.43		8/06/25	236,787.42
Check # 3	24.65		8/12/25	236,762.77
TRANSFER PAYPAL /RATHBUN WATER/CE NTERVILLE MUNICIP AL	47,188.00		8/13/25	189,574.77
PAYMENT Alliant - IPL /1XXXXX7589 /CENTERVILLE MUNI CIPAL	123.97		8/14/25	189,450.80
PAYMENT Alliant - IPL /5XXXXX1000 /CENTERVILLE MUNI CIPAL	151.64		8/14/25	189,299.16
Internet transfer to checking *** *5277 Payroll Transfer 8/14/25	16,157.26		8/14/25	173,141.90
Check # 2	204.20		8/18/25	172,937.70
Check # 30	1,815.00		8/18/25	171,122.70
Check # 34	5,813.31		8/18/25	165,309.39
Check # 22	62.70		8/19/25	165,246.69
	68.40		8/19/25	165,178.29
Check # 33	481.75		8/19/25	164,696.54
Check # 29	5,272.56		8/19/25	159,423.98
Check # 25	43.39		8/20/25	159,380.59
	93.94		8/20/25	159,286.65
Check # 27	104.16		8/20/25	159,182.49
Check # 28	24.83		8/21/25	159,157.66

Iowa State Bank
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55 SOUTH 4TH STREET
FAIRFIELD, IOWA 52556
641-472-3161

CENTERVILLE MUNICIPAL WATERWORKS
312 E MAPLE
CENTERVILLE IA 52544

Public Funds Interest Checking
Account number 40045307
Statement date 8/31/25
Statement page 2

Description	Debits	Credits	Date	Balance
Check # 21	59.64		8/21/25	159,098.02
Check # 35	153.72		8/21/25	158,944.30
Check # 36	517.92		8/22/25	158,426.38
PAYMENT USDA RD RUS //CENTERVILLE MUNICIPAL	3,456.00		8/25/25	154,970.38
	55.05		8/26/25	154,915.33
Internet transfer to checking *** *5277 Payroll Transfer 8/28/25	15,299.68		8/28/25	139,615.65
Internet transfer from checking * ***5277 Water Share of Utility Receipts		116,597.37	8/29/25	256,213.02
	28.86		8/29/25	256,184.16
Internet transfer to checking *** *5277 Water Expense Transfer	13,188.29		8/29/25	242,995.87
Interest Deposited		170.23	8/31/25	243,166.10

KM 9/2/25

Checks and withdrawals in order by check number

Check#	Date	Amount	Check#	Date	Amount	Check#	Date	Amount
	8/19	68.40	8*	8/05	580.99	30	8/18	1,815.00
	8/20	93.94	21*	8/21	59.64	33*	8/19	481.75
	8/26	55.05	22	8/19	62.70	34	8/18	5,813.31
	8/29	28.86	25*	8/20	43.39	35	8/21	153.72
2	8/18	204.20	27*	8/20	104.16	36	8/22	517.92
3	8/12	24.65	28	8/21	24.83			
6*	8/01	27,043.61	29	8/19	5,272.56			

* Indicates break in sequence

OVERDRAFT / RETURN ITEM FEES

	Total for this Period	Total Year to Date
Total Overdraft Fees	.00	.00
Total Returned Item Fees	.00	.00

Account	Name	Statement Date	Page
40045307	CENTERVILLE MUNICIPAL WATERWOR	08/31/25	4

08/19/25 - $68.40 - #

08/20/25 - $93.94 - #

08/26/25 - $55.05 - #

08/29/25 - $28.86 - #

08/18/25 - $204.20 - #2

08/12/25 - $24.65 - #3

08/01/25 - $27,043.61 - #6

08/05/25 - $580.99 - #8

08/21/25 - $59.64 - #21

08/19/25 - $62.70 - #22

08/20/25 - $43.39 - #25

08/20/25 - $104.16 - #27

08/21/25 - $24.83 - #28

08/19/25 - $5,272.56 - #29

08/18/25 - $1,815.00 - #30

08/19/25 - $481.75 - #33

08/18/25 - $5,813.31 - #34

08/21/25 - $153.72 - #35

Account	Name	Statement Date	Page
40045307	CENTERVILLE MUNICIPAL WATERWOR	08/31/25	5

08/22/25 - $517.92 - #36

Bank Statement Register

WATER WORKS CHECKING

Period 8/1/2025 - 8/29/2025
Packet: BRPKT00175

Bank Statement		General Ledger	
Beginning Balance	271,585.45	Account Balance	243,166.10
Plus Debits	116,767.60	Less Outstanding Debits	0.00
Less Credits	145,186.95	Plus Outstanding Credits	0.00
Adjustments	0.00	Adjustments	0.00
Ending Balance	243,166.10	Adjusted Account Balance	243,166.10

Statement Ending Balance	243,166.10
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

600-000-1102	CASH WATER FUND - CHECKING
601-000-1102	WATER CUSTOMER DEPOSITS - CHECKING
999-000-1102	WATERWORKS CHECKING

Cleared Deposits

Item Date	Reference	Item Type	Description	Amount
08/29/2025	DEP0011862	Deposit	CHECKING INTEREST - IOWA STATE BANK	170.23
08/29/2025	DEP0011866	Deposit	UTILITY RECEIPTS TRANSFER - AUGUST 2	116,597.37
			Total Cleared Deposits (2)	116,767.60

Cleared Checks

Item Date	Reference	Item Type	Description	Amount
07/14/2025	6	Check	ICAP	-27,043.61
07/14/2025	8	Check	IOWA DEPT OF NATURAL RESOURCES	-580.99
08/11/2025	29	Check	CANTERA AGGREGATES	-5,272.56
08/11/2025	30	Check	IDEAL READY MIX CO INC	-1,815.00
08/11/2025	31	Check	IOWA MEDIA NETWORK	-55.05
08/11/2025	32	Check	LOCKRIDGE INC	-204.20
08/11/2025	33	Check	MICROBAC LABORATORIES, INC	-481.75
08/11/2025	34	Check	MUNICIPAL SUPPLY INC	-5,813.31
08/18/2025	35	Check	US POSTAL SERVICE	-153.72
08/19/2025	36	Check	US POSTAL SERVICE	-517.92
			Total Cleared Checks (10)	-41,938.11

Cleared Other

Item Date	Reference	Item Type	Description	Amount
08/05/2025	DFT0002178	Bank Draft	TREASURER - STATE OF IOWA	-7,173.43
08/11/2025	DFT0002188	Bank Draft	RATHBUN REGIONAL WATER ASSOCIATIOI	-47,188.00
08/11/2025	DFT0002189	Bank Draft	ALLIANT ENERGY	-151.64
08/12/2025	DFT0002193	Bank Draft	ALLIANT ENERGY	-123.97
08/13/2025	MISC0000235	Miscellaneous	REFUND TRANSFER	-24.65
08/14/2025	DFT0002200	Bank Draft	WATER PAYROLL TRANSFER	-16,157.26
08/20/2025	DFT0002228	Bank Draft	UB REFUND TRANSFERS	-68.40
08/20/2025	DFT0002229	Bank Draft	UB REFUND TRANSFERS	-62.70
08/21/2025	DFT0002234	Bank Draft	REFUND TRANSFER	-104.16
08/21/2025	DFT0002235	Bank Draft	REFUND TRANSFER	-93.94
08/21/2025	DFT0002236	Bank Draft	REFUND TRANSFER	-43.39
08/25/2025	DFT0002242	Bank Draft	USDA	-3,456.00
08/25/2025	DFT0002243	Bank Draft	UTILITY REFUND TRANSFER	-59.64
08/25/2025	DFT0002244	Bank Draft	UTILITY REFUND TRANSFER	-24.83
08/28/2025	DFT0002246	Bank Draft	WATER PAYROLL TRANSFER	-15,299.68
08/28/2025	DFT0002265	Bank Draft	UB REFUND TRANSFER	-28.86
08/29/2025	DFT0002224	Bank Draft	WATER EXPENSE TRANSFER- AUGUST 202	-13,188.29
			Total Cleared Other (17)	-103,248.84

City of Centerville, IA

Bank Statement Register

Transaction Summary

Transaction Type	Count	Outstanding	Cleared	Total
Bank Draft	16	0.00	-103,224.19	-103,224.19
Check	10	0.00	-41,938.11	-41,938.11
Deposit	2	0.00	116,767.60	116,767.60
Miscellaneous	1	0.00	-24.65	-24.65
		0.00	-28,419.35	-28,419.35

Iowa State Bank
myiowastatebank.com
55 SOUTH 4TH STREET
FAIRFIELD, IOWA 52556
641-472-3161

CENTERVILLE MUNICIPAL WATERWORKS
312 E MAPLE 1
CENTERVILLE IA 52544

High Yield Savings
Account number 501206
Statement date 8/31/25
Statement page 1

Summary for 501206 High Yield Savings

Previous statement on 7/31/25		1,541,516.25
Deposits and other credits	1	71.71
Checks and other debits		.00
Interest paid		5,433.51
Current balance		1,547,021.47
Interest rate	4.15%	
Annual percentage yield earned	4.23%	
Average balance	1,541,571.76	
Days in statement cycle	31	

Account activity in date order

Description	Debits	Credits	Date	Balance
Balance from previous statement			7/31/25	1,541,516.25
Internet transfer from checking ****52 77 WATER SHARE OF FUEL TAX REFUND		71.71	8/08/25	1,541,587.96
Interest Deposited		5,433.51	8/31/25	1,547,021.47

KM
9/2/25

Bank Statement Register

City of Centerville, IA

WATER WORKS SAVINGS

Period 8/1/2025 - 8/29/2025

Packet: BRPKT00176

Bank Statement		General Ledger	
Beginning Balance	1,541,516.25	Account Balance	1,547,021.47
Plus Debits	5,505.22	Less Outstanding Debits	0.00
Less Credits	0.00	Plus Outstanding Credits	0.00
Adjustments	0.00	Adjustments	0.00
Ending Balance	1,547,021.47	Adjusted Account Balance	1,547,021.47

Statement Ending Balance	1,547,021.47
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

600-000-1119	WATER UTILITY - SAVINGS
601-000-11 19	WATER CUSTOMER DEPOSITS - SAVINGS
999-000-1112	WATERWORKS CASH - SAVINGS

Cleared Deposits

Item Date	Reference	Item Type	Description	Amount
08/08/2025	DEP0011456	Deposit	WATER SHARE FUEL TAX REFUND	71.71
08/29/2025	DEP0011863	Deposit	SAVINGS INTEREST - IOWA STATE BANK	5,433.51
			Total Cleared Deposits (2)	5,505.22

Bank Statement Register

Transaction Summary

Transaction Type	Count	Outstanding	Cleared	Total
Deposit	2	0.00	5,505.22	5,505.22
		0.00	5,505.22	5,505.22

IOWA TRUST
and savings bank
CENTERVILLE, IOWA 52544
641-437-4500 • www.iowatrust.bank

ACCOUNT: XXXXXX0588 08/29/2025
DOCUMENTS: 1

000003

B

CENTERVILLE MUNICIPAL WATERWORKS 30
PO BOX 578 0
CENTERVILLE IA 52544-0578 1

Effective July 1, 2025, if we place a case-by-case or large deposit exception hold to delay availability of deposited items, we will make the first $275 available for case-by-case and $6,725 for exception holds, no later than the business day following the banking day of deposit.

BUSINESS NOW ACCOUNT XXXXXX0588

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			07/31/25	526.78
CHECK # 15326	64.61		08/20/25	462.17
INTEREST		.02	08/29/25	462.19
BALANCE THIS STATEMENT			08/29/25	462.19

JCM
9/2/25

TOTAL DAYS IN STATEMENT PERIOD 08/01/25 THROUGH 08/29/25: 29

TOTAL CREDITS	(1)	.02	AVG AVAILABLE BALANCE	504.50
TOTAL DEBITS	(1)	64.61	AVERAGE BALANCE	504.50

YOUR CHECKS SEQUENCED

DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT
08/20	15326	64.61						

- - - - - - - - - - - I N T E R E S T - - - - - - - - - - -

AVERAGE LEDGER BALANCE:	504.50	INTEREST EARNED:	.02
AVERAGE AVAILABLE BALANCE:	504.50	DAYS IN PERIOD:08/01/25-08/29/25:	29
INTEREST PAID THIS PERIOD:	.02	ANNUAL PERCENTAGE YIELD EARNED:	.05%
INTEREST PAID 2025:	413.54		
INTEREST RATE:	.05%		

* * * C O N T I N U E D * * *

IOWA TRUST
and savings bank
CENTERVILLE, IOWA 52544
641-437-4500 • www.iowatrust.bank

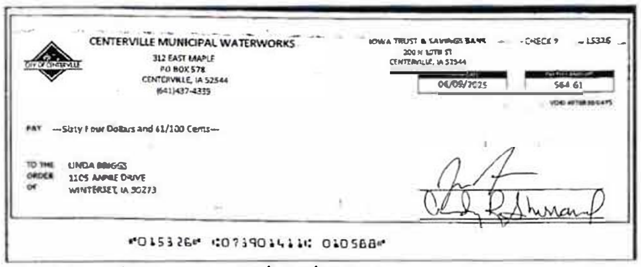
ACCOUNT: XXXXXX0588 08/29/2025
DOCUMENTS: 1

CENTERVILLE MUNICIPAL WATERWORKS

BUSINESS NOW ACCOUNT XXXXXX0588

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

	TOTAL FOR THIS PERIOD	TOTAL YEAR TO DATE
TOTAL OVERDRAFT FEES:	$.00	$.00
TOTAL RETURNED ITEM FEES:	$.00	$.00



CENTERVILLE MUNICIPAL WATERWORKS
312 EAST MAPLE
PO BOX 578
CENTERVILLE, IA 52544
(641)437-4339

IOWA TRUST & SAVINGS BANK
200 N 13TH ST
CENTERVILLE, IA 52544

CHECK # 15326

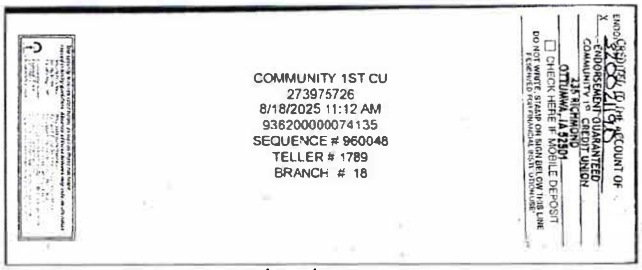
06/09/2025 $64.61

PAY ---Sixty Four Dollars and 61/100 Cents---

TO THE ORDER OF
LINDA BRIGGS
1105 ANNIE DRIVE
WINTERSET, IA 50273

⑈015326⑈ ⑆073901411⑆ 010588⑈

15326 $64.61 8/20/2025



COMMUNITY 1ST CU
273975726
8/18/2025 11:12 AM
936200000074135
SEQUENCE # 960048
TELLER # 1789
BRANCH # 18

ENDORSE HERE
CREDITED TO THE ACCOUNT OF
X 3268219C5
ENDORSEMENT GUARANTEED
COMMUNITY 1st CREDIT UNION
235 RICHMOND
OTTUMWA, IA 52501
☐ CHECK HERE IF MOBILE DEPOSIT
DO NOT WRITE, STAMP OR SIGN BELOW THIS LINE
RESERVED FOR FINANCIAL INSTITUTION USE

15326 $64.61 8/20/2025

Bank Statement Register

City of Centerville, IA

WATER WORKS CASH

Period 8/1/2025 - 8/29/2025
Packet: BRPKT00174

Bank Statement		General Ledger	
Beginning Balance	526.78	Account Balance	-42.47
Plus Debits	481.73	Less Outstanding Debits	0.00
Less Credits	546.32	Plus Outstanding Credits	504.66
Adjustments	0.00	Adjustments	0.00
Ending Balance	462.19	Adjusted Account Balance	462.19

Statement Ending Balance	462.19
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

600-000-1110	CASH WATER FUND
601-000-1110	CASH CUSTOMER DEP
999-000-1101	WATERWORKS CASH

Cleared Deposits

Item Date	Reference	Item Type	Description	Amount
08/25/2025	DEP0011743	Deposit	UTILITY REFUND TRANSFER	59.64
08/25/2025	DEP0011744	Deposit	UTILITY REFUND TRANSFER	24.83
08/29/2025	DEP0011858	Deposit	CHECKING INTEREST	0.02
			Total Cleared Deposits (3)	84.49

Cleared Checks

Item Date	Reference	Item Type	Description	Amount
06/09/2025	15326	Check	LINDA BRIGGS	-64.61
07/14/2025	3	Check	JOY CROTEAU	-24.65
08/11/2025	19	Check	SHERRY DAVIS	-68.40
08/11/2025	20	Check	SUZANNE BIRCHMIER	-93.94
08/11/2025	21	Check	TROY STOVER	-59.64
08/11/2025	22	Check	ZACHERY MCDONALD	-62.70
08/11/2025	25	Check	KATERYNA REILLY	-43.39
08/11/2025	27	Check	BREGEETA HISLOP	-104.16
08/11/2025	28	Check	KIM STEFFEN	-24.83
			Total Cleared Checks (9)	-546.32

Cleared Other

Item Date	Reference	Item Type	Description	Amount
08/13/2025	MISC0000234	Miscellaneous	REFUND TRANSFER	24.65
08/20/2025	MISC0000236	Miscellaneous	UB REFUND TRANSFERS	68.40
08/20/2025	MISC0000237	Miscellaneous	UB REFUND TRANSFERS	62.70
08/21/2025	MISC0000238	Miscellaneous	REFUND TRANSFER	104.16
08/21/2025	MISC0000239	Miscellaneous	REFUND TRANSFER	93.94
08/21/2025	MISC0000240	Miscellaneous	REFUND TRANSFER	43.39
			Total Cleared Other (6)	397.24

Outstanding Checks

Item Date	Reference	Item Type	Description	Amount
01/13/2025	15240	Check	JESSICA FOSTER	-3.29
02/10/2025	15250	Check	GARY EDWARDS	-0.61
02/10/2025	15254	Check	BRIANNA TYLER	-85.17
04/14/2025	15288	Check	TY MINER	-45.71
04/14/2025	15291	Check	WILLIAM SHOULTZ	-53.86
05/12/2025	15302	Check	SCOTT SELIX	-18.77
05/12/2025	15309	Check	KERRY BEIL	-22.06
06/09/2025	15331	Check	CONNOR BOPP	-96.28
07/14/2025	2	Check	CHASE SNYDER	-7.11
08/11/2025	23	Check	JASON LOGSDON	-93.94
08/11/2025	24	Check	DOUG HURLEY	-49.00
08/11/2025	26	Check	LISA BAKER	-28.86
			Total Outstanding Checks (12)	-504.66

City of Centerville, IA

Bank Statement Register

Transaction Summary

Transaction Type	Count	Outstanding	Cleared	Total
Check	21	-504.66	-546.32	-1,050.98
Deposit	3	0.00	84.49	84.49
Miscellaneous	6	0.00	397.24	397.24
		-504.66	-64.59	-569.25

Centerville Municipal Waterworks
Vouchers/Expenditures
8-Sep-25

CHECK #	PREPAIDS		
35	US Postal Service	Mail Late Notices	$153.72
36	US Postal Service	Mail Water Bills	$517.92
ACH	Alliant Energy	Electric Utilities	$123.97
ACH	USDA	Water Project Loan Payment	$3,456.00
ACH	Treasurer - State of Iowa	AUGUST 2025 WET	$6,131.56
	TOTAL PREPAIDS		**$10,383.17**
	CURRENT BILLS		
ACH	Alliant Energy	Electric Utilities	$83.56
ACH	RRWA	Water Purchased	$37,581.60
48	Baker's Repair	Parts	$15.96
49	Cantera Aggregates	Rock	$3,329.56
50	Ideal Ready Mix	Concrete Pactches	$4,500.00
51	Iowa Media Network	Published Bills/Minutes 8/11/25	$55.05
52	J & J Ready Mix	Concrete Pactches	$1,766.75
53	J. R. Stelzer	Tower Repair	$1,870.00
54	Lockridge	Supplies	$17.71
55	Microbac Laboratories	Testing	$19.75
56	RRWA	Pipe	$290.30
	TOTAL CURRENT BILLS		**$49,530.24**
	DEPOSIT/CREDIT REFUNDS		
37	ABIGAIL FORD	Deposit Refund	$65.79
38	VICKIE CARACCIO	Deposit Refund	$38.12
39	MARY CLARK	Deposit Refund	$91.44
40	LANCE JENSON	Deposit Refund	$32.44
41	RONDA CINK	Deposit Refund	$64.16
42	RATHBUN AREA PROPERTIES LLC	Deposit Refund	$81.43
43	REID PARHAM	Deposit Refund	$59.48
44	JOYCE BOWEN	Deposit Refund	$67.13
45	JADA KROEGER	Deposit Refund	$95.79
46	ALEX STARR	Deposit Refund	$5.62
47	BREGEETA HISLOP	Deposit Refund	$120.00
	TOTAL DEPOSIT REFUNDS		**$721.40**
	TRANSFERS TO CITY		
	Payroll & Benefits	Paid Date 08/12/2025	$16,157.26
	Payroll & Benefits	Paid Date 08/28/2025	$15,299.68
	Workman's Comp		$0.00
	Professional Services		$0.00
	Physicals		$0.00
	Employee Benefits		$132.00
	Data Processing		$1,158.35
	Gasoline/Fuel		$726.35
	Equipment Repair		$531.88
	Concrete Expense		$1,910.00
	Tires-New & Repair		$0.00
	Telephone		$154.35
	Internet Service		$19.80
	One Call Locates		$39.07
	Tools/ Supplies		$0.00
	Legal Expense		$0.00
	Banking/ACH Services		$57.01
	Capital Outlay - Office Equipment		$69.35
	Capital Outlay - Equipment		$8,100.00
	Miscellaneous Expense		$71.71
	Building Maintenance & Repairs		$0.00
	Building and Ground Supplies		$83.25
	Postage		$78.00
	School & Training		$0.00
	Unemployment		$0.00
	Uniforms		$0.00
	Safety Equipment		$0.00
	Office Supplies		$57.17
	Housekeeping Supplies		$0.00
	Mileage/Expense Allowance		$0.00
	TOTAL TRANSFERS TO CITY		**$44,645.23**
		TOTAL EXPENDITURES	**$105,280.04**

SIGNATURES:

APPROVED BY: ______________________________

APPROVED BY: ______________________________

APPROVED BY: ______________________________

APPROVED BY: ______________________________

APPROVED BY: ______________________________

Centerville Municipal Waterworks

Billing Clerk Report

September 8, 2025

Letters
Work Requests and Special Billing letters (Parts/Labor): **4**

ACH
730 sent to Iowa Trust in the amount of **$72,351.19**

Offset Program
Letters sent: **1**
New sent: **17**
Matches at Offset: **2**
Collected from Offset: **$224.79**

Liens
Letters sent: **0**
New liens sent to Appanoose County Treasurer:**0**
Liens collected: **0**
Amount collected: **$0.00**

Write Offs
1– 10 Years old = **$130.53**
4- 3 Years old (under $50) = **$111.27**
0 - Deceased customers = **$0.00**

Billing information
37 on the shutoff list and disconnected **33** – 3 stop box, 1 shared service
Sent **252** Delinquent Notices; processed **252** late fees in the amount of **$2,196.69**

Deposit/credit refunds
Issued **11** Deposit/credit refunds in the amount of **$721.40**

Write Offs – 10 years
Cory Clark $130.53
Write Offs – 3 years
Michelle Castello $37.07
Danielle Bacon $18.91
Jordon Milford $30.23
Frankie Martin $25.06

RESOLUTION NO. 2025-0006

RESOLUTION APPROVING THE IMPLEMENTATION OF AN UPDATED UTILITY BILLING CYCLE

WHEREAS, the Centerville Municipal Waterworks Board of Trustees is responsible for the establishment and administration of billing policies and procedures for the municipal water utility; and

WHEREAS, the current billing cycle lags behind the actual service period by several weeks, making it more difficult for customers to identify usage issues, such as leaks, in a timely manner, and increasing the time required to process final bills when a customer disconnects service; and

WHEREAS, aligning the billing cycle more closely with the usage period will improve billing accuracy, enhance customer service, and provide more predictable billing schedules for all customers; and

WHEREAS, the proposed updated billing cycle will be implemented in a phased approach, with notification-only periods followed by one extended cycle, after which billing will return to a standard monthly cycle; and

WHEREAS, the proposed implementation timeline is as follows:

Cycle	Coverage Period	Billing Date	Due Date	Days Covered	Notes
Month 1	Aug 1 – Sept 1	Sept 25	Oct 15	30	Notification only
Month 2	Sept 1 – Oct 1	Oct 25	Nov 15	30	Notification only
Month 3	Oct 1 – Nov 25	Dec 1	Dec 15	56	Sole extended cycle
Month 4	Nov 25 – Dec 25	Jan 1	Jan 15	30	Resumes standard cycle

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Centerville Municipal Waterworks, that:

1. The updated billing cycle described above is hereby approved and adopted as part of the Waterworks Policies and Procedures.
2. The phased implementation will begin with notification-only cycles in September 2025, the sole extended cycle in December 2025, and return to the standard monthly cycle in January 2026.
3. Waterworks shall waive late penalties and shutoffs for the bill that is due on December 15, 2025.
4. Staff are directed to provide customer outreach and public information through multiple channels, including billing notes, press releases, website postings, and social media updates.
5. This resolution shall be effective upon its passage and signature.

PASSED AND APPROVED on this 8th day of September, 2025.

____

William Milani, Chairman of the Board
Centerville Municipal Waterworks

ATTEST:

____

Jason Fraser, City Administrator