City of Centerville
312 East Maple St.
PO Box 578
Centerville, IA 52544
(O) 641-437-4339
(F) 641-437-1498
(E) cityhall@centerville-ia.org

Mike O'Connor, Mayor
Brad Brauman, Councilmember
Ron Creagan, Councilmember
Darrin Hamilton, Councilmember
Kris Hoffman, Councilmember
Ahna Kruzic, Councilmember
www.centerville-ia.org

Regular Council Meeting Agenda of the City of Centerville Council
Monday, November 16, 2026, at 6:00 P.M.
Centerville City Hall and Zoom Online Meeting

To access this meeting via Zoom, please use the following link or dial-in information:

zoom.us/join

Meeting ID: 772 014 7017 Password: JV8rPe
Dial-in: (312) 626 - 6799 Meeting ID: 772 014 7017

Notice to the Public: **The** Mayor and the City Council welcome you to the regular City Council meeting.

Public comments on agenda items may be submitted by email or mail, or by dropping a note through the drop box at City Hall before the City Council meeting. Time is allotted during the "Public Forum" and "Public Hearing" sections for public comments on general business and public hearing items. The Mayor may limit each speaker to five minutes.

The usual process for any agenda item is that the Mayor presents the item to the Council, the Council can comment on the issue or respond to public concerns, a motion is placed on the floor, and the vote is taken.

Using obscene and vulgar language, hate speech, racial slurs, slanderous comments, and any other disruptive behavior during the Council meeting will not be tolerated. The presiding officer may bar offenders from further commenting and/or disconnecting from the meeting.

For those attending in person at Centerville City Hall, all attendees must be seated in a chair to ensure compliance with the fire code capacity for the City Council chambers. If the Council Chambers are at capacity, overflow attendees will be required to attend the meeting through one of the remote participation options.

1. **Call to Order**
   a. Roll Call
   b. Pledge of Allegiance
   c. Approval of Agenda

2. **Public Forum:** Time is set aside for public comments on city business topics. This is an opportunity for audience members to bring any item to the Council's attention, including items listed on the Agenda. Under Iowa Public Meeting laws, the Council cannot discuss business raised during the Public Forum. Still, it may address the questions during the Council's General Business discussion.

The Mayor will call for public comment during the meeting. Please state your name and address before making your comments. Public Forum speakers are limited to 5 minutes each, for a total of 30 minutes. Speakers may not cede their time to other speakers.

3. **Consent Agenda:** These items will be enacted by one motion without separate discussion unless a request is made before the Council votes on the motion. (Any item on the Consent Agenda may be removed for separate consideration.) Approval of Consent Agenda to include:
    a. Approval of Minutes of November 2, 2026, Regular Council Meeting
    b. Approval of Committee/Board Minutes: Airport Commission Meeting 10-12-2026; Library Board Meeting 10-14-2026;
    c. Approval of Beer/Liquor License(s): Hy-Vee LE001473 (ownership amendment), Hy-Vee Fast & Fresh Express LE003142 (ownership amendment)
    d. Approval of Tobacco License(s): Hy-Vee 871091030 (ownership amendment), Hy-Vee Fast & Fresh Express 871056007 (ownership amendment)
    e. Approval of Res. 2026-4280 – FY27 Transfer of funds from LOSST Infrastructure Fund (128) to (660) City Airport Fund.
    f. Approval of Res. 2026-4281 – FY27 Transfer of funds from Sewer Bond Sinking Fund (611) to Sewer Revenue Reserve Fund (612).
    g. Approval of Res. 2026-4282 – FY27 Transfer of funds from Sewer Improvement Reserve (613) to Sewer Revenue Reserve Fund (612).
    h. Approval of Res. 2026-4283 – Acquisition of the Property Located at 303 E. Washington
    i. Approval of Purchase Agreement with Ottumwa Regional Hospital for Power load system for Ambulance 4-69.
    j. Approval of FY28 Intergovernmental Transfer for GEMT Program
    k. Approval of FY28 Provider Participation Form for GEMT Program
    l. Approval of Resignation of Bill Buss from the Chariton Valley Transportation Planning Affiliation (CVTPA – RPA 17) Technical Advisory Committee (TAC).
    m. Approval of Mayor's Appointment of Nancy Buss as the Technical Representative to the Chariton Valley Transportation Planning Affiliation (CVTPA – RPA 17) Technical Advisory Committee (TAC).
    n. Approval of Mayor's Appointment of Kris Hoffman as the Policy Representative to the Chariton Valley Transportation Planning Affiliation (CVTPA – RPA 17) Executive Policy Board.
    o. Approval of Resignation of Ryan Stober from the Municipal Waterworks Board effective December 15, 2026.
    p. Approval of Mayor's Appointment of Garrett Owens to the Municipal Waterworks Board effective December 15, 2026 with a term ending August 1, 2029
    q. Approval of Res. 2026-4284Authorizing the Purchase of Firefighter Turnout Gear for Centerville Fire Rescue through the SAFER Grant.
    r. Approval to Proceed with Alley Vacation Process – Selvy
    s. Approval of State Auditor Engagement Letter
    t. Approval of Res. 2026-4287 Amendment No. 2 to the FY27 Salary Resolution.
    u. Approval of Res. 2026-4288 Approving the Final TIF Rebate Payment to C &C Machining, Inc. and Acknowledging the Completion of the Economic Development Incentive Agreement.

4. **Public Hearing**
   - **a.** N/A

5. **Discussion/Action Items/General Business/Old Business**
   - a. Approval of Bills
   - **b.** Approval of October 2026 Financial Report
   - c. Departmental Reports
     - i. City Administrator
     - ii. Public Works
     - iii. Library Director
   - d. Approval of the City of Centerville Employee Handbook Update
   - e. Approval of Res. 2026-4278 Adopting an Artificial Intelligence (AI) Use Policy for Employees of the City of Centerville, IA
   - f. Approval of Res. 2026-4285 Setting the Time and Place for a Public Hearing for Amendment No. 1 to the Fiscal Year 2027 Annual Budget.
   - g. Approval of Res. 2026-4279 Designating Centerville Fire Rescue as the Administrator of the City's Rental Housing Inspection Program, and Establishing Rental Permit and Inspection Fees.
   - h. Approval of Res. 2026-4286 Establishing an Interim Extreme Cold Emergency Framework and Directing the Development of a Permanent Ordinance

6. **Adjourn** to 6:00 p.m. on Monday, December 7, 2026, for the Regular City Council Meeting.

Jason Fraser
City Administrator

Posted: 11/12/2026

CITY OF CENTERVILLE

REGULAR SESSION MEETING MINUTES
November 2, 2026

Mayor O'Connor called the meeting to order at 6:00 p.m.

Roll Call - Present: Brauman, Creagan, Hamilton, Hoffman, and Kruzic. Absent: None

Mayor O'Connor led the Pledge of Allegiance.

Kruzic moved, seconded by Hamilton, to approve the agenda as amended, removing item 5E – approval of Final Finance Documents for Fire Truck. Ayes: All. The motion carried.

No Public forum comments were provided.

Hoffman moved, seconded by Creagan, to approve the consent agenda as presented, including approval of the minutes of the October 19, 2026, Regular Council Meeting; approval of Res. 2026-4277 – FY26 Annual Urban Renewal Report; and approval of Change Order No. 1 for the Oak Street Rehabilitation Project. Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Hoffman, and Kruzic. Nays: None. Motion carried.

Brauman moved, seconded by Creagan, to approve the bills as presented. Ayes: All. Motion carried. Nays: None. Motion carried.

The Police Department and the Fire and EMS Department provided department reports.

Brauman moved, seconded by Kruzic, to table Res. 2026-4278 Establishing the City of Centerville's AI Policy until the November 16, 2026, Council Meeting. Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Hoffman, and Kruzic. Nays: None. Motion carried.

Creagan moved, seconded by Brauman, to table Res. 2026-4279 Designating Centerville Fire Rescue as the Administrator of the City's Rental Housing Inspection Program, and Establishing the Rental Permit and Inspection Fee.

City Administrator Fraser led a review of the City Council Code of Ethics.

Creagan moved, seconded by Hamilton, to adjourn at 7:05 pm until the Regular City Council Meeting at 6:00 pm, November 16, 2026. Ayes: All. Motion carried.

_____ _____

Jason Fraser, City Administrator Mike O'Connor, Mayor

Centerville Municipal Airport
Airport Commission
October 12, 2026

The meeting of the Centerville Airport Commission was called to order at 5:47 p.m. by Chairman Danny Glenn. Present were: Annette Harvey, Ken Snyder, Paula Dal Ponte, and Glenn. Absent: John Arnold. Also present: Jason Fraser; City Administrator, Dave Joens; McClure Engineering, Tony Kury; FBO.

The agenda was approved on a motion by Dal Ponte, seconded by Snyder. All ayes. Motion carried.

Minutes of the September 14, 2026, regular meeting were approved on a motion by Dal Ponte, seconded by Snyder. All ayes. Motion carried.

Financial Reports were moved to be reviewed for the next meeting on a motion by Harvey seconded by Dal Ponte. All ayes. Motion carried.

The bills were approved on a motion by Harvey seconded by Snyder. All ayes. Motion carried.

Dave Joens; McClure Engineering: The hangar project is still a go. The project will begin in the spring. FAA discretionary funding for the runway repair/replacement was discussed. Options A and B were presented.

FBO report by Tony Kury: 23 Planes landed during business hours. Of that number: 2 were charters and 1 helicopter/med landings, 3 training flights. Fuel sold: LL: 507.69 gal. (26 transactions); Jet A: 540.96 gal. (7 transactions); and Mogas: 86.79 gal. (11 transactions). The courtesy car was checked out 6 times. The cracks in the runway have been filled adequately. The local fire department and EMTs came out for training. The airport sign has been replaced. Discussed replacement of the fuel shed damaged by wind. Repair or replacement depends on insurance settlement.. Farmers Mutual Communication has installed new internet and phone service. The commission authorized alternative vendors when the usual provider doesn't carry needed supplies.

New lighting for the terminal interior was discussed. A motion for replacement was made by Dal Ponte, seconded by Harvey. All ayes. Motion carried.

Motion to adjourn at 6:50 p.m. by Harvey seconded by Snyder. All ayes. Motion carried.

Paula Dal Ponte, Secretary,
Centerville Airport
Commission

Drake Public Library Board of Trustees
Wednesday, October 14, 2026 5:00 p.m.
Regular Board Meeting Minutes

Call to Order: Board President Janell Armstrong called the meeting to order at 5:00 p.m.

Board Members Present: Janell Armstrong, Nicole Cox, Mike Cockrum, Kathy Cridlebaugh, Noel Gordon, and Shelly Baldwin.
Board Members Absent: Michelle Moore, Dennis Beeson, Elizabeth Hargrave
Library Staff Present: Library Director JeNel Barth
City Staff Present: None
Visitors/Public Comment: None

Agenda Approval: Approved as presented
Minutes Approval: Approved as presented
Approval of Bills: Mike Cockrum moved to approve the payment of bills, Noel Gordon second, approved by all.

Director's Report: Library Director JeNel Barth reports 1) JeNel attended the Iowa Library Association Conference in Cedar Rapids, 2) Work is continuing on the Morgan Cline Grant for funds to improve the front steps, sidewalks and book drop depository, 3) the Library is now an access point for a telehealth tablet for telehealth appointments.

Report from the City: None

Report from the Friends of DPL: The pool/bags tournament was a great success and raised approximately $2,500 for the Friends.

Report from the Drake Public Library Foundation: None

Report from Officers: None

Reports from Standing Committees (Executive, Budget and Finance, Governance, Building, Public Relations, Personnel): None

Unfinished Business: None

New Business:

Annual FY 26 State Survey – JeNel shared the completed survey with the Board, Noel Gordon motioned to accept and approve said survey, Kathy Cridlebaugh second, approved by all.

Agenda Items for Future Meetings: Library policy updates

Upcoming Meetings: Regular Board Meeting Wednesday, November 11, 2026 at 5:00 p.m.

Adjourned

RESOLUTION NO. 2026-4280

RESOLUTION TRANSFERRING FUNDS
FOR FISCAL YEAR 2027

WHEREAS, the City Council approves transfers between funds; and

WHEREAS, the records should now indicate appropriate transfers;

WHEREAS, the LOSST Infrastructure Fund is designed to support capital project work on City Infrastructure; and

WHEREAS, the Centerville Municipal Airport is a piece of the City's Infrastructure.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Centerville, Iowa, that the City Administrator be directed to make such transfer(s) as follows:

SECTION 1. Cash Transfers

Transferred from: LOSST Infrastructure – 128--910-6910
Transferred to: City Airport Fund – 660-910-4830
Total Transfer Amount: $13767.71

Explanation of Activity: This transfer to the City Airport Fund will offset capital project expenditures at the Airport that are not otherwise offset by FAA Grant Funding and Airport Fund funding.

SECTION 2. All resolutions in conflict with this resolution are hereby repealed.

SECTION 3. This resolution shall be effective upon passage and approval.

PASSED AND APPROVED by the City Council this 16th day of November, 2026.

_____
Mike O'Connor, Mayor

ATTEST:

_____
Jason Fraser, City Administrator

Fund Balance Report

City of Centerville, IA

As Of 10/31/2026

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
128 - LOST - INFRASTRUCTURE	383,660.17	59,925.98	0.00	443,586.15
660 - AIRPORT-CITY	-183,835.59	134,485.75	16,895.42	-66,245.26
Report Total:	**199,824.58**	**194,411.73**	**16,895.42**	**377,340.89**

RESOLUTION NO. 2026-4281

RESOLUTION TRANSFERRING FUNDS
FOR FISCAL YEAR 2027

WHEREAS, the City Council approves transfers between funds; and,

WHEREAS, the records should now indicate appropriate transfers; and,

WHEREAS, the City maintains a Sewer Sinking Fund for the purpose of accumulating funds necessary to meet principal and interest payments on a State Revolving Fund debt issuance for the 2020 Wastewater Facility Rehabilitation; and

WHEREAS, the City maintains a Sewer Reserve Fund from which funds may be transferred for eligible sewer-related debt service obligations; and

WHEREAS, the City has determined that funds in excess of the amount needed for FY27 Debt Service are currently in the Sewer Sinking Fund;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Centerville, Iowa, that the City Clerk be directed to make such transfer(s) as follows:

SECTION 1. Cash Transfers

Transferred from: Sewer Sinking Fund– 611-910-6910
Transferred to: Sewer Revenue Reserve – 612-910-4830
Total Transfer Amount: $41,706.29

Explanation of Activity: The Sewer Sinking Fund should have only enough funds to cover the current fiscal year's debt service payments. The Sewer Sinking Fund currently has additional funds that were transferred, creating an excess amount in the Sinking Fund. This transfer will return those excess funds to the Sewer Revenue Reserve Fund.

SECTION 2. All resolutions in conflict with this resolution are hereby repealed.

SECTION 3. This resolution shall be effective upon passage and approval.

PASSED AND APPROVED by the City Council on this 16th day of November, 2026.

_____
Mike O'Connor, Mayor

ATTEST:

_____
Jason Fraser, City Administrator

City of Centerville, IA

Fund Balance Report

As Of 10/31/2026

Fund		Beginning Balance	Total Revenues	Total Expenses	Ending Balance
611 - SEWER BOND SINKING		659,160.04	0.00	1,013.75	658,146.29
612 - SEWER REVENUE RESERVE		1,577,504.70	213,414.89	0.00	1,790,919.59
	Report Total:	**2,236,664.74**	**213,414.89**	**1,013.75**	**2,449,065.88**

RESOLUTION NO. 2026-4282

RESOLUTION TRANSFERRING FUNDS
FOR FISCAL YEAR 2027

WHEREAS, the City Council approves transfers between funds; and,

WHEREAS, the records should now indicate appropriate transfers; and,

WHEREAS, the City maintains a Sewer Reserve Fund from which funds may be transferred for eligible sewer-related capital projects and debt service obligations; and

WHEREAS, the City maintains a Sewer Improvement Reserve Fund from which funds were received for a project that has now been completed; and

WHEREAS, the City has determined that funds from the Sewer Improvement Reserve Fund should be transferred to the Sewer Reserve Fund for payment of sewer-related capital project and debt service obligations;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Centerville, Iowa, that the City Clerk be directed to make such transfer(s) as follows:

SECTION 1. Cash Transfers

Transferred from: Sewer Improvement Reserve– 613-910-6910
Transferred to: Sewer Revenue Reserve – 612-910-4830
Total Transfer Amount: $13,664.65

Explanation of Activity: This transfer moves funds from the Sewer Improvement Reserve Fund to the Sewer Reserve Fund. The Sewer Improvement Reserve Fund is no longer needed as the project that was receiving the funds has now been completed.

SECTION 2. All resolutions in conflict with this resolution are hereby repealed.

SECTION 3. This resolution shall be effective upon passage and approval.

PASSED AND APPROVED by the City Council on this 16th day of November,2026.

_____
Mike O'Connor, Mayor

ATTEST:

_____
Jason Fraser, City Administrator

City of Centerville, IA

Fund Balance Report

As Of 10/31/2026

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
612 - SEWER REVENUE RESERVE	1,577,504.70	213,414.89	0.00	1,790,919.59
613 - SEWER IMPROVEMENT RESERVE	13,664.65	0.00	0.00	13,664.65
Report Total:	**1,591,169.35**	**213,414.89**	**0.00**	**1,804,584.24**

RESOLUTION NO. 2026-4283

A RESOLUTION APPROVING THE ACQUISITION OF THE PROPERTY LOCATED AT 303 E. WASHINGTON

WHEREAS, the City of Centerville, Iowa, has identified the property located at 303 E. Washington as property suitable for acquisition in furtherance of the City's neighborhood revitalization efforts; and

WHEREAS, acquisition of this property will provide the City with the opportunity to evaluate the site for future redevelopment, nuisance abatement, housing initiatives, or other public purposes consistent with the goals of the City's Stabilization, Tear-down, and Rehabilitation (STAR) Program; and

WHEREAS, the current owner has agreed to convey the properties to the City of Centerville for the purchase price of Ten Dollars ($10.00); and

WHEREAS, the City Council finds that acquisition of the properties serves a valid public purpose by supporting neighborhood revitalization, reducing blight, encouraging future redevelopment, and advancing the objectives of the STAR Program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTERVILLE, IOWA:

Section 1. The City Council hereby approves the acquisition of the properties located at 303 E. Washington for a purchase price not to exceed Ten Dollars ($10.00).

Section 2. The City Administrator is hereby authorized and directed to execute all purchase agreements, deeds, closing documents, back taxes, and any other instrument necessary to complete the acquisition of the properties.

Section 3. After acquisition, the City shall evaluate the properties to determine the most appropriate course of action, including stabilization, rehabilitation, demolition, redevelopment, or other public use, in accordance with the City's Stabilization, Tear-down, and Rehabilitation (STAR) Program.

Section 4. The City Administrator is further authorized to take any additional actions necessary to secure, maintain, insure, and manage the properties pending final disposition or redevelopment.

Section 5. This resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED by the City Council of the City of Centerville, Iowa, this ___ day of _____, 2026.

_____
Mike O’Connor, Mayor

ATTEST:

_____
Jason Fraser, City Administrator

BILL OF SALE

THIS BILL OF SALE (the "Bill of Sale"), is entered into effective as of the date of last signature (the "Effective Date") by and between City of Centerville ("Buyer") and RCHP-Ottumwa, LLC d/b/a Ottumwa Regional Health Center ("Seller").

WITNESSETH

WHEREAS, Seller owns certain assets described on **Exhibit A** attached hereto and made a part hereof (the "Assets"), which Assets were formerly used in Seller's medical practice in the State of **Iowa**;

WHEREAS, Seller has agreed to sell the Assets to Buyer, and Buyer has agreed to purchase the Assets from Seller, on the terms and conditions set forth herein;

WHEREAS, the parties desire that this Bill of Sale shall and does formalize the conveyance of the Assets and transactions contemplated herein.

NOW, THEREFORE, in consideration of the premises and agreements set forth herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

In consideration of the sum of **Eighteen Thousand** and **No/100** Dollars ($**18,000.00**) (the "Purchase Price"), and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Seller hereby sells, transfers, assigns, conveys, grants and delivers to Buyer, its successors and assigns forever, all of Seller's right, title and interest in and to the Assets. Seller agrees to warrant and defend the sale, transfer, assignment, conveyance, grant of title and delivery of the Assets hereby made against all persons whomsoever, and, at the request of Buyer, to promptly execute and deliver to Buyer any other documents of conveyance reasonably requested or required by Buyer.

Notwithstanding anything herein to the contrary, it is understood and agreed that, by virtue of Buyer's acquisition of the Assets, Buyer does not assume or agree to pay, perform or discharge, and none of the Assets shall be liable for or subject to, any liability, debt, obligation, commitment, contract, penalty, cost, expense or claim of Seller, of any kind or nature whatsoever, at any time existing or asserted, whether arising prior to, on or after the Effective Date.

Seller hereby represents and warrants to Buyer that: (i) Seller is the sole lawful owner of the Assets, free and clear of any and all liens, mortgages, charges, encumbrances, security interests, equities, claims or impediments of any kind; (ii) none of the Assets are subject to any claims whereby any person or entity other than Buyer will have acquired or will have a basis to assert any right, title, or interest in, or right to possession, use, enjoyment or proceeds of, any of the Assets; (iii) the Assets are in good operating condition and repair, reasonable wear and tear excepted; and (iv) Seller has the authority to enter into this Bill of Sale.

Seller shall indemnify, defend and hold harmless Buyer, its officers, directors, employees, affiliates, successors and assigns, from and against any and all claims, demands, liabilities, losses, damages, judgments, costs, charges and other expenses (including without limitation reasonable

attorney's fees) asserted against, resulting to, imposed upon, or incurred or suffered by any of them, directly or indirectly, as a result of or arising out of any of the following: (i) any inaccuracy in or breach of any representation, warranty or covenant made by Seller herein; (ii) the ownership of the Assets prior to the Effective Date; and (iii) the liabilities of Seller. Such indemnification shall be in addition to, and not in lieu of, any other remedy available to Buyer at law or in equity.

All expenses related to the sale of the Assets, including without limitation, sales taxes and recording fees, shall be borne by the respective party incurring the expense. This Bill of Sale shall be governed by and interpreted in accordance with the laws of the State (without regard to its conflicts of law provisions). There are no other agreements or understandings, written or oral, between the parties regarding the matters governed hereunder.

Seller acknowledges and represents that she has sought and obtained the legal advice of an attorney, who is the attorney of her own choice, or that she has voluntarily declined to seek such counsel. Seller represents that she has read completely the terms of this Bill of Sale and that Seller fully understands and voluntarily accepts such terms. Neither Buyer, its affiliates nor any of their respective officers, directors, employees or agents has furnished Seller with legal, tax or other advice of any kind in regard to this Bill of Sale or the transactions contemplated herein.

The parties agree that the Purchase Price represents the fair market value of the Assets as determined by an independent third-party appraiser (or with respect to inventory and supplies, based on the cost paid by Seller for such items) and has not been determined in any manner that takes into account the volume or value of any potential referrals between the parties or any entity affiliated with any party. No amount paid hereunder is intended to be, nor shall it be construed to be, an inducement or payment for referral of patients by any party to any other party.

This Bill of Sale may be executed in any number of counterparts, each of which shall be deemed to be an original, and all of which shall constitute one and the same agreement. A facsimile, scanned copy (pdf) or other similar reproduction of a signature of this Bill of Sale shall have the same effect as an original for all purposes.

[SIGNATURES TO APPEAR ON THE FOLLOWING PAGE]

WHEREFORE, Seller and Buyer have executed this Bill of Sale to be effective on the Effective Date.

BUYER:
City of Centerville

By: _____

Name: _____

Title: _____

Date: _____

SELLER:
RCHP-Ottumwa, LLC d/b/a Ottumwa Regional Health Center

By: _____

Name: _____

Title: _____

Date: _____

EXHIBIT A
ASSETS

LOCATION	TYPE	MANUFACTURER	MODEL/DESCRIPTION	AGE	Condition	Qty	FMV Each	FMV Total	Comments
		Stryker	Power Load 6390			1	$ 18,000.00	$ 18,000.00	
							Total:	$ 18,000.00	

IOWA | Health and Human Services

INTERGOVERNMENTAL TRANSFER OF PUBLIC FUNDS AGREEMENT BETWEEN THE IOWA DEPARTMENT OF HEALTH AND HUMAN SERVICES AND

City of Centerville dba Centerville Fire Rescue

Ground Emergency Medical Transportation Provider (GEMT Provider)

This Intergovernmental Transfer Agreement (Agreement) is entered into between the Iowa Department of Health and Human Services (HHS) and the ground emergency medical transportation (GEMT) Provider. It provides for an intergovernmental transfer of funds to the HHS from the GEMT Provider to provide the non-federal share of the reconciled cost reimbursement amount for the uncompensated Medicaid cost associated with GEMT services. The GEMT Provider is authorized by House File (HF) 2285 of the 2018 Iowa legislative session to enter and carry out an Intergovernmental Transfer (IGT) Agreement to transfer funds through IGTs to the HHS for use as the non-federal share of Medicaid expenditures.

AGREEMENT

1. **GEMT Program Compliance.** Attached hereto as Attachment A is State Plan Amendment IA-19-002 (SPA), which address the GEMT Program. The GEMT Provider shall always comply with all requirements of the SPA.

2. **Compliance with Provider Agreement and GEMT Program Eligibility.** The GEMT Provider's Iowa Medicaid Provider Agreement is incorporated herein by reference. The parties stipulate to the inclusion of any future amendments or replacement of any such Provider Agreements by this reference. The GEMT Provider hereby represents, warrants and covenants that is and at all relevant times will be an Eligible GEMT Provider as that term is defined in the SPA. If at any time the GEMT Provider's status changes such that it is no longer an Eligible GEMT Provider, the GEMT Provider shall immediately notify the HHS.

3. **Fund Transfer.** The GEMT Provider agrees to transfer funds to HHS at the times and in the amounts determined in accordance with the following paragraphs of this Agreement. The transfer shall be made prior to the payment by HHS for the uncompensated Medicaid cost associated with GEMT services. The GEMT Provider will transfer funds to HHS equivalent to the non-federal share of the payments to be made upon notification by HHS.

4. **Funds Certification**. The GEMT Provider shall certify that the funds transferred qualify for federal financial participation (FFP) pursuant to 42 CFR part 433 subpart B and are not derived from impermissible sources such as recycled Medicaid payments, federal money excluded from use as State match, impermissible taxes, and non-bona fide provider-related donations. Impermissible sources do not include revenue received from programs such as Medicare or Medicaid to the extent that the program revenue is not obligated to the State as the source of funding.

5. Record Retention and Access. The parties agree that each shall maintain necessary records and supporting documentation applicable to the uncompensated Medicaid

cost associated with GEMT services payments to assure that claims for total funds and federal funds are in accordance with applicable federal requirements, including but not limited to those record retention requirements set forth in the SPA. The parties agree to make those records available to the parties and to all state or federal oversight authorities immediately upon request.

6. Notices: Any written notice required by this Agreement shall be sent to:

For: City of Centerville dba Centerville Fire Rescue

GEMT Provider

Printed Name: Jason Fraser

Title: City Administrator

Address: 312 E. Maple, Centerville, IA 52544

Email Address: jfraser@centerville-ia.org

For HHS:

Printed Name: Iowa Department of Health and Human Services

Title: Iowa Medicaid

Address: 321 E. 12th Street

Des Moines, IA 50319

Email Address: costaudit@hhs.iowa.gov

7. Repayment Obligation: In the event that any State and/or federal funds are deferred and/or disallowed because of any audits or expended in violation of the laws applicable to the expenditure of such funds, the GEMT Provider shall be liable to the Agency for the full amount of any claim disallowed and for all related penalties incurred. The requirements of this paragraph shall apply to the GEMT Provider as well as any subcontractors of the GEMT Provider. To the extent that the GEMT Provider receives payments that exceed the permissible amount allowed pursuant to the SPA, the parties hereby deem the excess funds received by the GEMT Provider to be an "overpayment" subject to return to the HHS within 60 days pursuant to Section 2.5 of the Provider Agreement.

8. Assignment: This Agreement is not assignable.

9. No Third-Party Beneficiaries. There are no third-party beneficiaries to this Agreement. This Agreement is intended only to benefit the HHS and the GEMT Provider.

10. Amendment: This Agreement may be modified at any time by the written agreement of both parties.

11. Term & Termination: This Agreement covers the period beginning on or after July 1, 2027, and ending June 30, 2028. This Agreement may be canceled by either party after giving thirty (30) days prior notice in writing to the other party. All obligations of the parties incurred or existing under this Agreement as of the date of expiration or termination survive the expiration or termination of the Agreement.

12. Execution: In consideration of the mutual covenants in this Agreement and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into this Agreement and have caused their duly authorized representatives to execute this Agreement.

City of Centerville dba Centerville Fire Rescue

GEMT Provider Name

11/16/2026

Authorized Representative Signature **Date**

Jason Fraser

Authorized Representative Printed Name

City Administrator

Authorized Representative Title

Iowa Department of Health and Human Services

Director Date

Attachment A – Approved State Plan Amendment IA-19-002

Methods and Standards for Establishing Payment Rates for Other Types of Care

Supplemental payment for publicly owned or operated ground emergency medical transportation providers

This program provides supplemental payments for eligible Ground Emergency Medical Transportation (GEMT) providers that meet specified requirements and provide GEMT services to Iowa Medicaid members.

Supplemental payments provided by this program are available only for the uncompensated and allowable direct and indirect costs incurred by eligible GEMT providers while providing GEMT services to Iowa Medicaid members. The supplemental payment covers the gap between the eligible GEMT provider's total allowable costs for providing GEMT services as reported on the GEMT services cost report and the amount of the base payment, mileage, and all other sources of reimbursement.

The supplemental payment amounts shall be calculated annually on a prospective basis after the conclusion of each state fiscal year (SFY). Payments shall not be paid as individual increases to current reimbursement rates as described in other parts of this state plan for GEMT services.

This supplemental payment applies only to Iowa Medicaid services rendered to Iowa Medicaid members by eligible GEMT providers on or after July 1, 2019.

A. Definitions

1. "Department" means the Iowa Department of Human Services.

2. "Direct Costs" means all costs that can be identified specifically with particular final cost objectives in order to meet all medical transportation mandates.

3. "Shared Direct Costs" are direct costs that can be allocated to two or more departmental functions or cost objectives on the basis of shared benefits.

4. "Indirect Costs" means costs for a common or joint purpose benefitting more than one cost objective that are allocated to each benefiting objective using an agency approved indirect rate or an allocation methodology. Indirect costs rate or allocation methodology must comply with 2 C.F.R. Part 200 and CMS non-institutional reimbursement policy.

Supplemental payment for publicly owned or operated ground emergency medical transportation providers

5. "Eligible GEMT Provider" means a provider who is eligible to receive supplemental reimbursement because it meets all of the following requirements continuously during the claiming period:

    a. Provides Ground Emergency Medical Transportation services to Iowa Medicaid members.

    b. It is a provider that is enrolled as an Iowa Medicaid provider for the period being claimed.

    c. Is owned or operated by an eligible governmental entity, to include the state, a city, county, fire protection district, community services district, health care district, federally recognized Indian tribe or any unit of government as defined in 42 C.F.R. Sec. 433.50.

6. "Dry Run" means a run that does not result in either a transport or a delivery on-site of Medicaid covered services.

7. "GEMT Transport" means GEMT services provided by eligible GEMT providers to individuals and does not, include dry runs as defined in Paragraph, A.6.

8. "GEMT Services" means both the act of transporting an individual from any point of origin to the nearest medical facility capable of meeting the emergency medical needs of the patient, as well as the advanced, limited-advance, and basic life support services provided to an individual by GEMT providers before or during the act of transportation.

    a. "Advanced Life Support" means special services designed to provide definitive prehospital emergency medical care, including but not limited to, cardiopulmonary resuscitation, cardiac monitoring, cardiac defibrillation, advanced airway management, intravenous therapy, administration with drugs and other medicinal preparations, and other specified techniques and procedures.

Supplemental payment for publicly owned or operated ground emergency medical transportation providers

b. "Limited-Advanced Life Support" means special services to provide prehospital emergency medical care limited to techniques and procedures that exceed basic life support but are less than advanced life support services.

c. "Basic Life Support" means emergency first aid and cardiopulmonary resuscitation procedures to maintain life without invasive techniques.

9. "Service Period" means the period from July 1 through June 30 of each SFY.

10. "Shift" means a standard period of time assigned for a complete cycle of work, as set by each eligible GEMT provider. The number of hours in a shift may vary by GEMT provider, but will be consistent to each GEMT provider.

B. Supplemental Reimbursement Methodology – General Provisions

1. Computation of allowable costs and their allocation methodology must be determined in accordance with Medicaid cost principles at 2 C.F.R. Part 200, which establish principles and standards for determining allowable costs and the methodology for allocating and apportioning those expenses to the Iowa Medicaid program, except as expressly modified below.

2. Iowa Medicaid base payments to the GEMT providers for providing GEMT services are derived from the Ambulance provider fee schedule established for reimbursements payable by the Iowa Medicaid program by procedure code. The base payments for these eligible GEMT providers are fee-for-service (FFS) payments. The primary source of paid claims data and other Iowa Medicaid reimbursements is the Iowa Medicaid Management Information System (IA-MMIS). The number of paid Iowa Medicaid FFS GEMT transports is derived from and supported by the IA-MMIS reports for services during the applicable service period.

Supplemental payment for publicly owned or operated ground emergency medical transportation providers

3. The total uncompensated care costs of each eligible GEMT provider available to be reimbursed under this supplemental payment program will equal the shortfall resulting from the allowable costs determined using the Cost Determination Protocols (Section C.) for each eligible GEMT provider rendering GEMT services to Iowa Medicaid members net of the amounts received and payable from the Iowa Medicaid program and all other sources of reimbursement for GEMT services provided to Iowa Medicaid members. If the eligible GEMT providers do not have any uncompensated care costs, then the provider will not receive supplemental reimbursement under this supplemental payment program.

4. The Iowa Medicaid supplemental payment under this segment are the uncompensated care costs for GEMT services provided by eligible GEMT providers to Iowa Medicaid members as determined by the Prospective Supplemental Payment Amount (Section D.).

C. Cost Determination Protocols

1. An eligible GEMT provider's specific allowable cost per-GEMT transport rate will be calculated based on the provider's audited financial data reported on the GEMT services cost report. The per-GEMT transport cost rate will be the sum of actual allowable direct, shared direct, and indirect costs of providing GEMT services (**excluding cost associated with dry runs as defined in Paragraph A.6 and runs where a Medicaid covered service was delivered but no transport occurred**) divided by the actual number of GEMT transports (including dry runs as defined in Paragraph A.6 **and runs where a Medicaid covered service was delivered but no transport occurred**) provided for the applicable service period.

    a. Direct costs for providing GEMT services include only the unallocated payroll costs for the shifts in which personnel dedicate 100 percent of their time to providing GEMT services, medical equipment and supplies, and other costs directly related to the delivery of covered services, such as first-line supervision, materials and supplies, professional and contracted services, capital outlay, travel, and training. These costs must be in compliance with Medicaid non-institutional reimbursement policies and are directly attributable to the provision of the GEMT services.

Supplemental payment for publicly owned or operated ground emergency medical transportation providers

b. Shared direct costs for GEMT services must be allocated for personnel, capital outlay and other costs; such as medical supplies, professional and contracted services, training and travel. The personnel costs will be allocated based on a percentage of total hours logged performing GEMT services activities versus other service activities. The capital and other shared direct costs will be allocated based on the percentage of total call volume.

c. Indirect costs are determined by applying the cognizant agency specific approved indirect cost rate to its total direct costs (Paragraph C.1.a) or derived from provider's approved cost allocation plan. Eligible GEMT providers that do not have a cognizant agency approved indirect cost rate or approved cost allocation plan, the costs and related basis used to determine the allocated indirect costs must be in compliance with Medicaid cost principles specified at 2 C.F.R. Part 200.

d. The GEMT provider specific per-GEMT transport cost rate is calculated by dividing the total net GEMT services allowable costs (Paragraph C.1.a, C.1.b, and C.1.c) of the specific provider by the total number of GEMT transports provided by the provider for the applicable service period.

D. Prospective Supplemental Payment Amount

1. The Department will calculate annual prospective supplemental payment amounts for eligible GEMT provider on a per-GEMT transport basis. The per-GEMT transport prospective supplemental payment amount for each provider is based on the provider's completed annual cost report in the format prescribed by the Department for the applicable cost reporting year. The Department will make adjustments to the as-filed cost report based on the results of the most recently retrieved IA-MMIS report.

2. Each eligible GEMT provider must compute the annual cost in accordance with the Cost Determination Protocols (Section C.) and must submit the completed annual as-filed cost report, to the Department five (5) months after the close of the service period.

Supplemental payment for publicly owned or operated ground emergency medical transportation providers

3. The prospective supplemental payment amount is calculated by subtracting from Iowa Medicaid's portion of the total GEMT allowable costs (Paragraph C.1) from the as-filed cost report adjusted by the Department (Paragraph D.1), the total Iowa Medicaid base payments (Paragraph B.2) and other payments, such as Iowa Medicaid co-payments, received by the providers for providing GEMT services to Iowa Medicaid members. The result of this calculation is the uncompensated care costs for GEMT services provided to Iowa Medicaid members.

4. The result in Paragraph D.3 is divided by the Iowa Medicaid GEMT transports (including dry runs as defined in Paragraph A.6) from the as-filed cost report adjusted by the Department to calculate the per-GEMT services prospective supplemental payment amount. This amount will be paid prospectively, in addition to the Iowa Medicaid base payments (Paragraph B.2) on a claim by claim basis.

5. The prospective supplemental payment amount will be updated the following July 1, and every year thereafter, following submission and review of the cost report. Specifically, the prior year's uncompensated care amount per Medicaid transport will be paid as an adjustment to the following year's base rate.

E. Eligible GEMT Provider Reporting Requirements

Eligible GEMT providers shall:

1. Submit the GEMT services cost report no later than five (5) months after the close of the CY, unless a provider has made a written request for an extension and such request is granted by the Department.

2. Provide supporting documentation to serve as evidence supporting information on the submitted cost report and the cost determination as specified by the Department.

3. Keep, maintain, and have readily retrievable, such records as specified by the Department to fully disclose reimbursement amounts to which the eligible government entity is entitled, and any other records required by CMS.

Supplemental payment for publicly owned or operated ground emergency medical transportation providers

4. Comply with the allowable cost requirements provided in 2 C.F.R. Part 200, and Medicaid non-institutional reimbursement policy.

F. Department Responsibilities

1. The Department will submit to CMS claims for GEMT services that are allowable and in compliance with federal laws and regulations and Medicaid non-institutional reimbursement policy.

2. The Department will, on an annual basis, submit any necessary materials to the federal government to provide assurances that claims will include only those expenditures that are allowable under federal law.

3. The Department may conduct on-site audits as necessary and will complete the audit within two years of the postmark date of the accepted cost report.

IOWA | Health and Human Services

Clear Form

PROVIDER PARTICIPATION AGREEMENT

IOWA DEPARTMENT OF HEALTH AND HUMAN SERVICES (HHS) GROUND EMERGENCY MEDICAL TRANSPORTATION (GEMT) UNCOMPENSATED COST PROSPECTIVE PAYMENT PROGRAM

Provider Name: City of Centerville dba Centerville Fire Rescue

Provider NPI Number: 1861969578

Statement of Intent

The purpose of this Agreement is to allow participation in the Ground Emergency Medical Transportation (GEMT) Uncompensated Cost Reimbursement Program by the governmentally owned or operated provider, named above and hereinafter referred to as Provider, subject to the Provider's compliance with the requirements and responsibilities set forth in this Agreement.

Provider Responsibilities

By entering into this Agreement, the Provider agrees to the following:

A. Provider agrees to comply with each of the following, as periodically amended:
   1. Title XIX of the Social Security Act
   2. Titles 42 and 45 of the Code of Federal Regulations (CFR)
   3. Iowa Medicaid State Plan
   4. State issued policy directives, including the Iowa Medicaid Ambulance Provider Manual
   5. Terms of the Provider's Iowa Medicaid Provider Enrollment Agreement

B. Provider agrees to ensure all applicable state and federal requirements, as identified in paragraph A, above, are met in rendering services under this Agreement. The Provider understands and agrees that their failure to meet all applicable state and federal requirements in rendering services subject to reconciled cost reimbursement under this Agreement shall be sufficient cause for the state to deny or recoup payment to the Provider as well as terminate this Agreement.

C. Provider agrees to comply with the following allowable expenses and fiscal documentation requirements:
   1. Submit annually the GEMT Program cost report to Iowa Medicaid
   2. Maintain for review and audit, and supply to the state upon request, auditable documentation of all amounts claimed, and any other records required by the state and CMS, pursuant to this agreement to permit a determination of expenses allowed.
   3. If the allowance of an expense or appropriateness of an expense cannot

be determined by the state because fiscal records or other documentation is not present or is inadequate, according to generally accepted accounting principles or practices, all questionable costs may be disallowed and payment may be withheld by the State.

D. Provider agrees to submit within the timeframes determined by the State, transfer of the non- federal share of the GEMT uncompensated cost reimbursement according to the Intergovernmental Transfer of Public Funds Agreement prior to the uncompensated cost prospective payments from HHS.

E. Provider agrees to accept as payment in full the reimbursement received for services subject to reconciled cost reimbursement pursuant to this Agreement. Under no circumstance will the total amount of reimbursement received exceed one hundred percent (100%) of actual care costs. As such, if the Provider does not have any uncompensated care costs, the Provider will not receive a payment under this program.

F. Provider agrees that when it is determined that they received federal funds in excess of their determined cost per transport, the state shall recover the excess in accordance with state and federal regulations within 30 (thirty) calendar days.

Limitations of State Liability

A. Notwithstanding any other provision of this Agreement, the HHS shall be held harmless from any federal audit disallowance and interest resulting from payments made by the federal Medicaid program as reimbursement for costs of providing services.

B. To the extent that a federal audit disallowance and interest results from costs for which the Provider has received reimbursement, the HHS shall recoup from the Provider, upon written notice, amounts equal to the amount of the disallowance and interest in that fiscal year for the disallowed costs. All subsequent costs submitted to the HHS applicable to any previously disallowed cost, may be held in abeyance with no payment made until the federal disallowance issue is resolved.

C. Notwithstanding paragraphs A and B above, to the extent that a federal audit disallowance and interest results from costs which the Provider has received reimbursement for services provided by a nongovernmental entity under contract with, and on behalf of the Provider, the HHS shall be held harmless by the Provider for one-hundred percent (100%) of the amount of any such federal audit disallowance and interest.

TERMS OF THIS AGREEMENT

The period of this Cooperative Agreement shall begin July 1, 2027. This Agreement may be canceled or amended at any time upon agreement by both parties or by either party after giving thirty (30) days prior notice in writing to the other party provided, however, that reimbursement shall be made for the period when the contract is in full force and effect.

11/16/2026

GEMT Provider Signature

Date

Jason Fraser

GEMT Provider Printed Name

Outlook

Fw: CVTPA Technical Advisory Committee

From Mike O'Connor <moconnor@centerville-ia.org>
Date Thu 11/12/2026 9:23 AM
To Jason Fraser <jfraser@centerville-ia.org>

Get Outlook for iOS

From: Bill Buss <bbuss@hall-engineering.us>
Sent: Tuesday, 10 November 2026 13:22:47
To: Mike O'Connor <moconnor@centerville-ia.org>
Subject: CVTPA Technical Advisory Committee

Good afternoon Mike,

I have served as the Centerville representative on the Technical Advisory Committee (TAC) for the Chariton Valley Transportation Planning Affiliation (CVTPA) since 2002. I have enjoyed my involvement with transportation planning for the region and have always looked out for the best interest of Centerville. I am the longest-serving representative on the CVTPA and believe it time to relinquish the appointment. Please consider this email as my resignation from the TAC effective January 1, 2027, or until such time as the Centerville City Council appoints a replacement representative.

Regards,

Bill

Bill Buss

HALL ENGINEERING COMPANY
641.437.4477

HALL ENGINEERING COMPANY
Consulting Engineers
Alliant Building, Suite 101
300 Sheridan Avenue
Centerville, Iowa

RESOLUTION NO. 2026-4284

A RESOLUTION AUTHORIZING THE PURCHASE OF FIREFIGHTER TURNOUT GEAR FOR CENTERVILLE FIRE RESCUE THROUGH THE SAFER GRANT

WHEREAS, the City of Centerville recognizes the importance of providing firefighters with appropriate personal protective equipment to ensure their safety and effectiveness in responding to fires and other emergencies; and

WHEREAS, Centerville Fire Rescue has identified the need to purchase six (6) complete sets of firefighter turnout gear for firefighters who have started since 2024, with each set consisting of a protective coat, pants, helmet, and boots; and

WHEREAS, the City has received a quote totaling $27,606.60 for the purchase of the six (6) complete sets of turnout gear; and

WHEREAS, the City of Centerville has been approved to receive $21,600.00 in reimbursement funding through the State of Iowa's Staffing for Adequate Fire and Emergency Response (SAFER) Grant pass-through program to offset the cost of the equipment; and

WHEREAS, the upfront purchase of the equipment will be made from the Fire Capital Reserve Fund (006) with the reimbursement of State funds to the same fund; and

WHEREAS, the City Council finds that the purchase of this equipment is necessary to maintain firefighter safety, operational readiness, and the continued delivery of emergency services to the residents of Centerville and the surrounding communities.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTERVILLE, IOWA, that:

Section 1. Authorization to Purchase. The City Council hereby authorizes Centerville Fire Rescue to purchase six (6) complete sets of firefighter turnout gear, consisting of coats, pants, helmets, and boots, at a total cost not to exceed $27,606.60.

Section 2. Grant Reimbursement. The City Council acknowledges the approved reimbursement of $21,600.00 through the State of Iowa SAFER Grant pass-through program and authorizes City staff to submit all necessary documentation to obtain reimbursement.

Section 3. Funding. The City Council authorizes the expenditure of $6,006.60 from the Fire Capital Reserve Fund to cover the remaining purchase cost. The City is authorized to advance the full purchase cost, with grant reimbursement credited to the appropriate City fund upon receipt.

Section 4. Implementation. The City Administrator and Mayor are authorized to execute all necessary purchase documents and take such actions as may be required to complete the purchase and administer the grant reimbursement.

Section 5. Repealer. All resolutions in conflict with this resolution are hereby repealed.

Section 6. Effective Date. This resolution shall be effective immediately upon its passage and approval.

PASSED AND APPROVED by the City Council of the City of Centerville, Iowa, this ___ day of _____, 2026.

_____
Mike O'Connor, Mayor

ATTEST:

_____
Jason Fraser, City Administrator

Date: 11/3/2026
Quote #:Q-07896-2
Expires On: 11/29/2026
Customer PO:

WHEN PROTECTION MEANS EVERYTHING.

Heiman Fire Equipment | Federal ID# 46-0448157
25814 Rudolph Avenue Sioux Falls, SD 57107
Phone: 605-543-5510 | Fax: 605-543-5543
www.heimanfire.com

SALESPERSON
Nick Rodgers
| nickrodgers@heimanfire.com

CUSTOMER
0001682
Centerville Fire Dept IA
Centerville, Iowa 52544

SHIP TO
0001682
314 E. Maple
Centerville, Iowa 52544

PPE Package

QTY	PRODUCT CODE	DESCRIPTION	SUPPORTING INFO	PRICE	TOTAL AMOUNT
6.00	1500-COATSPEC-S	FireDex AeroFlex Coat - Per Spec		$2,187.36	$13,124.16
6.00	1500-PANTSPEC-S	FireDex AeroFlex Pant - Per Spec		$1,531.44	$9,188.64
6.00	1240-HELMET-S	Bullard UST LowRider Helmet - Per Spec		$403.75	$2,422.50
6.00	4038-507502	HAIX Fire Eagle Air		$478.55	$2,871.30
				PPE Package TOTAL:	$27,606.60

GRAND TOTAL: $27,606.60

Signature

City of Centerville, Iowa

City Administrator
312 E. Maple, Centerville, IA 52544
Phone: (641)437-4339 Fax: (641)437-1498

ALLEY VACATION REQUEST

PLEASE NOTE: Alleys located in residentially zoned areas are sold at the rate of **$.50** per square foot. The $**125** application fee ***and*** the purchase price of 1/2 of the applicant's portion of the alley must be paid at the time of this request. If vacation and sale of the alley is not approved, the purchase amount will be refunded. If vacation and sale of the alley is approved, adjacent property owners may purchase their portion of the vacated alley within 30 days of the final hearing. After 30 days, the remaining unsold portions of the vacated alley may be purchased by any of the adjacent property owners.

Alley Vacation Request Information

I, (We) Kevin Selvy (Applicant) am (are) requesting the vacation and sale of the

☒ North-South (or) ☐ East-West alley from E. Cottage St. (Cross Street) to E. Walnut St. (Cross Street).

Total Length: 300 feet Alley Width: 20 feet

Total Requested Alley Vacation Area: 6000 square feet

Reason(s) for requesting alley vacation: I own all lots on each side.

Contact Information

Applicant: Kevin Selvy (Name) 641-895-5303 (Phone)

1105 E. Cottage St. (Address) kselvy@okbrand.com (Email)

Centerville IA 52544

Applicant Signature: Kevin Selvy Date: 10/29/2026

Non-refundable publication and processing fee: $_____ Date Fee and 1/2 of Alley Paid: _____

Amount Paid for 1/2 of the Alley: (_____ square feet) X ($_____ per square foot) = $_____
Total Area/2 Total Cost

☐ Alley Vacation Approved Date Remaining Alley Purchased: _____

Amount Paid for Remaining Alley: (_____ square feet) X ($_____ per square foot) = $_____
Remaining Area Total Cost

☐ Alley Vacation Denied: _____

Amount Refunded: $_____ Date Refund Paid: _____

OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

November 10th, 2026

City of Centerville, IA
312 E. Maple Street
Centerville, Iowa 52544

To the Council of Centerville:

We are pleased to confirm our understanding of the testing procedures we will provide the City of Centerville for the period ended June 30, 2026. The procedures are being performed as a result of a citizen-filed petition request. We will perform certain procedures agreed to by the City of Centerville for the period identified.

Agreed-upon Procedures Objective

The objective of our agreed-upon procedures is to perform an examination pursuant to Chapter 11.6 of the Code of Iowa. The examination is designed to focus on the financial processes of the City and compliance with certain Code of Iowa requirements to help ensure accountability and compliance and minimize the opportunity for fraud.

1. We will obtain an understanding of the City's internal controls over payroll to determine if proper control procedures are in place and incompatible duties, from a control standpoint, are not performed by the same employee.

2. We will trace selected payroll and related transactions to proper authorization and accurate accounting and determine whether payroll was proper.

3. We will observe selected City Council meeting minutes for compliance with Chapter 21, 372.13(6) and 380 of the Code of Iowa.

By signing this engagement letter, you agree to the procedures and acknowledge the procedures to be performed are appropriate for the intended purpose of the engagement as described above. Our engagement to apply agreed-upon procedures will be conducted in accordance with the attestation standards for agreed-upon procedures engagements issued by the American Institute of Certified Public Accountants, and the standards for attestation engagements contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require we obtain your written agreement to the procedures to be applied and your acknowledgment those procedures are appropriate for the intended purpose of the engagement, as described in this letter. The agreement and acknowledgment are contained with this letter. A refusal to provide such agreement and acknowledgment will result in our withdrawal from the engagement. We make no representation the procedures we will perform are appropriate for the intended purpose of the engagement or for any other purpose. If for any reason, we are unable to complete the procedures, we will describe any restrictions on the performance of the procedures in our report, or will not issue a report as a result of this engagement.

Because the agreed upon procedures do not constitute an examination or review, we will not express an opinion or conclusion. In addition, we have no obligation to perform any procedures beyond those to which you agree.

Initials of Client _____

We will issue a written report upon completion of our engagement which lists the procedures performed and our findings, if any. Our report will be addressed to the City. If we encounter restrictions in performing our procedures, we will discuss the matter with you. If we determine the restrictions are appropriate, we will disclose the restrictions in our report. The report, which will not include opinions on financial statements, will include a statement the purpose of the report is to report, in accordance with Chapter 11.6 of the Code of Iowa, certain agreed-upon procedures and the resulting recommendations pertaining to selected accounting records and related information of the City, including the City's compliance with certain Code of Iowa requirements, and the report is not suitable for any other purpose. Our report will contain a paragraph indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you. If we become aware the City of Centerville is subject to an audit requirement not encompassed in the terms of this engagement letter, we will communicate to appropriate City officials the procedures we performed may not satisfy the relevant legal, regulatory or contractual requirements the City is subject to.

There may exist circumstances that, in our professional judgment, will require we withdraw from this engagement. If circumstances occur relating to the condition of your records, the availability of evidence, or the existence of a significant risk of material misstatement of the subject matter caused by error or fraud, which in our professional judgment prevent us from completing the engagement or reporting findings, we retain the right to take any course of action permitted by professional standards, including declining to report findings or issue a report, or withdrawing from this engagement. Such circumstances include the following:

- You refuse to provide written agreement to the procedures and acknowledge they are appropriate for the intended purpose of the engagement.

- You fail to provide requested written representation, or we conclude there is sufficient doubt about the competence, integrity, ethical values or diligence of those providing the written representations, or we conclude the written representation provided are otherwise not reliable.

- We determine the description of the procedures performed or the corresponding findings are misleading in the circumstances of the engagement.

- We determine restriction on the performance of procedures are not appropriate.

Agreed-upon Procedures—General

This agreed-upon procedures engagement includes applying certain procedures to City records and transactions for propriety. Therefore, our procedures will involve judgment about the number of transactions to be examined and the areas to be reviewed.

Because of the inherent limitations of the engagement, combined with the inherent limitations of internal control and because we will not perform a detailed examination of all transactions, there is an unavoidable risk material misstatements may exist and not be detected by us, even though the engagement is properly planned and performed in accordance with the attestation standards for agreed-upon procedures engagements issued by the American Institute of Certified Public Accountants and the standards for attestation engagements contained in Government Auditing Standards. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting or misappropriation of assets which come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as independent accountants is limited to the period covered by our procedures and does not extend to any later periods for which we are not engaged.

Agreed-upon Procedures – Internal Control

Our procedures will include obtaining an understanding of the City of Centerville and its environment, including internal control. Our procedures, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed.

Our procedures are not designed to provide assurance on internal control or to identify significant

Initials of Client _____

deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, we will communicate to management and those charged with governance any matters involving internal control and its operation required to be communicated under the attestation standards for agreed-upon procedures engagements issued by the American Institute of Certified Public Accountants and the standards for attestation engagements contained in Government Auditing Standards.

Agreed-upon Procedures – Compliance

As part of our procedures, we will observe the City of Centerville's compliance with certain Code of Iowa requirements. An agreed-upon procedures engagement is not designed to detect instances of fraud or noncompliance with laws or regulations; however, should any such matters come to our attention, we will communicate them in accordance with professional standards and applicable law. In addition, if, in connection with this engagement, matters come to our attention which contradict the procedures, we will communicate such matters to you. We will inform you of any violations of laws or governmental regulations that come to our attention during our procedures, unless clearly inconsequential. However, the objective of our procedures is not to provide an opinion on overall compliance and we will not express such an opinion in our report.

Management Responsibilities

Management is responsible for designing, implementing, establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities to help ensure appropriate goals and objectives are met, following laws and regulations and ensuring management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contract and grant agreements and other matters. You are also responsible for the selection and application of accounting principles.

Management is also responsible for maintaining adequate financial records, making all financial records and related information available to us and for the accuracy and completeness of the information. You are also responsible for providing us with access to all information of which you are aware is relevant to the engagement and providing us with unrestricted access to persons within the City from whom we determine it is necessary to obtain information and/or documentation.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud and for informing us about all known or suspected fraud affecting the City involving (a) management, (b) employees who have significant roles in internal control and (c) others where the fraud could have a material effect on the financial data. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the City received in communications from employees, former employees, grantors, regulators or others. In addition, you are responsible for identifying and ensuring the City complies with applicable laws, regulations, contracts and grant agreements and other matters and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements and other matters or abuse we may report.

Management is responsible for establishing and maintaining a process for tracking the status of findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, previous agreed-upon procedures reports, previous performance audits, or other engagements or studies related to the objectives discussed in the Agreed-upon Procedures Objective section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, agreed-upon procedures, performance audits or other engagements or studies.

Other Matters

We will provide an electronic copy of our report to the City and other officials prior to the issuance of the report. A copy will also be provided to the City after the report has been issued, however, management is responsible for distribution of the report. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our report are to be made available for public inspection.

The documentation for the engagement will be retained for a minimum of six years after the report release date or for any additional period requested by regulators or other interested parties. If we are aware a federal awarding agency or entity is contesting a finding, we will contact the party(ies) contesting the findings for guidance prior to destroying the documentation.

We request you provide a high speed internet connection, if one is available and allowed by the security policies, for each of our staff if they perform testing at the City or permission to connect a switch to a single connection if that is available. We will use that connection to establish an SSL VPN connection to our network. If no internet connection is available, we may request permission to use a Verizon Hot Spot at your location to obtain an internet connection.

Billing

Our fees to perform the engagement of the City are based on the time necessary to perform the procedures at hourly rates for individual staff levels, necessary travel expenses at rates governed by State regulations, and other costs. The time necessary to perform the procedures at the City depends significantly on the activities conducted by the City, the internal controls the City establishes over its activities, and the availability of records.

You may request we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees if possible. We also may issue a separate engagement letter covering the additional services. In the absence of any written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We appreciate the opportunity to be of service to the City and believe this letter accurately summarizes the significant terms of our engagement to perform the procedures. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Regards,

Priscilla Ruiz Gabel

Priscilla Ruiz Gabel
Manager

RESPONSE:

This letter correctly sets forth the understanding of the City.

	Those charged with Governance	City of Centerville Management
By:	_____	_____
Title:	_____	_____
Date:	_____	_____

Initials of Client _____

RESOLUTION NO. 2026-4287

RESOLUTION AMENDING RESOLUTION #2026-4216 SETTING SALARIES FOR APPOINTED OFFICERS & EMPLOYEES OF THE CITY OF CENTERVILLE, IOWA FOR THE FISCAL YEAR COMMENCING JULY 1, 2026 & ENDING JUNE 30, 2027

WHEREAS, on the 18th day of May 2026, the City Council passed Resolution #2026-4216 setting salaries for appointed officers and employees in the City of Centerville, Iowa, for the fiscal year commencing July 1, 2026, and ending June 30, 2027; and

WHEREAS, since the adoption of the original salary resolution, additional employees have been hired by the City of Centerville; and

WHEREAS, the Centerville Fire Rescue Department has appointed three new employees, one to the role of Paramedic and two Firefighters; and

WHEREAS, the Centerville Police Department has appointed one new employee to the position of Patrol Officer; and

WHEREAS, the City of Centerville Public Works Department has hired one additional employee to fill a Public Works position; and

WHEREAS, the City Council desires to amend the said Resolution to reflect changes in these positions, roles, and responsibilities for the referenced positions as set forth herein:

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTERVILLE, IOWA:

SECTION 1. The following persons and positions named shall be paid the salaries or wages indicated, and the City Clerk is hereby authorized to issue warrants or checks, less the legally required or authorized deductions from the amount set out below on bi-weekly installments, and make such contributions to IPERS/MPFSRI and Social Security or other purposes as required by law or authorized by the City Council, all subject to audit and review by the Council:

POSITION	RATE	HOURS
Firefighter, Robert Perry	$26.52 per hour	As Required
Firefighter, Brian Templeton	$26.52 per hour	As Required
Patrol Officer, Koen Rodebush	$28.59 per hour	40 hours/week
Paramedic, Ryan Clark	$26.52 per hour	As Required
Public Works I, Jeffrey Sindelar	$24.94 per hour	40 hours/week

SECTION 2. All resolutions in conflict with this resolution are hereby repealed.

SECTION 3. This resolution shall be effective July 20th, 2026, for Sindelar. This resolution shall be effective on August 10, 2026, for Rodebush. This resolution shall be effective on September 7, 2026, for Perry and Templeton. This resolution shall be effective September 14, 2026, for Clark.

PASSED AND APPROVED by the City Council on this 16th day of November 2026.

_____
Mike O'Connor, Mayor

ATTEST:

_____
Jason Fraser, City Administrator

RESOLUTION NO. 2026-4288

A RESOLUTION APPROVING THE FINAL TAX INCREMENT FINANCING REBATE PAYMENT TO C & C MACHINING, INC., AND ACKNOWLEDGING THE COMPLETION OF THE ECONOMIC DEVELOPMENT INCENTIVE AGREEMENT

WHEREAS, the City of Centerville, Iowa (the "City"), and C & C Machining, Inc. (the "Developer"), entered into an Agreement for Private Development dated November 16, 2020, providing economic development incentives for the construction and operation of an approximately 65,000-square-foot manufacturing facility within the Centerville 2020 Urban Renewal Area; and

WHEREAS, the Development Agreement established a Tax Increment Financing (TIF) incentive through Economic Development Grants funded by eligible property tax increment revenues generated by the development, subject to the terms and conditions of the Agreement; and

WHEREAS, the Developer has successfully completed the development project, resulting in an increase in taxable property valuation exceeding $2,000,000, representing a substantial investment in the City's commercial and industrial tax base; and

WHEREAS, the City has previously provided $44,000 in economic development incentive payments to the Developer pursuant to the Development Agreement; and

WHEREAS, the City and Developer have established a final lump-sum payment of $66,000, bringing the total economic development incentive provided by the City for the project to $110,000; and

WHEREAS, the City Council recognizes the significant private investment, expansion of the local tax base, and economic development benefits resulting from the project and desires to formally acknowledge the completion of the City's financial incentive obligations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTERVILLE, IOWA:

SECTION 1. APPROVAL OF FINAL PAYMENT. The City Council hereby approves a final lump-sum Economic Development Grant payment of $66,000 to C & C Machining, Inc., pursuant to the Agreement for Private Development dated November 16, 2020.

SECTION 2. TOTAL ECONOMIC DEVELOPMENT INCENTIVE. The City Council hereby acknowledges that the final payment will bring the total Tax Increment Financing rebate provided to C & C Machining, Inc., to $110,000, representing the City's total financial incentive for the development project.

SECTION 3. SATISFACTION OF PAYMENT OBLIGATIONS. Upon issuance and clearance of the final payment, the City's obligations to provide Economic Development Grants under the Development Agreement shall be considered fully satisfied, subject to the Developer's acceptance of the payment as full and final satisfaction of those obligations. No additional Economic Development Grant payments shall be due under the Agreement.

SECTION 4. ADMINISTRATIVE CLOSEOUT. The City Administrator and City Clerk are hereby authorized to complete all necessary administrative and financial actions to document the final payment, reconcile the associated TIF accounts, and close out the economic development incentive obligations associated with the project.

SECTION 5. CONTINUING OBLIGATIONS. This Resolution acknowledges the completion of the City's financial incentive obligations and shall not release either party from any provisions of the Development Agreement that expressly survive the completion of such payments or otherwise remain enforceable.

SECTION 6. REPEALER. All resolutions in conflict with this resolution are hereby repealed.

SECTION 7. EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval as provided by law.

PASSED AND APPROVED by the City Council of the City of Centerville, Iowa, this __ day of _____, 2026.

_____

Mike O'Connor, Mayor

ATTEST:

_____

Jason Fraser, City Administrator

City of Centerville
Regular Council Meeting
Bills Approved
November 16th, 2026

ABDO LLP	SUPPLIMENTAL AUDIT SUPPORT	$12,500.00
ALBIA FORD	KEYS AND FOBS	$320.62
ALL AMERICAN TERMITE & PEST CONTROL INC	PEST CONTROL	$65.00
ALLEY DIESEL PERFORMANCE	REAR AXLE REPAIR	$4,015.00
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	$13,045.67
APPANOOSE CO CLERK OF COURT	COURT COST - WIGGANS	$115.00
APPANOOSE CO TREASURER	DERELICT PROPERTY TAXES	$1,459.00
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	$851.96
BRATZ SHELL STATION	TIRES	$1,037.86
BURNS, ZACK	MEAL REIMBURSEMENT	$60.73
C & C MACHINING INC	FY27 TIF REBATE	$66,000.00
CANTERA AGGREGATES LLC	ROCK	$1,283.92
CARQUEST OF CENTERVILLE	PARTS	$457.04
COLLECTION SERVICES CENTER	CHILD SUPPORT	$451.72
EASTERN IOWA TIRE	TIRES FOR 4-69	$1,195.98
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	$69,258.15
FARMERS MUTUAL COMMUNICATIONS	PHONE/INTERNET	$382.52
FIRST NATIONAL BANK OMAHA	CREDIT CARD CHARGES	$5,269.91
GALLS, LLC	UNIFORMS	$61.06
HALL ENGINEERING COMPANY	FRANKLIN ST PLANS	$7,619.00
HEARTLAND SHREDDING, INC.	OLD TASK FORCE FILES	$235.03
HEIMAN INC	NEW FIRE TRUCK EQUIPMENT	$9,397.04
HY-VEE	MEDICATIONS	$471.67
IDEAL READY MIX CO	CONCRETE	$1,673.95
INDIAN HILLS COMMUNITY COLLEGE	EMT TRAINING FOR FD	$4,999.00
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	$22,606.82
IOWA LAW ENFORCEMENT ACADEMY	FIREARMS INSTRUCTOR TRAINING	$1,150.00
J & J READY MIX CO LLC	CEMETERY FOUNDATIONS	$13,680.00
JAYCI INMAN	REIMBURSEMENT FOR TRAINING	$359.76
JIMMY BATES	MEAL REIMBURSEMENT	$58.09
JOSH FROCK	PURCHASE OF DERELICT PROPERTY	$10.00
LEGENDS FARM & LAWN	OIL	$1,100.25
LOCKRIDGE INC	MATERIALS	$865.58
LOGAN CONTRACTORS SUPPLY	HEATED HOSE	$3,819.38
MCCLURE	HANGAR PROJ. ENG. OCTOBER FY27	$2,117.90
MEDLINE INDUSTRIES INC	MEDICAL SUPPLIES	$286.48
METAL CULVERTS INC	RIVETED GALV	$3,423.77
MICROBAC LABORATORIES, INC.	TESTING	$4,006.75
NATEL BROADBAND	PHONE/INTERNET	$531.95
PARKSIDE ANIMAL HOSPITAL LLC	ZEVEN - DOXYCYCLINE	$19.57
PRECISION LAWNCARE	MOWING AND NUISANCE	$2,127.50
QUILL LLC	SUPPLIES	$352.28
RATHBUN AREA SOLID WASTE COMMISSION	TRANSFER STATION FEES	$110.80
RATHBUN REGIONAL WATER ASSOCIATION	WATER	$62.54
SHIELD TECHNOLOGY CORPORATION	SHIELDWARE MOBILE/SWTRACS	$1,687.50
SIMMONS BLDG MATERIALS	SUPPLIES	$262.72
SINCLAIR NAPA	OIL AND FILTERS	$440.31
SJ SMITH CO INC	OXYGEN	$89.55

SPEER FINANCIAL INC	MUNICIPAL ADVISOR	$2,000.00
T-MOBILE	CELL/WIFI	$960.84
TREASURER - STATE OF IOWA	OCTOBER 2026 SALES TAX	$1,421.54
TREN CORP	HAULING OF AMBULANCE	$2,400.00
TYLER BUSINESS FORMS	W2 FORMS	$136.98
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	$7,580.37
VEENSTRA AND KIMM, INC.	BUILDING INSP. - HOME	$363.76
VIRGINIA RUBBER CORPORATION	HOSE COUPLINGS	$360.73
WEX BANK	FUEL/SERVICE CHARGES	$7,922.28
WINDSTREAM COMMUNICATIONS	PHONE/INTERNET	$306.55
YESWAY	REIMBURSEMENT OF TOBACCO PERMIT	$56.25
ACCOUNTS PAYABLE		$284,905.63
PAYROLL CHECKS		$90,978.90
*****REPORT TOTAL*****		$375,884.53
GENERAL FUND		$117,764.24
POLICE K-9 FUND		$19.57
FIRE DEPT CAP RESERVE		$2,384.00
ROAD USE TAX		$40,799.00
EMPLOYEE BENEFIT		$76,487.39
TIF		$66,000.00
CAP PROJ- SHANAHAN ADDITION		$13,680.00
CITY WATER		$24,253.24
SEWER UTILITY OPERATING		$33,143.54
AIRPORT - CITY		$2,153.25
STORM WATER RESERVE		$56.69
FLEX ACCOUNT		-$856.39
TOTAL FUNDS		$375,884.53

City of Centerville, IA

Claims Report - Detail

By Fund

Payable Dates 11/3/2026 - 11/16/2026

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
Fund: 001 - GENERAL FUND				
Department: 050 - LIABILITY				
COLLECTION SERVICES CENTE	CASE # 1007883 - JOSHUA A HOBBS	11/05/2026	INV0002478	89.43
COLLECTION SERVICES CENTE	CASE # 1027046 DALTON L MOSLEY	11/05/2026	INV0002479	131.53
COLLECTION SERVICES CENTE	CASE # 1001879 - ZACKARY R MUSGROVE	11/05/2026	INV0002481	115.38
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/05/2026	INV0002484	5,810.67
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/05/2026	INV0002484	6,515.28
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/05/2026	INV0002484	2,515.90
			Department 050 - LIABILITY Total:	**15,178.19**
Department: 110 - POLICE DEPT				
JIMMY BATES	MEAL REIMBURSEMENT - TRAINING	11/16/2026	112026	58.09
BURNS, ZACK	MEAL REIMBURSEMENT - TRAINING	11/16/2026	112026	60.73
T-MOBILE	CELL/WIFI	11/16/2026	11-2026	351.90
FIRST NATIONAL BANK OMAH	POLICE DEPARTMENT	11/16/2026	1126-0215	351.61
FIRST NATIONAL BANK OMAH	POLICE DEPARTMENT	11/16/2026	1126-0215	-102.00
FIRST NATIONAL BANK OMAH	POLICE DEPARTMENT	11/16/2026	1126-0215	15.90
FIRST NATIONAL BANK OMAH	POLICE DEPARTMENT	11/16/2026	1126-0215	34.96
FIRST NATIONAL BANK OMAH	POLICE DEPARTMENT	11/16/2026	1126-3196	386.10
FIRST NATIONAL BANK OMAH	POLICE DEPARTMENT	11/16/2026	1126-3196	22.20
FIRST NATIONAL BANK OMAH	POLICE CHIEF	11/16/2026	1126-7592	950.00
TYLER BUSINESS FORMS	W2 FORMS	11/16/2026	115956	19.57
WEX BANK	FUEL/SERVICE CHARGES	11/16/2026	116170237	-70.73
WEX BANK	FUEL/SERVICE CHARGES	11/16/2026	116170237	2,759.63
WEX BANK	FUEL/SERVICE CHARGES	11/16/2026	116170237	52.50
WEX BANK	FUEL/SERVICE CHARGES	11/16/2026	116170237	556.20
SHIELD TECHNOLOGY CORPO	SHIELDWARE MOBILE/SWTRACS	11/16/2026	2026-255	1,387.50
IOWA LAW ENFORCEMENT AC	FIREARMS INSTRUCTOR TRAINING	11/16/2026	335043	1,150.00
HEARTLAND SHREDDING, INC.	OLD TASK FORCE FILES	11/16/2026	58776	235.03
INDIAN HILLS COMMUNITY C	DRIVING TRAINING - RODEBUSH	11/16/2026	690F6680	199.00
APPANOOSE CO CLERK OF CO	COURT COST - WIGGANS	11/16/2026	8041 FM99999631	115.00
ALBIA FORD	KEYS AND FOBS	11/16/2026	94429	320.62
			Department 110 - POLICE DEPT Total:	**8,853.81**
Department: 150 - FIRE DEPARTMENT				
SINCLAIR NAPA	OIL AND FILTERS - 4-74 AD 4-7	11/16/2026	015574	314.94
GALLS, LLC	UNIFORM - BARBER	11/16/2026	0367286667	61.06
HEIMAN INC	NEW FIRE TRUCK EQUIPMENT	11/16/2026	0962224-IN	2,996.00
HEIMAN INC	NEW FIRE TRUCK EQUIPMENT	11/16/2026	0962255-IN	6,017.04
T-MOBILE	CELL/WIFI	11/16/2026	11-2026	22.07
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	11/16/2026	1126-2530	18.99
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	11/16/2026	1126-2530	12.45
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	11/16/2026	1126-2530	74.50
FIRST NATIONAL BANK OMAH	CITY CLERK	11/16/2026	1126-7870	30.00
NATEL BROADBAND	PHONE/INTERNET	11/16/2026	1126-823800	10.08
NATEL BROADBAND	PHONE/INTERNET	11/16/2026	1126-823800	19.80
TYLER BUSINESS FORMS	W2 FORMS	11/16/2026	115956	19.57
WEX BANK	FUEL/SERVICE CHARGES	11/16/2026	116170237	643.10
WEX BANK	FUEL/SERVICE CHARGES	11/16/2026	116170237	-16.47

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
INDIAN HILLS COMMUNITY C	EMT TRAINING FOR FD	11/16/2026	23F53E4A	4,800.00
LOCKRIDGE INC	CHAINSAW BLADE	11/16/2026	2610-122604	42.00
QUILL LLC	SUPPLIES	11/16/2026	50942420	101.72
QUILL LLC	SUPPLIES	11/16/2026	50959987	9.63
			Department 150 - FIRE DEPARTMENT Total:	**15,176.48**
Department: 160 - EMS				
SINCLAIR NAPA	OIL 4-67	11/16/2026	015847	125.37
EASTERN IOWA TIRE	TIRES FOR 4-69	11/16/2026	03850033356	1,195.98
JAYCI INMAN	REIMBURSEMENT FOR TRAINING	11/16/2026	112026	359.76
T-MOBILE	CELL/WIFI	11/16/2026	11-2026	164.97
HY-VEE	MEDICATIONS	11/16/2026	11-2026	471.67
FIRST NATIONAL BANK OMAH	EMS SUPERVISOR	11/16/2026	1126-1020	586.00
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	11/16/2026	1126-2530	12.45
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	11/16/2026	1126-2530	74.50
FIRST NATIONAL BANK OMAH	CITY CLERK	11/16/2026	1126-7870	15.00
FIRST NATIONAL BANK OMAH	CITY CLERK	11/16/2026	1126-7870	40.68
NATEL BROADBAND	PHONE/INTERNET	11/16/2026	1126-823800	10.08
NATEL BROADBAND	PHONE/INTERNET	11/16/2026	1126-823800	19.80
NATEL BROADBAND	PHONE	11/16/2026	1126-909300	99.00
TYLER BUSINESS FORMS	W2 FORMS	11/16/2026	115956	19.57
WEX BANK	FUEL/SERVICE CHARGES	11/16/2026	116170237	889.94
WEX BANK	FUEL/SERVICE CHARGES	11/16/2026	116170237	-22.81
CARQUEST OF CENTERVILLE	FILTER - 4-67	11/16/2026	12019-385661	5.04
TREN CORP	HAULING OF AMBULANCE	11/16/2026	12589	2,400.00
BRATZ SHELL STATION	BATTERY FOR 4-69	11/16/2026	202463	325.90
SHIELD TECHNOLOGY CORPO	CAD EXPORT	11/16/2026	2026-254	300.00
MEDLINE INDUSTRIES INC	MEDICAL SUPPLIES	11/16/2026	2452857103	143.24
MEDLINE INDUSTRIES INC	MEDICAL SUPPLIES	11/16/2026	2452857104	143.24
QUILL LLC	SUPPLIES	11/16/2026	50942420	101.73
QUILL LLC	SUPPLIES	11/16/2026	50959987	9.62
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	11/16/2026	600008272	69.58
SJ SMITH CO INC	OXYGEN	11/16/2026	6993352	89.55
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	11/16/2026	86413485	782.38
			Department 160 - EMS Total:	**8,432.24**
Department: 170 - BUILDING INSPECTION				
PRECISION LAWNCARE	MOWING AND NUISANCE	11/16/2026	0029-2026	1,127.50
T-MOBILE	CELL/WIFI	11/16/2026	11-2026	22.07
FIRST NATIONAL BANK OMAH	CITY CLERK	11/16/2026	1126-7870	82.00
SIMMONS BLDG MATERIALS	SUPPLIES FOR 303 E WASH - CONDEMNED	11/16/2026	1539	262.72
VEENSTRA AND KIMM, INC.	BUILDING INSP. - HOME	11/16/2026	6901-43	363.76
			Department 170 - BUILDING INSPECTION Total:	**1,858.05**
Department: 430 - PARKS				
PRECISION LAWNCARE	MOWING AND NUISANCE	11/16/2026	0029-2026	1,000.00
APPANOOSE CO TREASURER	DERELICT PROPERTY TAXES	11/16/2026	112026	1,459.00
T-MOBILE	CELL/WIFI	11/16/2026	11-2026	144.40
RATHBUN REGIONAL WATER	WATER	11/03/2026	11-2026 ALL PLAY	62.54
ALLIANT ENERGY	ELECTRIC UTILTIES	11/16/2026	11-2026 C2	24.20
ALLIANT ENERGY	ELECTRIC UTILITIES	11/16/2026	11-2026 C3	52.86
ALLIANT ENERGY	ELECTRIC UTILITIES	11/16/2026	11-2026 C4	28.86
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C6	41.44
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C6	90.15
			Department 430 - PARKS Total:	**2,903.45**
Department: 450 - CEMETERY				
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C5	38.13
ALLIANT ENERGY	ELECTRIC/ GAS UTILITIES	11/16/2026	11-2026 C7	21.93
			Department 450 - CEMETERY Total:	**60.06**

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
Department: 499 - POOL				
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C6	38.90
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C6	247.96
NATEL BROADBAND	PHONE/INTERNET	11/16/2026	1126-829300	19.00
NATEL BROADBAND	PHONE/INTERNET	11/16/2026	1126-829300	57.95
			Department 499 - POOL Total:	**363.81**
Department: 530 - HOUSING REHAB 1				
JOSH FROCK	PURCHASE OF DERELICT PROPERTY - 303 E WASHINGTON	11/16/2026	112026	10.00
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	11/16/2026	1126-2530	17.51
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	11/16/2026	1126-2530	17.51
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	11/16/2026	1126-2530	17.51
			Department 530 - HOUSING REHAB 1 Total:	**62.53**
Department: 599 - ECONOMIC DEVELOPMENT				
ALLIANT ENERGY	ELECTRIC/ GAS UTILITIES	11/16/2026	11-2026 C7	37.76
			Department 599 - ECONOMIC DEVELOPMENT Total:	**37.76**
Department: 650 - CITY HALL & GEN BLDGS				
YESWAY	REIMBURSEMENT OF TOBACCO PERMIT	11/16/2026	112026	56.25
T-MOBILE	CELL/WIFI	11/16/2026	11-2026	99.70
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	11/16/2026	1126-2530	285.50
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	11/16/2026	1126-2530	21.40
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	11/16/2026	1126-2530	21.40
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	11/16/2026	1126-2530	79.20
FIRST NATIONAL BANK OMAH	CITY CLERK	11/16/2026	1126-7870	237.44
NATEL BROADBAND	PHONE/INTERNET	11/16/2026	1126-823800	81.00
NATEL BROADBAND	PHONE/INTERNET	11/16/2026	1126-823800	19.80
TYLER BUSINESS FORMS	W2 FORMS	11/16/2026	115956	19.56
ALL AMERICAN TERMITE & PE	PEST CONTROL	11/16/2026	291393	65.00
QUILL LLC	SUPPLIES	11/16/2026	50942420	56.72
QUILL LLC	SUPPLIES	11/16/2026	50959456	16.14
ABDO LLP	SUPPLIMENTAL AUDIT SUPPORT	11/16/2026	532124	4,166.67
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	11/16/2026	VC3-266752	1,229.34
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	11/16/2026	VC3-266752	856.68
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	11/16/2026	VC3-266752	1,041.11
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	11/16/2026	VC3-266752	340.48
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	11/16/2026	VC3-266752	1,377.42
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	11/16/2026	VC3-266752	229.54
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	11/16/2026	VC3-266752	225.90
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	11/16/2026	VC3-266752	183.84
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	11/16/2026	VC3-266752	39.40
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	11/16/2026	VC3-266752	416.74
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	11/16/2026	VC3-266752	14.70
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	11/16/2026	VC3-266752	56.76

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	11/16/2026	VC3-266752	13.38
			Department 650 - CITY HALL & GEN BLDGS Total:	**11,251.07**
			Fund 001 - GENERAL FUND Total:	**64,177.45**
Fund: 002 - POLICE K-9 FUND				
Department: 110 - POLICE DEPT				
PARKSIDE ANIMAL HOSPITAL L	ZEVEN - DOXYCYCLINE	11/16/2026	PAC 19954	19.57
			Department 110 - POLICE DEPT Total:	**19.57**
			Fund 002 - POLICE K-9 FUND Total:	**19.57**
Fund: 006 - FIRE DEPT CAP RESERVE				
Department: 150 - FIRE DEPARTMENT				
HEIMAN INC	FIRE BOOTS	11/16/2026	0962143-IN	384.00
SPEER FINANCIAL INC	MUNICIPAL ADVISOR - FIRE TRUCK BOND	11/16/2026	137-26	2,000.00
			Department 150 - FIRE DEPARTMENT Total:	**2,384.00**
			Fund 006 - FIRE DEPT CAP RESERVE Total:	**2,384.00**
Fund: 110 - ROAD USE TAX FUND				
Department: 050 - LIABILITY				
COLLECTION SERVICES CENTE	CASE # 849554 - ZACHARY J BEDFORD	11/05/2026	INV0002480	54.39
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/05/2026	INV0002484	614.35
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/05/2026	INV0002484	236.76
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/05/2026	INV0002484	1,011.84
			Department 050 - LIABILITY Total:	**1,917.34**
Department: 210 - STREET DEPT				
HALL ENGINEERING COMPAN	FRANKLIN ST PLANS	11/16/2026	100900-26	7,619.00
RATHBUN AREA SOLID WASTE	TRANSFER STATION FEES	11/16/2026	11-2026	65.40
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C5	39.18
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C5	33.53
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C5	33.53
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C5	36.27
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C5	163.01
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C5	177.79
NATEL BROADBAND	PHONE/INTERNET	11/16/2026	1126-829200	19.00
NATEL BROADBAND	PHONE/INTERNET	11/16/2026	1126-829200	79.00
TYLER BUSINESS FORMS	W2 FORMS	11/16/2026	115956	19.57
WEX BANK	FUEL/SERVICE CHARGES	11/16/2026	116170237	-45.46
WEX BANK	FUEL/SERVICE CHARGES	11/16/2026	116170237	1,773.65
CARQUEST OF CENTERVILLE	PARTS	11/16/2026	12019-384999	283.05
CARQUEST OF CENTERVILLE	PARTS	11/16/2026	12019-385026	168.95
LOCKRIDGE INC	MATERIALS	11/16/2026	2610-107360	222.52
LOCKRIDGE INC	MATERIALS	11/16/2026	2610-107511	28.78
LOCKRIDGE INC	SUPPLIES	11/16/2026	2610-109709	70.80
LOCKRIDGE INC	MATERIALS	11/16/2026	2610-113890	8.71
LOCKRIDGE INC	SUPPLIES	11/16/2026	2610-116620	85.56
LOCKRIDGE INC	SUPPLIES	11/16/2026	2610-119259	171.12
LOCKRIDGE INC	SUPPLIES	11/16/2026	2610-120483	97.59
LOCKRIDGE INC	SUPPLIES	11/16/2026	2610-121109	47.28
CANTERA AGGREGATES LLC	ROCK	11/16/2026	30540	538.13
CANTERA AGGREGATES LLC	ROCK	11/16/2026	30564	745.79
ALLEY DIESEL PERFORMANCE	REAR AXLE REPAIR	11/16/2026	3091	4,015.00
LEGENDS FARM & LAWN	OIL	11/16/2026	CO-0018462	550.12
LOGAN CONTRACTORS SUPPL	HEATED HOSE	11/16/2026	H59846	3,819.38
METAL CULVERTS INC	RIVETED GALV	11/16/2026	S057361	3,423.77
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	11/16/2026	VC3-266752	73.54
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	11/16/2026	VC3-266752	416.44

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	11/16/2026	VC3-266752	28.38
			Department 210 - STREET DEPT Total:	**24,808.38**
Department: 240 - STREET LIGHTS & ELECTRIC				
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C5	37.49
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C5	38.64
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C5	88.68
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C5	93.87
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C5	186.92
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C6	75.69
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C6	123.59
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C6	8,250.03
ALLIANT ENERGY	ELECTRIC/ GAS UTILITIES	11/16/2026	11-2026 C7	75.24
			Department 240 - STREET LIGHTS & ELECTRIC Total:	**8,970.15**
			Fund 110 - ROAD USE TAX FUND Total:	**35,695.87**
Fund: 112 - EMPLOYEE BENEFIT				
Department: 110 - POLICE DEPT				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	11/16/2026	000055982	1,104.44
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	11/16/2026	000055982	13.20
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	11/16/2026	000055982	22.00
			Department 110 - POLICE DEPT Total:	**1,139.64**
Department: 150 - FIRE DEPARTMENT				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	11/16/2026	000055982	382.52
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	11/16/2026	000055982	11.00
			Department 150 - FIRE DEPARTMENT Total:	**393.52**
Department: 160 - EMS				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	11/16/2026	000055982	19.80
			Department 160 - EMS Total:	**19.80**
Department: 210 - STREET DEPT				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	11/16/2026	000055982	6.60
			Department 210 - STREET DEPT Total:	**6.60**
Department: 410 - LIBRARY DEPT				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	11/16/2026	000055982	2.20
			Department 410 - LIBRARY DEPT Total:	**2.20**
Department: 620 - CITY CLERK				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	11/16/2026	000055982	2.20
			Department 620 - CITY CLERK Total:	**2.20**
Department: 651 - OFFICE STAFF				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	11/16/2026	000055982	6.60
			Department 651 - OFFICE STAFF Total:	**6.60**
Department: 950 - GENERAL REVENUES				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	11/16/2026	000055982	67,252.88
			Department 950 - GENERAL REVENUES Total:	**67,252.88**
Department: 952 - FLEX PLAN				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	11/16/2026	000055982	50.60
			Department 952 - FLEX PLAN Total:	**50.60**
			Fund 112 - EMPLOYEE BENEFIT Total:	**68,874.04**
Fund: 125 - TIF				
Department: 538 - TIF URBAN RENEWAL				
C & C MACHINING INC	FY27 TIF REBATE - FINAL PAYMENT	11/16/2026	112026	66,000.00
			Department 538 - TIF URBAN RENEWAL Total:	**66,000.00**
			Fund 125 - TIF Total:	**66,000.00**

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
Fund: 304 - CAP PROJ - SHANAHAN ADDITION				
Department: 450 - CEMETERY				
J & J READY MIX CO LLC	CEMETERY FOUNDATIONS	11/16/2026	9732-9731	3,420.00
J & J READY MIX CO LLC	CEMETERY FOUNDATIONS	11/16/2026	9773-9772	3,420.00
J & J READY MIX CO LLC	CEMETERY FOUNDATIONS	11/16/2026	9838-9837	3,420.00
J & J READY MIX CO LLC	CEMETERY FOUNDATIONS	11/16/2026	9854-9853	3,420.00
			Department 450 - CEMETERY Total:	**13,680.00**
			Fund 304 - CAP PROJ - SHANAHAN ADDITION Total:	**13,680.00**
Fund: 609 - CITY WATER				
Department: 050 - LIABILITY				
COLLECTION SERVICES CENTE	CASE # 849554 - ZACHARY J BEDFORD	11/05/2026	INV0002480	57.67
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/05/2026	INV0002484	852.33
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/05/2026	INV0002484	345.58
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/05/2026	INV0002484	1,477.68
			Department 050 - LIABILITY Total:	**2,733.26**
Department: 810 - WATER				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	11/16/2026	000055982	6.60
T-MOBILE	CELL/WIFI	11/16/2026	11-2026	43.21
FIRST NATIONAL BANK OMAH	PUBLIC WORKS	11/16/2026	1126-1827	212.14
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	11/16/2026	1126-2530	1,394.00
FIRST NATIONAL BANK OMAH	CITY CLERK	11/16/2026	1126-7870	82.00
NATEL BROADBAND	PHONE/INTERNET	11/16/2026	1126-823800	51.84
NATEL BROADBAND	PHONE/INTERNET	11/16/2026	1126-823800	19.80
TYLER BUSINESS FORMS	W2 FORMS	11/16/2026	115956	19.57
WEX BANK	FUEL/SERVICE CHARGES	11/16/2026	116170237	782.20
WEX BANK	FUEL/SERVICE CHARGES	11/16/2026	116170237	-20.05
QUILL LLC	SUPPLIES	11/16/2026	50942420	56.72
ABDO LLP	SUPPLIMENTAL AUDIT SUPPORT	11/16/2026	532124	4,166.66
IDEAL READY MIX CO	CONCRETE PATCHES	11/16/2026	706651	709.85
IDEAL READY MIX CO	CONCRETE	11/16/2026	706800	964.10
LEGENDS FARM & LAWN	OIL	11/16/2026	CO-0018462	550.13
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	11/16/2026	VC3-266752	28.38
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	11/16/2026	VC3-266752	73.54
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	11/16/2026	VC3-266752	416.44
			Department 810 - WATER Total:	**9,557.13**
			Fund 609 - CITY WATER Total:	**12,290.39**
Fund: 610 - SEWER UTILITY OPERATING				
Department: 050 - LIABILITY				
COLLECTION SERVICES CENTE	CASE # 849554 - ZACHARY J BEDFORD	11/05/2026	INV0002480	3.32
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/05/2026	INV0002484	1,149.87
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/05/2026	INV0002484	1,683.04
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	11/05/2026	INV0002484	393.52
			Department 050 - LIABILITY Total:	**3,229.75**
Department: 815 - SEWER				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	11/16/2026	000055982	368.71
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	11/16/2026	000055982	8.80
TREASURER - STATE OF IOWA	OCTOBER 2026 SALES TAX	11/03/2026	10-2026	1,364.85
RATHBUN AREA SOLID WASTE	TRANSFER STATION FEES	11/16/2026	11-2026	45.40
T-MOBILE	CELL/WIFI	11/16/2026	11-2026	77.17
FARMERS MUTUAL COMMUN	PHONE/INTERNET	11/16/2026	11-2026 C	57.52
FARMERS MUTUAL COMMUN	PHONE/INTERNET	11/16/2026	11-2026 C	325.00
WINDSTREAM COMMUNICATI	PHONE/INTERNET	11/16/2026	11-2026 C	226.30
WINDSTREAM COMMUNICATI	PHONE/INTERNET	11/16/2026	11-2026 C	80.25

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C5	676.17
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C5	105.77
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C5	200.16
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C5	358.95
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C6	34.53
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C6	786.63
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C6	277.08
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C6	160.42
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C6	137.90
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C6	99.68
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C6	32.41
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	11/16/2026	11-2026 C6	15.02
ALLIANT ENERGY	ELECTRIC/ GAS UTILITIES	11/16/2026	11-2026 C7	85.30
FIRST NATIONAL BANK OMAH	PUBLIC WORKS	11/16/2026	1126-1080	89.63
NATEL BROADBAND	PHONE/INTERNET	11/16/2026	1126-823800	6.00
NATEL BROADBAND	PHONE/INTERNET	11/16/2026	1126-823800	19.80
FIRST NATIONAL BANK OMAH	PUBLIC WORKS	11/16/2026	1126-9998	189.33
TYLER BUSINESS FORMS	W2 FORMS	11/16/2026	115956	19.57
WEX BANK	FUEL/SERVICE CHARGES	11/16/2026	116170237	-16.85
WEX BANK	FUEL/SERVICE CHARGES	11/16/2026	116170237	657.43
LOCKRIDGE INC	SUPPLIES	11/16/2026	2610-115191	39.40
LOCKRIDGE INC	SUPPLIES	11/16/2026	2610-120349	44.31
LOCKRIDGE INC	SUPPLIES	11/16/2026	2610-120800	7.51
ABDO LLP	SUPPLIMENTAL AUDIT SUPPORT	11/16/2026	532124	4,166.67
VIRGINIA RUBBER CORPORATI	HOSE COUPLINGS	11/16/2026	649870	360.73
BRATZ SHELL STATION	TIRES	11/16/2026	972500	711.96
MICROBAC LABORATORIES, IN	TESTING	11/16/2026	CV26000891	4,006.75
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	11/16/2026	VC3-266752	73.54
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	11/16/2026	VC3-266752	28.38
VC3 INC	MONTHLY BILLING - NOVEMBER 2026	11/16/2026	VC3-266752	416.44
			Department 815 - SEWER Total:	**16,344.62**
			Fund 610 - SEWER UTILITY OPERATING Total:	**19,574.37**
Fund: 660 - AIRPORT-CITY				
Department: 280 - AIRPORT - CITY				
T-MOBILE	CELL/WIFI	11/16/2026	11-2026	35.35
MCCLURE	HANGAR PROJ. ENG. OCTOBER FY27	11/16/2026	172785	2,117.90
			Department 280 - AIRPORT - CITY Total:	**2,153.25**
			Fund 660 - AIRPORT-CITY Total:	**2,153.25**
Fund: 740 - STORM WATER RESERVE				
Department: 865 - STORM WATER				
TREASURER - STATE OF IOWA	OCTOBER 2026 SALES TAX	11/03/2026	10-2026	56.69
			Department 865 - STORM WATER Total:	**56.69**
			Fund 740 - STORM WATER RESERVE Total:	**56.69**
			Grand Total:	**284,905.63**

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	64,177.45
002 - POLICE K-9 FUND	19.57
006 - FIRE DEPT CAP RESERVE	2,384.00
110 - ROAD USE TAX FUND	35,695.87
112 - EMPLOYEE BENEFIT	68,874.04
125 - TIF	66,000.00
304 - CAP PROJ - SHANAHAN ADDITION	13,680.00
609 - CITY WATER	12,290.39
610 - SEWER UTILITY OPERATING	19,574.37
660 - AIRPORT-CITY	2,153.25
740 - STORM WATER RESERVE	56.69
Grand Total:	**284,905.63**

Account Summary

Account Number	Account Name	Payment Amount
001-050-2120	FEDERAL W/H PAYABLE	5,810.67
001-050-2121	FICA W/H PAYABLE	9,031.18
001-050-2126	CHILD SUPPORT PAYABL	336.34
001-110-6230	SCHOOL & TRAINING	3,053.53
001-110-6330	GASOLINE/DIESEL	2,704.80
001-110-6332	OIL & FILTERS	52.50
001-110-6333	REPAIR & MAINTENANC	876.82
001-110-6373	TELECOMMUNICATION S	1,739.40
001-110-6411	LEGAL EXPENSE	115.00
001-110-6490	PROFESSIONAL SERVICE	19.57
001-110-6507	OPERATING SUPPLIES &	235.03
001-110-6508	POSTAGE	22.20
001-110-6529	AMMUNITION & GUN S	34.96
001-150-6230	SCHOOL & TRAINING	4,800.00
001-150-6330	GASOLINE/DIESEL	626.63
001-150-6333	REPAIR & MAINTENANC	314.94
001-150-6350	EQUIPMENT REPAIR &	42.00
001-150-6373	TELECOMMUNICATION S	32.15
001-150-6378	INTERNET SERVICE	19.80
001-150-6435	RADIOS-UPKEEP & MAIN	18.99
001-150-6490	PROFESSIONAL SERVICE	62.02
001-150-6501	HOUSEKEEPING SUPPLIE	84.13
001-150-6506	OFFICE SUPPLIES	101.72
001-150-6546	UNIFORM EXPENSE	61.06
001-150-6723	CAPITAL OUTLAY-EQUIP	9,013.04
001-160-6230	SCHOOL & TRAINING	945.76
001-160-6330	GASOLINE/DIESEL	867.13
001-160-6333	REPAIR & MAINTENANC	325.90
001-160-6335	TIRES-NEW & REPAIR	1,195.98
001-160-6350	EQUIPMENT REPAIR &	130.41
001-160-6373	TELECOMMUNICATION S	274.05
001-160-6378	INTERNET SERVICE	19.80
001-160-6419	DATA PROCESSING EXPE	300.00
001-160-6490	PROFESSIONAL SERVICE	47.02
001-160-6501	HOUSEKEEPING SUPPLIE	124.80
001-160-6505	MEDICAL SUPPLIES	1,699.66
001-160-6506	OFFICE SUPPLIES	101.73
001-160-6723	CAPITAL OUTLAY - EQUIP	2,400.00
001-170-6373	TELECOMMUNICATION S	22.07
001-170-6490	PROFESSIONAL SERVICE	363.76
001-170-6499	OTHER CONTRACTUAL S	1,127.50
001-170-6507	OPERATING SUPPLIES &	262.72

Account Summary

Account Number	Account Name	Payment Amount
001-170-6508	POSTAGE	82.00
001-430-6371	ELECTRICITY	237.51
001-430-6373	TELECOMMUNICATION S	144.40
001-430-6374	WATER/SEWER UTILITIES	62.54
001-430-6490	PROFESSIONAL SERVICE	1,459.00
001-430-6499	OTHER CONTRACTUAL S	1,000.00
001-450-6371	ELECTRICITY	60.06
001-499-6370	HEATING FUEL	38.90
001-499-6371	ELECTRICITY	247.96
001-499-6373	TELECOMMUNICATION S	19.00
001-499-6378	INTERNET SERVICE	57.95
001-530-6490	PROFESSIONAL SERVICE	62.53
001-599-6371	ELECTRICITY	37.76
001-650-6230	SCHOOL & TRAINING	237.44
001-650-6240	MEETINGS & CONFEREN	285.50
001-650-6373	TELECOMMUNICATION S	180.70
001-650-6378	INTERNET SERVICE	19.80
001-650-6401	AUDIT EXPENSE	4,166.67
001-650-6419	DATA PROCESSING EXPE	6,147.29
001-650-6490	PROFESSIONAL SERVICE	84.56
001-650-6506	OFFICE SUPPLIES	72.86
001-650-6582	MISC REFUND	56.25
002-110-6530	K-9 ACQUISITIONS	19.57
006-150-6490	PROFESSIONAL SERVICE	2,000.00
006-150-6546	UNIFORM EXPENSE	384.00
110-050-2120	FEDERAL W/H PAYABLE	614.35
110-050-2121	FICA W/H PAYABLE	1,248.60
110-050-2126	CHILD SUPP/GARNISHM	54.39
110-210-6330	GASOLINE/DIESEL	1,728.19
110-210-6332	OIL & FILTERS	550.12
110-210-6350	EQUIPMENT REPAIR &	4,467.00
110-210-6370	HEATING FUEL	106.24
110-210-6371	ELECTRICITY	377.07
110-210-6372	GARBAGE/RECYCLING FE	65.40
110-210-6373	TELECOMMUNICATION S	19.00
110-210-6378	INTERNET SERVICE	79.00
110-210-6407	ENGINEERING SERVICES	7,619.00
110-210-6417	STREET MAINTENANCE S	4,156.13
110-210-6419	DATA PROCESSING EXPE	518.36
110-210-6490	PROFESSIONAL SERVICE	19.57
110-210-6525	ROCK	1,283.92
110-210-6761	CAPITAL OUTLAY-STREET	3,819.38
110-240-6365	ELECTRICITY-STOP LIGHT	76.13
110-240-6366	ELECTRICITY-STREET LIG	8,894.02
112-110-6150	HEALTH INSURANCE	1,104.44
112-110-6155	DISPATCH LIFE INSURAN	13.20
112-110-6156	LIFE INSURANCE	22.00
112-150-6150	HEALTH INSURANCE	382.52
112-150-6156	LIFE INSURANCE	11.00
112-160-6156	LIFE INSURANCE	19.80
112-210-6156	LIFE INSURANCE	6.60
112-410-6156	LIFE INSURANCE	2.20
112-620-6156	LIFE INSURANCE	2.20
112-651-6156	LIFE INSURANCE	6.60
112-950-6199	EMPLOYEE BENEFITS EX	67,252.88
112-952-6153	FLEX ADMIN-FEES	50.60
125-538-6582	MISC REFUND	66,000.00
304-450-6727	CAPITAL OUTLAY-IMPRO	13,680.00

Account Summary

Account Number	Account Name	Payment Amount
609-050-2120	FEDERAL W/H PAYABLE	852.33
609-050-2121	FICA W/H PAYABLE	1,823.26
609-050-2126	CHILD SUPP/GARNISHM	57.67
609-810-6156	LIFE INSURANCE	6.60
609-810-6330	GASOLINE/DIESEL	762.15
609-810-6350	EQUIPMENT REPAIR &	762.27
609-810-6373	TELECOMMUNICATION S	95.05
609-810-6378	INTERNET SERVICE	19.80
609-810-6419	DATA PROCESSING EXPE	518.36
609-810-6490	PROFESSIONAL SERVICE	4,186.23
609-810-6506	OFFICE SUPPLIES	56.72
609-810-6508	POSTAGE	1,476.00
609-810-6514	CONCRETE EXPENSE	1,673.95
610-050-2120	FEDERAL W/H PAYABLE	1,149.87
610-050-2121	FICA W/H PAYABLE	2,076.56
610-050-2126	CHILD SUPP/GARNISHM	3.32
610-815-6150	HEALTH INSURANCE	368.71
610-815-6156	LIFE INSURANCE	8.80
610-815-6330	GASOLINE/DIESEL	640.58
610-815-6335	TIRES-NEW & REPAIR	711.96
610-815-6370	HEATING FUEL	710.70
610-815-6371	ELECTRICITY	2,259.32
610-815-6372	GARBAGE/RECYCLING FE	45.40
610-815-6373	TELECOMMUNICATION S	366.99
610-815-6378	INTERNET SERVICE	425.05
610-815-6418	USE AND SALES TAX	1,364.85
610-815-6419	DATA PROCESSING EXPE	518.36
610-815-6440	TESTING EXPENSE	4,006.75
610-815-6490	PROFESSIONAL SERVICE	4,186.24
610-815-6506	OFFICE SUPPLIES	189.33
610-815-6524	PLANT MAINTENANCE S	541.58
660-280-6373	TELECOMMUNICATION S	35.35
660-280-6407	ENGINEERING SERVICES	2,117.90
740-865-6418	USE AND SALES TAX	56.69
	Grand Total:	**284,905.63**

Project Account Summary

Project Account Key		Payment Amount
None		284,895.63
2023-001-6490		10.00
	Grand Total:	**284,905.63**

				Amount
Payroll Department: 110 - POLICE DEPT				
Fund: 001 - GENERAL FUND				
001-110-6010	SALARIES & LONGEVITY PAY			26,954.71
001-110-6012	DISPATCHERS SALARIES & LONGEVI			16,002.83
		Fund 001 - GENERAL FUND Total:	**1,371.00**	**42,957.54**
		Payroll Department 110 - POLICE DEPT Total:	**1,371.00**	**42,957.54**
Payroll Department: 150 - FIRE DEPT				
Fund: 001 - GENERAL FUND				
001-150-6010	SALARIES & LONGEVITY PAY			10,309.13
001-150-6035	VOLUNTEER FIRE SALARIES			854.80
		Fund 001 - GENERAL FUND Total:	**467.50**	**11,163.93**
		Payroll Department 150 - FIRE DEPT Total:	**467.50**	**11,163.93**
Payroll Department: 160 - EMS				
Fund: 001 - GENERAL FUND				
001-160-6010	SALARIES & LONGEVITY PAY			21,366.77
001-160-6036	PARTTIME/PRN EMS SALARIES			1,129.80
		Fund 001 - GENERAL FUND Total:	**955.30**	**22,496.57**
		Payroll Department 160 - EMS Total:	**955.30**	**22,496.57**
Payroll Department: 410 - LIBRARY				
Fund: 001 - GENERAL FUND				
001-410-6010	SALARIES & LONGEVITY PAY			2,806.46
001-410-6020	PART TIME SALARY			4,345.14
		Fund 001 - GENERAL FUND Total:	**340.25**	**7,151.60**
		Payroll Department 410 - LIBRARY Total:	**340.25**	**7,151.60**
Payroll Department: 610 - MAYOR & COUNCIL				
Fund: 001 - GENERAL FUND				
001-610-6010	SALARIES & LONGEVITY PAY			384.62
		Fund 001 - GENERAL FUND Total:		**384.62**
		Payroll Department 610 - MAYOR & COUNCIL Total:		**384.62**
Payroll Department: 815 - SEWER DEPT				
Fund: 110 - ROAD USE TAX FUND				
110-210-6010	SALARIES & LONGEVITY PAY			80.00
		Fund 110 - ROAD USE TAX FUND Total:	**32.00**	**80.00**
Fund: 609 - CITY WATER				
609-810-6010	SALARIES & LONGEVITY PAY			347.50
		Fund 609 - CITY WATER Total:	**64.00**	**347.50**
Fund: 610 - SEWER UTILITY OPERATING				
610-815-6010	SALARIES & LONGEVITY PAY			8,041.50
		Fund 610 - SEWER UTILITY OPERATING Total:	**272.00**	**8,041.50**
		Payroll Department 815 - SEWER DEPT Total:	**368.00**	**8,469.00**
Payroll Department: 99999 - SPLIT PAY				
Fund: 001 - GENERAL FUND				
001-210-6010	SALARIES & LONGEVITY PAY			4,297.32
001-610-6011	ADMIN SALARY/LONGEVITY			1,237.95
001-651-6010	SALARIES & LONGEVITY PAY			1,566.60
		Fund 001 - GENERAL FUND Total:	**377.62**	**7,101.87**

				Amount
Fund: 110 - ROAD USE TAX FUND				
110-210-6010	SALARIES & LONGEVITY PAY			7,383.36
110-210-6011	ADMIN SALARY/LONGEVITY			1,237.95
		Fund 110 - ROAD USE TAX FUND Total:	**322.42**	**8,621.31**
Fund: 609 - CITY WATER				
609-810-6010	SALARIES & LONGEVITY PAY			11,077.44
609-810-6011	ADMIN SALARY/LONGEVITY			1,237.95
		Fund 609 - CITY WATER Total:	**636.82**	**12,315.39**
Fund: 610 - SEWER UTILITY OPERATING				
610-815-6010	SALARIES & LONGEVITY PAY			5,284.76
610-815-6011	ADMIN SALARY/LONGEVITY			1,237.96
		Fund 610 - SEWER UTILITY OPERATING Total:	**263.14**	**6,522.72**
		Payroll Department 99999 - SPLIT PAY Total:	**1,600.00**	**34,561.29**

Fund Summary

Fund	Units	Amount
001-GENERAL FUND	3,511.67	91,256.13
110-ROAD USE TAX FUND	354.42	8,701.31
609-CITY WATER	700.82	12,662.89
610-SEWER UTILITY OPERATING	535.14	14,564.22
Grand Total:	**5,102.05**	**127,184.55**

City of Centerville, IA

Fund Balance Report

As Of 10/31/2026

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	469,763.18	1,180,687.74	1,539,596.31	110,854.61
002 - POLICE K-9 FUND	11,379.85	825.00	937.58	11,267.27
003 - ARPA FUND	0.00	0.00	0.00	0.00
004 - LIBRARY	40,096.51	7,927.75	29,875.94	18,148.32
005 - LIBRARY MEMORIAL	93,869.31	694.25	0.00	94,563.56
006 - FIRE DEPT CAP RESERVE	91,436.90	82,940.47	2,279.54	172,097.83
007 - EMS CAPITAL RESERVE	0.00	0.00	0.00	0.00
008 - UTILITY FRANCHISE	0.00	242,343.25	103,127.23	139,216.02
009 - SPECIAL ASSESSMENTS	0.00	7,901.00	0.00	7,901.00
010 - ANIMAL RESCUE	161.59	0.00	0.00	161.59
110 - ROAD USE TAX FUND	71,342.97	268,322.32	438,784.59	-99,119.30
112 - EMPLOYEE BENEFIT	245,080.94	650,010.42	534,692.88	360,398.48
119 - EMERGENCY LEVY FUND	0.00	0.00	0.00	0.00
120 - HOTEL/MOTEL TAX	24,944.84	47,951.05	44,667.70	28,228.19
121 - LOST - LIBRARY	0.00	0.00	0.00	0.00
122 - LOST - POOL	391,296.62	74,907.48	28,295.66	437,908.44
123 - LOST - FIRE	144,722.05	23,970.38	1,000.00	167,692.43
124 - LOST - SCHOOL	0.00	0.00	0.00	0.00
125 - TIF	48,694.93	86,099.86	0.00	134,794.79
127 - LOST - ECONOMIC DEV	3,252.71	14,981.50	14,994.82	3,239.39
128 - LOST - INFRASTRUCTURE	383,660.17	59,925.98	0.00	443,586.15
129 - LOST - SEWER	599,722.48	85,394.51	0.00	685,116.99
130 - PARK MEMORIALS	107.00	0.00	0.00	107.00
131 - LOST - LAW CENTER	12,748.53	40,450.04	9,548.15	43,650.42
132 - POOL DEBT	0.00	0.00	0.00	0.00
160 - ECONOMIC DEVELOPMENT	64,551.59	9,500.00	0.00	74,051.59
200 - DEBT SERVICE	143,784.88	79,140.44	400.00	222,525.32
300 - CAPITAL RESERVES-LEVY	0.00	0.00	0.00	0.00
301 - CAP PROJ - STATE STREET	0.00	0.00	0.00	0.00
302 - CAP PROJ - BELLA VISTA	23,699.51	0.00	0.00	23,699.51
303 - CAP PROJ - LMI	0.00	0.00	0.00	0.00
304 - CAP PROJ - SHANAHAN ADDITION	28,766.90	1,344.00	0.00	30,110.90
501 - CEMETERY PERPETUAL CARE - CITY	232,786.32	3,607.38	0.00	236,393.70
502 - FRIENDS OF OAKLAND CEMETERY	1,350.00	0.00	0.00	1,350.00
600 - WATER UTILITY	1,803,716.95	525,661.79	449,355.87	1,880,022.87
601 - WATER CUSTOMER DEPOSITS	134,851.51	3,690.00	3,532.62	135,008.89
602 - WATER SEWER	0.00	0.00	0.00	0.00
603 - WATER STORMWATER	0.00	0.00	0.00	0.00
604 - WATER RESERVES	41,472.00	0.00	0.00	41,472.00
605 - WATER SINKING	6,912.00	0.00	0.00	6,912.00
606 - WATER IMPROVEMENTS	40,000.00	0.00	0.00	40,000.00
607 - SEWER	0.00	0.00	0.00	0.00
609 - CITY WATER	-701.29	186,186.32	186,474.54	-989.51
610 - SEWER UTILITY OPERATING	1,127,159.23	347,699.89	323,349.04	1,151,510.08
611 - SEWER BOND SINKING	659,160.04	0.00	1,013.75	658,146.29
612 - SEWER REVENUE RESERVE	1,577,504.70	213,414.89	0.00	1,790,919.59
613 - SEWER IMPROVEMENT RESERVE	13,664.65	0.00	0.00	13,664.65
660 - AIRPORT-CITY	-183,835.59	134,485.75	16,895.42	-66,245.26
661 - MUNICIPAL AIRPORT	76,789.32	86,147.75	97,932.51	65,004.56
740 - STORM WATER RESERVE	259,650.03	28,221.14	142,959.72	144,911.45
820 - INSURANCE TRUST FUND	-7,019.17	152,389.86	145,370.69	0.00
821 - FLEX ACCOUNT	6,284.71	7,829.51	5,903.80	8,210.42
950 - EMS RESERVE	9,255.16	146.00	0.00	9,401.16
Report Total:	**8,692,084.03**	**4,654,797.72**	**4,120,988.36**	**9,225,893.39**

City of Centerville, IA

Monthly Budget Report

Group Summary

For Fiscal: 2026-2027 Period Ending: 10/31/2026

Account Typ…	October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
110 - POLICE DEPT	-131,460.82	-123,594.37	7,866.45		-525,843.28	-591,321.94	-65,478.66		-1,578,162.00
Revenue	30,377.00	25,170.68	-5,206.32	-17.14%	121,508.00	103,495.49	-18,012.51	-14.82%	364,670.00
Expense	161,837.82	148,765.05	13,072.77	8.08%	647,351.28	694,817.43	-47,466.15	-7.33%	1,942,832.00
Total Department: 110 - POLICE DEPT:	**-131,460.82**	**-123,594.37**	**7,866.45**		**-525,843.28**	**-591,321.94**	**-65,478.66**		**-1,578,162.00**
130 - EMPLOYEE BENEFITS	450.81	0.00	450.81	100.00%	1,803.24	5,412.00	-3,608.76	-200.13%	5,412.00
Expense	450.81	0.00	450.81	100.00%	1,803.24	5,412.00	-3,608.76	-200.13%	5,412.00
Total Department: 130 - EMPLOYEE BENEFITS:	**450.81**	**0.00**	**450.81**	**100.00%**	**1,803.24**	**5,412.00**	**-3,608.76**	**-200.13%**	**5,412.00**
150 - FIRE DEPARTMENT	-38,009.98	49,596.80	87,606.78		-152,039.92	-160,701.53	-8,661.61		-456,303.00
Revenue	38,859.45	90,508.51	51,649.06	132.91%	155,437.80	115,114.87	-40,322.93	-25.94%	466,500.00
Expense	76,869.43	40,911.71	35,957.72	46.78%	307,477.72	275,816.40	31,661.32	10.30%	922,803.00
Total Department: 150 - FIRE DEPARTMENT:	**-38,009.98**	**49,596.80**	**87,606.78**		**-152,039.92**	**-160,701.53**	**-8,661.61**		**-456,303.00**
160 - EMS	-1,003.81	-3,169.81	-2,166.00		-4,015.24	-171,369.59	-167,354.35		-12,051.00
Revenue	91,263.89	81,372.85	-9,891.04	-10.84%	365,055.56	176,347.06	-188,708.50	-51.69%	1,095,605.00
Expense	92,267.70	84,542.66	7,725.04	8.37%	369,070.80	347,716.65	21,354.15	5.79%	1,107,656.00
Total Department: 160 - EMS:	**-1,003.81**	**-3,169.81**	**-2,166.00**		**-4,015.24**	**-171,369.59**	**-167,354.35**		**-12,051.00**
170 - BUILDING INSPECTION	-6,832.56	-2,052.19	4,780.37		-27,330.24	-5,350.95	21,979.29		-82,024.00
Revenue	2,603.12	1,583.50	-1,019.62	-39.17%	10,412.48	6,259.68	-4,152.80	-39.88%	31,250.00
Expense	9,435.68	3,635.69	5,799.99	61.47%	37,742.72	11,610.63	26,132.09	69.24%	113,274.00
Total Department: 170 - BUILDING INSPECTION:	**-6,832.56**	**-2,052.19**	**4,780.37**		**-27,330.24**	**-5,350.95**	**21,979.29**		**-82,024.00**
190 - ANIMAL CONTROL	-633.15	-600.00	33.15		-2,532.60	-7,652.72	-5,120.12		-7,601.00
Revenue	599.76	0.00	-599.76	-100.00%	2,399.04	90.00	-2,309.04	-96.25%	7,200.00
Expense	1,232.91	600.00	632.91	51.33%	4,931.64	7,742.72	-2,811.08	-57.00%	14,801.00
Total Department: 190 - ANIMAL CONTROL:	**-633.15**	**-600.00**	**33.15**		**-2,532.60**	**-7,652.72**	**-5,120.12**		**-7,601.00**
210 - STREET DEPT	-16,370.57	-3,925.47	12,445.10		-65,482.28	-221,893.24	-156,410.96		-196,526.00
Revenue	63,340.15	61,488.14	-1,852.01	-2.92%	253,360.60	268,322.32	14,961.72	5.91%	760,386.00
Expense	79,710.72	65,413.61	14,297.11	17.94%	318,842.88	490,215.56	-171,372.68	-53.75%	956,912.00
Total Department: 210 - STREET DEPT:	**-16,370.57**	**-3,925.47**	**12,445.10**		**-65,482.28**	**-221,893.24**	**-156,410.96**		**-196,526.00**
212 - STREET IMPROVE	741.37	120.24	-621.13		2,965.48	915.04	-2,050.44		8,900.00
Revenue	741.37	120.24	-621.13	-83.78%	2,965.48	2,936.29	-29.19	-0.98%	8,900.00
Expense	0.00	0.00	0.00	0.00%	0.00	2,021.25	-2,021.25	0.00%	0.00
Total Department: 212 - STREET IMPROVE:	**741.37**	**120.24**	**-621.13**		**2,965.48**	**915.04**	**-2,050.44**		**8,900.00**
240 - STREET LIGHTS & ELECTRIC	11,745.30	9,095.21	2,650.09	22.56%	46,981.20	39,028.67	7,952.53	16.93%	141,000.00
Expense	11,745.30	9,095.21	2,650.09	22.56%	46,981.20	39,028.67	7,952.53	16.93%	141,000.00

Account Typ...	October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Total Department: 240 - STREET LIGHTS & ELECTRIC:	**11,745.30**	**9,095.21**	**2,650.09**	**22.56%**	**46,981.20**	**39,028.67**	**7,952.53**	**16.93%**	**141,000.00**
280 - AIRPORT - CITY	-3,590.56	86,920.55	90,511.11		-14,362.24	117,590.33	131,952.57		-43,104.00
Revenue	97,499.97	89,117.69	-8,382.28	-8.60%	389,999.88	134,485.75	-255,514.13	-65.52%	1,170,468.00
Expense	101,090.53	2,197.14	98,893.39	97.83%	404,362.12	16,895.42	387,466.70	95.82%	1,213,572.00
Total Department: 280 - AIRPORT - CITY:	**-3,590.56**	**86,920.55**	**90,511.11**		**-14,362.24**	**117,590.33**	**131,952.57**		**-43,104.00**
299 - OTHER PUBLIC WORKS	13,744.50	12,957.56	-786.94	-5.73%	54,978.00	59,925.98	4,947.98	9.00%	165,000.00
Revenue	13,744.50	12,957.56	-786.94	-5.73%	54,978.00	59,925.98	4,947.98	9.00%	165,000.00
Total Department: 299 - OTHER PUBLIC WORKS:	**13,744.50**	**12,957.56**	**-786.94**	**-5.73%**	**54,978.00**	**59,925.98**	**4,947.98**	**9.00%**	**165,000.00**
410 - LIBRARY DEPT	-26,763.76	-23,575.92	3,187.84		-107,055.04	-134,560.65	-27,505.61		-321,294.00
Revenue	6,392.59	1,007.78	-5,384.81	-84.24%	25,570.36	7,927.75	-17,642.61	-69.00%	76,742.00
Expense	33,156.35	24,583.70	8,572.65	25.86%	132,625.40	142,488.40	-9,863.00	-7.44%	398,036.00
Total Department: 410 - LIBRARY DEPT:	**-26,763.76**	**-23,575.92**	**3,187.84**		**-107,055.04**	**-134,560.65**	**-27,505.61**		**-321,294.00**
411 - LIBRARY MEMORIAL ACCT	0.00	180.73	180.73	0.00%	0.00	694.25	694.25	0.00%	0.00
Revenue	0.00	180.73	180.73	0.00%	0.00	694.25	694.25	0.00%	0.00
Total Department: 411 - LIBRARY MEMORIAL ACCT:	**0.00**	**180.73**	**180.73**	**0.00%**	**0.00**	**694.25**	**694.25**	**0.00%**	**0.00**
430 - PARKS	-10,028.90	-15,551.60	-5,522.70		-40,115.60	-98,071.91	-57,956.31		-120,395.00
Revenue	83.30	0.00	-83.30	-100.00%	333.20	225.00	-108.20	-32.47%	1,000.00
Expense	10,112.20	15,551.60	-5,439.40	-53.79%	40,448.80	98,296.91	-57,848.11	-143.02%	121,395.00
Total Department: 430 - PARKS:	**-10,028.90**	**-15,551.60**	**-5,522.70**		**-40,115.60**	**-98,071.91**	**-57,956.31**		**-120,395.00**
450 - CEMETERY	-4,918.36	-12,488.97	-7,570.61		-19,673.44	-61,340.85	-41,667.41		-59,044.00
Revenue	2,249.10	2,189.45	-59.65	-2.65%	8,996.40	10,132.48	1,136.08	12.63%	27,000.00
Expense	7,167.46	14,678.42	-7,510.96	-104.79%	28,669.84	71,473.33	-42,803.49	-149.30%	86,044.00
Total Department: 450 - CEMETERY:	**-4,918.36**	**-12,488.97**	**-7,570.61**		**-19,673.44**	**-61,340.85**	**-41,667.41**		**-59,044.00**
499 - POOL	6,918.57	14,317.23	7,398.66		27,674.28	6,496.79	-21,177.49		83,056.00
Revenue	17,076.50	16,196.95	-879.55	-5.15%	68,306.00	74,907.48	6,601.48	9.66%	205,000.00
Expense	10,157.93	1,879.72	8,278.21	81.50%	40,631.72	68,410.69	-27,778.97	-68.37%	121,944.00
Total Department: 499 - POOL:	**6,918.57**	**14,317.23**	**7,398.66**		**27,674.28**	**6,496.79**	**-21,177.49**		**83,056.00**
520 - COMMUNITY BEAUTIFICATION	-416.50	-962.25	-545.75		-1,666.00	8,986.68	10,652.68		-5,000.00
Revenue	3,498.60	3,239.39	-259.21	-7.41%	13,994.40	24,481.50	10,487.10	74.94%	42,000.00
Expense	3,915.10	4,201.64	-286.54	-7.32%	15,660.40	15,494.82	165.58	1.06%	47,000.00
Total Department: 520 - COMMUNITY BEAUTIFICATION:	**-416.50**	**-962.25**	**-545.75**		**-1,666.00**	**8,986.68**	**10,652.68**		**-5,000.00**
527 - CDBG - STORM SEWERS	416.50	0.00	416.50	100.00%	1,666.00	1,993.75	-327.75	-19.67%	5,000.00
Expense	416.50	0.00	416.50	100.00%	1,666.00	1,993.75	-327.75	-19.67%	5,000.00
Total Department: 527 - CDBG - STORM SEWERS:	**416.50**	**0.00**	**416.50**	**100.00%**	**1,666.00**	**1,993.75**	**-327.75**	**-19.67%**	**5,000.00**
529 - SAFE ROUTES TO SCHOOL	8,330.00	0.00	8,330.00	100.00%	33,320.00	0.00	33,320.00	100.00%	100,000.00
Expense	8,330.00	0.00	8,330.00	100.00%	33,320.00	0.00	33,320.00	100.00%	100,000.00
Total Department: 529 - SAFE ROUTES TO SCHOOL:	**8,330.00**	**0.00**	**8,330.00**	**100.00%**	**33,320.00**	**0.00**	**33,320.00**	**100.00%**	**100,000.00**

Account Typ…	October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
530 - HOUSING REHAB 1	0.00	9,987.90	-9,987.90	0.00%	0.00	23,806.51	-23,806.51	0.00%	0.00
Expense	0.00	9,987.90	-9,987.90	0.00%	0.00	23,806.51	-23,806.51	0.00%	0.00
Total Department: 530 - HOUSING REHAB 1:	**0.00**	**9,987.90**	**-9,987.90**	**0.00%**	**0.00**	**23,806.51**	**-23,806.51**	**0.00%**	**0.00**
538 - TIF URBAN RENEWAL	14,469.62	67,279.47	52,809.85		57,878.48	86,099.86	28,221.38		173,705.00
Revenue	15,385.92	67,279.47	51,893.55	337.28%	61,543.68	86,099.86	24,556.18	39.90%	184,705.00
Expense	916.30	0.00	916.30	100.00%	3,665.20	0.00	3,665.20	100.00%	11,000.00
Total Department: 538 - TIF URBAN RENEWAL:	**14,469.62**	**67,279.47**	**52,809.85**		**57,878.48**	**86,099.86**	**28,221.38**		**173,705.00**
599 - ECONOMIC DEVELOPMENT	7,763.56	940.41	6,823.15	87.89%	31,054.24	5,353.29	25,700.95	82.76%	93,200.00
Expense	7,763.56	940.41	6,823.15	87.89%	31,054.24	5,353.29	25,700.95	82.76%	93,200.00
Total Department: 599 - ECONOMIC DEVELOPMENT:	**7,763.56**	**940.41**	**6,823.15**	**87.89%**	**31,054.24**	**5,353.29**	**25,700.95**	**82.76%**	**93,200.00**
610 - MAYOR & COUNCIL	4,018.71	3,979.94	38.77	0.96%	16,074.84	19,018.45	-2,943.61	-18.31%	48,244.00
Expense	4,018.71	3,979.94	38.77	0.96%	16,074.84	19,018.45	-2,943.61	-18.31%	48,244.00
Total Department: 610 - MAYOR & COUNCIL:	**4,018.71**	**3,979.94**	**38.77**	**0.96%**	**16,074.84**	**19,018.45**	**-2,943.61**	**-18.31%**	**48,244.00**
620 - CITY CLERK	3,083.65	53.48	3,030.17	98.27%	12,334.60	214.06	12,120.54	98.26%	37,019.00
Expense	3,083.65	53.48	3,030.17	98.27%	12,334.60	214.06	12,120.54	98.26%	37,019.00
Total Department: 620 - CITY CLERK:	**3,083.65**	**53.48**	**3,030.17**	**98.27%**	**12,334.60**	**214.06**	**12,120.54**	**98.26%**	**37,019.00**
630 - ELECTIONS	299.88	0.00	299.88	100.00%	1,199.52	0.00	1,199.52	100.00%	3,600.00
Expense	299.88	0.00	299.88	100.00%	1,199.52	0.00	1,199.52	100.00%	3,600.00
Total Department: 630 - ELECTIONS:	**299.88**	**0.00**	**299.88**	**100.00%**	**1,199.52**	**0.00**	**1,199.52**	**100.00%**	**3,600.00**
650 - CITY HALL & GEN BLDGS	-3,323.81	17,324.14	20,647.95		-13,295.24	29,817.66	43,112.90		-39,900.00
Revenue	14,860.72	21,243.31	6,382.59	42.95%	59,442.88	84,232.03	24,789.15	41.70%	178,400.00
Expense	18,184.53	3,919.17	14,265.36	78.45%	72,738.12	54,414.37	18,323.75	25.19%	218,300.00
Total Department: 650 - CITY HALL & GEN BLDGS:	**-3,323.81**	**17,324.14**	**20,647.95**		**-13,295.24**	**29,817.66**	**43,112.90**		**-39,900.00**
651 - OFFICE STAFF	4,154.05	4,447.16	-293.11	-7.06%	16,616.20	36,206.44	-19,590.24	-117.90%	49,869.00
Expense	4,154.05	4,447.16	-293.11	-7.06%	16,616.20	36,206.44	-19,590.24	-117.90%	49,869.00
Total Department: 651 - OFFICE STAFF:	**4,154.05**	**4,447.16**	**-293.11**	**-7.06%**	**16,616.20**	**36,206.44**	**-19,590.24**	**-117.90%**	**49,869.00**
659 - HOTEL/MOTEL	0.00	1,651.81	1,651.81		0.00	3,783.35	3,783.35		0.00
Revenue	9,579.50	11,347.69	1,768.19	18.46%	38,318.00	47,951.05	9,633.05	25.14%	115,000.00
Expense	9,579.50	9,695.88	-116.38	-1.21%	38,318.00	44,167.70	-5,849.70	-15.27%	115,000.00
Total Department: 659 - HOTEL/MOTEL:	**0.00**	**1,651.81**	**1,651.81**		**0.00**	**3,783.35**	**3,783.35**		**0.00**
710 - DEBT SERVICE	0.00	51,421.98	51,421.98		0.00	78,740.44	78,740.44		0.00
Revenue	12,832.36	51,821.98	38,989.62	303.84%	51,329.44	79,140.44	27,811.00	54.18%	154,050.00
Expense	12,832.36	400.00	12,432.36	96.88%	51,329.44	400.00	50,929.44	99.22%	154,050.00
Total Department: 710 - DEBT SERVICE:	**0.00**	**51,421.98**	**51,421.98**		**0.00**	**78,740.44**	**78,740.44**		**0.00**
810 - WATER	-357.38	29,802.89	30,160.27		-1,429.52	76,175.08	77,604.60		-4,291.00
Revenue	215,305.50	173,551.24	-41,754.26	-19.39%	861,222.00	715,538.11	-145,683.89	-16.92%	2,584,700.00
Expense	215,662.88	143,748.35	71,914.53	33.35%	862,651.52	639,363.03	223,288.49	25.88%	2,588,991.00
Total Department: 810 - WATER:	**-357.38**	**29,802.89**	**30,160.27**		**-1,429.52**	**76,175.08**	**77,604.60**		**-4,291.00**

Account Typ...	October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
815 - SEWER	41.71	113,515.29	113,473.58		166.84	322,146.50	321,979.66		500.00
Revenue	160,677.37	173,207.17	12,529.80	7.80%	642,709.48	645,495.54	2,786.06	0.43%	1,928,900.00
Expense	160,635.66	59,691.88	100,943.78	62.84%	642,542.64	323,349.04	319,193.60	49.68%	1,928,400.00
Total Department: 815 - SEWER:	**41.71**	**113,515.29**	**113,473.58**		**166.84**	**322,146.50**	**321,979.66**		**500.00**
825 - GAS FRANCHISE	35,402.50	139,216.02	103,813.52	293.24%	141,610.00	242,343.25	100,733.25	71.13%	425,000.00
Revenue	35,402.50	139,216.02	103,813.52	293.24%	141,610.00	242,343.25	100,733.25	71.13%	425,000.00
Total Department: 825 - GAS FRANCHISE:	**35,402.50**	**139,216.02**	**103,813.52**	**293.24%**	**141,610.00**	**242,343.25**	**100,733.25**	**71.13%**	**425,000.00**
835 - MUNICIPAL AIRPORT	0.00	6,845.77	6,845.77		0.00	-11,784.76	-11,784.76		0.00
Revenue	14,849.05	12,231.91	-2,617.14	-17.62%	59,396.20	86,147.75	26,751.55	45.04%	178,260.00
Expense	14,849.05	5,386.14	9,462.91	63.73%	59,396.20	97,932.51	-38,536.31	-64.88%	178,260.00
Total Department: 835 - MUNICIPAL AIRPORT:	**0.00**	**6,845.77**	**6,845.77**		**0.00**	**-11,784.76**	**-11,784.76**		**0.00**
865 - STORM WATER	-4,923.03	7,011.12	11,934.15		-19,692.12	-112,744.83	-93,052.71		-59,100.00
Revenue	7,280.42	7,011.12	-269.30	-3.70%	29,121.68	28,221.14	-900.54	-3.09%	87,400.00
Expense	12,203.45	0.00	12,203.45	100.00%	48,813.80	140,965.97	-92,152.17	-188.78%	146,500.00
Total Department: 865 - STORM WATER:	**-4,923.03**	**7,011.12**	**11,934.15**		**-19,692.12**	**-112,744.83**	**-93,052.71**		**-59,100.00**
910 - TRANSFERS	0.00	0.00	0.00		0.00	0.00	0.00		0.00
Revenue	0.00	588.50	588.50	0.00%	0.00	182,563.83	182,563.83	0.00%	0.00
Expense	0.00	588.50	-588.50	0.00%	0.00	182,563.83	-182,563.83	0.00%	0.00
Total Department: 910 - TRANSFERS:	**0.00**	**0.00**	**0.00**		**0.00**	**0.00**	**0.00**		**0.00**
950 - GENERAL REVENUES	228,371.41	920,172.19	691,800.78		913,485.64	1,120,754.96	207,269.32		2,741,554.00
Revenue	228,371.41	983,154.50	754,783.09	330.51%	913,485.64	1,311,499.45	398,013.81	43.57%	2,741,554.00
Expense	0.00	62,982.31	-62,982.31	0.00%	0.00	190,744.49	-190,744.49	0.00%	0.00
Total Department: 950 - GENERAL REVENUES:	**228,371.41**	**920,172.19**	**691,800.78**		**913,485.64**	**1,120,754.96**	**207,269.32**		**2,741,554.00**
951 - INSURANCE CLAIMS	0.00	0.00	0.00		0.00	85,442.02	85,442.02		0.00
Revenue	0.00	0.00	0.00	0.00%	0.00	152,389.86	152,389.86	0.00%	0.00
Expense	0.00	0.00	0.00	0.00%	0.00	66,947.84	-66,947.84	0.00%	0.00
Total Department: 951 - INSURANCE CLAIMS:	**0.00**	**0.00**	**0.00**		**0.00**	**85,442.02**	**85,442.02**		**0.00**
952 - FLEX PLAN	0.00	-343.59	-343.59		0.00	1,723.31	1,723.31		0.00
Revenue	0.00	1,712.78	1,712.78	0.00%	0.00	7,829.51	7,829.51	0.00%	0.00
Expense	0.00	2,056.37	-2,056.37	0.00%	0.00	6,106.20	-6,106.20	0.00%	0.00
Total Department: 952 - FLEX PLAN:	**0.00**	**-343.59**	**-343.59**		**0.00**	**1,723.31**	**1,723.31**		**0.00**
Report Total:	**10,794.03**	**1,303,565.52**	**1,292,771.49**		**43,176.12**	**533,809.36**	**490,633.24**		**129,576.00**

Fund Summary

Fund	October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
001 - GENERAL FUND	-46,565.25	385,085.56	431,650.81		-186,261.00	-358,908.57	-172,647.57		-559,006.00
002 - POLICE K-9 FUND	-583.10	80.48	663.58		-2,332.40	-112.58	2,219.82		-7,000.00
004 - LIBRARY	-4,078.63	-4,711.45	-632.82		-16,314.52	-21,948.19	-5,633.67		-48,963.00
005 - LIBRARY MEMORIAL	0.00	180.73	180.73		0.00	694.25	694.25		0.00
006 - FIRE DEPT CAP RESERVE	0.00	82,640.47	82,640.47		0.00	80,660.93	80,660.93		0.00
008 - UTILITY FRANCHISE	35,402.50	139,216.02	103,813.52		141,610.00	139,216.02	-2,393.98		425,000.00
009 - SPECIAL ASSESSMENTS	0.00	7,901.00	7,901.00		0.00	7,901.00	7,901.00		0.00
110 - ROAD USE TAX FUND	-18,272.67	6,664.71	24,937.38		-73,090.68	-170,462.27	-97,371.59		-219,360.00
112 - EMPLOYEE BENEFIT	4,264.82	278,186.54	273,921.72		17,059.28	115,317.54	98,258.26		51,195.00
120 - HOTEL/MOTEL TAX	-416.50	1,651.81	2,068.31		-1,666.00	3,283.35	4,949.35		-5,000.00
122 - LOST - POOL	12,911.50	16,196.95	3,285.45		51,646.00	46,611.82	-5,034.18		155,000.00
123 - LOST - FIRE	5,581.10	5,183.01	-398.09		22,324.40	22,970.38	645.98		67,000.00
125 - TIF	14,469.62	67,279.47	52,809.85		57,878.48	86,099.86	28,221.38		173,705.00
127 - LOST - ECONOMIC DEV	0.00	-962.25	-962.25		0.00	-13.32	-13.32		0.00
128 - LOST - INFRASTRUCTURE	13,744.50	12,957.56	-786.94		54,978.00	59,925.98	4,947.98		165,000.00
129 - LOST - SEWER	19,575.50	18,464.52	-1,110.98		78,302.00	85,394.51	7,092.51		235,000.00
131 - LOST - LAW CENTER	2,873.85	8,746.35	5,872.50		11,495.40	30,901.89	19,406.49		34,500.00
160 - ECONOMIC DEVELOPMENT	0.00	0.00	0.00		0.00	9,500.00	9,500.00		0.00
200 - DEBT SERVICE	0.00	51,421.98	51,421.98		0.00	78,740.44	78,740.44		0.00
301 - CAP PROJ - STATE STREET	0.00	400.00	400.00		0.00	0.00	0.00		0.00
304 - CAP PROJ - SHANAHAN ADI	624.75	535.50	-89.25		2,499.00	1,344.00	-1,155.00		7,500.00
501 - CEMETERY PERPETUAL CAR	416.50	1,108.45	691.95		1,666.00	3,607.38	1,941.38		5,000.00
502 - FRIENDS OF OAKLAND CEM	83.30	0.00	-83.30		333.20	0.00	-333.20		1,000.00
600 - WATER UTILITY	-357.38	27,891.13	28,248.51		-1,429.52	76,305.92	77,735.44		-4,291.00
601 - WATER CUSTOMER DEPOSI	0.00	1,795.50	1,795.50		0.00	157.38	157.38		0.00
609 - CITY WATER	0.00	116.26	116.26		0.00	-288.22	-288.22		0.00
610 - SEWER UTILITY OPERATING	-22,870.80	43,339.12	66,209.92		-91,483.20	24,350.85	115,834.05		-274,560.00
611 - SEWER BOND SINKING	-51,349.44	-588.50	50,760.94		-205,397.76	-1,013.75	204,384.01		-616,440.00
612 - SEWER REVENUE RESERVE	54,686.45	52,300.15	-2,386.30		218,745.80	213,414.89	-5,330.91		656,500.00
660 - AIRPORT-CITY	-3,590.56	86,920.55	90,511.11		-14,362.24	117,590.33	131,952.57		-43,104.00
661 - MUNICIPAL AIRPORT	0.00	6,845.77	6,845.77		0.00	-11,784.76	-11,784.76		0.00
740 - STORM WATER RESERVE	-5,339.53	7,011.12	12,350.65		-21,358.12	-114,738.58	-93,380.46		-64,100.00
820 - INSURANCE TRUST FUND	0.00	0.00	0.00		0.00	7,019.17	7,019.17		0.00
821 - FLEX ACCOUNT	0.00	-292.99	-292.99		0.00	1,925.71	1,925.71		0.00
950 - EMS RESERVE	-416.50	0.00	416.50		-1,666.00	146.00	1,812.00		-5,000.00
Report Total:	**10,794.03**	**1,303,565.52**	**1,292,771.49**		**43,176.12**	**533,809.36**	**490,633.24**		**129,576.00**

City of Centerville, IA

Income Statement
Group Summary
For Fiscal: 2026-2027 Period Ending: 10/31/2026

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 001 - GENERAL FUND					
Revenue	3,626,490.00	3,626,490.00	675,693.22	1,180,687.74	2,445,802.26
Expense	4,185,496.00	4,185,496.00	290,607.66	1,539,596.31	2,645,899.69
Fund: 001 - GENERAL FUND Surplus (Deficit):	**-559,006.00**	**-559,006.00**	**385,085.56**	**-358,908.57**	**-200,097.43**
Fund: 002 - POLICE K-9 FUND					
Revenue	0.00	0.00	500.00	825.00	-825.00
Expense	7,000.00	7,000.00	419.52	937.58	6,062.42
Fund: 002 - POLICE K-9 FUND Surplus (Deficit):	**-7,000.00**	**-7,000.00**	**80.48**	**-112.58**	**-6,887.42**
Fund: 004 - LIBRARY					
Revenue	76,742.00	76,742.00	1,007.78	7,927.75	68,814.25
Expense	125,705.00	125,705.00	5,719.23	29,875.94	95,829.06
Fund: 004 - LIBRARY Surplus (Deficit):	**-48,963.00**	**-48,963.00**	**-4,711.45**	**-21,948.19**	**-27,014.81**
Fund: 005 - LIBRARY MEMORIAL					
Revenue	0.00	0.00	180.73	694.25	-694.25
Fund: 005 - LIBRARY MEMORIAL Total:	**0.00**	**0.00**	**180.73**	**694.25**	**-694.25**
Fund: 006 - FIRE DEPT CAP RESERVE					
Revenue	22,000.00	22,000.00	82,640.47	82,940.47	-60,940.47
Expense	22,000.00	22,000.00	0.00	2,279.54	19,720.46
Fund: 006 - FIRE DEPT CAP RESERVE Surplus (Deficit):	**0.00**	**0.00**	**82,640.47**	**80,660.93**	**-80,660.93**
Fund: 008 - UTILITY FRANCHISE					
Revenue	425,000.00	425,000.00	139,216.02	242,343.25	182,656.75
Expense	0.00	0.00	0.00	103,127.23	-103,127.23
Fund: 008 - UTILITY FRANCHISE Surplus (Deficit):	**425,000.00**	**425,000.00**	**139,216.02**	**139,216.02**	**285,783.98**
Fund: 009 - SPECIAL ASSESSMENTS					
Revenue	0.00	0.00	7,901.00	7,901.00	-7,901.00
Fund: 009 - SPECIAL ASSESSMENTS Total:	**0.00**	**0.00**	**7,901.00**	**7,901.00**	**-7,901.00**
Fund: 110 - ROAD USE TAX FUND					
Revenue	760,386.00	760,386.00	61,488.14	268,322.32	492,063.68
Expense	979,746.00	979,746.00	54,823.43	438,784.59	540,961.41
Fund: 110 - ROAD USE TAX FUND Surplus (Deficit):	**-219,360.00**	**-219,360.00**	**6,664.71**	**-170,462.27**	**-48,897.73**
Fund: 112 - EMPLOYEE BENEFIT					
Revenue	1,080,589.00	1,080,589.00	423,035.04	650,010.42	430,578.58
Expense	1,029,394.00	1,029,394.00	144,848.50	534,692.88	494,701.12
Fund: 112 - EMPLOYEE BENEFIT Surplus (Deficit):	**51,195.00**	**51,195.00**	**278,186.54**	**115,317.54**	**-64,122.54**
Fund: 120 - HOTEL/MOTEL TAX					
Revenue	115,000.00	115,000.00	11,347.69	47,951.05	67,048.95
Expense	120,000.00	120,000.00	9,695.88	44,667.70	75,332.30
Fund: 120 - HOTEL/MOTEL TAX Surplus (Deficit):	**-5,000.00**	**-5,000.00**	**1,651.81**	**3,283.35**	**-8,283.35**
Fund: 122 - LOST - POOL					
Revenue	205,000.00	205,000.00	16,196.95	74,907.48	130,092.52
Expense	50,000.00	50,000.00	0.00	28,295.66	21,704.34
Fund: 122 - LOST - POOL Surplus (Deficit):	**155,000.00**	**155,000.00**	**16,196.95**	**46,611.82**	**108,388.18**
Fund: 123 - LOST - FIRE					
Revenue	67,000.00	67,000.00	5,183.01	23,970.38	43,029.62
Expense	0.00	0.00	0.00	1,000.00	-1,000.00
Fund: 123 - LOST - FIRE Surplus (Deficit):	**67,000.00**	**67,000.00**	**5,183.01**	**22,970.38**	**44,029.62**
Fund: 125 - TIF					
Revenue	184,705.00	184,705.00	67,279.47	86,099.86	98,605.14

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense	11,000.00	11,000.00	0.00	0.00	11,000.00
Fund: 125 - TIF Surplus (Deficit):	**173,705.00**	**173,705.00**	**67,279.47**	**86,099.86**	**87,605.14**
Fund: 127 - LOST - ECONOMIC DEV					
Revenue	42,000.00	42,000.00	3,239.39	14,981.50	27,018.50
Expense	42,000.00	42,000.00	4,201.64	14,994.82	27,005.18
Fund: 127 - LOST - ECONOMIC DEV Surplus (Deficit):	**0.00**	**0.00**	**-962.25**	**-13.32**	**13.32**
Fund: 128 - LOST - INFRASTRUCTURE					
Revenue	165,000.00	165,000.00	12,957.56	59,925.98	105,074.02
Fund: 128 - LOST - INFRASTRUCTURE Total:	**165,000.00**	**165,000.00**	**12,957.56**	**59,925.98**	**105,074.02**
Fund: 129 - LOST - SEWER					
Revenue	235,000.00	235,000.00	18,464.52	85,394.51	149,605.49
Fund: 129 - LOST - SEWER Total:	**235,000.00**	**235,000.00**	**18,464.52**	**85,394.51**	**149,605.49**
Fund: 131 - LOST - LAW CENTER					
Revenue	110,000.00	110,000.00	8,746.35	40,450.04	69,549.96
Expense	75,500.00	75,500.00	0.00	9,548.15	65,951.85
Fund: 131 - LOST - LAW CENTER Surplus (Deficit):	**34,500.00**	**34,500.00**	**8,746.35**	**30,901.89**	**3,598.11**
Fund: 160 - ECONOMIC DEVELOPMENT					
Revenue	0.00	0.00	0.00	9,500.00	-9,500.00
Fund: 160 - ECONOMIC DEVELOPMENT Total:	**0.00**	**0.00**	**0.00**	**9,500.00**	**-9,500.00**
Fund: 200 - DEBT SERVICE					
Revenue	154,050.00	154,050.00	51,821.98	79,140.44	74,909.56
Expense	154,050.00	154,050.00	400.00	400.00	153,650.00
Fund: 200 - DEBT SERVICE Surplus (Deficit):	**0.00**	**0.00**	**51,421.98**	**78,740.44**	**-78,740.44**
Fund: 301 - CAP PROJ - STATE STREET					
Expense	0.00	0.00	-400.00	0.00	0.00
Fund: 301 - CAP PROJ - STATE STREET Total:	**0.00**	**0.00**	**-400.00**	**0.00**	**0.00**
Fund: 304 - CAP PROJ - SHANAHAN ADDITION					
Revenue	7,500.00	7,500.00	535.50	1,344.00	6,156.00
Fund: 304 - CAP PROJ - SHANAHAN ADDITION Total:	**7,500.00**	**7,500.00**	**535.50**	**1,344.00**	**6,156.00**
Fund: 501 - CEMETERY PERPETUAL CARE - CITY					
Revenue	7,500.00	7,500.00	1,108.45	3,607.38	3,892.62
Expense	2,500.00	2,500.00	0.00	0.00	2,500.00
Fund: 501 - CEMETERY PERPETUAL CARE - CITY Surplus (Deficit):	**5,000.00**	**5,000.00**	**1,108.45**	**3,607.38**	**1,392.62**
Fund: 502 - FRIENDS OF OAKLAND CEMETERY					
Revenue	1,000.00	1,000.00	0.00	0.00	1,000.00
Fund: 502 - FRIENDS OF OAKLAND CEMETERY Total:	**1,000.00**	**1,000.00**	**0.00**	**0.00**	**1,000.00**
Fund: 600 - WATER UTILITY					
Revenue	2,534,700.00	2,534,700.00	131,138.89	525,661.79	2,009,038.21
Expense	2,538,991.00	2,538,991.00	103,247.76	449,355.87	2,089,635.13
Fund: 600 - WATER UTILITY Surplus (Deficit):	**-4,291.00**	**-4,291.00**	**27,891.13**	**76,305.92**	**-80,596.92**
Fund: 601 - WATER CUSTOMER DEPOSITS					
Revenue	50,000.00	50,000.00	2,610.00	3,690.00	46,310.00
Expense	50,000.00	50,000.00	814.50	3,532.62	46,467.38
Fund: 601 - WATER CUSTOMER DEPOSITS Surplus (Deficit):	**0.00**	**0.00**	**1,795.50**	**157.38**	**-157.38**
Fund: 609 - CITY WATER					
Revenue	0.00	0.00	39,802.35	186,186.32	-186,186.32
Expense	0.00	0.00	39,686.09	186,474.54	-186,474.54
Fund: 609 - CITY WATER Surplus (Deficit):	**0.00**	**0.00**	**116.26**	**-288.22**	**288.22**
Fund: 610 - SEWER UTILITY OPERATING					
Revenue	1,037,400.00	1,037,400.00	103,031.00	347,699.89	689,700.11
Expense	1,311,960.00	1,311,960.00	59,691.88	323,349.04	988,610.96
Fund: 610 - SEWER UTILITY OPERATING Surplus (Deficit):	**-274,560.00**	**-274,560.00**	**43,339.12**	**24,350.85**	**-298,910.85**
Fund: 611 - SEWER BOND SINKING					
Expense	616,440.00	616,440.00	588.50	1,013.75	615,426.25

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 611 - SEWER BOND SINKING Total:	**616,440.00**	**616,440.00**	**588.50**	**1,013.75**	**615,426.25**
Fund: 612 - SEWER REVENUE RESERVE					
Revenue	656,500.00	656,500.00	52,300.15	213,414.89	443,085.11
Fund: 612 - SEWER REVENUE RESERVE Total:	**656,500.00**	**656,500.00**	**52,300.15**	**213,414.89**	**443,085.11**
Fund: 660 - AIRPORT-CITY					
Revenue	1,170,468.00	1,170,468.00	89,117.69	134,485.75	1,035,982.25
Expense	1,213,572.00	1,213,572.00	2,197.14	16,895.42	1,196,676.58
Fund: 660 - AIRPORT-CITY Surplus (Deficit):	**-43,104.00**	**-43,104.00**	**86,920.55**	**117,590.33**	**-160,694.33**
Fund: 661 - MUNICIPAL AIRPORT					
Revenue	178,260.00	178,260.00	12,231.91	86,147.75	92,112.25
Expense	178,260.00	178,260.00	5,386.14	97,932.51	80,327.49
Fund: 661 - MUNICIPAL AIRPORT Surplus (Deficit):	**0.00**	**0.00**	**6,845.77**	**-11,784.76**	**11,784.76**
Fund: 740 - STORM WATER RESERVE					
Revenue	87,400.00	87,400.00	7,011.12	28,221.14	59,178.86
Expense	151,500.00	151,500.00	0.00	142,959.72	8,540.28
Fund: 740 - STORM WATER RESERVE Surplus (Deficit):	**-64,100.00**	**-64,100.00**	**7,011.12**	**-114,738.58**	**50,638.58**
Fund: 820 - INSURANCE TRUST FUND					
Revenue	0.00	0.00	0.00	152,389.86	-152,389.86
Expense	0.00	0.00	0.00	145,370.69	-145,370.69
Fund: 820 - INSURANCE TRUST FUND Surplus (Deficit):	**0.00**	**0.00**	**0.00**	**7,019.17**	**-7,019.17**
Fund: 821 - FLEX ACCOUNT					
Revenue	0.00	0.00	1,712.78	7,829.51	-7,829.51
Expense	0.00	0.00	2,005.77	5,903.80	-5,903.80
Fund: 821 - FLEX ACCOUNT Surplus (Deficit):	**0.00**	**0.00**	**-292.99**	**1,925.71**	**-1,925.71**
Fund: 950 - EMS RESERVE					
Revenue	0.00	0.00	0.00	146.00	-146.00
Expense	5,000.00	5,000.00	0.00	0.00	5,000.00
Fund: 950 - EMS RESERVE Surplus (Deficit):	**-5,000.00**	**-5,000.00**	**0.00**	**146.00**	**-5,146.00**
Total Surplus (Deficit):	**129,576.00**	**129,576.00**	**1,303,565.52**	**533,809.36**	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
001 - GENERAL FUND	-559,006.00	-559,006.00	385,085.56	-358,908.57	-200,097.43
002 - POLICE K-9 FUND	-7,000.00	-7,000.00	80.48	-112.58	-6,887.42
004 - LIBRARY	-48,963.00	-48,963.00	-4,711.45	-21,948.19	-27,014.81
005 - LIBRARY MEMORIAL	0.00	0.00	180.73	694.25	-694.25
006 - FIRE DEPT CAP RESERVE	0.00	0.00	82,640.47	80,660.93	-80,660.93
008 - UTILITY FRANCHISE	425,000.00	425,000.00	139,216.02	139,216.02	285,783.98
009 - SPECIAL ASSESSMENTS	0.00	0.00	7,901.00	7,901.00	-7,901.00
110 - ROAD USE TAX FUND	-219,360.00	-219,360.00	6,664.71	-170,462.27	-48,897.73
112 - EMPLOYEE BENEFIT	51,195.00	51,195.00	278,186.54	115,317.54	-64,122.54
120 - HOTEL/MOTEL TAX	-5,000.00	-5,000.00	1,651.81	3,283.35	-8,283.35
122 - LOST - POOL	155,000.00	155,000.00	16,196.95	46,611.82	108,388.18
123 - LOST - FIRE	67,000.00	67,000.00	5,183.01	22,970.38	44,029.62
125 - TIF	173,705.00	173,705.00	67,279.47	86,099.86	87,605.14
127 - LOST - ECONOMIC DEV	0.00	0.00	-962.25	-13.32	13.32
128 - LOST - INFRASTRUCTU…	165,000.00	165,000.00	12,957.56	59,925.98	105,074.02
129 - LOST - SEWER	235,000.00	235,000.00	18,464.52	85,394.51	149,605.49
131 - LOST - LAW CENTER	34,500.00	34,500.00	8,746.35	30,901.89	3,598.11
160 - ECONOMIC DEVELOPM…	0.00	0.00	0.00	9,500.00	-9,500.00
200 - DEBT SERVICE	0.00	0.00	51,421.98	78,740.44	-78,740.44
301 - CAP PROJ - STATE STRE…	0.00	0.00	400.00	0.00	0.00
304 - CAP PROJ - SHANAHAN…	7,500.00	7,500.00	535.50	1,344.00	6,156.00
501 - CEMETERY PERPETUAL …	5,000.00	5,000.00	1,108.45	3,607.38	1,392.62
502 - FRIENDS OF OAKLAND …	1,000.00	1,000.00	0.00	0.00	1,000.00
600 - WATER UTILITY	-4,291.00	-4,291.00	27,891.13	76,305.92	-80,596.92
601 - WATER CUSTOMER DE…	0.00	0.00	1,795.50	157.38	-157.38
609 - CITY WATER	0.00	0.00	116.26	-288.22	288.22
610 - SEWER UTILITY OPERAT…	-274,560.00	-274,560.00	43,339.12	24,350.85	-298,910.85
611 - SEWER BOND SINKING	-616,440.00	-616,440.00	-588.50	-1,013.75	-615,426.25
612 - SEWER REVENUE RESE…	656,500.00	656,500.00	52,300.15	213,414.89	443,085.11
660 - AIRPORT-CITY	-43,104.00	-43,104.00	86,920.55	117,590.33	-160,694.33
661 - MUNICIPAL AIRPORT	0.00	0.00	6,845.77	-11,784.76	11,784.76
740 - STORM WATER RESERVE	-64,100.00	-64,100.00	7,011.12	-114,738.58	50,638.58
820 - INSURANCE TRUST FU…	0.00	0.00	0.00	7,019.17	-7,019.17
821 - FLEX ACCOUNT	0.00	0.00	-292.99	1,925.71	-1,925.71
950 - EMS RESERVE	-5,000.00	-5,000.00	0.00	146.00	-5,146.00
Total Surplus (Deficit):	**129,576.00**	**129,576.00**	**1,303,565.52**	**533,809.36**	

CITY OF CENTERVILLE

312 East Maple St, PO Box 578
Centerville, IA 52544
www.centerville-ia.org
Phone: (641) 437-4339 Fax: (641) 437-1498

City Administrator Report 11/16/2026

Below is the list of significant items that the City Administrator and City Hall are actively working on.

Council Goal Setting: As part of the FY28 Budget process, the administrator has reached out to Theia Consulting to determine the cost of updating our council goal setting. Theia Consulting provided this support for the last Council Goal Setting Session. This would likely occur in late January or February.

Service Request Form: The City has added an online service request form to our website and Facebook. This is meant as an entry point for issues or concerns that are seen in the community. It primarily focuses on service issues to address, such as Dead Animals in the street or potholes, but also allows broader notes to be provided to the City. Residents can also email CityHall@centerville-ia.org or call City Hall with concerns. The survey can be found at: www.surveymonkey.com/share/7f81fe22-dba3-42b8-a474-692c7278693b

Airport Hangar Project: The pre-construction meeting with McClure Engineering and Jim Barton Construction took place on August 26, 2026. Construction of a new 80' x 80' hangar at the airport is slated to begin in March of 2027. The project is estimated at $930,000, with 95% covered by an FAA grant.

FY26 Audit Update: The City has begun work with Abdo Financial Services to resolve systemic issues highlighted in the FY25 Audit report. This work will be completed in preparation for completing our FY26 Audit.

State of Iowa Special Examination: City Hall staff meet with the representatives of the State Auditor's Office to discuss the Citizen Petition for Special Examination. The actual petition is considered a closed record at least until after the special examination is completed. An audit engagement letter was included in the consent agenda for the services provided by the state. No specific cost estimate was provided, but it will likely be around $10,000, with a tentative completion timeframe of January 2027.

Data Center Policy Framework: The administrator is working on a plan to research the best way to address concerns and opportunities that data centers present. A draft of the proposed policy research plan and committee will be included at the December 6th City Council meeting. This is not intended to be anti- or pro-data center but aims to bring a group together to provide information to the council if a data center proposal comes to our community.

CITY OF CENTERVILLE

312 East Maple St, PO Box 578
Centerville, IA 52544
www.centerville-ia.org
Phone: (641) 437-4339 Fax: (641) 437-1498

Capital Project Plan: Work is underway to develop our capital project plan. We will present this to the Council at a budget session in December.

Policy Updates: An update to the Centerville Employee Handbook is included with the November 16th meeting packet.

Sale of Firetruck: The City is in conversation with the Mystic Volunteer Fire Department about selling one of our fire trucks, which is slated for replacement in November. Council action will be presented in December on this item

(S) Stabilization: The Code Enforcement Department and the rental inspection program are conducting ongoing stabilization efforts. City Hall began transitioning the rental inspection process in-house with the Fire Department in 2027. Additional Council action is needed to finalize the transition. This winter represents the final round of the initial three-year rental inspection cycle.

(T): Housing Abandonments/Demolitions for 2026: Current list of properties: 116 N. 15th (condemned), 117 N. 21st (Condemned), 1201 E. Cottage (Condemned), 1229 S. 11th (demolished by owner), 1307 S. 16th (Condemned), 1405 S. 16th (Condemned), 1500 N. 14th (Condemned), 1606 Drake Ave. (Condemned), 1612 S. 23rd (Condemned) 1618 S. 19th (Condemned), 1700 S. 15th (Condemned), 1727 & 1725 S. Main (Condemned), 1710 S. 19th (Condemned) 1913 S. Main (Condemned); 206 S. 18th (Condemned); 303 E. Washington (Condemned, pending demolition), 404 N. 10th (Condemned), 405 S.12th (Condemned), 413 S. 15th(Condemned), 418-422 E. Van Buren (City-owned, pending demolition), 423 N. 20th (Condemned), 507 Haynes (demolished by owner), 507 W. Van Buren (Condemned), 516 N. 6th (Condemned), 522 N. 6th (condemned), 523 N. 4th (Condemned), 525 W. Van Buren (Demolished, Conveyed); 537 N. 7th (Condemned), 603 W. Jackson(Condemned); 605 E. State (City owned, pending demolition), 606 W. State (condemned), 609 W. Washington (Condemned), 612 W. Washington (Condemned), 623 N. 8th (Condemned); 701 S. 19th (Condemned), 809 S. 18th (Condemned), 813 S. 16th (Condemned, Pending City Acquisition), 814 S. 20th (city-owned, pending demolition), 815 E. Jackson (Condemned, pending demolition); 902 E. State (demolished, pending acquisition), 929 S. 11th (Condemned).

(T) Demolition Grant Program: 12 properties have been approved for the demolition grant**:** 1418 S. 20th, 1229 S. 11th, 714 S. 17th, 706 W. Maple, 505 N. Park, 1115 S. 18th, 109 N. 18th, 115 N. 18th, 1604 Drake, 724 W. Washington, 626 W. Van Buren, 108 ½ E. Maple. Based on the City's estimated demolition cost, this represents approximately $96,000 in cost avoidance to date.

(R)Renovate: Two structures acquired through the STAR program are currently being renovated by local contractors and groups (801 S. Main and 202 W. Wall). Renovations help remediate blighted structures while reducing the City's overall costs by avoiding City demolition.

CITY OF CENTERVILLE
312 East Maple St, PO Box 578
Centerville, IA 52544
www.centerville-ia.org
Phone: (641) 437-4339 Fax: (641) 437-1498

FISH (Financial Incentive to Stabilize Housing):
TIF Rebate: This program provides up to $9,000 in cash incentives to developers who construct or significantly renovate properties. The City recoups the incentive through TIF. To receive the rebate, the owner must complete a minimum valuation agreement and a City Occupancy Certification.

- Construction of new home at 908 S. 16th - $7,650
- Construction of new home at 620 N. 10th - $9,000
- Completion of Blight Remediation at 104 N. 13th – Amount Pending.

To date, the City has authorized $16,650 in rebates.

CITY OF CENTERVILLE

312 East Maple St, PO Box 578
Centerville, IA 52544
www.centerville-ia.org
Phone: (641) 437-4339 Fax: (641) 437-1498

Agenda Item _Admin Report
Council Meeting Date:11/16/2026

Monthly Budget Update – October 2026

To better help the Council understand the status of the Annual Budget, the City Administrator will begin providing the following report.

Included with this report is the Monthly Budget Report for October FY27 (Q2/M1/FY27) for reference. This file format was chosen because it shows City expenditures by the nine (9) budget areas. Each area must remain within its budget limit; otherwise, a budget amendment is required before spending exceeds its budget.

The end of October represents 25% of the budget year. Expenditures below 35% are appropriate at this point in the year.

June 1 is the last practical date to submit a budget amendment for the fiscal year. After that point, citizens can file a protest amendment, which nullifies any budget changes.

The expenditure rate is determined by the Year-to-Date (YTD) expenditures divided by the State "Budgeted" amount.

1. Public Safety (Func. 10) – (Budgeted $4,106,778)
    a. Composed of Police Dept., Fire Dept., Emergency Management, Building Inspector, and Animal Control
    b. YTD Expenditure is $1,343,116
    c. This fund is currently at 33% of its projected amount for the year.
    d. This function will need to be amended to reflect the purchase of the Ambulance and Fire Truck, which will be expended in November of 2026.

2. Public Works (Func. 20) (Currently $2,311,484)
    a. Composed of Street Dept., Airport (001 and 660 Funds), and other Public Works
    b. YTD Expenditure is $548,161
    c. This fund is currently at 24% of its projected amount for the year.

3. The City of Centerville does not use the 3rd category of the budget form, which is for Public Health services.

4. Culture and Recreation (Func. 40) (Currently Budgeted $727,419)
    a. YTD Expenditure is $380,669
    b. This fund is currently at 48% of its projected amount for the year.
    c. Composed of the Library Dept., Parks and Recreation, Cemetery, and Pool

CITY OF CENTERVILLE
312 East Maple St, PO Box 578
Centerville, IA 52544
www.centerville-ia.org
Phone: (641) 437-4339 Fax: (641) 437-1498

   d. This is trending high due to lawn mowing expenses and pool operation expenses that occur over the second half of the summer. This function should return to its regular spending rate in late fall and winter.

5. Community and Economic Development (Func. 50) (Currently Budgeted $256,200) (From State Budget $366,200)
   a. Composed of Economic Development funds, CDBG grants
   b. YTD Expenditure is $46,648
   c. This fund is currently at 18% of its projected amount for the year.
   d. Will need to redistribute funds from the Community and Economic Development Function and the General Government Function areas to match the State Budget form.

6. General Government Total (Func. 60) (Currently Budgeted $472,032) (From State Budget $357,032)
   a. YTD Expenditure is $131,925
   b. This fund is currently at 28% of its projected amount for the year.
   c. Will need to redistribute funds from the Community and Economic Development Function and the General Government Function areas to match the State Budget form.

7. Debt Service Total (Func. 70) (Currently Budgeted $154,050)
   a. Composed of current debt service bonds for the Pool Project.
   b. YTD Expenditure is $0
   c. This fund is currently at 0% of its projected amount for the year.
   d. This fund generally only has expenditures in December (Interest Only) and June (Principal and Interest).

75. Capital Projects Total (Func. 75) (Currently Budgeted $0, Report $0)
   a. Not being used for this current fiscal year.

8. Business Type/Enterprise (Func. 80) (Currently Budgeted $4,842,151)
   a. Composed of Airport (661 Funds), Waterworks Utility, Sewer Utility, Storm Water
   b. YTD Expenditure is $1,201,611
   c. This fund is currently at 25% of its projected amount for the year.

The City-generated Accounting Report also includes Function 90, Other Activities. This function covers interfund transfers that occur throughout the year and are not reflected in the State Budget report, and does not have a preset budgeted amount.

Setting a public hearing for Budget Hearing No. 1 for Fiscal Year 2027 is scheduled for November 16th, 2026. This budget amendment is to address the items mentioned earlier in this report and make the following specific changes to the budget:

CITY OF CENTERVILLE

312 East Maple St, PO Box 578
Centerville, IA 52544
www.centerville-ia.org
Phone: (641) 437-4339 Fax: (641) 437-1498

Budget Amendment No. 1 for FY27

1. Public Safety (Func. 10) – (Budgeted $4,106,778) (Amended to: $4,955,408)
    a. Increase of $252,980 for the Remount of an ambulance
    b. Increase of $550,000 for the Purchase of a fire truck and Equipment
    c. Increase of $18,000 for the purchase of a Power load system.
    d. Increase of $27,650 for the purchase of equipment through the SAFER Grant

2. Community and Economic Development (Func. 50)(Currently Budgeted $256,200) (From State Budget $366,200) (Amended to: $256,200)
    a. Decrease of 110,000 to reflect fund distribution in the City Budget System

3. General Government (Func. 60)(Currently Budgeted $472,032) (From State Budget $357,032) (Amended to: 472,032)
    a. Increase of $115,000 to reflect fund distribution in the City Budget System

City of Centerville, IA

Monthly Budget Report

Group Summary

For Fiscal: 2026-2027 Period Ending: 10/31/2026

Account Typ...	October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
10 - PUBLIC SAFETY	-178,391.13	-79,819.57	98,571.56		-713,564.52	-941,808.73	-228,244.21		-2,141,553.00
Revenue	163,703.22	198,635.54	34,932.32	21.34%	654,812.88	401,307.10	-253,505.78	-38.71%	1,965,225.00
Expense	342,094.35	278,455.11	63,639.24	18.60%	1,368,377.40	1,343,115.83	25,261.57	1.85%	4,106,778.00
Total Function: 10 - PUBLIC SAFETY:	**-178,391.13**	**-79,819.57**	**98,571.56**		**-713,564.52**	**-941,808.73**	**-228,244.21**		**-2,141,553.00**
20 - PUBLIC WORKS	-17,220.56	86,977.67	104,198.23		-68,882.24	-82,490.56	-13,608.32		-206,730.00
Revenue	175,325.99	163,683.63	-11,642.36	-6.64%	701,303.96	465,670.34	-235,633.62	-33.60%	2,104,754.00
Expense	192,546.55	76,705.96	115,840.59	60.16%	770,186.20	548,160.90	222,025.30	28.83%	2,311,484.00
Total Function: 20 - PUBLIC WORKS:	**-17,220.56**	**86,977.67**	**104,198.23**		**-68,882.24**	**-82,490.56**	**-13,608.32**		**-206,730.00**
40 - CULTURE & RECREATION	-34,792.45	-37,118.53	-2,326.08		-139,169.80	-286,782.37	-147,612.57		-417,677.00
Revenue	25,801.49	19,574.91	-6,226.58	-24.13%	103,205.96	93,886.96	-9,319.00	-9.03%	309,742.00
Expense	60,593.94	56,693.44	3,900.50	6.44%	242,375.76	380,669.33	-138,293.57	-57.06%	727,419.00
Total Function: 40 - CULTURE & RECREATION:	**-34,792.45**	**-37,118.53**	**-2,326.08**		**-139,169.80**	**-286,782.37**	**-147,612.57**		**-417,677.00**
50 - COMMUNITY & ECONOMIC DEVELOPMENT	-2,456.94	55,388.91	57,845.85		-9,827.76	63,932.99	73,760.75		-29,495.00
Revenue	18,884.52	70,518.86	51,634.34	273.42%	75,538.08	110,581.36	35,043.28	46.39%	226,705.00
Expense	21,341.46	15,129.95	6,211.51	29.11%	85,365.84	46,648.37	38,717.47	45.35%	256,200.00
Total Function: 50 - COMMUNITY & ECONOMIC DEVELOPMENT:	**-2,456.94**	**55,388.91**	**57,845.85**		**-9,827.76**	**63,932.99**	**73,760.75**		**-29,495.00**
60 - GENERAL GOVERNMENT	-14,880.10	10,495.37	25,375.47		-59,520.40	-21,837.94	37,682.46		-178,632.00
Revenue	24,440.22	32,591.00	8,150.78	33.35%	97,760.88	132,183.08	34,422.20	35.21%	293,400.00
Expense	39,320.32	22,095.63	17,224.69	43.81%	157,281.28	154,021.02	3,260.26	2.07%	472,032.00
Total Function: 60 - GENERAL GOVERNMENT:	**-14,880.10**	**10,495.37**	**25,375.47**		**-59,520.40**	**-21,837.94**	**37,682.46**		**-178,632.00**
70 - DEBT SERVICE	0.00	51,421.98	51,421.98		0.00	78,740.44	78,740.44		0.00
Revenue	12,832.36	51,821.98	38,989.62	303.84%	51,329.44	79,140.44	27,811.00	54.18%	154,050.00
Expense	12,832.36	400.00	12,432.36	96.88%	51,329.44	400.00	50,929.44	99.22%	154,050.00
Total Function: 70 - DEBT SERVICE:	**0.00**	**51,421.98**	**51,421.98**		**0.00**	**78,740.44**	**78,740.44**		**0.00**
80 - BUSINESS TYPE ACTIVITIES	30,163.80	296,391.09	266,227.29		120,655.20	516,135.24	395,480.04		362,109.00
Revenue	433,514.84	505,217.46	71,702.62	16.54%	1,734,059.36	1,717,745.79	-16,313.57	-0.94%	5,204,260.00
Expense	403,351.04	208,826.37	194,524.67	48.23%	1,613,404.16	1,201,610.55	411,793.61	25.52%	4,842,151.00
Total Function: 80 - BUSINESS TYPE ACTIVITIES:	**30,163.80**	**296,391.09**	**266,227.29**		**120,655.20**	**516,135.24**	**395,480.04**		**362,109.00**
90 - OTHER ACTIVITIES	228,371.41	919,828.60	691,457.19		913,485.64	1,207,920.29	294,434.65		2,741,554.00
Revenue	228,371.41	985,455.78	757,084.37	331.51%	913,485.64	1,654,282.65	740,797.01	81.10%	2,741,554.00
Expense	0.00	65,627.18	-65,627.18	0.00%	0.00	446,362.36	-446,362.36	0.00%	0.00
Total Function: 90 - OTHER ACTIVITIES:	**228,371.41**	**919,828.60**	**691,457.19**		**913,485.64**	**1,207,920.29**	**294,434.65**		**2,741,554.00**
Report Total:	**10,794.03**	**1,303,565.52**	**1,292,771.49**		**43,176.12**	**533,809.36**	**490,633.24**		**129,576.00**

Fund Summary

Fund	October Budget	October Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
001 - GENERAL FUND	-46,565.25	385,085.56	431,650.81		-186,261.00	-358,908.57	-172,647.57		-559,006.00
002 - POLICE K-9 FUND	-583.10	80.48	663.58		-2,332.40	-112.58	2,219.82		-7,000.00
004 - LIBRARY	-4,078.63	-4,711.45	-632.82		-16,314.52	-21,948.19	-5,633.67		-48,963.00
005 - LIBRARY MEMORIAL	0.00	180.73	180.73		0.00	694.25	694.25		0.00
006 - FIRE DEPT CAP RESERVE	0.00	82,640.47	82,640.47		0.00	80,660.93	80,660.93		0.00
008 - UTILITY FRANCHISE	35,402.50	139,216.02	103,813.52		141,610.00	139,216.02	-2,393.98		425,000.00
009 - SPECIAL ASSESSMENTS	0.00	7,901.00	7,901.00		0.00	7,901.00	7,901.00		0.00
110 - ROAD USE TAX FUND	-18,272.67	6,664.71	24,937.38		-73,090.68	-170,462.27	-97,371.59		-219,360.00
112 - EMPLOYEE BENEFIT	4,264.82	278,186.54	273,921.72		17,059.28	115,317.54	98,258.26		51,195.00
120 - HOTEL/MOTEL TAX	-416.50	1,651.81	2,068.31		-1,666.00	3,283.35	4,949.35		-5,000.00
122 - LOST - POOL	12,911.50	16,196.95	3,285.45		51,646.00	46,611.82	-5,034.18		155,000.00
123 - LOST - FIRE	5,581.10	5,183.01	-398.09		22,324.40	22,970.38	645.98		67,000.00
125 - TIF	14,469.62	67,279.47	52,809.85		57,878.48	86,099.86	28,221.38		173,705.00
127 - LOST - ECONOMIC DEV	0.00	-962.25	-962.25		0.00	-13.32	-13.32		0.00
128 - LOST - INFRASTRUCTURE	13,744.50	12,957.56	-786.94		54,978.00	59,925.98	4,947.98		165,000.00
129 - LOST - SEWER	19,575.50	18,464.52	-1,110.98		78,302.00	85,394.51	7,092.51		235,000.00
131 - LOST - LAW CENTER	2,873.85	8,746.35	5,872.50		11,495.40	30,901.89	19,406.49		34,500.00
160 - ECONOMIC DEVELOPMENT	0.00	0.00	0.00		0.00	9,500.00	9,500.00		0.00
200 - DEBT SERVICE	0.00	51,421.98	51,421.98		0.00	78,740.44	78,740.44		0.00
301 - CAP PROJ - STATE STREET	0.00	400.00	400.00		0.00	0.00	0.00		0.00
304 - CAP PROJ - SHANAHAN ADI	624.75	535.50	-89.25		2,499.00	1,344.00	-1,155.00		7,500.00
501 - CEMETERY PERPETUAL CAR	416.50	1,108.45	691.95		1,666.00	3,607.38	1,941.38		5,000.00
502 - FRIENDS OF OAKLAND CEM	83.30	0.00	-83.30		333.20	0.00	-333.20		1,000.00
600 - WATER UTILITY	-357.38	27,891.13	28,248.51		-1,429.52	76,305.92	77,735.44		-4,291.00
601 - WATER CUSTOMER DEPOSI	0.00	1,795.50	1,795.50		0.00	157.38	157.38		0.00
609 - CITY WATER	0.00	116.26	116.26		0.00	-288.22	-288.22		0.00
610 - SEWER UTILITY OPERATING	-22,870.80	43,339.12	66,209.92		-91,483.20	24,350.85	115,834.05		-274,560.00
611 - SEWER BOND SINKING	-51,349.44	-588.50	50,760.94		-205,397.76	-1,013.75	204,384.01		-616,440.00
612 - SEWER REVENUE RESERVE	54,686.45	52,300.15	-2,386.30		218,745.80	213,414.89	-5,330.91		656,500.00
660 - AIRPORT-CITY	-3,590.56	86,920.55	90,511.11		-14,362.24	117,590.33	131,952.57		-43,104.00
661 - MUNICIPAL AIRPORT	0.00	6,845.77	6,845.77		0.00	-11,784.76	-11,784.76		0.00
740 - STORM WATER RESERVE	-5,339.53	7,011.12	12,350.65		-21,358.12	-114,738.58	-93,380.46		-64,100.00
820 - INSURANCE TRUST FUND	0.00	0.00	0.00		0.00	7,019.17	7,019.17		0.00
821 - FLEX ACCOUNT	0.00	-292.99	-292.99		0.00	1,925.71	1,925.71		0.00
950 - EMS RESERVE	-416.50	0.00	416.50		-1,666.00	146.00	1,812.00		-5,000.00
Report Total:	**10,794.03**	**1,303,565.52**	**1,292,771.49**		**43,176.12**	**533,809.36**	**490,633.24**		**129,576.00**

Drake Public Library Directors Report for November 2026

Adult Services

*Book Chat is reading "Remarkably Bright Creatures by Shelby Van Pelt" for the month of November. We will meet a week early, Wednesday, November 18th at 12:15 in the Swab Reading Room

*A local author visit with Margy McCarthy is being scheduled as soon as her book is ready at the printer

Children's Services

*Lakeview PTO Trunk or Treat was a huge success...we actually had to borrow a "cup of candy" from our neighbors to finish out the very fun evening

*Mondays: Storytimes at 10:30am and 4:00pm

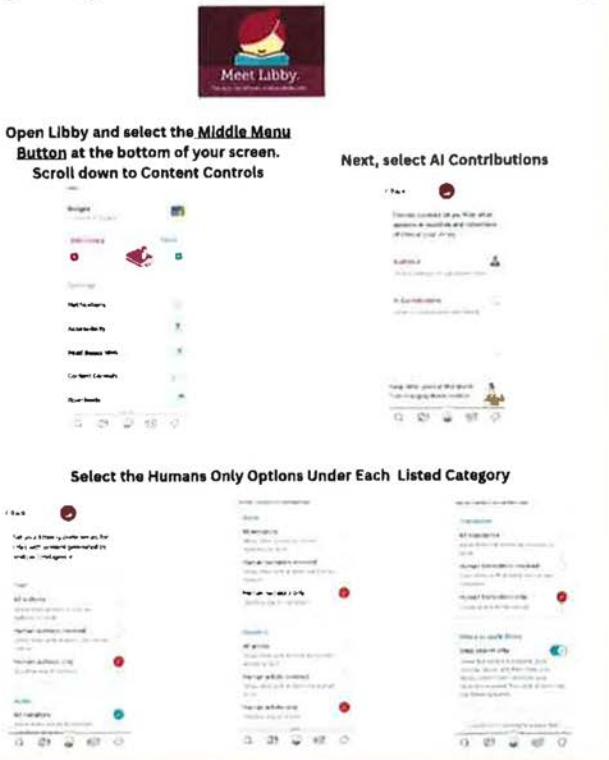
*Thursdays: Drop in Craft Day starting at 3:45pm

*Perler Beads craft on Saturday, November 7th 10:30 - 12:00

Statistics from October

Circulations	2,510
Reference/Computer Help	145
Computer Users	197
Program Participants	
Adults	50
Children	605
WiFi Users	501
Meeting Room Usage	43
ILLs	47
Mometrix	12
Bridges/Libby	860

Opting Out of AI Content on Libby



CITY OF CENTERVILLE

312 East Maple St, PO Box 578
Centerville, IA 52544
www.centerville-ia.org
Phone: (641) 437-4339 Fax: (641) 437-1498

Agenda Item # 5D
Council Meeting Date: 11/16/2026

COUNCIL ACTION FORM

Proposed Changes to Employee Handbook:

- **Revision of the Date to November 2026 – Coversheet**

- **Added Conflicts with Law of Agreements (pg. 1)**
  - Added by Legal for clarification as to how conflicts between the handbook and other policies are handled.

- **Added Pregnancy Accommodations (pg. 3)**
  - Added by Legal to comply with state and federal law.

- **Added Iowa Ombudsman and Whistleblower Protection (pg. 5)**
  - Added by Legal to comply with state and federal law.

- **Probationary Employment Period (pg. 5)**
  - Changed "Six-month" to "three-month" to conform with the 90-day orientation period.

- **Proof of Employability – E-Verify**
  - **Added a section on E-Verify as a required user. (pg. 6)**

- **Physical Examinations (pg. 6)**
  - **Legal added additional information to this section to comply with state and federal law.**

- **Drug Screening (pg. 7)**
  - Legal added that employees may still be subject to federal or law enforcement-required screening during employment.

- **Tobacco Free/Nicotine Free Campus (pg. 7)**
  - Legal updated procedures for the enforcement of tobacco use on City property.

- **Workplace Violence (pg. 8)**
  - Legal added a section on Workplace Violence and procedure.

CITY OF CENTERVILLE
312 East Maple St, PO Box 578
Centerville, IA 52544
www.centerville-ia.org
Phone: (641) 437-4339 Fax: (641) 437-1498

- **Conflicts of Interest and Employment of Relatives (pg 8)**
  - Legal added clarification on the definition of family member.

- **Conflicts of Interest, Gifts, and Outside Employment (pg. 9)**
  - Added by Legal to comply with state and federal law.

- **Computer Use (pg. 11)**
  - Added note about cybersecurity training requirement for computer access.

- **Use of City-Owned Vehicles (pg. 11)**
  - Provides additional clarification on use of City-owned and privately-owned vehicles on City business.

- **Reimbursement and Credit Card Use (Pg. 13)**
  - Changed from IRS rate to Iowa Department of Administration (DAS) for per diem expenses.
  - Added - Lodging will be reimbursed at the greater of the State of Iowa rate or the conference housing pool negotiated rate, including resort fees and applicable hotel taxes.
  - Added - Receipts of expenditures must be provided for all purchases and must provide sufficient information to affirm expenses are appropriate. Failure to provide a sufficient receipt may result in a denial of reimbursement or require the employee to reimburse the City for unsupported charges.

- **Lodging (pg. 13)**
  - Added to meet state anti-trafficking requirements.

- **Termination of Employment (pg. 16)**
  - Legal added language to reference state code.

- **Lactation Accommodation (pg. 19)**
  - Added to comply with state and federal law.

- **Longevity Pay (pg. 19)**
  - Changed to .05 per year of service to match the union contract.

- **Overtime, Work Hours, and Compensatory Time (pg. 19)**
  - Updated to reflect different classes of employees and their coverage under FLSA.

- **Recording Work Hours (pg. 19)**

CITY OF CENTERVILLE
312 East Maple St, PO Box 578
Centerville, IA 52544
www.centerville-ia.org
Phone: (641) 437-4339 Fax: (641) 437-1498

- Added time cards must be submitted in the online timecard system no later than 10:00 am on the Monday prior to the pay date. Failure to submit timecards by the deadline may result in missed or delayed pay.

- **Leave Benefits (pg. 21)**
  - Added Christmas Eve to the list of Holidays for a total of 10 days.

- **Vacation (pg. 22)**
  - After 25-year rate moved to After 20 years to match union contracts.

- **Vacation Pay upon Termination (pg. 22)**
  - Changed Payout of City Administrator or Department Head accrued vacation pay out from Finance Committee approval to City Council Approval.

- **Work-Related Injuries (pg. 24)**
  - Added requirement to contact the Company Nurse within 24 hours of injury.

- **Voting Leave (pg. 30)**
  - Added to comply with state code.

- **Leave Donation Policy (pg. 30)**
  - Added language to ensure that the leave donation policy is in compliance with IRS rules

EMPLOYEE HANDBOOK

CITY OF CENTERVILLE
PO Box 578
Centerville, IA 52544
(641) 437-4339

Created: November 15, 2006
Revised: July 30, 2008
April 11, 2013
June 3, 2013
November 21, 2016
December 5, 2016
January 16, 2017
October 7, 2019
October 5, 2020
August 7, 2023
November 16, 2026

CITY OF CENTERVILLE

EMPLOYEE HANDBOOK
Table of Contents

INTRODUCTION:

Welcome Statement, Applicability Statement, Disclaimer, and Employee Acknowledgement 1

EMPLOYMENT POLICIES:

Statements on Equal Employment Opportunity, Harassment in the Workplace and ADA Compliance 2
Preventing Sexual Harassment 4
Complaint Resolution Procedure 4
Iowa Ombudsman and Whistleblower Protection 5
Probationary Employment Period 5
Proof of Employability 6
Physical Examinations 6
Drug and Alcohol Use in the Workplace 6
Workplace Violence 8
Conflicts of Interest and Employment of Relatives 8
Employee Personnel Files 9
References 10
Computer Use 11
Use of City-owned Vehicles 11
Cell Phone Use 12
Reimbursement and Credit Card Use 13
Lodging 13
Job Posting 14
Workplace Rules and Discipline 14
Termination of Employment 16

COMPENSATION POLICIES:

Definition of Employee Status 18
Hours of Work 18

LEAVE BENEFITS:

Holidays 21
Vacation 21
Personal Days 23
Sick Leave 23
Family and Medical Leave 24
Return to Work Policy 27

Military Leave....27
Bereavement Leave....29
Jury and Witness Duty....29
Voting Leave....30
Unpaid Leave of Absence....30
Leave Donation Policy....30

GROUP HEALTH/LIFE INSURANCE AND RELATED BENEFITS:

Group Health/Life Insurance Benefits....33
Continuation of Medical Coverage....33
Flex Spending Program....34

Fill out forms and return to the City Administrator.

Employee Acknowledgment of Receipt of Handbook
Driving Record Authorization Form

Introduction:

WELCOME STATEMENT, APPLICABILITY STATEMENT, DISCLAIMER, AND EMPLOYEE ACKNOWLEDGMENT

Welcome to the City of Centerville, Iowa. This handbook was written to describe and outline some of the City's policies, procedures, employment benefits and other matters concerning your employment with the City. Some of the policies and benefits described in this handbook, such as the group health insurance plan, are covered in greater detail in official policy documents from the insurance carrier. You should refer to those documents for more information.

All City employees are covered by this handbook except:

1. Elected officials;
2. Employees hired on a contractual basis;
3. Members of boards and commissions;
4. Persons appointed to serve without compensation; and
5. Volunteers.

DISCLAIMER

This handbook is provided for informational purposes only. The policies, procedures, benefits and plans described in the handbook may be revised by the City without prior notice. The City retains the exclusive right to revise the handbook at any time. When changes are made, you will receive a supplement or a new handbook. Any promises, representations or actions by a City official or employee that are contrary to this handbook are not the official policy of the City and are of no force or effect.

This employee handbook is not intended to create any contractual rights in favor of you or the City. This handbook is not to be construed as an employment contract or as a promise that you will be employed for any specific period of time. Employment can be terminated at any time at the will of either you or the City. Nothing in this handbook changes the at-will nature of your employment with the City.

Conflicts with Law or Agreements. If any provision of this handbook conflicts with applicable federal or Iowa law, a collective bargaining agreement negotiated under Iowa Code chapter 20, or the civil service provisions of Iowa Code chapter 400, the law or agreement will control for the employees it covers. Policies in this handbook apply to union-represented and civil service employees only to the extent they do not conflict with the applicable agreement or statute.

Employment Policies:

STATEMENTS ON EQUAL EMPLOYMENT OPPORTUNITY, HARASSMENT IN THE WORKPLACE, AND ADA COMPLIANCE

Equal Employment Opportunity

The City of Centerville is dedicated to equal employment and advancement opportunities. It is our policy to provide equal employment opportunities to all individuals based on job-related qualifications and ability to perform a job, without regard to age, sex, race, color, religion, creed, national origin, sexual orientation, gender identity, pregnancy (including childbirth and related medical conditions), disability, genetic information, military or veteran status, or any other characteristic protected by federal, state, or local law, and to maintain an environment free from intimidation or harassment based upon these grounds.

The City does not discriminate against an employee based on genetic information in hiring, promotion, demotion, seniority, discipline, termination, compensation, and the terms, conditions, and privileges of employment. The Genetic Information Nondiscrimination Act (GINA) prohibits employers from collecting genetic information from employees. In order to comply with this law, we ask that you not request or provide any genetic information in the workplace. "Genetic information" means information about an employee's genetic tests, the genetic tests of family members of the employee, and the manifestation of a disease or disorder in family members of the employee.

Harassment

Acts of sexual harassment or other types of harassment based on legally protected status as set forth in the prior paragraph are prohibited employment practices and are subject to disciplinary measures.

The Equal Employment Opportunity Commission defines sexual harassment as any "unwelcome" sexual advance, request for sexual favors, or other verbal or physical conduct of a sexual nature directed at an employee by an employer. Such conduct is unlawful if submission to it is a condition of employment, used as a basis for making employment decisions affecting the employee, has the effect of unreasonably interfering with the employee's work performance, or creates an intimidating, hostile or offensive work atmosphere.

Harassment is unwelcome conduct that is based on race, color, religion, sex (including pregnancy), sexual orientation, national origin, age, disability, or genetic information (including family medical history). Harassment becomes unlawful where: 1) enduring the offensive conduct becomes a condition of continued employment, or 2) the conduct is severe or pervasive enough to create a work environment that a reasonable person would consider intimidating, hostile, or abusive. Anti-discrimination laws also prohibit harassment against individuals in retaliation for filing a discrimination charge, testifying, or participating in any way in an investigation, proceeding, or lawsuit under these laws; or opposing employment practices that they reasonably believe discriminate against individuals, in violation of these laws.

Other types of prohibited conduct by all employees, including City officials or other non-employees, include sexual advances, propositions, verbal abuse of a sexual nature, suggestive touching, suggestive gestures or comments, graphic verbal description of an individual's body, and the display in the workplace of sexually suggestive objects or pictures.

Any employee who feels he or she has encountered sexual or other harassment or discrimination should report it to the City Administrator or the City Attorney immediately. If the complaint involves the City Administrator, the employee may report directly to the Mayor or the City Attorney. Employees are never required to report harassment to the person engaging in the conduct. All complaints will be investigated promptly, and if the allegations are found to be true, disciplinary action will be taken against the offending person, up to and including termination of employment.

Employees are assured that this procedure has been established for their benefit and to allow them the freedom to bring complaints. No employee need fear reprisal or retaliation for registering a harassment complaint. The City of Centerville is dedicated to removing all forms of sexual and other harassment and is committed to a prompt and impartial investigation and resolution of any complaint. Complaints and investigations will be handled as confidentially as possible, consistent with the City's need to investigate and take corrective action; however, complete confidentiality cannot be guaranteed. Retaliation against anyone who reports harassment or discrimination in good faith, or who participates in an investigation, is prohibited and will result in discipline up to and including termination.

ADA Compliance

In compliance with the Americans with Disabilities Act (ADA), as amended by the ADA Amendments Act (ADAAA), and the Iowa Civil Rights Act (Iowa Code chapter 216), the City will engage in a good-faith interactive process and will provide reasonable accommodation to enable qualified applicants or employees with disabilities to perform the essential functions of the position. The City encourages applicants or employees to make suggestions regarding reasonable accommodations to their supervisors, department heads, or the City Administrator.

Pregnancy Accommodations

In accordance with the federal Pregnant Workers Fairness Act (PWFA) and the Iowa Civil Rights Act, the City will provide reasonable accommodations for an employee's or applicant's known limitations related to pregnancy, childbirth, or related medical conditions, unless the accommodation would impose an undue hardship on the City. The City will engage in a good-faith interactive process and will not: require an employee to accept an accommodation that was not arrived at through that process; deny employment opportunities based on the need for an accommodation; require an employee to take paid or unpaid leave if another reasonable accommodation can be provided; or retaliate against an employee for requesting or using an accommodation. Requests may be made to the employee's supervisor, department head, or the City Administrator.

PREVENTING SEXUAL HARASSMENT IN THE WORKPLACE

Purpose

It is the policy of the City that all employees are responsible for maintaining a workplace free from sexual harassment. Submission to sexual harassment shall not be a condition of employment or advancement with the City. The City strongly disapproves of offensive or inappropriate sexual behavior in the workplace, and all employees must avoid any conduct, which could be viewed as sexual harassment.

This policy was prepared in accordance with the Equal Employment Opportunity Commission's Regulations, 29 CFR Part 1604, and reaffirms that sexual harassment in the workplace is illegal under Title VII of the Civil Rights Act of l964, as amended.

Definitions

Sexual harassment is illegal discrimination on the basis of sex. It can consist of unwelcome sexual advances, requests for sexual favors, or other physical or verbal conduct of sexual or harassing nature by supervisors, managers, co-workers, or others in the workplace. Sexual harassment exists when:

1. Submission to such conduct is made either explicitly or implicitly a term or condition of your employment.
2. Submission to or rejection of the conduct is used as the basis for decisions affecting you, your employment; or
3. The conduct has the purpose or effect of creating an intimidating, hostile, or offensive working environment.

Sexual harassment may consist of a variety of behaviors, including, but not limited to the following examples:

1. Verbal conduct such as sexual innuendo, suggestive comments, jokes of a sexual nature, sexual propositions, or threats;
2. Nonverbal or visual materials such as derogatory posters, photography, graffiti, cartoons, drawings, or gestures;
3. Physical conduct such as unwelcome touching, hugging, kissing, coerced sexual contact, or assault.
4. Threats or demands to submit to sexual requests in order to keep your job or receive some job-related benefit; or
5. Retaliation for reporting or threatening to report harassment.

COMPLAINT RESOLUTION PROCEDURE

Misunderstandings, conflicts, problems, complaints of discrimination/harassment or other questions about your job can arise in any workplace. To ensure effective working relations and

safe workplaces, it is important that such matters be resolved before serious problems develop. Also, certain complaints may fall under resolution procedures established by state law or contract. In these situations, the City will follow the appropriate State or Federal law to resolve the complaint.

If you have a complaint, you should discuss the Complaint with your immediate supervisor as soon as possible. He or she is in the best position to resolve your problems or concerns. If, however, you do not believe a discussion with your supervisor is appropriate, or if you are not satisfied with the answer given by your immediate supervisor, you should request a meeting with either your department head or the City Administrator as soon as possible after the initial meeting or incident giving rise to the Complaint. In an effort to resolve the Complaint, the City may conduct an investigation, if appropriate. You will be notified of any action or the resolution of the problem and investigation as soon as possible.

IOWA OMBUDSMAN AND WHISTLEBLOWER PROTECTION

The Iowa Office of Ombudsman has authority under Iowa Code chapter 2C to investigate complaints about the administrative actions of Iowa state and local government agencies, including the City. The Ombudsman may be reached toll-free at 1-888-426-6283, at (515) 281-3592, by email at ombudsman@legis.iowa.gov, or online at www.legis.iowa.gov/ombudsman. The City will not retaliate against an employee for filing a complaint with, or cooperating with, the Ombudsman.

The City will not take or threaten adverse employment action against an employee because the employee, in good faith, lawfully discloses information that the employee reasonably believes evidences a violation of law or rule, mismanagement, a gross abuse of funds, an abuse of authority, or a substantial and specific danger to public health or safety to a member of the City Council, a member of the General Assembly, the Ombudsman, a public official, or a law enforcement agency, as provided in Iowa Code § 70A.29.

PROBATIONARY EMPLOYMENT PERIOD

All new full-time employees who are hired, rehired, or reinstated to a position with the City shall complete a ninety (90) day probationary period. After successful completion of the three-month probation period, an evaluation shall be conducted by the immediate supervisor and the City Administrator regarding the employee's knowledge, skills, and abilities. After the evaluation, the employee may be reassigned, terminated, or given full-time employment status.

Any employee who transferred, promoted, or demoted will also need to serve a three (3) month probationary period in the new position.

Any position that is subject to either Civil Service or a Collective Bargaining Agreement may be subject to alternate or additional probationary employment terms per the law or agreement. Completion of the probationary period does not alter the at-will nature of employment or create a right to continued employment.

PROOF OF EMPLOYABILITY

To comply with the Immigration Reform and Control Act of l986, the City requires all employees to present documented proof of identity and eligibility to work in the United States. You are required to complete Section 1 of the Form I-9 on the first day of employment, and to submit proof of employability and identity within three business days of hire. Failure to do so, or providing false or misleading information, will lead to your immediate termination. Employees may choose which acceptable documents to present from the Lists of Acceptable Documents on Form I-9; the City will not specify which documents an employee must provide.

[E-Verify] The City participates in E-Verify. After a new employee completes Form I-9, the City will confirm the employee's employment eligibility through the federal E-Verify system operated by the U.S. Department of Homeland Security and the Social Security Administration. E-Verify will not be used to pre-screen applicants or to re-verify current employees except as permitted by law. If E-Verify returns a tentative non-confirmation, the employee will be notified privately, given the opportunity to contest it, and will not be suspended or otherwise penalized while the matter is being resolved.

PHYSICAL EXAMINATIONS

The City may require an employee to submit to a job-related physical examination at the City's expense. After a conditional offer of employment and before the first day of work, an applicant may be required to pass a physical examination related to the essential functions of the position. Post-offer examinations will be required of all entering employees in the same job classification. Examinations of current employees will be job-related and consistent with business necessity, as permitted by the Americans with Disabilities Act. The results of the examination will be kept in a confidential separate file and shared only as permitted by law. When requesting medical information, the City asks employees and health care providers not to provide genetic information, including family medical history.

DRUG AND ALCOHOL USE IN THE WORKPLACE

Policy on Drug and Alcohol Use in the Workplace

The City requires all employees to report to work on time and in the appropriate mental and physical condition for work. Employees using alcohol or drugs without medical authorization in the workplace or in the course of their employment are subject to discipline up to and including termination.

The City recognizes that drug and alcohol dependency and abuse pose major health, safety and security problems. Employees needing help with such problems are encouraged to contact the City Administrator for treatment programs.

Drug-Free Workplace

It is the policy of the City to create a drug-free workplace in keeping with the spirit and intent of the Drug-Free Workplace Act of 1988. The use of controlled substances is inconsistent with the behavior expected of employees, subjects all employees and visitors to our facilities to unacceptable safety risks, threatens the City's ability to function effectively and efficiently, and undermines the public's trust in our operations. In this connection, the unlawful manufacture, distribution, dispensation, possession, sale or use of controlled substances in the workplace or while engaged in City business off the City's premises is strictly prohibited. Such conduct is also prohibited during non-working time to the extent that in the opinion of the City, it impairs an employee's ability to perform on the job or threatens the reputation and integrity of the City.

Employees directly engaged in work performed pursuant to a federal grant or contract are required to report any conviction under a criminal drug statute for violations occurring on the employer's premises or off the employer's premises while conducting employer business to the employee's supervisor or City Administrator within five days of such conviction. Employees who violate any aspect of this policy may be subject to disciplinary action up to and including termination. At its discretion, the City may require employees who violate this policy to successfully complete a drug abuse assistance or rehabilitation program as a condition of continued employment.

Drug Screening

A pre-employment drug screening is required for all new regular, full-time and part-time employment applicants following a conditional job offer and before hiring is finalized.

The city will follow all applicable statutes of the State of Iowa as they relate to public employer's responsibilities concerning testing, rehabilitation, and disciplinary action of employees who test positive for illegal drugs or alcohol.

The city will follow regulations promulgated by the Department of Transportation or any other state or federal agency, including but not limited to, the Federal Motor Carrier Safety Administration, that may require the city to maintain a drug testing program that includes the mandatory alcohol and drug testing to certain employees. See 49 CFR Parts 40 and 382. Such testing program may include random, post-accident, reasonable suspicion, and other forms of drug and alcohol testing.

The city also reserves the right to conduct any other form of drug or alcohol testing required by federal law or regulation, or by law enforcement.

Tobacco-Free/Nicotine-Free Campus

The use of any tobacco, vapor, or nicotine product is strictly prohibited on all City property. Prohibited products include, but are not limited to, cigarettes, cigars, pipes, chewing or "spit" tobacco, snuff, electronic smoking devices (e-cigarettes and vapes), and all other tobacco, tobacco-like, or nicotine products not approved by the U.S. Food and Drug Administration (FDA) for tobacco cessation.

This policy applies at all times, including outside normal business hours and during inclement weather, and covers:

1. All buildings and enclosed areas owned, leased, or rented by the City;
2. The entire grounds of City property, inside and outside, including parking lots, green space, and paved areas;
3. All vehicles and equipment owned or leased by the City, including road maintenance equipment; and
4. City-sponsored events, and vendor or community events at which employees are representing the City.

All persons, including employees, visitors, vendors, contractors, and volunteers, are expected to observe this policy. This policy complies with the Iowa Smokefree Air Act, Iowa Code chapter 142D, and all employees share responsibility for its observance.

Procedure:

1. All persons are asked to extinguish or stop using all tobacco, vapor, and nicotine products before coming onto City property.
2. Visitors and other non-employees will be politely informed of the policy and asked to stop use or leave the property.
3. Applicants and interviewees will be advised that the City is a tobacco-free/nicotine-free campus.
4. Employees who violate this policy will be subject to disciplinary action, up to and including termination.

WORKPLACE VIOLENCE

The City does not tolerate threats, intimidation, or acts of violence by or against employees, whether on City premises, in City vehicles, or while employees are performing City business elsewhere. Employees must immediately report any threat or act of violence to their supervisor or the City Administrator, or in an emergency by calling 911. Reports will be investigated promptly. Employees who violate this policy will be subject to discipline up to and including termination and may be referred to law enforcement. The City will not retaliate against any employee who reports a concern in good faith.

CONFLICTS OF INTEREST AND EMPLOYMENT OF RELATIVES

It is the City's policy to hire the best-qualified person available for each position. Relatives of current employees are eligible for employment with the City, subject to limitations of state law governing the employment of relatives of public officials and employees and the terms of this policy. City officers must also comply with the restrictions on appointing relatives in Iowa Code chapter 71. To avoid the appearance of favoritism and difficulties in administering discipline, the City will not hire, appoint, transfer, promote, or otherwise place an individual in a position that involves the supervision of, or by, a family member. For purposes of this policy, "family member" includes the individual's mother, father, grandparent, spouse, brother, sister, son,

daughter, grandchild, great-grandchild, niece, nephew, aunt, uncle, mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law, step-relatives in any of these relationships, or a person residing in the same household.

If a supervisory relationship between family members is created by the marriage of two employees, the two employees will be given the option of deciding who will transfer, if possible, or who will terminate employment. If the decision cannot be made by the two employees in a timely manner, length of service in the department will be the deciding factor and the least senior employee will be transferred if possible. Otherwise, the employment of the least senior employee will be terminated.

This policy applies to all City departments and all categories of employment, including full-time, part-time, and temporary classifications.

Conflicts of Interest, Gifts, and Outside Employment

Employees shall not use their City position, City property, or confidential information obtained through City employment for personal gain or for the benefit of a relative or business associate. Employees shall avoid outside employment, activities, or financial interests that conflict, or reasonably appear to conflict, with their City duties, and must disclose any potential conflict in writing to their department head and the City Administrator before engaging in the activity.

Under Iowa Code § 362.5, an employee may not have a direct or indirect interest in any contract or job of work or material, or the profits thereof, or services to be furnished or performed for the City, unless a statutory exception applies. Employees must comply with the Iowa gift law, Iowa Code chapter 68B, which generally prohibits public employees from soliciting or accepting gifts from restricted donors, including persons doing or seeking to do business with the City. Questions about whether a gift may be accepted should be directed to the City Administrator before it is accepted.

Outside employment is permitted only if it does not interfere with the employee's City schedule or job performance, does not use City time, equipment, uniforms, or vehicles, and does not create a conflict of interest. Employees must notify their department head in writing before accepting outside employment.

EMPLOYEE PERSONNEL FILES

A personnel file is kept for each regular employee and should include the employee's job application, copy of the letter of employment and position description, performance reviews, disciplinary records, records of salary increases and any other relevant personnel information. All employees shall have access to their personnel files pursuant to Iowa Code § 91B.1.
In order to maintain accurate payroll and personnel records, appropriate forms must be completed in the event of the following changes:

1. Name;

2. Address;

3. Telephone Number;

4. Marital Status;

5. Job and / or Salary Change;

6. Unpaid Leaves of Absence;

7. Change in Number of Dependents;

8. Reduction in Work Hours; and

9. Termination of Employment

If you are interested in reviewing the contents of your file, you may do so at a time mutually agreed upon by you and your department head, except you will not have access to or be able to review letters of reference received or furnished by the employer or any reference check performed by the employer. A representative of the City may be present during your review. You may, at your own expense, request and receive copies of the contents of your personnel file, except as provided above. The cost for the copies will not exceed $5.00.

To assure that our records are current, please notify your department head whenever there are any changes in your home address, telephone number, marital status, emergency contact, beneficiary designations, and number of dependents.

REFERENCES

We reserve the right to contact in writing or by telephone, all former employers as well as listed references regarding prior employment activities, experience and background information concerning the applicant. Data requested will include, but not be limited to:

1. Length of employment;

2. Employment dates;

3. Title and responsibilities; and

4. Reason for leaving / termination.

Upon your written request, the City will release only non-confidential information, including, but not limited to, dates of employment, job description, and salary. The City will release any information relating to the results of federally required drug tests in accordance with the applicable law.

COMPUTER USE

City-owned computers and Internet access are for the benefit of public use. Use of computers and Internet for personal reasons without the express consent of the City Administrator is prohibited. Under no circumstances shall pornographic web sites be accessed through a computer owned by the public.

All employees accessing the city data processing system must complete cybersecurity training. Cybersecurity training must be completed before an employee is given access to City systems and annually thereafter. Employees must use strong passwords and multi-factor authentication where available, must not share login credentials, and must immediately report suspected phishing messages, lost or stolen devices, or other security incidents to their department head and the City's IT provider.

City computers, email, telephones, and networks are City property. Employees have no expectation of privacy in anything created, sent, received, or stored on City systems, and the City may monitor use at any time. Email, text messages, and other electronic communications about City business, including those sent from personal devices or accounts, may be public records under Iowa Code chapter 22 and must be retained according to the City's records retention schedule. Any request from the public for City records must be forwarded promptly to the City Clerk.

Employees may not post confidential City information, or speak on behalf of the City, on social media without authorization. Nothing in this policy restricts an employee's right to speak as a private citizen on matters of public concern or to engage in other legally protected activity.

USE OF CITY-OWNED VEHICLES

City owned vehicles will be provided to those employees using a vehicle for city business to include training and meetings. The vehicle is for city use only, shall not be used for personal benefit or personal business, unless authorized by the Mayor or City Administrator. Employees provided with vehicles include the Public Works Director and Police Department. It is beneficial to the city to have these employees take city vehicles home. Since the city requires the above-mentioned employees to commute in a city vehicle, the value of their commute is included in their income; police are exempt from this tax. Under the IRS commuting valuation rule, the taxable value of each one-way commute (from home to work or from work to home) is $1.50. The employee should keep records to verify the number of commuting trips made. The total value of all commuting trips will be reported on the employee's W-2 form each year.

Whenever possible, City-owned vehicles will be provided to those employees using a vehicle for City business to include training and meetings. Please contact your immediate supervisor to reserve a City owned vehicle if one is not regularly available to you.

Employees who drive a City vehicle, or a personal vehicle on City business, must hold a valid driver's license appropriate for the vehicle, must authorize the City to review their driving record (see the Driving Record Authorization Form), and must report any license suspension,

revocation, or restriction to their department head before their next shift. Drivers and passengers must wear seat belts (Iowa Code § 321.445). While driving on City business, employees must comply with Iowa Code § 321.276 and may not use a hand-held electronic communication device except as permitted by law. Employees using a personal vehicle for City business must maintain personal automobile liability insurance, which is primary in the event of an accident, and provide proof of insurance on request. Fines for traffic or parking violations incurred while driving on City business are the responsibility of the employee.

CELL PHONE USE

City-Provided Cellular Telephone

Except as provided in the following paragraph, if a cellular telephone is to be required for City of Centerville personnel, the department shall purchase the cellular telephone(s) and all bills will be mailed directly to the City of Centerville for payment. The primary use of all City-provided cellular telephones is for official business. However, employees may use their City-provided cellular telephones on a personal basis as long as they abide to the stipulations in this policy. The employees are limited to the minutes that are in the approved plan. If there are additional charges over the plan limitation and such overage is determined to be a result of personal use, the employees shall be personally responsible for charges that exceed the pricing plan. Employees who want to use their City-provided cellular telephones on a personal basis can elect to do so by participating in a payroll deduction program (cellular telephone payroll deduction form) at a cost of $10 per month. The purpose of this option is to allow greater flexibility and reasonable usage of City-provided cellular telephones related to the City's telephone plan. Individual employees and participating employees are still subject to additional cost attributed to charges above the plan assigned to them. Employees who do not elect to participate in the payroll deduction program regarding their City-provided cellular phones are limited to official business use.

Employee-Provided Cellular Telephone

Alternatively, employees entitled to a City-provided cellular telephone who wish to use their own personal cellular telephone for official business may do so, and the City of Centerville shall pay said employees $20 per month for such use. In order to receive such reimbursement, employees who are allowed and elect to use their personal cellular telephone for official City business must provide a copy of their cellular phone bill to the City at the time of signup and at least annually thereafter.

General Rules

While an employee is on City payroll, the employee will limit personal calls to a minimum whether they have a City-provided or employee-provided cellular telephone. Employee responsibilities If a City-provided or employee-provided cellular telephone is lost, stolen, or malfunctioning, the applicable employee must report such matter to their department head immediately. Upon termination of employment with the City of Centerville, the terminated employee shall turn in the City-provided cell phone(s) issued to such employee to the City.

REIMBURSEMENT AND CREDIT CARD USE

The City of Centerville shall reimburse employees for bona fide expenses associated with City business, including travel expenses for use of a private vehicle at the current IRS rate; meals (if the employee is required to spend the night) up to Iowa Department of Administrative Services (DAS) rate, and other expenses for goods and services that are purchased for public use, provided requests for reimbursement are timely filed, fully documented and presented to the City Administrator for payment on forms provided by the City. The City of Centerville will not reimburse employees for alcohol, gratuities, or personal items purchased while on business trips. The City will reimburse lodging at the greater of the State of Iowa rate or the conference housing pool negotiated rate, including resort fees and applicable hotel taxes.

Requests for reimbursement must be submitted within thirty (30) days after the expense is incurred or the travel is completed. Employees making purchases on behalf of the City must present the City's sales tax exemption certificate where applicable. Sales tax paid in error may not be reimbursed.

City credit cards will be issued to Department Heads and other employees as designated by each Department Head. Individual purchases on these cards may not exceed $1,500.00. Department Heads are responsible for keeping credit card receipts and matching them to the statement when it arrives, then submitting it to City Hall for processing. Receipts of expenditures must be provided for all purchases and must provide sufficient information to affirm expenses are appropriate. Failure to provide a sufficient receipt may result in a denial of reimbursement or for the employee to reimburse the City for unsupported charges. Failure to reconcile receipts to the statement or continuing late fees may result in suspension of the card for that purchaser. Employees may not charge personal bills to the City's credit card. If a mistake is made, then the appropriate supervisor should be immediately notified and he/she shall notify the City Administrator. The employee will be required to make immediate reimbursement for the mistaken charge.

City employees are the only authorized purchasers for the City of Centerville. Only a Department Head can request an extension to the above-mentioned credit limit and should notify the City Administrator to process that request.

City credit cards shall be used for the purchase of items solely and expressly limited to public use. Any purchase other than items for public use shall constitute fraud on the part of the purchaser and shall be grounds for disciplinary action up to and including termination of employment.

LODGING

According to Iowa Code 80.45A, when booking hotel/motel stays and accommodation, lodging providers must have completed the Human Trafficking Training and qualify as a "Certified Location." This policy includes procuring a space or services for a conference, meeting, or banquet.

Certified Locations can be verified at: https://stophtiowa.org/certified-locations.

If a stay is paid for on a City card and the lodging provider is not on the certified list, the employee will be responsible for reimbursing the payment. If the employee has paid for the stay themselves, and the provider is not on the certified list, the employee will not be reimbursed for the stay. Reserving a room or staying at a lodging provider that is not certified may also result in traveling privileges being suspended.

JOB POSTING

Whenever a position becomes available, a notice of such opening will be posted in City Hall and on the City's website for at least ten (10) calendar days before the deadline for filling the position. The notice will contain the position title, a brief job description, and minimum hiring specifications.

Application forms are available from City Hall and shall be submitted to the City Administrator. Applicants, including current employees, shall be considered on the basis of ability, performance, experience, training, aptitude, and other job-related qualifications. Qualified veterans will receive preference in accordance with Iowa Code chapter 35C. Positions subject to civil service will be filled in accordance with Iowa Code chapter 400 and the rules of the Civil Service Commission.

WORK RULES AND DISCIPLINE

In order to maintain safe, efficient, and harmonious operations, and to continue to provide the highest standard of public service, the City has adopted the following rules. Each rule reflects a common understanding of what behavior is acceptable in the workplace.

These rules can be modified by the City as changing conditions warrant. The City may take whatever disciplinary action it deems appropriate in response to an offense, even if it is not included in the following list. You must understand that any offense, whether or not it is included in these work rules, may result in disciplinary action, up to and including discharge, without warning. All employees are at will.

The City expects your complete cooperation in observing these rules, which have been designed for our common protection and benefit.

Work Rules

While it is not possible to list all the offenses for which you will be disciplined, the following are examples of inappropriate, unacceptable conduct:

1. Unsatisfactory work performance.
2. Falsifying employment or other job-related records.
3. Violating the City's policy against workplace harassment of any kind.

4. Establishing an unacceptable pattern of tardiness or absenteeism.
5. Engaging in excessive, unnecessary or unauthorized use of City property or supplies, particularly for personal use.
6. Reporting to work intoxicated or under the influence of alcohol, illegal drugs, cannabis, or any medication used in a manner that impairs safe job performance.
7. Illegally manufacturing, possessing, using, selling, distributing, or transporting drugs.
8. Bringing or using alcoholic beverages in the workplace.
9. Fighting or using obscene, abusive or threatening language.
10. Stealing property of coworkers, customers, clients, or the City.
11. Disregarding the tobacco/nicotine-free campus policy or other, safety or security regulations.
12. Engaging in insubordination or failing to cooperate with assigned employees, coworkers, supervisors, or managers.
13. Failing to follow City job description and instructions to perform work requested by a supervisor or manager.
14. Violating a City safety rule or practice or creating or contributing to unsafe, unhealthy, or unsanitary conditions.
15. Failing to maintain confidentiality of City, client, or customer information.
16. Making threats of violence, engaging in acts of violence, or intimidating others in the workplace.
17. Failing to complete required training, including cybersecurity training, or misusing City technology.
18. Using City time, property, or funds for political campaign purposes in violation of Iowa Code § 68A.505.

Discipline

If your performance, work habits, attitude, or demeanor become unsatisfactory in the judgment of the City, based on violations of either the rules listed above, or other City policies, rules, procedures, or expectations, you will be subject to disciplinary action, up to and including discharge. Certain offenses can be corrected using progressive discipline. Situations that the City believes will respond to corrective discipline will normally be handled as follows:

1. Counseling: The employee's supervisor will normally give the employee a verbal warning.
2. Written Warning: If the unsatisfactory conduct continues, the employee's department head will normally issue a written warning.
3. Suspension: If sufficient improvement has not been made, or if the conduct continues, the employee may be suspended without pay.
4. Termination: If the conduct continues, the City may terminate the employment of the employee.

The City reserves the right to use whatever discipline it decides is appropriate in any situation, up to and including discharge, without regard to the progressive discipline guidelines explained above.

Disciplinary Actions

City Council's Authority. The City Council is empowered to employ, suspend, reclassify or discharge all employees of the City of Centerville; but will, prior to any such action involving personnel, consult with the appropriate supervisor or Personnel Committee.

Disobedience of Regulations. Any violation, non-conformance, or disobedience to any of the regulations under these rules may subject the employee to suspension, probation or dismissal from his/her employment.

Suspension and/or Probation. The City Council may, at their discretion, suspend an employee with or without pay, or place an employee on probation, and said probation may be in conjunction with a suspension.

Discharge. An employee may be discharged from his/her employment, if the employee fails, either willfully or through negligence or incompetence, to perform his/her duties, violates any regulation, order, guidelines and procedures contained in this Handbook, directives, or any State, Federal, or Municipal law or for any violation committed by said employee while under suspension or probation as provided in this Handbook.

Review of Adverse Action. Any employee suspended, placed on probation, or discharged from his/her employment may request review of such action with the City Council, and a representative of the employee; which may be the employee's Union Steward, business agent of the union, or such other representative as the employee may select.

Request for Review. Any request for review of adverse action or decision shall be made in writing and filed with the City Administrator within five days of the adverse action or adverse decision.

Appeal of Adverse Decision. An employee suspended, placed on probation or discharged may appeal an adverse decision of a review conference held with the City Administrator. An employee, covered by contract or labor agreement, shall refer to the grievance procedures of said labor contract to file an appeal. An employee, not covered by contract or labor agreement, may file an appeal by making an application within five days to the Centerville City Council for review of final action taken by the City Administrator to suspend, place on probation, or discharge such an employee.

TERMINATION OF EMPLOYMENT

The City expects you to provide written notice to your department head at least two weeks before the effective date of your resignation. Employment records will reflect the last day worked as the date of termination. You will receive pay through the last day worked. Final wages will be paid no later than the next regular payday, as required by Iowa Code § 91A.4. Employees must return all City property, including keys, credit cards, cell phones, identification, uniforms, and equipment, on or before the last day of work.

If you resign or are otherwise terminated after completing one year of service, you will be paid for unused accumulated vacation, and personal days. Accrued compensatory time of non-exempt employees will be paid upon separation regardless of length of service, as required by the Fair Labor Standards Act.

Compensation Policies:

DEFINITION OF EMPLOYEE STATUS

Definition of Employee Status

Full-time regular employee means an employee hired to work the City's normal full-time 40-hour workweek on a regular basis. Such employees may be exempt or nonexempt under the Fair Labor Standards Act (FLSA) as described below.

Part-time regular employee means an employee hired to work fewer than 40 hours per week on a regular basis. Such employees may be exempt or nonexempt under the Fair Labor Standards Act (FLSA) as defined below. Part-time regular employees are not eligible for any benefits described in this handbook, unless otherwise indicated.

Temporary or seasonal employee means an employee engaged to work full-time or part-time on the City payroll with the understanding that his or her employment will be terminated no later than upon completion of a specific assignment. Temporary or seasonal employees are not eligible for any benefits described in this handbook, unless otherwise indicated.

Exempt employee means an employee who is not required to receive overtime in accordance with the Fair Labor Standards Act (FLSA) for work performed beyond 40 hours in a workweek.

Non-exempt employee means an employee who is required to be paid at the rate of time and one-half (1 ½) their regular rate for all hours worked beyond 40 hours in a workweek in accordance with the FLSA.

HOURS OF WORK

Hours of Work

Regular full-time employees normally work 40 hours per week. Regular full-time employees normally receive a lunch period during the middle of the workday.

Department heads may allow a 15-minute rest period during each half of the workday, during which employees may be called back to work. Rest periods are paid time. Meal periods are unpaid only if the employee is completely relieved from duty; non-exempt employees who are required to work or remain at their post during a meal period will be paid for that time.

Weekly schedules and rest periods for part-time employees will be established by the appropriate department head.

Daily and weekly work schedules may be changed at the discretion of the City to meet varying conditions and workload. Changes in work schedules will be announced as far in advance as possible.

Lactation Accommodation

In accordance with the federal PUMP for Nursing Mothers Act and the Fair Labor Standards Act, the City will provide reasonable break time for an employee to express breast milk for her nursing child each time she has need to express milk, for one year after the child's birth. The City will provide a private place, other than a bathroom, that is shielded from view and free from intrusion by coworkers and the public. Break time used to express milk will be paid when it runs concurrently with a paid rest period or when the employee is not completely relieved from duty. These protections apply to both exempt and non-exempt employees. Employees should notify their supervisor of the need for lactation breaks so the timing and location can be arranged.

Longevity Pay

On the Wednesday prior to Thanksgiving, all employees having five (5) full years of employment will receive longevity pay of $0.05 per year per hour of service, which will continue each year of successive employment unless specified in the union contract. For employees who are not subject to a union agreement, longevity is a one-time payment per year based on the calculation listed in this section. The hours used in calculating shall be no more than two-thousand eighty (2080) hours per year.

Recording Work Hours

All employees must accurately record their hours worked for each pay period in the City's online timekeeping system. Failure to accurately record hours worked will constitute grounds for disciplinary action up to and including termination. Time cards must be submitted in the online timecard system no later than 10:00 am on the Monday prior to the pay date. Failure to submit timecards by the deadline may result in disciplinary action. If a timecard is not submitted, the department head will submit the employee's scheduled hours, and any corrections will be made on the next regular payday. Department head timecards are approved and signed by the Mayor or Mayor Pro Tem. Non-exempt employees may not perform work 'off the clock,' and supervisors may not request or permit them to do so.

Payday

The workweek for payroll purposes shall be a period beginning at 12:01 A.M. on Monday until 11:59 P.M. on Sunday. Employees are paid every other Thursday. If a regular payday falls on a holiday, you will usually be paid the day before.

All required deductions, including those for state and federal taxes and all authorized voluntary deductions, including health insurance contributions, will be automatically withheld from your paycheck.

Overtime

Non-exempt employees will be compensated for overtime at one and one-half (1½) times their regular rate of pay, as required by the Fair Labor Standards Act (FLSA), for hours worked in excess of the following thresholds:

Employee Classifications:

1. **General employees:** hours worked in excess of forty (40) in the workweek defined in the Payday section.

2. **Police (sworn law enforcement employees):** Under FLSA section 7(k), the City establishes a fourteen (14)-day work period that coincides with the City's biweekly pay period. Overtime is due for hours worked in excess of eighty-six (86) hours in the work period.

3. **Fire (employees engaged in fire protection activities):** Under FLSA section 7(k), the City establishes a fourteen (14)-day work period that coincides with the City's biweekly pay period. Overtime is due for hours worked in excess of one hundred six (106) hours in the work period.

Work Hours:

Only hours actually worked count toward these thresholds. Paid holidays, vacation, sick leave, personal days, compensatory time used, and other paid time not worked are not counted as hours worked unless a collective bargaining agreement provides otherwise. The regular rate of pay includes longevity pay, certification pay, and other non-discretionary payments, as required by the FLSA. Where a collective bargaining agreement provides a more favorable overtime threshold or rate, the agreement controls.

Overtime will be paid in cash on the regular payday for the pay period in which the overtime was worked, unless the employee elects compensatory time as provided in the Compensatory Time section. Overtime will be paid in cash when:

1. The employee does not elect compensatory time;
2. The employee's compensatory time balance has reached the maximum allowed;
3. The employee is a temporary or seasonal employee; or
4. The department head, for operational or budget reasons, directs that overtime be paid in cash.

An employee shall be permitted to use accrued compensatory time within a reasonable period after it is requested, if to do so would not unduly disrupt the City's operations.

All overtime must be approved in advance by the department head, except in emergencies. Non-exempt employees will be compensated for all hours actually worked, whether or not the overtime was approved in advance; working unauthorized overtime may result in disciplinary action, but not in non-payment.

Compensatory Time

Under FLSA section 7(o), a non-exempt employee may elect to receive compensatory time off instead of cash overtime. The election must be made in the City's timekeeping system for the pay period in which the overtime is worked. The employee's signed handbook acknowledgment is the agreement or understanding required by the FLSA before the work is performed. Compensatory time accrues at one and one-half (1½) hours for each overtime hour worked.

The FLSA permits a maximum accrual of 240 hours of compensatory time for general employees and 480 hours for employees engaged in law enforcement or fire protection. The City sets lower maximums: 80 hours for general employees and police employees, and 96 hours for fire employees. Employees may use accrued time and accrue more, but overtime worked while an employee's balance is at the maximum will be paid in cash at one and one-half (1½) times the regular rate on the next regular payday.

Compensatory time may be carried from one fiscal year to the next, up to the maximum balance. Carried-over hours must be used as time off and will be paid at the employee's current rate of pay when used.

Except for payment required at separation, the City may cash out all or part of an employee's compensatory time balance only with City Council approval and when funds are budgeted. Payment will be made at the employee's regular rate of pay at the time of payment.

Upon separation for any reason, all accrued compensatory time of a non-exempt employee will be paid in cash at the higher of (1) the average regular rate received by the employee during the last three years of employment or (2) the employee's final regular rate, as required by 29 U.S.C. § 207(o)(4). The City Administrator, the responsible Department Head, and the Mayor will verify the balance. If a Department Head (as defined in § 2.98.040 of the Centerville City Code) separates from employment, the Department Head's compensatory time will be paid out with the approval of the City Administrator, the Mayor, and the City Council, except that the balance of a non-exempt Department Head will be paid as required by the FLSA.

Union employees will receive compensatory time pursuant to the applicable collective bargaining agreement. No compensatory time will be given to the City Administrator.

Leave Benefits:

HOLIDAYS

The City has the following ten paid holidays: New Year's Day, Good Friday, Memorial Day, July Fourth, Labor Day, Veterans Day, Thanksgiving, the day after Thanksgiving, Christmas Eve, and Christmas. All regular and probationary employees shall be granted holiday pay. Union employees shall have holiday leave according to their union contract.

When a holiday falls on a Saturday, it will be observed on the preceding Friday; when a holiday falls on a Sunday, it will be observed on the following Monday. When Christmas Eve falls on a Saturday or Sunday, it will be observed on the preceding Friday. If a holiday falls during an employee's approved paid leave, the employee will receive holiday pay and the day will not be

charged against the employee's leave balance. Employees in departments that operate continuously (police and fire) will observe holidays as provided in department policy or the applicable collective bargaining agreement.

VACATION

Eligibility

Regular full-time employees who are actively employed are eligible for paid vacation based upon their anniversary dates of hire according to the following schedule:

Length of Continuous Service	Vacation
After One Year	**40 Hours**
After Two Years	**80 Hours**
After Eight Years	**120 Hours**
After 15 Years	**160 Hours**
After 20 Years	**200 Hours**

Union employees per union contract.

Scheduling Vacation

Vacations may be taken as weekly periods, as individual days, or in periods of full hours as long as the increments chosen meet with department approval. Vacation requests must be submitted in writing to your supervisor before the start of your vacation. Vacation preferences are subject to staffing requirements as determined by the City.

Carryover

Vacation should be taken in the year following the year in which it is earned. Employees may carry over a maximum of 40 hours (48 hours for employees of the fire department) of unused vacation from one year to the next; any additional carryover requires written authorization from the City Council. Unused vacation in excess of the carryover limit is forfeited.

Vacation Pay upon Termination

If your employment with the City is terminated for any reason during your first year of service, no vacation is due upon termination. If your employment is terminated for any reason after your first year of service, you will be paid for unused earned vacation. If your employment is terminated for any reason, an employee's accrued vacation time will be paid out with the approval of City Administrator and Department Head. The City Administrator and Department Head's accrued vacation time will be paid out with City Council approval. All payments made under this section will be made in accordance with Iowa Code Chapter 91A.

Accrual of Vacation during Unpaid Leaves

Vacation will not accrue during unpaid leaves of absence of thirty calendar days or longer unless allowed by the provisions of a State or Federal law.

PERSONAL DAYS

The City full-time employees receive 16 hours or two personal days per year, given to employees yearly July 1. This time must be used within the fiscal year and no time will be carried over to the next fiscal year. A probationary employee will not be allowed personal days until the employee completes the probationary period at which time such employee will be prorated with the number of days earned from the employee's date of hire. Union employees per union contract.

SICK LEAVE

Eligibility and Accrual

Full-time regular employees shall accumulate paid sick leave at the rate of 10 hours per month up to a maximum accumulation of 960 hours. Union employees per union contract.

Employees start to earn sick leave from their first date of hire. A probationary employee will not be allowed sick leave until the employee completes the probationary period at which time such employee will be credited with the number of days earned from the employee's date of hire; provided that if a probationary employee is injured on the job, the employee may utilize as much time as the employee has earned during the probationary period.

Sick leave does not accrue during any unpaid leave of absence.

Use of Sick Leave

After completing the probationary period, you are eligible to use sick leave for any non-work-related illness, injury, or temporary disability including pregnancy that prevents you from performing your job duties. Sick leave may also be used for medical, dental, and vision appointments that cannot reasonably be scheduled outside working hours. Up to 48 hours of sick leave may be used to care for an immediate family member annually, provided leave has been authorized by the City Administrator. "Immediate family member" shall mean the spouse, child or parent of the employee.

Notification of Illness

In the event you must use sick leave, you must notify your supervisor on duty at least two hours before your scheduled reporting time and indicate the nature of the illness and the expected duration of your absence. The City Administrator may require a statement from a medical doctor to verify any illness or absence.

Abuse of Sick Leave

If sick leave appears to be abused, the employer may require the employee to submit competent proof of the necessity for such absence. Abuse of sick leave privileges will constitute grounds for disciplinary action up to and including termination.

Conversion of Sick Leave upon Termination

You will not be paid for any unused accumulated sick leave should your employment relationship with the City be terminated for any reason.

Approval of Sick Pay

Pay for absences is not automatic but is at the discretion of the Employer. To be eligible for sick pay for absences of less than five days, the employee may be required to submit competent proof of the necessity for the absence. Generally, a physician's note detailing the need for the absence will be sufficient for absences of less than five days. For absences of five days or longer, sick pay will be at the Employer's discretion based on a review of medical certification from the employee's health care provider.

Work-Related Injuries

To provide for payment of your medical expenses and partial salary continuation in the event of a work-related injury or illness, you are covered by workers' comp insurance. The amount and duration of benefits payable depend on the nature of your injury or illness. If you are injured on the job, you must notify your department head immediately. Within 24 hours of the injury, you and your department head must report the injury to the City Administrator and the Company Nurse portal so that injury reports required by state law can be completed.

In a medical emergency, call 911 and obtain treatment first, then report the injury to Company Nurse and your department head as soon as practicable. For non-emergency injuries, call Company Nurse at (888)770-0928 (location code IA075) before seeking treatment; if you are unable to call, your supervisor will make the report. Employees must follow Company Nurse treatment recommendations and cooperate with the injury investigation. The City will not retaliate against any employee for reporting a work-related injury or filing a workers' compensation claim.

FAMILY AND MEDICAL LEAVE

General Provisions

It is the City's policy to grant up to 12 weeks of family and medical leave during a 12-month period to eligible employees, in accordance with the Family and Medical Leave Act (FMLA). An employee may have up to 26 weeks to care for a covered service member with a serious injury or illness as provided under the FMLA.

Eligibility

In order to qualify to take family and medical leave under this policy, the employee must be "eligible" as defined by federal law and must meet all of the following conditions:

1. The employee must have worked for the City at least 12 months. The twelve months need not be consecutive.

2. The employee must have worked at least 1,250 hours during the 12-month period immediately before the date when the leave would begin.
3. The employee must work at a worksite where the City employs at least 50 employees within 75 miles.

Type of Leave Covered

In order to qualify as FMLA leave under this policy and as set forth under the FMLA, the eligible employee must be taking the leave for one of the reasons listed below:

1. The birth of a child and in order to care for the child;

2. The placement of a child for adoption or foster care;

3. To care for a spouse, child or parent with a serious health condition;

4. The serious health condition of the employee;

5. Any qualifying exigency arising out of the fact that a spouse, son, daughter, or parent of the employee is a covered military member on covered active duty; or

6. To care for a covered service member with a serious injury or illness if the eligible employee is the service member's spouse, son, daughter, parent, or next of kin.

Other than an employee taking leave for reason 6 above (which allows up to 26 weeks of leave for certain military service members), an eligible employee can take up to 12 weeks of leave under this policy during a 12-month period. For reasons 1-5, the City will measure the 12-month period based on the rolling backward method. Each time an employee takes leave, the City will compute the amount of leave the employee has taken under this policy and subtract it from the 12 weeks of available leave and the balance remaining is the amount the employee is entitled to take at that time. An employee taking leave for reason 6, may take up to 26 weeks leave during any 12-month period, regardless of the method used to measure 12 months.

If spouses both work for the City and are both eligible for FMLA leave, they are limited to a combined total of 12 weeks of leave for the birth or placement of a child (including bonding with the child) and to care for a parent with a serious health condition, and a combined total of 26 weeks for military caregiver leave.

Pay Status during Leave

Leave for a work-related injury or illness that also qualifies as FMLA leave will run concurrently with workers' compensation leave. While an employee is receiving workers' compensation

benefits, neither the City nor the employee may require the substitution of paid leave, but the employee may elect to supplement benefits with accrued leave where permitted by City policy. An employee using FMLA leave must first use and exhaust all available paid leave, including accumulated sick leave, vacation, and personal days. Any FMLA leave after the exhaustion of all paid leave will be unpaid leave.

Employee Status and Benefits during Leave

While an employee is on leave, the City will continue the employee's health benefits during the leave period at the same level and under the same conditions as if the employee had continued to work.

If the employee chooses not to return to work for reasons other than a continued serious health condition, the City will require the employee to reimburse the City the amount paid for the employee's health insurance premium during the leave period.

If the City's policy provides that an employee contribute to the health insurance premium, then the City will deduct from the employee's paid leave his or her share of the premium. While on paid leave, the City will continue to make payroll deductions to collect the employee's share of the premium. While on unpaid leave, if the employee is required to contribute to the health insurance premium, the employee must continue to make his or her share of the premium payment, either in person or by mail. The payment must be received by the City by the tenth day of each month. If the payment is more than 30 days late, the employee's health care coverage may be dropped for the duration of the leave.

Employee Status after Leave

An employee who takes leave under this policy will be able to return to the same job or a job with equivalent status, pay, benefits and other employment terms.

Intermittent Leave or a Reduced Work Schedule

The employee may take FMLA leave in 12 consecutive weeks, may use the leave intermittently (for instance take a day periodically when needed over a year), or under certain circumstances may use the leave to reduce the workweek or workday, resulting in a reduced hour schedule. In all cases, the leave may not exceed a total of 12 weeks over the City's 12-month period. Medical certification must be provided to justify intermittent or reduced work schedule.

The City may temporarily transfer an employee to an available alternative position with equivalent pay and benefits if the alternative position would better accommodate the intermittent or reduced schedule.

Certification of the Serious Health Condition

The City may ask for certification of the serious health condition. The employee should try to respond to such a request within 15 days of the request or provide a reasonable explanation for the delay. Failure to provide certification may result in a denial of leave.

Certification of the serious health condition shall include the date when the condition began, its expected duration, diagnosis and brief statement of treatment. For medical leave for the employee's own serious health condition, the certification must include a statement that the employee is unable to perform the functions of the employee's position. For a seriously ill family member, the certification must include a statement that the patient requires assistance and that the employee's assistance would be beneficial or desirable.

Procedure for Requesting Leave

Except when leave is not foreseeable, all employees requesting leave under this policy must submit the Medical Certification Form to his or her supervisor or the City Administrator.

When an employee plans to take leave under this policy, the employee must give the City 30 days' notice. If it is not possible to give 30 days' notice, the employee must give as much notice as is practical. An employee undergoing planned medical treatment is required to make a reasonable effort to schedule the treatment to minimize disruptions to the City's operation.

RETURN TO WORK POLICY

Temporary Modified Assignment

It is the policy of City of Centerville to provide temporary modified work, if available at the earliest possible date following an injury or illness, for employees who are unable to return to their regular job classifications. This policy is to complement the procedures applicable to employees eligible for reasonable accommodation or covered under the Americans with Disabilities Act (ADA) or leave benefits under the Family and Medical Leave Act (FMLA).

Inquiries about the ADA or FMLA should be directed to City Hall.

MILITARY LEAVE

Leaves Available

The City will grant leaves of absence for military service to full-time and part-time regular employees in accordance with applicable state and federal law. A full-time or part-time regular employee, who is a member of the uniformed services, when ordered by proper authority to serve in the uniformed services, shall be granted leave for the period of service. In accordance with Iowa Code § 29A.28, this leave shall be without loss of pay, seniority, status, efficiency rating, vacation, sick leave, or other benefits for up to thirty (30) days in any calendar year. Any amount of military leave taken during any part of an employee's scheduled workday, regardless of the number of hours taken, shall count as one day toward the thirty calendar days without loss of pay. Absences required for military service that exceed 30 calendar days shall be granted in accordance with the City's policies on vacation, compensatory time, or unpaid leave, and with applicable state and federal law.

Re-Employment Rights—Eligibility

Your eligibility for re-employment with the City after you complete military service will be determined in accordance with applicable state and federal law. Conditions for re-employment are briefly explained as follows:

1. You, or an appropriate officer of the uniformed service in which you serve, must give advance written or verbal notice of your service to your immediate supervisor, unless military necessity prevents you from giving notice or if it is otherwise impossible or unreasonable;
2. The cumulative length of the absence and all previous absences from your employment with the City for the reason of military service must not exceed five years;
3. Your discharge from military service must be honorable or general (under honorable conditions); and
4. When you return from military service, you must report to work or submit a timely application for re-employment according to the following schedule:

   For service of fewer than 31 days, you must report to work by the beginning of your first regularly scheduled workday that would fall eight hours after you return home.

   For service of 31 to 180 days, you must apply for re-employment within 14 days after completing service.

   For service of 181 days or more, you must apply for re-employment no later than 90 days after completing service.

Continuation of Benefits during Military Service

Employees on leave for military service and any of their dependents entitled to coverage under the City's health insurance plan are entitled to coverage as follows:

1. An employee that leaves employment for less than 31 days is entitled to continued health insurance coverage, and will not be required to pay more than what an active employee would pay for coverage.
2. An employee that leaves employment for more than 30 days is allowed to elect to receive continued coverage under the City's health insurance plan for up to 24 months following separation from employment or until the employee's re-employment rights expire, whichever event occurs first. The City may require the employee to pay up to 102% of the premium.

SHORT TERM DISABILITY LEAVE AND MATERNITY LEAVE

The City treats maternity leave in the same manner as it treats short-term disability. It is our policy to provide eight (8) weeks' unpaid leave or leave for the period of disability, whichever is shorter, for individuals with short-term disabilities. An employee may use all or part of his / her accrued sick leave, vacation, personal days, and compensatory time during disability leave. If you are eligible for Family and Medical Leave Act (FMLA) coverage, then refer to the FMLA policy. Consistent with Iowa Code § 216.6(2)(e), an employee disabled by pregnancy, childbirth, or related medical conditions will receive leave for the period of disability, up to eight weeks, if no other leave is available. Pregnant employees may also request reasonable accommodations under the Pregnancy Accommodations policy.

BEREAVEMENT LEAVE

A regular full-time employee may be granted a paid leave of three consecutive working days in the event of a death in his or her immediate family. Immediate family shall include spouse, parent, child, grandparent, brother, sister, grandchild, mother-in-law, father-in-law, sister-in-law, brother-in-law, daughter-in-law, son-in-law.
Payment will be made only for those days, which you would have worked. If a death in your family occurs, please notify your supervisor/department head as to the expected length of your absence.

Any employee may request an unpaid leave to attend the funeral of a relative or friend, subject to the approval of the department head. Union Employees subject to union contract.

JURY AND WITNESS DUTY

All employees required to report for jury duty shall receive a paid leave of absence for the time spent on jury duty. The City will not penalize an employee for jury service, as provided in Iowa Code § 607A.45.

Employees subpoenaed to appear as a witness in a civil or criminal proceeding in which that employee is not directly involved as a plaintiff or defendant shall be granted a leave without pay. Employees who must appear as a witness in a civil or criminal proceeding in which they are directly involved as a plaintiff or defendant may be eligible for an unpaid leave of absence. An employee who is the victim of a crime will not be penalized for attending court proceedings related to that crime, as provided in Iowa Code § 915.23.

Hours spent by any employee appearing as a witness in any job-related legal proceeding at the direction of the City shall be considered work time.

All employees summoned to jury duty will submit a copy of the summons to their supervisor within two working days after receiving the summons. All employees on jury duty are expected to promptly return to work when released from service, either temporarily or permanently, and more than two hours of their regularly scheduled work shift remains.

When leave for jury duty is paid leave, the City will continue your regular salary, but you must submit certification of the number of hours spent in jury service and assign any compensation

you receive in connection with such duty, less any reimbursement for travel or meal expenses, to the City.

VOTING LEAVE

In accordance with Iowa Code § 49.109, an employee who is entitled to vote in an election and who does not have two consecutive hours outside of working hours while the polls are open may take paid time off so that, when added to the employee's non-working time, the employee has two consecutive hours to vote. The employee must request this leave in writing from the department head before election day. The City may designate the time of day the leave is taken. No deduction from pay will be made, and the employee will not be penalized, for leave properly taken under this section.

UNPAID LEAVE OF ABSENCE

Unpaid leaves of absence may be granted in certain circumstances. If you have exhausted all sick leave, vacation, compensatory time, and FMLA leave, you may request an unpaid leave of absence. A request for unpaid leave of absence must be in writing, stating your reason for the request. Approval of unpaid leave is at the discretion of the City.

During an unpaid leave granted under this section, you do not receive compensation and do not accrue seniority, vacation or sick leave. The City does not contribute to retirement programs for the duration of the leave. You may continue in the group health insurance program during an unpaid leave under this section by paying the full cost of the premium by the 15th of the month for the following month's coverage. Failure to pay the premium timely will result in termination of coverage.

If you plan to return to work following an unpaid leave taken under this section, you must notify your department head before the end of your leave. The City will attempt to restore you to the position you held at the start of the leave, or in a comparable position, if possible. If no such position is available, your employment will be terminated.

LEAVE DONATION POLICY

The City permits employees to voluntarily donate accrued vacation leave to a coworker who faces a medical emergency and has exhausted all available paid leave. This program is intended to qualify as a medical emergency leave-sharing plan under Internal Revenue Service Revenue Ruling 90-29 and will be administered consistent with that ruling.

Definitions:

Medical emergency means a major illness, injury, or other medical condition of the employee or the employee's immediate family member (spouse, child, or parent) that requires the employee's prolonged absence from work and will result in a substantial loss of income because the employee has exhausted all available paid leave. The absence must be expected to last at

least ten (10) consecutive scheduled workdays and must be supported by certification from a health care provider.
Donor means an employee who voluntarily donates accrued vacation leave.
Recipient means an employee approved to receive donated leave.

To be eligible to receive donated leave, an employee must: (1) be a regular full-time or regular part-time employee who has completed the probationary period; (2) be experiencing a medical emergency as defined above; (3) have exhausted all of his or her own accrued sick leave, vacation, personal days, and compensatory time; and (4) not be receiving workers' compensation wage benefits, short-term or long-term disability benefits, or other wage replacement for the same period, except that donated leave may be used to supplement such benefits up to, but not exceeding, the employee's regular pay.

Donors:

1. Donations are strictly voluntary. No employee may solicit, pressure, or coerce another employee to donate, and supervisors may not request donations from employees they supervise.
2. Only accrued vacation leave may be donated. Sick leave, personal days, compensatory time, and holiday time may not be donated.
3. Donations must be made in increments of whole hours, with a minimum donation of four (4) hours.
4. After donating, the donor must retain a vacation balance of at least forty (40) hours.
5. In accordance with Revenue Ruling 90-29, a donor may not donate more vacation leave in a calendar year than the donor normally accrues in a year under the City's vacation schedule.
6. Donations are irrevocable once transferred. A donor will not receive cash or any other compensation or benefit for donated leave and may not claim a tax deduction for it.

Recipients:

1. Donated leave is credited to the recipient on an hour-for-hour basis and is paid at the recipient's regular rate of pay. Donated leave may be used only for absences caused by the medical emergency.
2. A recipient may receive no more than four hundred eighty (480) hours of donated leave in any rolling twelve-month period, unless the City Council approves additional hours.
3. Leave taken under this policy runs concurrently with leave under the Family and Medical Leave Act, if applicable.
4. Donated leave is wages to the recipient and is subject to all applicable payroll tax withholding and IPERS contributions. Donated leave is not income to the donor.
5. The recipient does not accrue vacation or sick leave on donated hours used. Donated leave may not be converted to cash or paid out at separation.
6. When the medical emergency ends, or upon the recipient's separation from employment or death, any unused donated leave will be returned to the donors on a pro rata basis, in whole hours, in proportion to the amounts donated.

Procedure:

1. An employee, or someone acting on the employee's behalf, may request donated leave by submitting a written request and a health care provider's certification of the medical emergency to the City Administrator. Medical information will be kept confidential in a separate medical file.
2. The City Administrator will determine eligibility and, with the recipient's written consent, may notify employees that donations are being accepted. Notices will not disclose medical information.
3. Donors must complete and sign a Leave Donation Form and submit it to the City Clerk, who will verify balances and process the transfer. The identity of donors will be kept confidential to the extent practicable.
4. Decisions on eligibility are within the discretion of the City and are not subject to appeal. Union employees may participate unless the applicable collective bargaining agreement provides otherwise.

Group Health Insurance and Related Benefits:

GROUP HEALTH/LIFE INSURANCE BENEFITS

Eligibility

All eligible regular full-time employees may participate in our group health insurance program. The cost to provide this benefit for employees is currently shared by the employee and the City. Eligible dependents of regular full-time employees may also participate in our group health insurance program.

Coverage

Coverage for eligible employees is effective on the first day of the month following 30 days of employment. The insurance program, coverage and eligibility will be subject to all terms and conditions of the contract with the insurance carrier selected by the City. Details of the plan are explained in the City group health insurance plan booklet.

The City will provide Health Insurance with Prescribed Drug Plan and Dental Plan and the monthly premium for single or for family coverage with the City paying a percentage of the plan; whichever is applicable on full-time employees for the City. The City reserves the right to change carriers at any time but agrees to maintain comparable insurance coverage.

Health Insurance is automatically taken out of employee's payroll 30 days prior to starting benefits. Employee can opt to have this benefit taken out pretax. When an employee terminates, their health insurance coverage is covered for 30 days following the last month they paid for health insurance.

Life Insurance

The City will pay the premium for a group life insurance plan on full-time employees for $20,000 coverage. Full time employees will begin coverage on the first day of the month following 30 days of employment with the City of Centerville and will terminate the last day of the month in which your employment is terminated.

CONTINUATION OF MEDICAL COVERAGE

If you resign or your employment is otherwise terminated, or if your work hours are reduced, and consequently you or your dependents are no longer eligible to participate in the group health insurance plans offered by the City, you and your eligible dependents may have the right to continue to participate for up to eighteen months at your (or your dependent's) expense. The eighteen-month continuation coverage period provided in the event of your termination or reduction in working hours may be extended to thirty-six months for your spouse and dependent children, if, within that eighteen-month period, you die or become divorced or legally separated, or if a child ceases to have dependent status. In addition, if you enroll for Medicare during the eighteen-month period, your spouse and dependent children may be entitled to extend their

continuation period to thirty-six months, starting on the date that you become eligible for Medicare.

If you are determined to be disabled under the Social Security Act at the time of your termination or reduction in hours, you may be entitled to continuation coverage for up to twenty-nine months.

Your eligible dependents may extend coverage, at their expense, for up to thirty-six months in our group health insurance plans in the event of your death, divorce, legal separation, or enrollment for Medicare benefits, or when a child ceases to be eligible for coverage as a dependent under the terms of the plans.

If you or your eligible dependents elect to continue in the group health insurance plan, you will be charged the applicable premium plus an additional two percent (2%). Failure to make timely payments may result in termination of coverage.

If this election for continuation coverage is made, you and your dependents may have the right to convert this coverage to an individual policy with our insurance carriers at the end of the continuation period.

The City Administrator or the City's COBRA administrator will notify you of these options at the time termination occurs or your work hours are reduced. The City Administrator will contact your qualified beneficiaries in the event of your death or enrollment for Medicare benefits. However, in the event that you become divorced or legally separated, or one of your dependents ceases to be eligible for coverage under our group health insurance plan, you and/or dependent is responsible for contacting the City Administrator to discuss continuation/conversion rights. You and your qualified beneficiaries are also responsible for notifying the City Administrator within sixty days of qualifying for social security disability benefits.

Continuation Coverage under Iowa Code Chapter 509A

Employees who retire from City employment before age 65 are eligible to continue in the City's group health insurance plan up to age 65. Coverage must be continuous, that is the employee must elect the same coverage at retirement, and the retired employee must pay the full cost of the premium. For purposes of this section, a retired employee is one who has applied for and is receiving a retirement allowance. The City's policy for Full-time employees who have been Full-time with the City of Centerville for over 20 years, the City of Centerville will pay for half of a single health insurance policy to the age of 65.

FLEX SPENDING PROGRAM

Full-time, permanent employees may elect to participate in the City's flexible spending (flex) program. Contributions are deducted from the employees' gross income before FICA, federal and state taxes are deducted, resulting in money saved before the employee is taxed at a reduced income level. Employees may designate up to the maximum amounts then allowed by the United States Internal Revenue Service for medical care reimbursement and for dependent care reimbursement per fiscal year to be deducted pre-tax from their pay for these expenses. Should

the employee not spend the amount deducted, the employee will forfeit the money remaining at the end of the fiscal year.

After employee signs, please return to the City Administrator.

EMPLOYEE ACKNOWLEDGMENT OF RECEIPT OF HANDBOOK

I have received my copy of the employee handbook and I understand that it is my responsibility to comply with the policies contained in this handbook, and any revisions to it. I understand that the handbook has been provided to me for informational purposes only, and that the City has the right to change or terminate any policies, procedures, or benefit programs at any time. I acknowledge that this handbook is not a contract of employment, and that I am not guaranteed employment for any specific duration. If I am a non-exempt employee not covered by a collective bargaining agreement, I understand and agree that the City provides compensatory time off in lieu of cash overtime as described in this handbook.

_____ _____

Employee's Signature Date

City of Centerville
Driving Record Authorization Form

I authorize the City of Centerville to obtain my motor vehicle driving record no less than annually. I understand this is a requirement for use of private and city-owned transportation to fulfill the job requirements of my employment by the city.

_____	_____	_____	_____
Date of Birth	First Name	Middle Name	Last Name

_____	_____
Driver's License Number (as it appears on Driver's License)	License Expiration Date

_____	_____
Employee Signature	Date Signed

Please sign and return to the City Administrator, along with copy of Driver's License.

RESOLUTION NO. 2026-4278

A RESOLUTION ADOPTING AN ARTIFICIAL INTELLIGENCE (AI) USE POLICY FOR EMPLOYEES OF THE CITY OF CENTERVILLE, IOWA

WHEREAS, the City of Centerville recognizes that artificial intelligence (AI) technologies offer opportunities to improve operational efficiency, employee productivity, accuracy, and the delivery of municipal services; and

WHEREAS, the City Council supports the responsible use of emerging technologies that assist City employees in carrying out their official duties while maintaining appropriate safeguards for City information and operations; and

WHEREAS, the use of AI technologies presents certain risks related to information security, confidentiality, accuracy, and accountability that require appropriate oversight; and

WHEREAS, the City Council desires to establish a clear and practical policy governing the use of AI technologies by City employees in the performance of their official duties.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTERVILLE, IOWA:

SECTION 1. ADOPTION OF ARTIFICIAL INTELLIGENCE USE POLICY.

The City Council hereby adopts the following Artificial Intelligence Use Policy applicable to all City of Centerville employees.

CITY OF CENTERVILLE ARTIFICIAL INTELLIGENCE (AI) USE POLICY

1. Authorized Use of Artificial Intelligence

Employees may use approved artificial intelligence (AI) tools to assist with official City business when such use improves efficiency, accuracy, productivity, or service delivery.

Employees may use only AI tools approved by the City. The City Administrator, or their designee, shall be responsible for determining which AI tools are authorized for use in City operations.

2. Protection of Confidential and Sensitive Information

Employees shall not enter, upload, or otherwise disclose confidential, protected, personnel-related, law-enforcement-sensitive, or other nonpublic City information into AI tools.

All AI use must comply with applicable federal and state laws, City policies, and established information security and confidentiality requirements.

3. Accuracy and Review of AI-Generated Content

AI-generated content must be reviewed by the responsible employee for accuracy, appropriateness, completeness, and compliance with applicable laws and City policies before being used, published, or distributed.

Employees shall not rely upon AI-generated information without exercising appropriate professional judgment and verifying material facts, particularly when such information may affect City operations, public communications, legal matters, financial decisions, or public safety.

4. Employee Responsibility and Accountability

Artificial intelligence is intended to supplement, not replace, employee knowledge, professional judgment, or decision-making authority.

Employees remain fully responsible and accountable for all work products, recommendations, communications, and decisions created or supported through the use of AI tools.

The use of AI does not transfer or diminish an employee's responsibility for the quality, accuracy, or appropriateness of their work.

5. Administration and Compliance

The City Administrator is authorized to establish administrative procedures, approve or restrict specific AI tools, and provide additional guidance necessary to implement this policy.

Employees shall comply with this policy and any related administrative directives. Violations may result in corrective or disciplinary action consistent with applicable City personnel policies.

SECTION 2. IMPLEMENTATION.

The City Administrator is hereby authorized and directed to implement this policy across all City departments and to periodically review and update administrative procedures as necessary to address changes in technology, security requirements, and operational needs.

SECTION 3. EFFECTIVE DATE.

This resolution and the Artificial Intelligence Use Policy established herein shall become effective immediately upon adoption by the City Council.

PASSED AND APPROVED by the City Council of the City of Centerville, Iowa, this ___ day of _____, 2026.

_____

Mike O’Connor, Mayor

ATTEST:

_____

Jason Fraser, City Administrator

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET
City of CENTERVILLE
Fiscal Year July 1, 2026 - June 30, 2027

The City of CENTERVILLE will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2027

Meeting Date/Time: 12/7/2026 06:00 PM	**Contact:** Jason Fraser	**Phone:** (641) 437-4339

Meeting Location: Centerville City Hall - 312 E. Maple, Centerville, IA 52544

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult https://dom.iowa.gov/local-gov-appeals.

REVENUES & OTHER FINANCING SOURCES		**Total Budget as Certified or Last Amended**	**Current Amendment**	**Total Budget After Current Amendment**
Taxes Levied on Property	1	2,728,555	0	2,728,555
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	2,728,555	0	2,728,555
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	184,705	0	184,705
Other City Taxes	6	1,531,049	0	1,531,049
Licenses & Permits	7	58,420	0	58,420
Use of Money & Property	8	170,000	0	170,000
Intergovernmental	9	1,420,825	0	1,420,825
Charges for Service	10	6,856,236	0	6,856,236
Special Assessments	11	0	0	0
Miscellaneous	12	49,900	0	49,900
Other Financing Sources	13	0	0	0
Transfers In	14	956,167	0	956,167
Total Revenues & Other Sources	15	13,955,857	0	13,955,857
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	4,106,778	848,630	4,955,408
Public Works	17	2,311,484	0	2,311,484
Health and Social Services	18	0	0	0
Culture and Recreation	19	727,419	0	727,419
Community and Economic Development	20	366,200	-110,000	256,200
General Government	21	357,032	115,000	472,032
Debt Service	22	154,050	0	154,050
Capital Projects	23	0	0	0
Total Government Activities Expenditures	24	8,022,963	853,630	8,876,593
Business Type/Enterprise	25	4,847,151	0	4,847,151
Total Gov Activities & Business Expenditures	26	12,870,114	853,630	13,723,744
Transfers Out	27	956,167	0	956,167
Total Expenditures/Transfers Out	28	13,826,281	853,630	14,679,911
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	129,576	-853,630	-724,054
Beginning Fund Balance July 1, 2026	30	10,149,738	0	10,149,738
Ending Fund Balance June 30, 2027	31	10,279,314	-853,630	9,425,684

Explanation of Changes: Increases in appropriations are due to the purchase of an Ambulance, Fire Truck, and Firefighting Equipment. Reserves and financing will fund these purchases.

RESOLUTION NO. 2026-4279

A RESOLUTION DESIGNATING CENTERVILLE FIRE RESCUE AS THE ADMINISTRATOR OF THE CITY'S RENTAL HOUSING INSPECTION PROGRAM, AND ESTABLISHING RENTAL PERMIT AND INSPECTION FEES

WHEREAS, the City of Centerville, Iowa, has established a Rental Housing Inspection Program pursuant to Chapter 16 of the Centerville Municipal Code for the purpose of protecting the health, safety, and welfare of residents by ensuring that residential rental properties meet minimum housing and property maintenance standards; and

WHEREAS, Chapter 16 of the Centerville Municipal Code establishes requirements for rental permits, inspections, minimum residential facilities, structural conditions, and the maintenance of rental properties; and

WHEREAS, the City utilizes applicable provisions of the International Property Maintenance Code (IPMC), as adopted or otherwise made applicable by the City, to supplement the City's housing standards and promote safe and habitable residential rental properties; and

WHEREAS, the City Council finds that Centerville Fire Rescue possesses personnel and expertise in building safety, fire prevention, life safety, and emergency response that can be effectively utilized in administering the City's Rental Housing Inspection Program; and

WHEREAS, the City Council desires to designate Centerville Fire Rescue as the department responsible for administering and conducting rental housing inspections, subject to the authority and responsibilities established by Chapter 16 of the Centerville Municipal Code; and

WHEREAS, Sections 16.05.030 and 16.05.070 of the Centerville Municipal Code authorize the City Council to establish rental permit fees by resolution; and

WHEREAS, the City Council further desires to establish reasonable fees associated with rental permit renewals, rental inspections, and inspections canceled without sufficient advance notice; and

WHEREAS, the City Council intends to maintain the existing three-year rental inspection cycle currently underway to ensure continuity of operations and minimize disruption to rental property owners and tenants.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTERVILLE, IOWA:

SECTION 1. DESIGNATION OF PROGRAM ADMINISTRATOR.
Centerville Fire Rescue is hereby designated as the department responsible for administering and operating the City of Centerville Rental Housing Inspection Program, effective January 1, 2027.

Under the direction of the Fire Chief or their designee, Centerville Fire Rescue shall schedule and conduct rental housing inspections, document inspection findings, notify property owners or authorized agents of identified deficiencies, coordinate follow-up inspections, and maintain appropriate inspection records.

Centerville Fire Rescue shall coordinate with the City Administrator, City Clerk, and City Building Official to ensure proper administration and enforcement of the program. All enforcement actions and statutory responsibilities reserved to the City Building Official under Chapter 16 shall remain subject to the provisions of the Centerville Municipal Code.

SECTION 2. APPLICABLE INSPECTION STANDARDS.
Rental housing inspections shall be conducted in accordance with Chapter 16 of the Centerville Municipal Code, including provisions governing minimum residential facilities, structural integrity, property maintenance, fire safety, sanitation, and habitability.

Inspections shall also utilize relevant provisions of the International Property Maintenance Code, to the extent such provisions have been adopted or otherwise made applicable by the City of Centerville.

The City Administrator and Fire Chief are authorized to establish standardized inspection forms, checklists, administrative procedures, and documentation requirements consistent with the applicable codes.

SECTION 3. RENTAL PERMIT AND INSPECTION FEES.
The following fees are hereby established for the City's Rental Housing Inspection Program:

1. **Annual Rental Permit Renewal:** Fifteen Dollars ($15.00) per year for each rental permit.

2. **Rental Housing Inspection:** One Hundred Twenty-Five Dollars ($125.00) per rental property, with additional units in the same structure being Fifty Dollars ($50) each for each regularly scheduled inspection conducted as part of the City's Rental Housing Inspection Program.
3. **Late Cancellation of Inspection:** A rental property owner or authorized agent who cancels a scheduled inspection with less than twenty-four (24) hours' advance notice shall forfeit the One Hundred Twenty-Five Dollars ($125.00) inspection fee associated with each affected unit. A new inspection fee shall be required before the canceled inspection is rescheduled.

The City Administrator or Fire Chief may waive the late cancellation forfeiture in cases

involving emergencies, circumstances beyond the reasonable control of the property owner or authorized agent, or cancellation initiated by the City.

All fees shall be collected and accounted for in accordance with the City's established financial procedures.

Future fees will be updated as part of the annual fiscal year fee schedule resolutions.

SECTION 4. CONTINUATION OF EXISTING INSPECTION CYCLE.

The City shall maintain the existing three-year rental housing inspection cycle currently underway.

The transfer of program administration to Centerville Fire Rescue shall not restart, extend, or otherwise modify the established inspection schedule for rental properties.

Properties previously inspected during the current inspection cycle shall retain their existing inspection status, and properties awaiting inspection shall remain scheduled within their currently assigned inspection cycle.

Additional inspections may be conducted when necessary to address complaints, verify correction of identified deficiencies, respond to life-safety concerns, or otherwise comply with applicable provisions of the Centerville Municipal Code.

Annual rental permit renewal requirements shall remain in effect independently of the three-year inspection cycle.

SECTION 5. PROGRAM ADMINISTRATION AND IMPLEMENTATION.

The City Administrator and Fire Chief are authorized and directed to take all administrative actions reasonably necessary to implement this resolution, including transferring inspection records, developing inspection procedures, establishing scheduling and payment processes, and notifying affected rental property owners.

The City Clerk shall continue to maintain responsibility for the issuance and renewal of rental permits in accordance with Chapter 16 of the Centerville Municipal Code.

SECTION 6. USE OF THIRD-PARTY INSPECTORS.

The City of Centerville may authorize the use of qualified third-party inspectors to conduct rental housing inspections when requested by a property owner or tenant, or when an actual, potential, or perceived conflict of interest may arise involving City inspection personnel.

Third-party inspections shall be subject to the following conditions:

1. **Authorization:** All third-party inspectors must be approved by the City Administrator or

their designee and possess qualifications, certifications, or experience deemed appropriate to conduct rental housing inspections.

2. **Inspection Standards:** Third-party inspectors shall utilize the same inspection standards and requirements established under Chapter 16 of the Centerville Municipal Code and applicable provisions of the International Property Maintenance Code.
3. **Resident Preference:** A property owner or tenant may request the use of an independent third-party inspector in lieu of City inspection personnel. Such requests shall be submitted to the City Administrator for approval, which shall not be unreasonably withheld.
4. **Conflicts of Interest:** The City Administrator may authorize or require a third-party inspection when an actual, potential, or perceived conflict of interest exists involving City inspection personnel, including circumstances where the independence or impartiality of the inspection could reasonably be questioned.
5. **Inspection Costs:** When a third-party inspection is requested solely as a matter of preference, the requesting party shall be responsible for any additional costs exceeding the City's established inspection fee.
6. **Inspection Reports and Enforcement:** Third-party inspectors shall provide written inspection findings to Centerville Fire Rescue. All inspection results shall be subject to City review, and the City shall retain final authority regarding code compliance determinations, enforcement actions, and issuance or renewal of rental permits, consistent with applicable law.

The use of third-party inspectors shall not exempt any rental property from applicable inspection requirements or alter the established rental housing inspection cycle.

SECTION 7. EFFECTIVE DATE.

This resolution shall become effective upon its passage and approval. The fees established herein shall apply to rental permit renewals and inspections scheduled on or after January 1, 2027, except where fees have already been paid under a previously established schedule.

PASSED AND APPROVED by the City Council of the City of Centerville, Iowa, this ___ day of _____, 2026.

_____
Mike O’Connor, Mayor

ATTEST:

_____
Jason Fraser, City Administrator

RESOLUTION NO. 2026-4286

A RESOLUTION ESTABLISHING AN INTERIM EXTREME COLD EMERGENCY RESPONSE FRAMEWORK AND DIRECTING THE DEVELOPMENT OF A PERMANENT ORDINANCE

WHEREAS, the City of Centerville recognizes that periods of extreme cold and associated severe winter weather conditions can present significant threats to the health, safety, and welfare of residents, particularly individuals experiencing homelessness, older adults, individuals with disabilities, and other vulnerable populations; and

WHEREAS, the City Council recognizes the importance of establishing a coordinated community response to extreme cold emergencies, including the availability of temporary warming facilities, emergency overnight shelter, transportation assistance, and public notification; and

WHEREAS, representatives of the City of Centerville, Appanoose County Homeless Coalition, local faith-based organizations, ADLM Emergency Management, and MercyOne Centerville have participated in planning discussions to identify resources, establish sheltering procedures, and coordinate community response capabilities; and

WHEREAS, the City desires to establish an interim response framework utilizing principles similar to those employed by Polk County Emergency Management, adapted to the needs and resources of Centerville and Appanoose County; and

WHEREAS, the City Council intends to develop and adopt a permanent ordinance establishing procedures for declaring and responding to extreme cold emergencies, consistent with the City's existing emergency management framework and snow emergency procedures; and

WHEREAS, the City Council finds that establishing interim guidelines will facilitate coordination among participating organizations and improve community preparedness while a permanent ordinance is developed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTERVILLE, IOWA:

SECTION 1. ESTABLISHMENT OF INTERIM EXTREME COLD EMERGENCY FRAMEWORK.

The City of Centerville hereby establishes an interim Extreme Cold Emergency Response Framework to guide the coordination of community resources and emergency sheltering services during periods of dangerously cold weather.

This framework shall serve as an administrative and operational guide until such time as the City Council adopts a permanent ordinance governing extreme cold emergencies.

SECTION 2. EMERGENCY DECLARATION AUTHORITY.

The Mayor, in consultation with the City Administrator and appropriate emergency management officials, is designated as the City's lead official for determining when an Extreme Cold Emergency should be declared under this interim framework, to the extent permitted by

applicable law.

Such declarations shall be based upon weather forecasts, anticipated duration of hazardous conditions, available community resources, and potential threats to public health and safety.

Declarations shall be communicated to participating agencies, community shelter partners, and the public through appropriate notification channels.

Nothing in this resolution shall be construed to expand the Mayor's statutory emergency powers or authorize the suspension of laws, regulations, or individual rights.

SECTION 3. EXTREME COLD ACTIVATION GUIDELINES.

The following forecasted wind chill conditions shall serve as interim guidelines for considering the declaration of an Extreme Cold Emergency:

1. Wind chill temperatures of 10°F or below for three (3) or more consecutive days;
2. Wind chill temperatures of 5°F or below for two (2) or more consecutive days; or
3. Wind chill temperatures of 0°F or below for one (1) day.

The Mayor and City Administrator may also consider additional circumstances, including prolonged power outages, ice storms, disruptions to heating systems, or other conditions that create a substantial risk to public health and safety.

These thresholds are intended as planning guidelines and shall not prohibit earlier activation when circumstances warrant. Activation remains subject to available facilities, staffing, and resources.

SECTION 4. COMMUNITY SHELTERING AND PARTNERSHIPS.

The City recognizes the important role of community organizations in providing temporary shelter and assistance during extreme cold emergencies.

The City Administrator is authorized to coordinate planning and operational arrangements with the Appanoose County Homeless Coalition, local churches, ADLM Emergency Management, MercyOne Centerville, transportation providers, and other willing organizations.
The framework shall address:

A. Identification and activation of primary warming facilities and overnight emergency shelters;

B. Establishment of basic shelter operating procedures, including guest registration, safety, accessibility, and behavioral expectations;

C. Coordination of transportation assistance for individuals unable to independently access shelter facilities;

D. Identification of backup shelter locations and contingency procedures in the event of power outages, facility failures, or other disruptions;

E. Coordination of emergency medical response and law enforcement assistance when necessary; and

F. Public communication regarding emergency declarations, shelter locations, operating hours, and available assistance.

Participation by community organizations shall be voluntary and subject to mutually agreed-upon operating arrangements.

SECTION 5. SHELTER OPERATIONS AND SAFETY.

The City Administrator, working with participating shelter organizations and emergency management personnel, shall facilitate the development of written operational guidelines addressing shelter management, guest safety, security, and emergency procedures. Such guidelines shall provide reasonable accommodation for individuals with disabilities, appropriate treatment of service animals, preservation of family units when practicable, and compliance with applicable laws.

Shelters may establish reasonable behavior-based rules to maintain a safe environment, including prohibitions against active drug or alcohol use, violence, threats, and other conduct that endanger occupants or personnel.

Refer medical emergencies to emergency medical services through the 911 system. Operational guidelines shall also address appropriate insurance coverage, liability considerations, and participating organizations' responsibilities.

SECTION 6. EMERGENCY MANAGEMENT COORDINATION.

The City Administrator is designated as the primary municipal coordinator for implementation of this framework and shall work with ADLM Emergency Management and community partners to maintain a coordinated response plan.

The City Administrator is authorized to facilitate planning meetings, maintain contact information for participating organizations, coordinate public information, and recommend necessary operational improvements.

Any expenditure of City funds, contractual obligation, or commitment of City resources shall remain subject to applicable purchasing policies, budget authority, and City Council approval requirements.

SECTION 7. DEVELOPMENT OF PERMANENT ORDINANCE.

The City Administrator, in consultation with the City Attorney, ADLM Emergency Management, and participating community organizations, is hereby directed to prepare a proposed Extreme Cold Emergency Ordinance for future consideration by the City Council.

The proposed ordinance shall address, at a minimum, emergency declaration authority, activation and termination procedures, extreme cold criteria, public notification, administrative responsibilities, and coordination with the City's existing emergency management provisions.

The City Council shall retain final authority to establish permanent policy through the ordinance adoption process.

SECTION 8. INTERIM EFFECT AND REVIEW.

This resolution shall serve as the City's interim policy framework pending adoption of a permanent ordinance.

The City Administrator shall review the effectiveness of the framework following any activation and may recommend modifications to the City Council based upon operational experience and feedback from participating agencies.

SECTION 9. REPEALER.
All resolutions in conflict with this resolution are hereby repealed.

SECTION 10. EFFECTIVE DATE.
This resolution shall be in full force and effect upon its passage and approval by the City Council of the City of Centerville, Iowa.

PASSED AND APPROVED by the City Council of the City of Centerville, Iowa, this ___ day of _____, 2026.

_____
Mike O'Connor, Mayor

ATTEST:

_____
Jason Fraser, City Administrator