

**City of Centerville**  
312 East Maple St.  
PO Box 578  
Centerville, IA 52544  
(O) 641-437-4339  
(F) 641-437-1498  
(E) [cityhall@centerville-ia.org](mailto:cityhall@centerville-ia.org)



**Mike O'Connor, Mayor**  
Brad Brauman, Councilmember  
Ron Creagan, Councilmember  
Darrin Hamilton, Councilmember  
Ahna Kruzic, Councilmember  
Don Sherwood, Councilmember  
[www.centerville-ia.org](http://www.centerville-ia.org)

**Regular Council Meeting Agenda of the City of Centerville Council**  
**Monday, December 1, 2025, at 6:00 P.M.**  
**Centerville City Hall and Zoom Online Meeting**

To access this meeting via Zoom, please use the following link or dial-in information:  
[zoom.us/join](https://zoom.us/join)

**Meeting ID: 772 014 7017**  
**Dial-in: (312) 626 - 6799**

**Password: JV8rPe**  
**Meeting ID: 772 014 7017**

**Notice to the Public:** The Mayor and the City Council welcome you to the regular City Council meeting.

Public comments on agenda items may be submitted by email, by mail, or by dropping a note through the drop box at City Hall before the City Council meeting. Time is allotted during the "Public Forum" and "Public Hearing" sections for public comments on general business and public hearing items. The Mayor may limit each speaker to five minutes.

The usual process for any agenda item is that the Mayor presents the item to the Council, the Council can comment on the issue or respond to public concerns, a motion is placed on the floor, and the vote is taken.

Using obscene and vulgar language, hate speech, racial slurs, slanderous comments, and any other disruptive behavior during the Council meeting will not be tolerated. The presiding officer may bar offenders from further commenting and/or disconnecting from the meeting.

For in-person attendees at Centerville City Hall, all must be seated to ensure compliance with the fire code capacity for the City Council chambers. If the Council Chambers are at capacity, overflow attendees will be required to attend the meeting through one of the remote participation options.

**1. Call to Order**

- a. Roll Call
- b. Pledge of Allegiance
- c. Approval of Agenda

**2. Public Forum:** Time is set aside for public comments on city business topics. This is an opportunity for audience members to bring any item to the Council's attention, including

12-01-2025

Council Agendas and Minutes Available by following this QR Code



items listed on the Agenda. Under Iowa Public Meeting laws, the Council cannot discuss business raised during the Public Forum. Still, it may address the questions during the Council's General Business discussion.

The Mayor will call for public comment for those wishing to comment during the meeting. Please state your name and address before making your comments. Public Forum speakers are limited to 5 minutes each, with a total of 30 minutes for the Public Forum. Speakers may not cede their time to other speakers.

**3. Consent Agenda:** These items will be enacted by one motion without separate discussion unless a request is made before the Council votes on the motion. (Any item on the Consent Agenda may be removed for separate consideration.) Approval of Consent Agenda to include:

- a. Approval of Minutes of November 17, 2025, Regular Council Meeting.
- b. Approval of Committee/Board Minutes: N/A
- c. Approval of Beer/Liquor License(s): None
- d. Approval of Resolution 2025-4181 Amendment No. 2 of the FY26 Salary Resolution
- e. Approval of Resolution 2025-4182 Tax Abatement for 209 N. 13<sup>th</sup> St. – The Continental Hotel, LLC.
- f. Approval of the Mayor's Reappointment of John Arnold to Airport Commission with a term ending April 1, 2029.
- g. Approval of the Mayor's Reappointment of Sandy Hoffman to Municipal Housing with a term ending September 1, 2027
- h. Approval of the Mayor's Reappointment of Danny Glenn to the Airport Commission with a term ending April 1, 2030.
- i. Approval of the Mayor's Reappointment of Nancy Snyder to the Historic Preservation Commission with a term ending January 1, 2028.
- j. Approval of the Mayor's Appointment of Debbie Miller to the Board of Review for Minimum Housing Standards, replacing Casey Lewis, with a term ending September 1, 2027.
- k. Approval of the Mayor's Reappointment of Cindy Sherrard to the Municipal Waterworks Board with a term ending August 1, 2030.
- l. Approval of the Mayor's Appointment of Derek Carter to the Fair Housing Commission with a term ending January 1, 2028.

**4. Public Hearing**

- a. N/A

**5. Discussion/Action Items/General Business/Old Business**

- a. Approval of Bills
- b. Departmental Reports
  - i. Police
  - ii. Building and Code Enforcement
  - iii. Fire and EMS



- c. Closed session pursuant to Iowa Code Section 21.5, Subsection 1, Paragraph (c) of the Iowa Code, "To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent, where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation."
  - d. Possible action related to Closed Session Item 5C.
  - e. Approval of Resolution 2025-4183 Appointment of Police Chief.
  - f. Affirmation of City of Centerville Code of Ethics.
  - g. Discussion on Department Heads and City Administrator Evaluations.
6. **Adjourn** to 6:00 p.m. on Monday, December 15, 2025, for the Regular City Council Meeting.

Jason Fraser  
City Administrator

Posted: 11/26/2025



---

# CITY OF CENTERVILLE

---

## REGULAR SESSION MEETING MINUTES

**November 17, 2025**

Mayor O'Connor called the meeting to order at 6:00 p.m.

Roll Call - Present: Brauman, Creagan, Kruzic, and Sherwood. Absent: Hamilton

Mayor O'Connor led the Pledge of Allegiance.

Kruzic moved, seconded by Sherwood, to approve the agenda presented. Ayes: All. The motion carried.

Public Forum comments were provided by Thomas Ellis of Centerville, Dean Clemons of Centerville, and Nichole Moore of Centerville.

Sherwood moved, seconded by Brauman, to approve the consent agenda as presented, which includes the following: Approval of Minutes of November 3, 2025, Regular Council Meeting; Approval of Committee/Board Minutes: Civil Service Commission 11-04-2025; Airport Commission Meeting 10-13-2025; Library Board Meeting 11-12-2025; Wastewater Project Status Report for October 2025 – Strand; Approval of Res. 2025-4178 FY25 Street Finance Report; Approval of Res. 2025-4179 – Tax Abatement – Curtis; Mayor's Appt. of Noel Gorden to the Drake Public Library Board, replacing Kris Hoffman with a term starting January 1, 2026, and a term ending July 1, 2028. Roll Call Vote: Ayes: Brauman, Creagan, Kruzic, and Sherwood. Nays: None. Absent: Hamilton. The motion carried.

Brauman moved, seconded by Creagan, to open a public hearing on the Proposed Rezoning of Parcels 341011002890000 and 341011003330000 from Residential 2 to Urban Corridor. Ayes: Brauman, Creagan, Kruzic, and Sherwood. Nays: None. Absent: Hamilton. The motion carried.

No public comments were provided.

Sherwood moved, seconded by Brauman to close the public hearing on the Proposed Rezoning of Parcels 341011002890000 and 341011003330000 from Residential 2 to Urban Corridor. Ayes: All. Motion carried.

Brauman moved, seconded by Creagan, to approve the bills as presented. Ayes: All. Motion carried.

Brauman moved, seconded by Kruzic, to approve the October 2025 Financial Report. Ayes: All. Motion carried.

Departmental reports highlighting the activities of the City Administrator, Public Works Director, and Library Director were presented.

**City Administrator Report 11/17/2025**

**Municipal Leadership Academy:** The Iowa League of Cities runs a training series for elected and appointed officials. The dates for the MLA 1 course have been posted. This course is geared toward brand-new Council members.

There is also the MLA 2 course for returning Council members, which delves a little deeper into the elected official role. For any council member interested, the Iowa League of Cities will host the course virtually during the first week of January. Please let the Administrator know if you would like to attend. The MLA 3 course will also be available in April.

**Kudos to Wastewater Employees:** As will be mentioned in the Public Works director's report, our wastewater department replaced two gearboxes for our clarifier units. The initial bid for completing the work was \$293,888 (Parts and Installation). Our wastewater employees felt they could complete the job using local resources rather than contracting with Iowa Pump Works. The work was completed this past week at \$146,530 (Parts and Crane) and is now operational. The total cost avoidance using local resources is approximately \$147,000 in savings to sewer customers.

**Council Tablets:** To enhance connectivity with the City, other Council members, and the public, the Council will now receive tablets from the City. This will ensure that members can communicate with the public through their City email addresses without needing to use their personal email addresses. The tablets and cases are available for council members to pick up. The City Administrator will reach out to schedule a time to ensure each council member knows how to operate the new tablets.

**Lead Line Inventory and Reporting:** On October 7<sup>th</sup>, 2024, the EPA approved updated Lead and Copper rules for municipal water supplies. The new regulations that will be implemented will lower the acceptable level of lead that can be present in a water system from the current 15 parts per billion or .0150 MG/L to 10 parts per billion or .0100 MG/L. The new rules will require systems with more than 10% of the tested locations above the new threshold to enact a service line replacement program. Compliance with this standard will be required within ten (10) years.

One component of the regulatory change is that the City must send letters to all customers with service lines made of lead or unknown material. The City sent our 71 known Lead Letters (mailed 11-12) and 1739 Unknown Material Letters (mailed 11-12).

**EMS Medical Director:** We have reached a tentative agreement for a new EMS Medical Director. The Administrator is working on the medical director contract to start at the beginning of the Calendar year. Dr. Kathy Lange extended her role for an additional two months to ensure there is no lapse in coverage.

**Public Works Shed Land Lease:** The City Administrator and PW Director are working on the extension of the land lease for the ground under the City PW shed on Franklin St. The proposed extension would extend the current lease from 2029 to 2059. The agreement is currently under review by the Fair board. The Fair Board has so far declined to make a counteroffer on the lease extension, and the board has completed some of the work that was to be included in the agreement. At this point, the current extension effort appears stalled. The City will develop additional strategies to extend this agreement but may need to include the construction of a new public works building in the FY28/FY29 budget.

**FY27 Annual Budget:** The Administrator and Dept. Heads have begun work on the FY27 Annual Budget (July 1, 2026 – June 30, 2027). We are currently working through Capital Project requirements, anticipating the initial council committees' discussion to begin in December 2025. City staff attended the annual Budget Workshop, hosted by the Iowa League of Cities and the Iowa Department of Management, in Ottumwa last week.

**City Elections:** This election cycle has been completed. The new council members and mayor will be sworn in at the December 15<sup>th</sup>, 2025, Council meeting and assume their roles at the January 6<sup>th</sup> Council meeting.

**Airport Project:** Airport project engineers, the FAA, and the City Administrator met to discuss changes to the proposed T-Hangar project. The initial project design review showed a cost increase of more than double the original estimate, primarily due to increased concrete taxiway requirements. The revised

proposal would build an 80' x 80' Box Hangar instead of a six-bay T-Hangar. This change is projected to reduce the cost of meeting the current FAA entitlement.

**Recodification:** Cities in Iowa are required to recodify their City Codes every five years. The City is working with Simmering-Cory/Iowa Codification to complete this process.

**Stabilize, Tear-Down and Renovate (STAR): (S) Stabilization:** Ongoing stabilization efforts are through the code enforcement department and the rental inspection program; **(T): Housing**

**Abandonments/Demolitions for 2025:** 902 E. State (demolished), 411 N. 7<sup>th</sup> (demolished), 717 N. 13<sup>th</sup> (Demolished, Under Construction), 620 N. 10<sup>th</sup> (Demolished, Under Construction), 1216 S 16<sup>th</sup> (Pending Demolition), 541/549 N. Park (Demolished), 1701 S. 19<sup>th</sup>; **(T) Demolition Grant Program:** Nine properties have been approved for the demolition grant: 714 S. 17<sup>th</sup>, 706 W. Maple, 505 N. Park, 1115 S. 18<sup>th</sup>, 109 N. 18<sup>th</sup>, 115 N. 18<sup>th</sup>, 1604 Drake, 724 W. Washington, and 626 W. Van Buren. Based on the City's estimated demolition cost, this represents approximately \$72,000 in cost avoidance to date. (Demolished, pending conveyance), 1337 Haynes (Demolished, conveyed); 919 S. 16<sup>th</sup> (pending demolition); 512 N. 10<sup>th</sup> (pending demolition), 823 S. 16<sup>th</sup> (City Acquired); **(R)Renovate: Currently, two structures acquired through the STAR program** are being renovated by local contractors and groups (801 S. Main and 202 W. Wall). Renovations help remediate blighted structures while reducing the City's overall cost by avoiding demolition costs.

**Solar Production at Wastewater Plants:** Included with this report is a spreadsheet showing the FY25 Solar production and electrical energy usage at our Wastewater Plants.

Over the last fiscal year, electricity generation has significantly offset the East Plant's electrical consumption.

For January, February, and March of 2025, there was a spike in the overall electrical usage at the East Plant. This was caused by having to run our sludge storage mixers for three months to ensure that the piping in the sludge tank didn't freeze. This should be a lesser issue for FY26, as the level in the sludge tank should be sufficient to protect the piping from freezing without requiring the mixing pumps to run for extended periods. If those usage rates do return closer to average consumption, there will likely be a positive revenue for our east plant generation.

All savings from reduced electrical costs are being allocated to debt service on the Wastewater Plant improvement project. The total savings from the solar area will be on track to reduce our annual electrical cost, sewer-wide, from approximately \$65,000 to less than \$20,000.

**Public Works Department Report 11-17-25:** Distributed 17,895,000 gallons of water this month compared to 18,120,000 last month and 18,496,000 a year ago. Treated 18,878,000 gallons of wastewater this month compared to 19,737,000 last month and 16,666,000 a year ago. Completed 1 monthly operating reports for IDNR- 3; Completed utility locates, daily work orders, water testing, and vehicle maintenance; Completed all utility locates; Completed meter reading and shut-offs; Flushed dead end hydrants per schedule; South water tower new fill pipe installed and is back in service; Water leaks- 3; Replaced water valve at 24<sup>th</sup> and Cottage; Street patches- 4; Driveway cuts- 2; Replaced culverts- 4; Repaired storm sewer by Iowa Steel and Wire; Sweeper- 4; Patch machine- 6 days; Grade alleys- 6; Jetted 730' of sewer main; Emergency repair of sewer line from gas main cross bore at Drake and Brick; Set both new gear drives at East and West plants. Had successful start-ups on Friday; Trash route- 4; Meetings- Department Head and Water Board.

Upcoming: Continue alley maintenance; Sweep leaves, West plant sludge application.

**Drake Public Library NOV FY26 Directors Report.** Current Focus: Grant applications are in process for updating exterior lighting, repairing sidewalk "bumps," and replacing our brick sign. The State Accreditation application will open up in the first of 2026. Publicity about our new online resources and exterior project work is being planned with local media outlets.

Kids' Stuff: Children's Programs – 3 Storytimes in November, Mondays at 10:30 am and at 3:30 pm; 3 Craft Days every Thursday after school; Coloring Day on Friday, November 7<sup>th</sup>.

Adults: Adult Schedule – Book Chat is the last Wednesday of each month at 12:15/ September's book is "The Inheritance Games" by Jennifer Lynn Barnes; Adult Coloring is on Thursdays at 1:30 pm.

In-House State: Circulations – 3039; Reference – 131; Computer Users – 260; Program Participants – Adult – 68, Child – 658; Meeting room use – 30; WiFi Users – 409

Online Resources: ILLs-54; Bridges – 854; Mometrix – 8

Collaborations: The CHS Cast of their musical, "Between the Lines," were guest readers for both Storytimes on November 3rd. It was a fantastic outreach project for "the big kids" to meet our littles.

Sherwood moved, seconded by Kruzic, to approve Resolution 2025-4180 Rezoning of Parcels 341011002890000 and 341011003330000 from Residential 2 to Urban Corridor. Roll Call Vote: Ayes: Brauman, Creagan, Kruzic, and Sherwood. Nays: None. Absent: Hamilton. Motion carried.

Chariton Valley Regional Planning & Development Council presented a proposal for a comprehensive plan update.

Brauman moved, seconded by Kruzic, to adjourn at 7:02 p.m. until the regular council meeting on December 1, 3rd, 2025, at 6:00 p.m. Ayes: All. The motion carried.

---

Jason Fraser, City Administrator

---

Mike O'Connor, Mayor

RESOLUTION NO. 2025-4181

RESOLUTION AMENDING RESOLUTION #2025-4153 SETTING SALARIES FOR APPOINTED OFFICERS & EMPLOYEES OF THE CITY OF CENTERVILLE, IOWA FOR THE FISCAL YEAR COMMENCING JULY 1, 2025 & ENDING JUNE 30, 2026

WHEREAS, on the 16<sup>th</sup> day of June 2025, the City Council passed Resolution #2025-4153 setting salaries for appointed officers and employees in the City of Centerville, Iowa, for the fiscal year commencing July 1, 2025, and ending June 30, 2026, and

WHEREAS, the salary resolution was previously amended once on 07 JULY 2025 via 2025-4159; and

WHEREAS, the roles of Part-time Customer Service and Part-Time Firefighter have moved to full-time since the passage of the original salary resolution; and

WHEREAS, the City Council desires to amend the said Resolution to reflect the additional working hours for the referenced positions as set forth herein:

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTERVILLE, IOWA:

SECTION 1. The following persons and positions named shall be paid the salaries or wages indicated and the City Clerk is hereby authorized to issue warrants or checks, less the legally required or authorized deductions from the amount set out below on bi-weekly installments, and make such contributions to IPERS/MPFSRI and Social Security or other purposes as required by law or authorized by the City Council, all subject to audit and review by the Council:

<u>POSITION</u>	<u>RATE</u>	<u>HOURS</u>
Customer Service, Emily Deahl	\$20.00 per hour	40 Hours/week
Firefighter, Tim Wells	\$25.75 per hour	As Required

SECTION 2. All resolutions in conflict with this resolution are hereby repealed.

SECTION 3. This resolution shall be effective for the Customer Service position as of November 17, 2025.

SECTION 4. This resolution shall be effective as of July 1, 2025, for Firefighter Tim Wells.

PASSED AND APPROVED by the City Council on this 1<sup>st</sup> day of December, 2025.

ATTEST:

\_\_\_\_\_  
Mike O'Connor, Mayor

\_\_\_\_\_  
Jason Fraser, City Administrator



APPLICATION FOR TAX ABATEMENT

TO: CENTERVILLE CITY COUNCIL

The undersigned does hereby apply for the tax abatement established by the Centerville Urban Revitalization Plan in accordance with Chapter 404, *Code of Iowa*, and does hereby submit the following information relating thereto:

Name of Owner: The Continental Hotel, L.L.C.

Address of Owner: 217 N. 13<sup>th</sup> Street

Location of Improvement Legal 209 N. 13<sup>th</sup> Street

Description of Property: Orig Town S 1/2 Lot 5 Blk

2 RGE 5

Residential, Commercial, or Industrial Use: Commercial

Nature of Improvement: rehabilitate ground floor for  
office use.

Present Assessed Value: total of \$79,000

Estimated Cost of Improvement (must increase assessed value more than 10% to Qualify): \$295,436.70

Estimated Date of Completion of Improvement: 4/30/2026

  
Owner

APPROVAL

The foregoing application was approved by resolution of the Centerville City Council on \_\_\_\_\_

\_\_\_\_\_  
Jason Fraser, City Administrator/Zoning Administrator

City of Centerville  
Regular Council Meeting  
Bills Approved  
December 1st, 2025

ACCESS SYSTEMS	COPIER LEASE	\$565.25
AFLAC	AFLAC ACCIDENT	\$556.98
ALBIA ANIMAL CLINIC	DOG FOOD - ZOXY	\$139.46
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	\$10,939.56
ALLIANT ENERGY	ELECTRIC UTILITIES	\$33.91
AMAZON CAPITAL SERVICES	SUPPLIES	\$30.31
APPANOOSE CO TREASURER	DERELICT PROPERTY TAX SALE	\$1,016.00
BAKER, PAUL	SUPPLIES	\$53.90
BOUND TREE MEDICAL LLC	MED SUPPLIES	\$1,133.76
CANTERA AGGREGATES LLC	ROCK	\$864.91
C-D SUPPLY LLC	SUPPLIES	\$1,275.75
CENTERVILLE ABSTRACT COMPANY	LIEN SEARCH	\$147.00
CENTERVILLE IRON & METAL	ALUMINUM FLAT AND ANGLE	\$66.51
CENTERVILLE POLICE ASSOCIATION	PD UNION DUES	\$60.00
CITY OF CENTERVILLE	WATER/SEWER	\$1,393.36
COLLECTION SERVICES CENTER	CHILD SUPPORT	\$451.72
COX LAW FIRM LLP	LEGAL - DNR SURCHARGE	\$190.00
COX LAW FIRM, LLP	LEGAL - DNR SURCHARGE	\$4,343.50
DANNCO	NAME PLATE	\$12.95
DEMRY AUCTION LLC	REBAR CUTTER	\$250.00
FOGLE TRUE VALUE	GORILLA TAPE	\$33.51
FUREVER FRIENDS RESCUE OF APPANOOSE INC	DECEMBER 2025 SHELTER AGREEMENT	\$600.00
GALLS, LLC	BASE LAYERS	\$572.63
HEARTLAND SHREDDING, INC.	SHREDDING	\$50.00
HOPKINS & HUEBNER PC	LEGAL	\$6,649.50
IDEAL READY MIX CO	CONCRETE	\$6,295.00
IMPRESSIVE DESIGNS STUDIO & PRINTING	ANIMAL LICENSE CARDS	\$56.00
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	\$28,925.62
IOWA MEDICAID ENTERPRISE	DEC 2025 SHARE OF GEMT MCO PAYMENT	\$2,275.46
IPERS	IPERS PENSION	\$29,406.09
J & S SPORTS LLC	MEMBERSHIP	\$280.00
JETCO INC	SONIC WALL- EP	\$2,398.00
KINETIC EDGE PHYSICAL THERAPY	PHYSICALS	\$210.00
KRIS KOESTNER	PURCHASE OF DERELICT PROPERTY	\$3,000.00
MAINSTAY SYSTEMS OF IOWA LLC	GPS PUCKS	\$110.00
MFPRSI	MFPRSI PENSION	\$397.22
MISSION SQUARE - 307140	RETIREMENT	\$2,029.36
NORRIS ASPHALT PAVING	COLD PATCH - 5.41 TON	\$903.47
PRECISION LAWN CARE	MOWING	\$260.00
QUILL LLC	TRASH BAGS AND PAPER	\$62.77
RACOM CORPORATION	GETAC LICENSE RENEWAL 2026	\$4,400.88
RATHBUN LAKE AREA YMCA	SUMMER 2025 POOL FEE AND PROGRAMMING FEE	\$27,395.00
SHIELD TECHNOLOGY CORPORATION	CAD DATA EXPORTS	\$1,500.00
SJ SMITH CO INC	OXYGEN	\$19.35
STERICYCLE INC	MED WASTE	\$87.76
STRAND ASSOCIATES, INC	WW PROJECT - OCTOBER 2025	\$2,131.27
TREASURER - STATE OF IOWA	STATE INCOME TAX 7 SALES TAX	\$9,241.48
UMB BANK NA	LOAN INTEREST PAYMENT	\$27,181.25
UNITYPOINT CLINIC - OCCUPATIONAL MEDICINE	DRUG SCREEN	\$42.00
US CELLULAR	FINAL BILL	\$1,308.80
VC3 INC	EMAIL MAINTENANCE	\$7,042.48

VEENSTRA AND KIMM, INC.	INSPECTIONS	\$333.82
VERMEER IOWA & N. MISSOURI	GASKET FLANGES - 2	\$215.47
		<hr/>
ACCOUNTS PAYABLE		\$188,939.02
PAYROLL CHECKS		\$124,336.83
*****REPORT TOTAL*****		\$313,275.85
GENERAL FUND	DOES NOT INCLUDE MFPRSI CORRECTIONS FOR 11/20/25 PAYROLL	\$170,980.90
POLICE K-9 FUND		\$139.46
ROAD USE TAX FUD		\$30,956.85
EMPLOYEE BENEFIT	DOES NOT INCLUDE MFPRSI CORRECTIONS FOR 11/20/25 PAYROLL	\$59,322.33
LOST - POOL		\$24,491.00
DEBT SERVICE		\$27,181.25
CITY WATER		\$21,263.55
SEWER UTILITY OPERATING		\$38,265.61
STORM WATER RESERVE		\$44.10
INSURANCE TRUST FUND		-\$39,111.15
FLEX ACCOUNT		-\$1,175.64
TOTAL FUNDS		\$332,358.26



## Claims Report - Detail

By Fund

Payable Dates 11/18/2025 - 12/1/2025

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
<b>Fund: 001 - GENERAL FUND</b>				
<b>Department: 050 - LIABILITY</b>				
MFPRSI	FISCAL YEAR AUDIT	11/24/2025	11-2025	-24,987.57
TREASURER - STATE OF IOWA	STATE INCOME TAX	11/24/2025	CM0000105	-10.95
MFPRSI	MFPRSI PENSION	11/24/2025	CM0000107	-807.51
TREASURER - STATE OF IOWA	STATE INCOME TAX	11/24/2025	INV0001842	285.87
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/20/2025	INV0001843	1,016.03
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/20/2025	INV0001843	211.18
AFLAC	AFLAC ACCIDENT	11/20/2025	INV0001845	58.70
MISSION SQUARE - 307140	ICMARC 457 PLAN	11/20/2025	INV0001849	24.25
IPERS	IPERS PENSION	11/24/2025	INV0001850	4,977.67
IPERS	IPERS PROTECTED	11/24/2025	INV0001851	3,494.68
MFPRSI	MFPRSI PENSION	11/24/2025	INV0001852	11,087.37
MISSION SQUARE - 307140	MISSION SQUARE	11/20/2025	INV0001853	742.68
CENTERVILLE POLICE ASSOCIA	PD UNION DUES	11/20/2025	INV0001855	30.00
COLLECTION SERVICES CENTE	CASE # 1007883 - JOSHUA A HOBBS	11/20/2025	INV0001856	89.43
COLLECTION SERVICES CENTE	CASE # 1027046 DALTON L MOSLEY	11/20/2025	INV0001857	131.53
COLLECTION SERVICES CENTE	CASE # 1001879 - ZACKARY R MUSGROVE	11/20/2025	INV0001859	115.38
J & S SPORTS LLC	BRANDON KNAPP	11/20/2025	INV0001860	22.50
J & S SPORTS LLC	JENEL ALLEN BARTH	11/20/2025	INV0001861	32.50
J & S SPORTS LLC	PAMELA REED	11/20/2025	INV0001862	12.50
J & S SPORTS LLC	SKYLER MORRISON	11/20/2025	INV0001864	12.50
J & S SPORTS LLC	AIMEE HOUSER	11/20/2025	INV0001865	22.50
J & S SPORTS LLC	BETH DAVIS	11/20/2025	INV0001866	12.50
J & S SPORTS LLC	CHRISTOPHER JENNINGS	11/20/2025	INV0001867	12.50
TREASURER - STATE OF IOWA	STATE INCOME TAX	11/24/2025	INV0001868	2,724.73
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/20/2025	INV0001869	6,538.01
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/20/2025	INV0001869	6,982.20
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/20/2025	INV0001869	2,709.74
IPERS	IPERS PENSION	11/24/2025	INV0001870	1,207.31
IPERS	IPERS PROTECTED	11/24/2025	INV0001871	177.54
MFPRSI	MFPRSI PENSION	11/24/2025	INV0001872	3,352.94
TREASURER - STATE OF IOWA	STATE INCOME TAX	11/24/2025	INV0001873	489.80
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/24/2025	INV0001874	1,163.66
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/24/2025	INV0001874	1,093.60
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/24/2025	INV0001874	557.38
<b>Department 050 - LIABILITY Total:</b>				<b>23,583.15</b>
<b>Department: 110 - POLICE DEPT</b>				
GALLS, LLC	BASE LAYERS	12/01/2025	033160980	165.00
GALLS, LLC	BASE LAYERS	12/01/2025	033170319	407.63
US CELLULAR	FINAL BILL	12/01/2025	076999366	54.10
AMAZON CAPITAL SERVICES	4 CALCULATORS	12/01/2025	1WLV-K6GV-46VH	30.31
MAINSTAY SYSTEMS OF IOWA	GPS PUCKS	12/01/2025	3048	110.00
RACOM CORPORATION	GETAC LICENSE RENEWAL 202	12/01/2025	INV38708	4,400.88
<b>Department 110 - POLICE DEPT Total:</b>				<b>5,167.92</b>
<b>Department: 150 - FIRE DEPARTMENT</b>				
US CELLULAR	FINAL BILL	12/01/2025	076999366	333.48
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	12/01/2025	12-2025 C1	48.74
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	12/01/2025	12-2025 C1	194.31
QUILL LLC	TRASH BAGS AND PAPER	12/01/2025	46626099	15.69

**Claims Report - Detail**
**Payable Dates: 11/18/2025 - 12/1/2025**

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
ACCESS SYSTEMS	COPIER LEASE	12/01/2025	5036633922	62.81
<b>Department 150 - FIRE DEPARTMENT Total:</b>				<b>655.03</b>
<b>Department: 160 - EMS</b>				
IOWA MEDICAID ENTERPRISE	DEC 2025 SHARE OF GEMT MCO PAYMENT	12/01/2025	11 2025 09	2,275.46
KINETIC EDGE PHYSICAL THER	PHYSICALS - TEMPLETON AND BILLS	12/01/2025	11/04/2025	210.00
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	12/01/2025	12-2025 C1	48.74
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	12/01/2025	12-2025 C1	94.31
SHIELD TECHNOLOGY CORPO	CAD DATA EXPORTS	12/01/2025	2025-306	1,500.00
UNITYPOINT CLINIC - OCCUPA	DRUG SCREEN	12/01/2025	282321	42.00
QUILL LLC	TRASH BAGS AND PAPER	12/01/2025	46626099	15.69
ACCESS SYSTEMS	COPIER LEASE	12/01/2025	5036633922	62.81
SJ SMITH CO INC	OXYGEN	12/01/2025	6858844	19.35
STERICYCLE INC	MED WASTE	12/01/2025	8012390151	87.76
BOUND TREE MEDICAL LLC	MED SUPPLIES	12/01/2025	86001945	1,133.76
<b>Department 160 - EMS Total:</b>				<b>5,489.88</b>
<b>Department: 170 - BUILDING INSPECTION</b>				
ACCESS SYSTEMS	COPIER LEASE	12/01/2025	5036633922	62.81
VEENSTRA AND KIMM, INC.	INSPECTIONS - 209 N 13TH & 502 E GREEN ST	12/01/2025	6901-33	333.82
FOGLE TRUE VALUE	GORILLA TAPE	12/01/2025	A883224	12.49
<b>Department 170 - BUILDING INSPECTION Total:</b>				<b>409.12</b>
<b>Department: 190 - ANIMAL CONTROL</b>				
IMPRESSIVE DESIGNS STUDIO	ANIMAL LICENSE CARDS	12/01/2025	11-19-25	56.00
FUREVER FRIENDS RESCUE OF	DECEMBER 2025 SHELTER AGREEMENT	12/01/2025	12-2025	600.00
<b>Department 190 - ANIMAL CONTROL Total:</b>				<b>656.00</b>
<b>Department: 430 - PARKS</b>				
US CELLULAR	FINAL BILL	12/01/2025	076999366	577.20
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	12/01/2025	12-2025 C1	14.52
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	12/01/2025	12-2025 C1	40.48
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	12/01/2025	12-2025 C2	40.30
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	12/01/2025	12-2025 C2	86.92
PRECISION LAWN CARE	MOWING	12/01/2025	31-2025	260.00
<b>Department 430 - PARKS Total:</b>				<b>1,019.42</b>
<b>Department: 499 - POOL</b>				
ALLIANT ENERGY	ELECTRIC UTILITIES	12/01/2025	12 2025 ALL PLAY	86.88
ALLIANT ENERGY	ELECTRIC UTILITIES	12/01/2025	12-2025 ALL PLAY	33.91
CITY OF CENTERVILLE	WATER/SEWER	12/01/2025	12-2025 C	29.54
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	12/01/2025	12-2025 C2	31.30
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	12/01/2025	12-2025 C2	163.87
<b>Department 499 - POOL Total:</b>				<b>345.50</b>
<b>Department: 530 - HOUSING REHAB 1</b>				
KRIS KOESTNER	PURCHASE OF DERELICT PROPERTY	12/01/2025	12-2025	3,000.00
APPANOOSE CO TREASURER	DERELICT PROPERTY TAX SALE	12/01/2025	340011014930000	513.00
APPANOOSE CO TREASURER	DERELICT PROPERTY TAX SALE	12/01/2025	3400141027140000	503.00
CENTERVILLE ABSTRACT COM	LIEN SEARCH	12/01/2025	3898	147.00
<b>Department 530 - HOUSING REHAB 1 Total:</b>				<b>4,163.00</b>
<b>Department: 599 - ECONOMIC DEVELOPMENT</b>				
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	12/01/2025	12-2025 C1	39.26
<b>Department 599 - ECONOMIC DEVELOPMENT Total:</b>				<b>39.26</b>
<b>Department: 650 - CITY HALL &amp; GEN BLDGS</b>				
CITY OF CENTERVILLE	WATER/SEWER	12/01/2025	12-2025 C	46.81
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	12/01/2025	12-2025 C1	48.75
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	12/01/2025	12-2025 C1	194.32
COX LAW FIRM, LLP	GENERAL CITY MATTERS	12/01/2025	4288	446.50

**Claims Report - Detail**
**Payable Dates: 11/18/2025 - 12/1/2025**

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
COX LAW FIRM, LLP	CODE ENFORCEMENT	12/01/2025	4289	1,254.00
COX LAW FIRM, LLP	PUBLIC RECORDS REQUEST	12/01/2025	4295	38.00
COX LAW FIRM, LLP	FORMER LAW CENTER	12/01/2025	4297	532.00
COX LAW FIRM, LLP	512 N 10TH	12/01/2025	4300	268.00
COX LAW FIRM, LLP	1701 S 19TH	12/01/2025	4301	95.00
COX LAW FIRM, LLP	513 W ELM AND 519 W ELM	12/01/2025	4302	19.00
COX LAW FIRM, LLP	1001 W WASHINGTON	12/01/2025	4305	342.00
COX LAW FIRM, LLP	S 18TH MOBILE HOME PARK	12/01/2025	4306	1,292.00
COX LAW FIRM LLP	VACATION (TUBBS TRUST)	12/01/2025	4307	190.00
COX LAW FIRM, LLP	823 S 16TH	12/01/2025	4308	57.00
QUILL LLC	TRASH BAGS AND PAPER	12/01/2025	46626099	15.70
DANNCO	NAME PLATE	12/01/2025	48273	12.95
ACCESS SYSTEMS	COPIER LEASE	12/01/2025	5036633922	125.58
ACCESS SYSTEMS	COPIER LEASE	12/01/2025	5036633922	62.81
HEARTLAND SHREDDING, INC.	SHREDDING	12/01/2025	54048	50.00
HOPKINS & HUEBNER PC	LEGAL - EMPLOYMENT	12/01/2025	706401	899.50
HOPKINS & HUEBNER PC	LEGAL - TRAILER PARK	12/01/2025	706403	160.00
HOPKINS & HUEBNER PC	LEGAL - CODE ENFORCEMENT	12/01/2025	706404	2,400.00
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	193.04
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	1,444.68
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	931.76
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	798.72
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	388.80
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	239.20
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	1,013.16
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	211.20
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	138.52
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	55.47
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	12.86

**Department 650 - CITY HALL & GEN BLDGS Total: 13,977.33**
**Fund 001 - GENERAL FUND Total: 55,505.61**
**Fund: 002 - POLICE K-9 FUND**
**Department: 110 - POLICE DEPT**

ALBIA ANIMAL CLINIC	DOG FOOD - ZOEY	12/01/2025	9/30/25	139.46
---------------------	-----------------	------------	---------	--------

**Department 110 - POLICE DEPT Total: 139.46**
**Fund 002 - POLICE K-9 FUND Total: 139.46**
**Fund: 110 - ROAD USE TAX FUND**
**Department: 050 - LIABILITY**

AFLAC	AFLAC ACCIDENT	11/20/2025	INV0001845	10.14
AFLAC	AFLAC CANCER	11/20/2025	INV0001846	9.73
AFLAC	AFLAC SPECIAL HEALTH	11/20/2025	INV0001848	1.80
MISSION SQUARE - 307140	ICMARC 457 PLAN	11/20/2025	INV0001849	24.25
IPERS	IPERS PENSION	11/24/2025	INV0001850	1,190.86
MISSION SQUARE - 307140	ICMARC 457 PLAN	11/20/2025	INV0001854	3.99
COLLECTION SERVICES CENTE	CASE # 849554 - ZACHARY J BEDFORD	11/20/2025	INV0001858	53.93
TREASURER - STATE OF IOWA	STATE INCOME TAX	11/24/2025	INV0001868	206.41
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/20/2025	INV0001869	523.44
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/20/2025	INV0001869	212.26
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/20/2025	INV0001869	907.20
IPERS	IPERS PENSION	11/24/2025	INV0001870	320.48
TREASURER - STATE OF IOWA	STATE INCOME TAX	11/24/2025	INV0001873	36.82
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/24/2025	INV0001874	121.71
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/24/2025	INV0001874	252.64
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/24/2025	INV0001874	59.08

**Department 050 - LIABILITY Total: 3,934.74**
**Department: 210 - STREET DEPT**

NORRIS ASPHALT PAVING	COLD PATCH - 5.41 TON	12/01/2025	105236	903.47
DEMRY AUCTION LLC	REBAR CUTTER	12/01/2025	11/15/2025	125.00

**Claims Report - Detail**
**Payable Dates: 11/18/2025 - 12/1/2025**

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
CITY OF CENTERVILLE	WATER/SEWER	12/01/2025	12-2025 C	964.77
CANTERA AGGREGATES LLC	ROCK	12/01/2025	12-23983	27.00
BAKER, PAUL	SPARK PLUG AND BAR	12/01/2025	21209 21217	53.90
CANTERA AGGREGATES LLC	ROCK	12/01/2025	24261	837.91
ACCESS SYSTEMS	COPIER LEASE	12/01/2025	5036633922	62.81
IDEAL READY MIX CO	CONCRETE - SALT DRIVE & PATCH	12/01/2025	686941	943.25
IDEAL READY MIX CO	CONCRETE - SALT DRIVE & PATCH	12/01/2025	687093	3,283.75
IDEAL READY MIX CO	CONCRETE - SALT DRIVE & PATCH	12/01/2025	687192	1,686.25
IDEAL READY MIX CO	CONCRETE - SALT DRIVE & PATCH	12/01/2025	687291	381.75
FOGLE TRUE VALUE	SUPPLIES	12/01/2025	A881421	6.49
FOGLE TRUE VALUE	SUPPIES	12/01/2025	A8852695	8.29
C-D SUPPLY LLC	CAN LINERS	12/01/2025	CDS12583	1,275.75
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	27.74
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	62.96
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	24.13
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	423.53

**Department 210 - STREET DEPT Total: 11,098.75**
**Department: 240 - STREET LIGHTS & ELECTRIC**

ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	12/01/2025	12-2025 C1	39.82
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	12/01/2025	12-2025 C1	24.64
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	12/01/2025	12-2025 C1	174.46
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	12/01/2025	12-2025 C2	73.06
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	12/01/2025	12-2025 C2	126.53
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	12/01/2025	12-2025 C2	8,022.83

**Department 240 - STREET LIGHTS & ELECTRIC Total: 8,461.34**
**Fund 110 - ROAD USE TAX FUND Total: 23,494.83**
**Fund: 112 - EMPLOYEE BENEFIT**
**Department: 110 - POLICE DEPT**

RATHBUN LAKE AREA YMCA	MONTHLY MEMBERSHIP	12/01/2025	1225	528.00
RATHBUN LAKE AREA YMCA	MONTHLY MEMBERSHIP	12/01/2025	1225	462.00

**Department 110 - POLICE DEPT Total: 990.00**
**Department: 150 - FIRE DEPARTMENT**

RATHBUN LAKE AREA YMCA	MONTHLY MEMBERSHIP	12/01/2025	1225	198.00
------------------------	--------------------	------------	------	--------

**Department 150 - FIRE DEPARTMENT Total: 198.00**
**Department: 160 - EMS**

RATHBUN LAKE AREA YMCA	MONTHLY MEMBERSHIP	12/01/2025	1225	396.00
------------------------	--------------------	------------	------	--------

**Department 160 - EMS Total: 396.00**
**Department: 170 - BUILDING INSPECTION**

RATHBUN LAKE AREA YMCA	MONTHLY MEMBERSHIP	12/01/2025	1225	66.00
------------------------	--------------------	------------	------	-------

**Department 170 - BUILDING INSPECTION Total: 66.00**
**Department: 210 - STREET DEPT**

RATHBUN LAKE AREA YMCA	MONTHLY MEMBERSHIP	12/01/2025	1225	264.00
------------------------	--------------------	------------	------	--------

**Department 210 - STREET DEPT Total: 264.00**
**Department: 410 - LIBRARY DEPT**

RATHBUN LAKE AREA YMCA	MONTHLY MEMBERSHIP	12/01/2025	1225	396.00
------------------------	--------------------	------------	------	--------

**Department 410 - LIBRARY DEPT Total: 396.00**
**Department: 620 - CITY CLERK**

RATHBUN LAKE AREA YMCA	MONTHLY MEMBERSHIP	12/01/2025	1225	66.00
------------------------	--------------------	------------	------	-------

**Department 620 - CITY CLERK Total: 66.00**
**Department: 651 - OFFICE STAFF**

RATHBUN LAKE AREA YMCA	MONTHLY MEMBERSHIP	12/01/2025	1225	132.00
------------------------	--------------------	------------	------	--------

**Department 651 - OFFICE STAFF Total: 132.00**
**Fund 112 - EMPLOYEE BENEFIT Total: 2,508.00**

**Claims Report - Detail**
**Payable Dates: 11/18/2025 - 12/1/2025**

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
<b>Fund: 122 - LOST - POOL</b>				
<b>Department: 499 - POOL</b>				
RATHBUN LAKE AREA YMCA	SUMMER 2025 POOL FEE AND PROGRAMMING FEE	12/01/2025	112525	24,491.00
<b>Department 499 - POOL Total:</b>				<b>24,491.00</b>
<b>Fund 122 - LOST - POOL Total:</b>				<b>24,491.00</b>
<b>Fund: 200 - DEBT SERVICE</b>				
<b>Department: 710 - DEBT SERVICE</b>				
UMB BANK NA	LOAN INTEREST PAYMENT	11/26/2025	112025-0185402898	6,806.25
UMB BANK NA	LOAN INTEREST PAYMENT	11/26/2025	1125-0185410453	20,375.00
<b>Department 710 - DEBT SERVICE Total:</b>				<b>27,181.25</b>
<b>Fund 200 - DEBT SERVICE Total:</b>				<b>27,181.25</b>
<b>Fund: 609 - CITY WATER</b>				
<b>Department: 050 - LIABILITY</b>				
AFLAC	AFLAC ACCIDENT	11/20/2025	INV0001845	11.69
AFLAC	AFLAC CANCER	11/20/2025	INV0001846	10.24
AFLAC	AFLAC SPECIAL HEALTH	11/20/2025	INV0001848	1.80
MISSION SQUARE - 307140	ICMARC 457 PLAN	11/20/2025	INV0001849	24.25
IPERS	IPERS PENSION	11/24/2025	INV0001850	1,678.90
MISSION SQUARE - 307140	ICMARC 457 PLAN	11/20/2025	INV0001854	7.99
COLLECTION SERVICES CENTE	CASE # 849554 - ZACHARY J BEDFORD	11/20/2025	INV0001858	57.69
TREASURER - STATE OF IOWA	STATE INCOME TAX	11/24/2025	INV0001868	281.97
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/20/2025	INV0001869	713.19
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/20/2025	INV0001869	295.30
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/20/2025	INV0001869	1,262.52
IPERS	IPERS PENSION	11/24/2025	INV0001870	340.09
TREASURER - STATE OF IOWA	STATE INCOME TAX	11/24/2025	INV0001873	36.82
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/24/2025	INV0001874	123.55
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/24/2025	INV0001874	62.70
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/24/2025	INV0001874	268.12
<b>Department 050 - LIABILITY Total:</b>				<b>5,176.82</b>
<b>Department: 810 - WATER</b>				
US CELLULAR	FINAL BILL	12/01/2025	076999366	169.10
DEMRY AUCTION LLC	REBAR CUTTER	12/01/2025	11/15/2025	125.00
RATHBUN LAKE AREA YMCA	MONTHLY MEMBERSHIP	12/01/2025	1225	132.00
QUILL LLC	TRASH BAGS AND PAPER	12/01/2025	46626099	15.69
ACCESS SYSTEMS	COPIER LEASE	12/01/2025	5036633922	62.81
VERMEER IOWA & N. MISSOU	GASKET FLANGES - 2	12/01/2025	P0943401	215.47
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	24.13
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	62.96
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	27.74
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	423.53
<b>Department 810 - WATER Total:</b>				<b>1,258.43</b>
<b>Fund 609 - CITY WATER Total:</b>				<b>6,435.25</b>
<b>Fund: 610 - SEWER UTILITY OPERATING</b>				
<b>Department: 050 - LIABILITY</b>				
AFLAC	AFLAC ACCIDENT	11/20/2025	INV0001845	108.52
AFLAC	AFLAC CANCER	11/20/2025	INV0001846	44.52
AFLAC	AFLAC DISABILITY	11/20/2025	INV0001847	19.50
AFLAC	AFLAC SPECIAL HEALTH	11/20/2025	INV0001848	1.85
MISSION SQUARE - 307140	ICMARC 457 PLAN	11/20/2025	INV0001849	24.25
IPERS	IPERS PENSION	11/24/2025	INV0001850	2,105.44
MISSION SQUARE - 307140	ICMARC 457 PLAN	11/20/2025	INV0001854	163.02
COLLECTION SERVICES CENTE	CASE # 849554 - ZACHARY J BEDFORD	11/20/2025	INV0001858	3.76
J & S SPORTS LLC	ROBERT SANDS	11/20/2025	INV0001863	12.50
TREASURER - STATE OF IOWA	STATE INCOME TAX	11/24/2025	INV0001868	393.37



**Claims Report - Detail**
**Payable Dates: 11/18/2025 - 12/1/2025**

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/20/2025	INV0001869	1,066.42
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/20/2025	INV0001869	364.22
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/20/2025	INV0001869	1,557.98
IPERS	IPERS PENSION	11/24/2025	INV0001870	626.90
TREASURER - STATE OF IOWA	STATE INCOME TAX	11/24/2025	INV0001873	110.11
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/24/2025	INV0001874	253.79
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/24/2025	INV0001874	115.56
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/24/2025	INV0001874	494.14

**Department 050 - LIABILITY Total: 7,465.85**
**Department: 815 - SEWER**

STRAND ASSOCIATES, INC	WW PROJECT - OCTOBER 202	12/01/2025	0231649	2,131.27
US CELLULAR	FINAL BILL	12/01/2025	076999366	174.92
TREASURER - STATE OF IOWA	NOVEMBER 2025 SALES TAX	11/26/2025	11-2025	1,042.26
CITY OF CENTERVILLE	WATER/SEWER	12/01/2025	12-2025 C	352.24
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	12/01/2025	12-2025 C2	30.18
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	12/01/2025	12-2025 C2	61.32
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	12/01/2025	12-2025 C2	1,254.02
RATHBUN LAKE AREA YMCA	MONTHLY MEMBERSHIP	12/01/2025	1225	264.00
CENTERVILLE IRON & METAL	ALUMINUM FLAT AND ANGLE	12/01/2025	14642	66.51
JETCO INC	SONIC WALL- EP	12/01/2025	18908	2,398.00
ACCESS SYSTEMS	COPIER LEASE	12/01/2025	5036633922	62.81
HOPKINS & HUEBNER PC	LEGAL - DNR SURCHARGE	12/01/2025	706402	3,190.00
FOGLE TRUE VALUE	SUPPLIES	12/01/2025	A881672	3.99
FOGLE TRUE VALUE	SUPPLIES	12/01/2025	A883003	2.25
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	27.74
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	62.96
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	24.13
VC3 INC	EMAIL MAINTENANCE	12/01/2025	VCC3-229259	423.52

**Department 815 - SEWER Total: 11,572.12**
**Fund 610 - SEWER UTILITY OPERATING Total: 19,037.97**
**Fund: 740 - STORM WATER RESERVE**
**Department: 865 - STORM WATER**

TREASURER - STATE OF IOWA	NOVEMBER 2025 SALES TAX	11/26/2025	11-2025	44.10
---------------------------	-------------------------	------------	---------	-------

**Department 865 - STORM WATER Total: 44.10**
**Fund 740 - STORM WATER RESERVE Total: 44.10**
**Grand Total: 158,837.47**

## Report Summary

## Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	55,505.61
002 - POLICE K-9 FUND	139.46
110 - ROAD USE TAX FUND	23,494.83
112 - EMPLOYEE BENEFIT	2,508.00
122 - LOST - POOL	24,491.00
200 - DEBT SERVICE	27,181.25
609 - CITY WATER	6,435.25
610 - SEWER UTILITY OPERATING	19,037.97
740 - STORM WATER RESERVE	44.10
<b>Grand Total:</b>	<b>158,837.47</b>

## Account Summary

Account Number	Account Name	Payment Amount
001-050-2120	FEDERAL W/H PAYABLE	8,717.70
001-050-2121	FICA W/H PAYABLE	11,554.10
001-050-2122	STATE W/H PAYABLE	3,489.45
001-050-2123	IPERS PAYABLE	9,857.20
001-050-2124	INSURANCE PAYABLE	58.70
001-050-2125	DEFERRED COMP PAYAB	24.25
001-050-2126	CHILD SUPPORT PAYABL	336.34
001-050-2127	UNION DUES PAYABLE	30.00
001-050-2128	YMCA/SNAP DUES PAYA	127.50
001-050-2129	MFPRSI RETIREMENT PA	-10,612.09
001-110-6373	TELECOMMUNICATION S	54.10
001-110-6435	RADIOS-UPKEEP & MAIN	4,400.88
001-110-6546	UNIFORM EXPENSE	572.63
001-110-6570	GENERAL EXPENSE	140.31
001-150-6370	HEATING FUEL	48.74
001-150-6371	ELECTRICITY	194.31
001-150-6373	TELECOMMUNICATION S	333.48
001-150-6506	OFFICE SUPPLIES	15.69
001-150-6725	CAPITAL OUTLAY - OFFIC	62.81
001-160-6198	PHYSICALS	252.00
001-160-6370	HEATING FUEL	48.74
001-160-6371	ELECTRICITY	94.31
001-160-6419	DATA PROCESSING EXPE	1,500.00
001-160-6490	PROFESSIONAL SERVICE	87.76
001-160-6505	MEDICAL SUPPLIES	1,153.11
001-160-6506	OFFICE SUPPLIES	15.69
001-160-6582	MISC REFUND	2,275.46
001-160-6725	CAPITAL OUTLAY - OFFIC	62.81
001-170-6507	OPERATING SUPPLIES &	12.49
001-170-6566	BUILDING INSPECTION	333.82
001-170-6725	CAPITAL OUTLAY - OFFIC	62.81
001-190-6499	OTHER CONTRACTUAL S	600.00
001-190-6507	OPERATING SUPPLIES &	56.00
001-430-6370	HEATING FUEL	14.52
001-430-6371	ELECTRICITY	167.70
001-430-6373	TELECOMMUNICATION S	577.20
001-430-6499	OTHER CONTRACTUAL S	260.00
001-499-6370	HEATING FUEL	31.30
001-499-6371	ELECTRICITY	163.87
001-499-6374	WATER/SEWER UTILITIES	150.33
001-530-6490	PROFESSIONAL SERVICE	4,163.00
001-599-6371	ELECTRICITY	39.26
001-650-6370	HEATING FUEL	48.75
001-650-6371	ELECTRICITY	194.32

## Account Summary

Account Number	Account Name	Payment Amount
001-650-6374	WATER/SEWER UTILITIES	46.81
001-650-6411	LEGAL EXPENSE	7,993.00
001-650-6419	DATA PROCESSING EXPE	5,427.41
001-650-6490	PROFESSIONAL SERVICE	50.00
001-650-6506	OFFICE SUPPLIES	28.65
001-650-6725	CAPITAL OUTLAY - OFFIC	188.39
002-110-6530	K-9 ACQUISITIONS	139.46
110-050-2120	FEDERAL W/H PAYABLE	645.15
110-050-2121	FICA W/H PAYABLE	1,431.18
110-050-2122	STATE W/H PAYABLE	243.23
110-050-2123	IPERS PAYABLE	1,511.34
110-050-2124	INSURANCE PAYABLE	21.67
110-050-2125	DEFERRED COMP PAYAB	28.24
110-050-2126	CHILD SUPP/GARNISHM	53.93
110-210-6372	GARBAGE/RECYCLING FE	1,275.75
110-210-6374	WATER/SEWER UTILITIES	964.77
110-210-6417	STREET MAINTENANCE S	6,363.68
110-210-6419	DATA PROCESSING EXPE	538.36
110-210-6504	MINOR TOOLS & EQUIP	125.00
110-210-6525	ROCK	864.91
110-210-6559	ASPHALT	903.47
110-210-6725	CAPITAL OUTLAY - OFFIC	62.81
110-240-6365	ELECTRICITY-STOP LIGHT	238.92
110-240-6366	ELECTRICITY-STREET LIG	8,222.42
112-110-6199	EMPLOYEE BENEFITS EX	990.00
112-150-6199	EMPLOYEE BENEFITS EX	198.00
112-160-6199	EMPLOYEE BENEFITS EX	396.00
112-170-6199	EMPLOYEE BENEFITS EX	66.00
112-210-6199	EMPLOYEE BENEFITS EX	264.00
112-410-6199	EMPLOYEE BENEFITS EX	396.00
112-620-6199	EMPLOYEE BENEFITS EX	66.00
112-651-6199	EMPLOYEE BENEFITS EX	132.00
122-499-6490	PROFESSIONAL SERVICE	24,491.00
200-710-6851	BONDS-INTEREST	27,181.25
609-050-2120	FEDERAL W/H PAYABLE	836.74
609-050-2121	FICA W/H PAYABLE	1,888.64
609-050-2122	STATE W/H PAYABLE	318.79
609-050-2123	IPERS PAYABLE	2,018.99
609-050-2124	INSURANCE PAYABLE	23.73
609-050-2125	DEFERRED COMP PAYAB	32.24
609-050-2126	CHILD SUPP/GARNISHM	57.69
609-810-6199	EMPLOYEE BENEFITS EX	132.00
609-810-6373	TELECOMMUNICATION S	169.10
609-810-6419	DATA PROCESSING EXPE	538.36
609-810-6505	TOOLS / SUPPLIES	340.47
609-810-6506	OFFICE SUPPLIES	15.69
609-810-6725	CAPITAL OUTLAY - OFFIC	62.81
610-050-2120	FEDERAL W/H PAYABLE	1,320.21
610-050-2121	FICA W/H PAYABLE	2,531.90
610-050-2122	STATE W/H PAYABLE	503.48
610-050-2123	IPERS PAYABLE	2,732.34
610-050-2124	INSURANCE PAYABLE	174.39
610-050-2125	DEFERRED COMP PAYAB	187.27
610-050-2126	CHILD SUPP/GARNISHM	3.76
610-050-2128	YMCA/SNAP DUES PAYA	12.50
610-815-6199	EMPLOYEE BENEFITS EX	264.00
610-815-6370	HEATING FUEL	91.50
610-815-6371	ELECTRICITY	1,254.02

Account Summary

Account Number	Account Name	Payment Amount
610-815-6373	TELECOMMUNICATION S	174.92
610-815-6374	WATER/SEWER UTILITIES	352.24
610-815-6407	ENGINEERING SERVICES	2,131.27
610-815-6411	LEGAL EXPENSE	3,190.00
610-815-6418	USE AND SALES TAX	1,042.26
610-815-6419	DATA PROCESSING EXPE	538.35
610-815-6524	PLANT MAINTENANCE S	2,470.75
610-815-6725	CAPITAL OUTLAY - OFFIC	62.81
740-865-6418	USE AND SALES TAX	44.10
Grand Total:		158,837.47

Project Account Summary

Project Account Key	Payment Amount
**None**	154,821.47
2023-001-6490	4,016.00
Grand Total:	158,837.47



City of Centerville, IA

# Distribution Report

Payroll Set: 01

Expense Range -

Payment Range 11/17/2025-12/01/2025

			Amount
<b>Payroll Department: 110 - POLICE DEPT</b>			
<b>Fund: 001 - GENERAL FUND</b>			
001-110-6010	SALARIES & LONGEVITY PAY		46,714.66
001-110-6012	DISPATCHERS SALARIES & LONGEVI		22,369.68
		<b>Fund 001 - GENERAL FUND Total:</b>	<b>1,536.00 69,084.34</b>
		<b>Payroll Department 110 - POLICE DEPT Total:</b>	<b>1,536.00 69,084.34</b>
<b>Payroll Department: 150 - FIRE DEPT</b>			
<b>Fund: 001 - GENERAL FUND</b>			
001-150-6010	SALARIES & LONGEVITY PAY		12,754.32
001-150-6035	VOLUNTEER FIRE SALARIES		360.00
		<b>Fund 001 - GENERAL FUND Total:</b>	<b>339.00 13,114.32</b>
		<b>Payroll Department 150 - FIRE DEPT Total:</b>	<b>339.00 13,114.32</b>
<b>Payroll Department: 160 - EMS</b>			
<b>Fund: 001 - GENERAL FUND</b>			
001-160-6010	SALARIES & LONGEVITY PAY		19,213.74
001-160-6036	PARTTIME/PRN EMS SALARIES		4,911.15
		<b>Fund 001 - GENERAL FUND Total:</b>	<b>859.75 24,124.89</b>
		<b>Payroll Department 160 - EMS Total:</b>	<b>859.75 24,124.89</b>
<b>Payroll Department: 170 - BUILDING/CODE</b>			
<b>Fund: 001 - GENERAL FUND</b>			
001-170-6010	SALARIES & LONGEVITY PAY		2,312.00
		<b>Fund 001 - GENERAL FUND Total:</b>	<b>80.00 2,312.00</b>
		<b>Payroll Department 170 - BUILDING/CODE Total:</b>	<b>80.00 2,312.00</b>
<b>Payroll Department: 410 - LIBRARY</b>			
<b>Fund: 001 - GENERAL FUND</b>			
001-410-6010	SALARIES & LONGEVITY PAY		3,587.96
001-410-6020	PART TIME SALARY		4,402.47
		<b>Fund 001 - GENERAL FUND Total:</b>	<b>345.00 7,990.43</b>
		<b>Payroll Department 410 - LIBRARY Total:</b>	<b>345.00 7,990.43</b>
<b>Payroll Department: 610 - MAYOR &amp; COUNCIL</b>			
<b>Fund: 001 - GENERAL FUND</b>			
001-610-6010	SALARIES & LONGEVITY PAY		384.62
		<b>Fund 001 - GENERAL FUND Total:</b>	<b>384.62</b>
		<b>Payroll Department 610 - MAYOR &amp; COUNCIL Total:</b>	<b>384.62</b>
<b>Payroll Department: 815 - SEWER DEPT</b>			
<b>Fund: 110 - ROAD USE TAX FUND</b>			
110-210-6010	SALARIES & LONGEVITY PAY		160.00
		<b>Fund 110 - ROAD USE TAX FUND Total:</b>	<b>64.00 160.00</b>
<b>Fund: 609 - CITY WATER</b>			
609-810-6010	SALARIES & LONGEVITY PAY		320.00
		<b>Fund 609 - CITY WATER Total:</b>	<b>128.00 320.00</b>
<b>Fund: 610 - SEWER UTILITY OPERATING</b>			
610-815-6010	SALARIES & LONGEVITY PAY		12,650.79
		<b>Fund 610 - SEWER UTILITY OPERATING Total:</b>	<b>391.00 12,650.79</b>
		<b>Payroll Department 815 - SEWER DEPT Total:</b>	<b>583.00 13,130.79</b>

## Distribution Report

Expense Range: - Payment Range: 11/17/2025-12/01/2025

		Amount
<b>Payroll Department: 99999 - SPLIT PAY</b>		
<b>Fund: 001 - GENERAL FUND</b>		
001-150-6010	SALARIES & LONGEVITY PAY	807.69
001-160-6010	SALARIES & LONGEVITY PAY	3,230.77
001-210-6010	SALARIES & LONGEVITY PAY	4,240.96
001-610-6011	ADMIN SALARY/LONGEVITY	1,337.08
001-651-6010	SALARIES & LONGEVITY PAY	1,369.36
<b>Fund 001 - GENERAL FUND Total:</b>		<b>376.54</b>
		<b>10,985.86</b>
<b>Fund: 110 - ROAD USE TAX FUND</b>		
110-210-6010	SALARIES & LONGEVITY PAY	8,411.00
110-210-6011	ADMIN SALARY/LONGEVITY	1,337.08
<b>Fund 110 - ROAD USE TAX FUND Total:</b>		<b>317.84</b>
		<b>9,748.08</b>
<b>Fund: 609 - CITY WATER</b>		
609-810-6010	SALARIES & LONGEVITY PAY	11,478.25
609-810-6011	ADMIN SALARY/LONGEVITY	1,337.08
<b>Fund 609 - CITY WATER Total:</b>		<b>561.24</b>
		<b>12,815.33</b>
<b>Fund: 610 - SEWER UTILITY OPERATING</b>		
610-815-6010	SALARIES & LONGEVITY PAY	3,682.33
610-815-6011	ADMIN SALARY/LONGEVITY	1,337.09
<b>Fund 610 - SEWER UTILITY OPERATING Total:</b>		<b>198.63</b>
		<b>5,019.42</b>
<b>Payroll Department 99999 - SPLIT PAY Total:</b>		<b>1,454.25</b>
		<b>38,568.69</b>

Fund Summary

Fund	Units	Amount
001-GENERAL FUND	3,536.29	127,996.46
110-ROAD USE TAX FUND	381.84	9,908.08
609-CITY WATER	689.24	13,135.33
610-SEWER UTILITY OPERATING	589.63	17,670.21
Grand Total:	5,197.00	168,710.08

**TO THE CENTERVILLE CITY COUNCIL:**

Section 21.5, Subsection 1, Paragraph (c) of the Iowa Code allows for a closed session meeting “To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent, where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.”

Printed Name of Requester: Jason Fraser

Signed Name of Requester: *Jason Fraser*

Date Signed: 11/20/2025



**RESOLUTION NO. 2025-4183**

**A RESOLUTION APPOINTING MIME MOORE AS POLICE CHIEF FOR THE CITY OF  
CENTERVILLE**

WHEREAS, the City of Centerville, Iowa, is committed to delivering high-quality police protection through the Centerville Police Department; and

WHEREAS, Centerville Police Chief Tom Demry will retire as Centerville Police Chief effective March 15, 2025; and

WHEREAS, the City conducted a formal recruitment and selection process to identify a qualified candidate to serve as Police Chief, in accordance with applicable Civil Service requirements and City policies; and

WHEREAS, Mike Moore was determined to be the most qualified candidate for the position; and

WHEREAS, Iowa Code Section 400.13 and Centerville Municipal Code Section 2.64.010 authorize the city council to appoint the police chief, and;

WHEREAS, Mike Moore shall be appointed by subject to the confirmation of the Centerville City Council, employment requirements, including background and reference checks, verification of certifications, and other necessary documentation for a term commencing as of the date of the appointment and expiring upon such person's removal by the Centerville City Council or retirement or resignation;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTERVILLE, IOWA:

Section 1. Mike Moore is hereby formally appointed to the position of Police Chief for Centerville Police Department, effective February 2<sup>nd</sup>, 2026.

Section 2. The Police Chief shall serve as a full-time, exempt department head under the direction of the City Administrator, with duties and responsibilities as set forth in the Iowa Code, the City's Code of Ordinances, the City's organizational policies and the job description for the position.

Section 3. Compensation and benefits shall be provided in accordance with the approved salary structure for department heads and the terms outlined in the employment offer and as specified by resolution by the city council

Section 4. This resolution shall become effective upon its passage and approval as provided by law.

PASSED AND APPROVED by the City Council this \_\_\_\_ day of \_\_\_\_\_, 2025.

---

Michael G. O'Connor, Mayor

Attest:

---

Jason Fraser, City Administrator



## CITY OF CENTERVILLE

312 East Maple St, PO Box 578

Centerville, IA 52544

[www.centerville-ia.org](http://www.centerville-ia.org)

Phone: (641) 437-4339 Fax: (641) 437-1498

November 25, 2025

Mayor Mike O'Connor  
City of Centerville  
312 E. Maple St.  
Centerville, IA 52544

Dear Mayor O'Connor,

Please accept this letter as a formal recommendation for the appointment of Mike Moore as the next Chief of Police for the City of Centerville, following a comprehensive, structured, and transparent selection process that involved multiple stakeholders, civil service procedures, and community participation.

### **Police Chief Hiring Process Overview**

The recruitment process began with the public posting of the Police Chief position on September 16, 2025, through the Iowa League of Cities, Iowa Police Chiefs Association, Appanoose Weekly, the City website, and social media platforms. The application deadline and first review occurred on October 16, 2025, resulting in three qualified candidates:

- Mike Moore (applied September 16)
- Josh Sinnott (applied October 9)
- William "Billy" Knight (applied October 14)

The Civil Service Commission conducted formal testing and interviews on November 4, 2025, at the Appanoose County Law Center. Following interviews and examination scoring, all three candidates were placed on the Chief's Eligible List and advanced to the final interview phase.

Final interviews were conducted on November 24, 2025, using a three-panel round-robin format, with each candidate participating in approximately 45-minute interviews with each group. These panels represented:

- Community Outreach
- Business Partners
- Interdepartmental Leadership

Each panel independently evaluated the candidates and submitted rankings and written feedback. While there was variation in second and third-place rankings, all three panels reached consensus that Mike Moore was the preferred candidate for the position of Police Chief.



## CITY OF CENTERVILLE

312 East Maple St, PO Box 578

Centerville, IA 52544

[www.centerville-ia.org](http://www.centerville-ia.org)

Phone: (641) 437-4339 Fax: (641) 437-1498

### Summary of Committee Feedback

Mike Moore consistently received strong evaluations across all interview panels. Key strengths identified include:

- Established relationships and community trust within Centerville
- Prior history and knowledge of the department
- Strong understanding of modern policing practices
- Community-oriented philosophy
- Professional presence and leadership presence
- Readiness for the role and ability to ensure continuity
- Demonstrated loyalty to the community

The primary areas for growth noted included the need to continue developing flexibility in leadership style, expand budgeting experience, and guard against reverting to overly rigid or micromanaging tendencies. These concerns were not seen as disqualifying but rather as natural development areas that can be addressed through continued professional development, mentoring, and structured performance expectations.

By contrast, the other candidates demonstrated potential but were viewed as needing additional time, experience, or development before assuming the role of Chief. Several committee members specifically encouraged developing these candidates for future leadership opportunities within the department.

### Recommendation

After review of the Civil Service process, unanimous panel consensus, detailed feedback from Council and community representatives, and considering Mike Moore's proven readiness, departmental knowledge, and strong ties to the Centerville community, I recommend that the City Council proceed with the formal appointment of Mike Moore as the next Chief of Police for the City of Centerville, with a targeted start and swearing-in date of February 2, 2026.

Mike Moore represents continuity, professionalism, and community-centered leadership at a critical time for public safety operations. I believe his appointment will provide stability within the department and strengthen trust between the Police Department and the residents it serves.

Please let me know if you require any additional documentation or clarification prior to Council action.

Respectfully submitted,



Jason Fraser  
City Administrator

# **CODE OF ETHICS FOR THE CITY OF CENTERVILLE**

**Ordinance No. 1284 passed 10/6/08 Updated**

**Ordinance No. 1289 passed 1/5/09**

**Section 1.** The citizens and businesses of Centerville, Iowa, are entitled to have fair, ethical and accountable local government which has earned the public's full confidence for integrity. In keeping with this entitlement, the effective functioning of democratic government therefore requires that:

All public officials, both elected and appointed, comply with both the letter and spirit of the law and policies affecting the operations of government; public officials be independent, impartial and fair in their judgment and actions; public office be used for the public good, not for personal gain; and public deliberations and processes be conducted openly, unless legally confidential, in an atmosphere of respect and civility.

To this end, the Centerville City Council has adopted a Code of Ethics for members of the City Council and of the City's boards and commissions to assure public confidence in the integrity of local government and its effective and fair operation.

**Section 2. ACT IN THE PUBLIC INTEREST.** Recognize that stewardship of the public interest must be their primary concern, members will work for the common good of the people of Centerville and not for any private or personal interest, and they will assure fair and equal treatment of all persons, claims and transactions coming before the Centerville City Council, Boards and Commissions.

**Section 3. COMPLY WITH THE LAW.** Members shall comply with the law of the nation, the State of Iowa and the City of Centerville in the performance of their public duties. These laws include, but are not limited to: the United States and Iowa Constitutions; the Iowa Code; the Centerville Municipal Code; laws pertaining to conflicts of interest, election campaigns, financial disclosures, employer responsibility, and open processes of government; and City ordinances and policies.

**Section 4. CONDUCT OF MEMBERS.** The professional and personal conduct of members must be above reproach and avoid even the appearance of impropriety. Members shall refrain from abusive conduct, personal charges, or verbal attacks upon the character or motives of other members of the Council, Boards and Commissions, the staff or public.

**Section 5. RESPECT FOR PROCESS.** Members shall perform their duties in accordance with the processes and rules of order established by the City Council and board and commissions governing the deliberation of public policy issues, meaningful involvement of the public, and implementation of policy decisions of the City Council by City staff.

**Section 6. CONDUCT OF PUBLIC MEETINGS.** Members shall prepare themselves for public issues; listen courteously and attentively to all public discussions before the body; and focus on the business at hand. They shall refrain from interrupting other speakers; making personal comments not germane to the business of the body; or otherwise interfering with the orderly conduct of meetings.

**Section 7. DECISIONS BASED ON MERIT.** Members shall base their decision on the merits and substance of the matter at hand, rather than on unrelated considerations.

**Section 8. COMMUNICATION.** Members shall publicly share substantive information that is relevant to a matter under consideration by the City Council or boards and commissions, which they may have received from sources outside of the public decision-making process.

**Section 9. CONFLICT OF INTEREST.** In order to assure their independence and impartiality on behalf of the common good, members shall not use their official position to influence government decision in which they have a material financial interest or where they have an organization responsibility or personal relationship which may give the appearance of a conflict of interest.

**Section 10. GIFTS AND FAVORS.** Members shall not take any special advantage of services or opportunity for personal gain, by virtue of their public office that is not available to the public in general. They shall refrain from accepting any gifts, favors or promises of future benefits which might compromise their independence of judgment or action or give the appearance of being compromised.

**Section 11. CONFIDENTIAL INFORMATION.** Member shall respect the confidentiality of information concerning the property, personnel or affairs of the City. They shall neither disclose confidential information without proper legal authorization, nor use such information to advance their personal, financial or other private interests, or those of their family and friends.

**Section 12. USE OF PUBLIC RESOURCES.** Members shall not use public resources not available to the public in general, such as City staff time, equipment, supplies, or facilities, for private gain or personal purpose.

**Section 13. REPRESENTATION OF PRIVATE INTERESTS.** In keeping with their role as stewards of the public interest, members of the City Council shall not appear on behalf of the private interests of third parties before the City Council or any board, commission, or proceeding of the City, nor shall members of boards and commissions appear before their own bodies or before the City Council on behalf of the private interests of third parties on matters related to the areas of service of their bodies.

**Section 14. ADVOCACY.** Members shall represent the official policies or positions of the City Council, board or commissions to the best of their ability when designated as delegates for this purpose. When presenting their individual opinions and positions, member shall explicitly state they do not represent their body or the City of Centerville, nor will they allow the inference that they do.

**Section 15. POLICY ROLE OF MEMBERS.** Members shall respect and adhere to the council-mayor structure of Centerville city government. In this structure, the City Council determines the policies of the City with the advice, information and analysis provided by the public, boards and commissions, and City staff.

Except as provided by City Ordinance, members therefore shall not interfere with the administrative functions of the City or professional duties of City staff; nor shall they impair the ability of staff to implement Council policy decisions.

**Section 16. INDEPENDENCE OF BOARDS AND COMMISSIONS.** Because of the value of independent advice of boards and commissions to the public decision-making process, members of the Council shall refrain from using their position to unduly influence the deliberations or outcomes of board and commission proceedings.

**Section 17. POSITIVE WORKPLACE ENVIRONMENT.** Members shall support the maintenance of a positive and constructive workplace environment for City employees and for citizens and businesses dealing with the City. Members shall recognize their special role in dealing with City employees, in no way creating the perception of inappropriate direction of



staff.

**Section 18. IMPLEMENTATION.** As an expression of the City's standards of conduct for members, the Centerville Code of Ethics is intended to be self-enforcing. It therefore becomes most effective when members are thoroughly familiar with it and embrace its provisions.

For this reason, ethical standards shall be included in the regular orientation for candidates for City Council, applicants to boards and commissions, and newly elected and appointed officials. Members entering office shall sign a statement affirming they have read and understood the City of Centerville Code of Ethics. In addition, the Code of Ethics shall be annually reviewed by the City Council, boards and commissions, and the City Council shall consider recommendations from boards and commissions and update in as necessary.

**Section 19. COMPLIANCE AND ENFORCEMENT.** The Centerville Code of Ethics expresses standards of ethical conduct expected for members of the Centerville City Council, boards, and commissions. Members themselves have the primary responsibility to assure that ethical standards are understood and met, and that the public can continue to have full confidence in the integrity of government.

The chairs of boards and commissions and the Mayor have the additional responsibility to intervene when actions of members that appear to be in violation of the Code of Ethics are brought to their attention.

The City Council may impose sanctions on members whose conduct does not comply with the City's ethical standards, such as reprimand, formal censure, loss of seniority or committee assignment, or budgetary restrictions. If there is an ethics issue, a council, board, or commission member will meet before the City Council during a regular City Council meeting.

The member under Iowa Code section 21.5(i) can request a closed hearing to discuss the issue. Under City Ordinance, the City also may remove members of a board and commission from office by a vote of 3/5 of the City Council, and remove a member of the City Council from office by a vote of 4/5 of the City Council.

A violation of this code of ethics shall not be considered a basis for challenging the validity of a City Council, board, or commission decision.

CENTERVILLE CITY COUNCIL, BOARDS AND COMMISSIONS, AND DEPARTMENT  
HEADS MEMBER STATEMENTS

As a member of the Centerville City Council, Centerville Board or Commission, or Department Head, I agree to uphold the Code of Ethics for elected and appointed officials adopted by the City and to conduct myself in accordance with the following model of excellence. I will:

Recognize the worth of individual members and appreciate their individual talents, perspectives, and contributions;

Help create an atmosphere of respect and civility where individual member, City staff, and the public are free to express their ideas and work to their full potential;

Conduct my personal and public affairs with honesty, integrity, fairness, and respect for others;  
Respect the dignity and privacy of individuals and organizations;  
Keep the common good as my highest purpose and focus on achieving constructive solutions for the public benefit;

Avoid and discourage conduct that is divisive or harmful to the best interest of Centerville; Treat all people with whom I come in contact in the way I wish to be treated.

I affirm that I have read and understood the City of Centerville's Code of Ethics.

Signature & Date

---

Name & Department/Board

---





## CITY OF CENTERVILLE

312 East Maple St, PO Box 578

Centerville, IA 52544

[www.centerville-ia.org](http://www.centerville-ia.org)

Phone: (641) 437-4339 Fax: (641) 437-1498

Agenda Item # 5G  
Meeting Date: 12/01/2025

### **Process for City Administrator and Department Head Evaluation**

#### **Purpose**

With the recent appointment of new Fire and Police Chiefs, this document provides a summary of the anticipated evaluation process for all Department Heads and the City Administrator, ensuring consistency, transparency, and professional accountability. Based on current and projected hire dates, the Administrator anticipates completing reviews with the personnel committee and the Mayor on or about the following dates:

- Fire Chief Chris Jennings: week of December 15, 2025, Council Report projected for January 19, 2026
- City Administrator: Jason Fraser – January 19, 2026, City Council Meeting
- Presumed Police Chief Mike Moore – week of August 3<sup>rd</sup>, 2025, Council Report projected for August 18<sup>th</sup>, 2025
- Director of Public Works – Week of January 19, 2026, Council Report projected for February 17, 2025.
- Library Director – Reviewed by the Library Board.

#### **Department Head Evaluation Process**

The City Administrator, in coordination with the Mayor and the City Council Personnel Committee, will oversee the evaluation of all Department Heads.

##### Process Overview:

- The City Administrator and Personnel Committee will meet with each Department Head as part of their evaluation.
- For newly appointed Department Heads, the initial review will occur approximately six (6) months after appointment.
- Subsequent evaluations will occur on an annual basis thereafter.

##### Evaluation Components May Include:

- Direct performance discussion and supervisory feedback
- Employee surveys or 360-degree review elements as deemed appropriate
- Review of performance goals and service delivery outcomes

##### Post-Review Documentation:

The City Administrator will prepare a written evaluation summary that will include:



## CITY OF CENTERVILLE

312 East Maple St, PO Box 578

Centerville, IA 52544

[www.centerville-ia.org](http://www.centerville-ia.org)

Phone: (641) 437-4339 Fax: (641) 437-1498

- Highlights and accomplishments from the evaluation period
- Review of position expectations and performance standards
- Identified opportunities for improvement
- Recommended goals for the upcoming cycle

Unless the evaluation identifies significant performance concerns, the report will be included within the City Administrator's regular monthly report.

If a significant deficiency is identified, the City Administrator and Personnel Committee may refer the matter to the full City Council or initiate an appropriate investigative review. Any such action will be conducted in accordance with applicable:

- Iowa Code Chapter 21 (Closed Session requirements)
- Iowa Code 80F (law enforcement protections, where applicable)
- Union and collective bargaining agreements
- Civil Service rules and procedures

### **City Administrator Evaluation Process**

The evaluation of the City Administrator will be conducted by the City Council using the following procedure:

- Approximately one month before the scheduled review, the City Administrator or City Clerk will distribute evaluation forms via email or survey platform (e.g., SurveyMonkey).
- The Clerk will collect all submitted responses.
- Department Heads and subordinate staff may submit their feedback anonymously.
- City Council members will be required to identify with their submitted feedback.

The City Council will conduct the formal review of the City Administrator during a regular Council meeting. At the discretion of the City Administrator, this evaluation session may be held in closed session.