

**City of Centerville**  
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**Mike O'Connor, Mayor**  
Brad Brauman, Councilmember  
Ron Creagan, Councilmember  
Darrin Hamilton, Councilmember  
Kris Hoffman, Councilmember  
Ahna Kruzic, Councilmember

## **Regular Council Meeting Agenda of the City of Centerville Council**

**Monday, March 16, 2026, at 6:00 P.M.**

### **Centerville City Hall and Zoom Online Meeting**

To access this meeting via Zoom, please use the following link or dial-in information:

[zoom.us/join](https://zoom.us/join)

**Meeting ID: 772 014 7017      Password: JV8rPe**  
**Dial-in: (312) 626 - 6799      Meeting ID: 772 014 7017**

**Notice to the Public:** The Mayor and the City Council welcome you to the regular City Council meeting.

Public comments on agenda items may be submitted by email or mail or by dropping a note through the drop box at City Hall before the City Council meeting. Time is allotted during the “Public Forum” and “Public Hearing” sections for public comments on general business and public hearing items. The Mayor may limit each speaker to five minutes.

The usual process for any agenda item is that the Mayor presents the item to the Council, the Council can comment on the issue or respond to public concerns, a motion is placed on the floor, and the vote is taken.

Using obscene and vulgar language, hate speech, racial slurs, slanderous comments, and any other disruptive behavior during the Council meeting will not be tolerated. The presiding officer may bar offenders from further commenting and/or disconnecting from the meeting.

For those attending in person at Centerville City Hall, all attendees must be seated in a chair to ensure compliance with the fire code capacity for the City Council chambers. If the Council Chambers are at capacity, overflow attendees will be required to attend the meeting through one of the remote participation options.

#### **1. Call to Order**

- a. Roll Call
- b. Pledge of Allegiance
- c. Approval of Agenda

2. **Public Forum:** Time is set aside for public comments on city business topics. This is an opportunity for audience members to bring any item to the Council's attention, including items listed on the Agenda. Under Iowa Public Meeting laws, the Council cannot discuss business raised during the Public Forum. Still, it may address the questions during the Council's General Business discussion.

The Mayor will call for public comment during the meeting. Please state your name and address before making your comments. Public Forum speakers are limited to 5 minutes each, with a total of 30 minutes for the Public Forum. Speakers may not cede their time to other speakers.

03-16-2026

Council Agendas and Minutes Available by following this QR Code



3. **Consent Agenda:** These items will be enacted by one motion without separate discussion unless a request is made before the Council votes on the motion. (Any item on the Consent Agenda may be removed for separate consideration.) Approval of Consent Agenda to include:
  - a. Approval of Minutes of March 2nd, 2026, Regular Council Meeting.
  - b. Approval of Committee/Board Minutes: Airport Commission Meeting 02-09-2026; Library Board Meeting 02-11-2026
  - c. Approval of Beer/Liquor License(s): N/A
  - d. Approval of Tobacco License(s): Centerville Tobacco & Vape Inc 2025-014
  
4. **Public Hearing**
  - a. N/A
  
5. **Discussion/Action Items/General Business/Old Business**
  - a. Approval of Bills
  - b. Approval of February 2026 Financial Report
  - c. Departmental Reports
    - i. City Administrator
    - ii. Public Works
    - iii. Drake Public Library
  - d. Approval of Second Consideration of Ord. No. 1361 Amending the Centerville City Code to add Chapter 2.49 entitled Waterworks Board.
  - e. Approval of Res. 2026-4202 Approving the Disposal of City Vehicles
  - f. Approval of Res. 2026-4203 Transferring of Fire Department Air Trailer to the City of Moravia Fire Department.
  - g. Approval of Res. 2026-4204 Approving Purchase of Elgin Pelican Street Sweeper.
  - h. Approval of Res. 2026-4205 – Awarding the 2026-2030 Mowing Contract.
  - i. Approval of Engineering Agreement for W. Franklin Street Paving.
  - j. Discussion on FY27 Annual Budget.
  
6. **Adjourn** to 6:00 p.m. on Monday, April 6, 2026, for the Property Tax Levy Public Hearing.

Jason Fraser  
City Administrator

Posted: 03/11/2026



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# CITY OF CENTERVILLE

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## REGULAR SESSION MEETING MINUTES

March 2, 2026

Mayor O'Connor called the meeting to order at 6:00 p.m.

Roll Call - Present: Brauman, Creagan, Hamilton, Hoffman, and Kruzic. Absent: None

Mayor O'Connor led the Pledge of Allegiance.

Brauman moved, seconded by Hamilton, to approve the agenda as presented. Ayes: All. The motion carried.

No Public Comments were made.

Hoffman moved, seconded by Creagan, to approve the consent as presented, including: Approval of Minutes of February 18, 2026, Regular Council Meeting; Approval of Committee/Board Minutes: Park Board 02-18-2026; Approval of Beer/Liquor License(s): LC0038220 Adams Bowl; Approval of Res. No. 2026-4195 Fire Dept. Vehicle Take Home Policy; Approval of Res. No. 2026-4196 Setting the Bid Letting and Public Hearing Dates for Centerville Municipal Airport Hangar Project; Approval of Final Quantity Adjustment Report for Washington Street Sewer Lateral Rehab; Approval of Pay App No. 2 for the West Washington Street Sanitary Sewer Lateral Rehabilitation. Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Hoffman, and Kruzic. Nays: None. Motion carried.

Kruzic moved, seconded by Hamilton, to approve the bills as presented. Ayes: All. Motion carried.

For the month of February, the Centerville Police Department conducted the following:

343 calls for service - January, 328; 210 business checks – located 8 open business doors – January 175/5.

35 charges for misdemeanor and felony offenses – January 39; 13 simple misdemeanors; 3 serious misdemeanors; 4 aggravated misdemeanors; 15 felonies

City Code: 4 accumulations of debris/nuisance property – January 4; 5 junk vehicle – cleared by owner, towed, within removal time limit – January 0; 10 parking violations; 16 animal calls 1 citation/ 0 warnings – January 14; 22 vehicle lockouts – January 30; 29 hrs. SRO – January 30.

Current Jail Population: 21

112 traffic enforcement contacts – January 74/28/30; 64 warnings for traffic violations; 35 citations for traffic violations.

Conducted CPR training for most staff; Hired Kim Swanson as new dispatcher; Continued chief transition.

Projected activities for March: Sgt. Bates and Officer Hobbs attending INOA annual training conference; Testing for police officer open position; Begin process for hiring open dispatch positions; Officer Hobbs and ISP Trooper teaching internet awareness/safety for CHS; Participating in the CHS Career Fair; Hosting First Responders Foundation training for all first responders.

#### EMS/Fire Report February 2026

Total EMS Calls: 114; Transport Calls: 81; Non-transport calls (refusals, 10-22, fire standbys): 33

Total Fire Calls: 93; Medical assists: 63; Fire Alarms: 2; Car Accidents: 1; Grass Fires: 9; Structure Fires: 5; Gas/Co Calls: 3; Good Intent Calls: 6; Trash fires: 4

EMS Monthly training: Cardiology review

Updates: Partnering with Pastor Tommy at the Bridge Church for Peer support and counseling; Dr. Lange retired as the EMS medical director. Dr. Zelinkas has stepped into the role.

Fire Training: Bloodborne pathogens, SCBA/Gear check-off, Hydrant hook-ups, and pump training.

Hamilton moved, seconded by Creagan, to approve Res. 2026-4197 Setting the Time and Place for a Public Hearing on the Proposed Property Levy for the FY27 Annual Budget. Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Hoffman, and Kruzic. Nays: None. Motion carried.

Brauman moved, seconded by Kruzic, to approve the first consideration of Ord. 1361, Amending the Centerville Code to add Chapter 2.19 entitled Waterworks Board. Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Hoffman, and Kruzic. Nays: None. Motion carried.

Brauman moved, seconded by Creagan, to approve Res. 2026-4198 accepting the final completion of West Washington Street Sanitary Sewer Lateral Rehabilitation. Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Hoffman, and Kruzic. Nays: None. Motion carried.

Hoffman moved, seconded by Brauman, to approve Res. 2026-4199 Donation of a Cemetery Plot in Oakland Cemetery for the Memorialization of a War of 1812 Veteran. Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Hoffman, and Kruzic. Nays: None. Motion carried.

Kruzic moved, seconded by Hoffman, to approve Res. 2026-4200 authorizing the purchase and equipping of two Dodge Durangos from the Kansas Highway Patrol. Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Hoffman, and Kruzic. Nays: None. Motion carried.

Brauman moved, seconded by Creagan, to approve Res. 2026-4201 Appointing of Brent Hinders of Hinders, Updegraff, and Franklin, P.L.C. City Attorney with an indefinite term. Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, Hoffman, and Kruzic. Nays: None. Motion carried.

Hamilton moved, seconded by Kruzic, to adjourn at 6:21 pm until the regular council meeting on March 16, 2026. Ayes: All. Motion carried.

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Jason Fraser, City Administrator

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Mike O'Connor, Mayor

Centerville Municipal Airport  
Airport Commission  
February 9, 2026

The meeting of the Centerville Airport Commission was called to order at 5:45 p.m. by Chairman Danny Glenn. Present were: John Arnold, Paula Dal Ponte, and Glenn. Absent: Annette Harvey, Mike Zintz. Also present: Dave Joens; McClure Engineering, Jason Fraser; City Administrator and Tony Kury; FBO.

The agenda was approved on a motion by Arnold, seconded by Dal Ponte. All ayes. Motion carried.

Minutes of the January 12, 2026, regular meeting were approved on a motion by Dal Ponte, seconded by Arnold. All ayes. Motion carried.

Financial Reports were approved on a motion by Arnold, seconded by Dal Ponte. All ayes. Motion carried.

The bills were approved on a motion by Dal Ponte seconded by Arnold. All ayes. Motion carried.

The Commission discussed the FY27 budget. Some ideas for cost savings and revenue opportunities were discussed. The commission chose to table the final decisions until the next meeting. Motion was made by Dal Ponte with a second by Arnold. All ayes. Motion carried.

Arrangements were made for a neighbor to clean around the fence line clearing brush and saplings around the entire property. Cost not to exceed \$1000, Motion by Arnold Second by Dal Ponte. All ayes. Motion carried.

Dave Joens updated the commission on the hanger project suggesting that the south entry door be moved next to the plane entry door. Due to the government shut-down, project deadlines have been moved back. In the meantime, we need to map the electrical power service locations so we can eliminate extraneous and aging power supplies where possible.

FBO report by Tony Kury: 20 Planes landed during business hours. Of that number: 3 were charters and 5 training landings.. Fuel sold: LL: 203.18 gal. (10 transactions); Jet A: 209.44 gal. (7 transactions); and Mogas: 219.52 gal. (1 transaction). The courtesy car was checked out 5 times. Future projects to be thinking about include painting fuel tanks and Planes, Trains, and Automobiles.

Motion to adjourn at 7:00 p.m. by Dal Ponte, seconded by Arnold. All ayes. Motion carried.

Paula Dal Ponte, Secretary,

Centerville Airport  
Commission

**Drake Public Library Board of Trustees**  
**Wednesday, February 11, 2026, 5 p.m.**  
**Regular Board Meeting Minutes**

**Call to Order:** Board President, Janell Armstrong called the meeting to order at 5:00 p.m.

**Board Members Present:** Michelle Moore, Janell Armstrong, Elizabeth Hargrave (entered meeting at 5:04 p.m.), Nicole Cox, Shelly Baldwin, Kathy Cridlebaugh, Mike Cockrum and Dennis Beeson

**Board Members Absent:** Noel Gordon

**Library Staff Present:** Library Director JeNel Barth

**City Staff Present:** None

**Agenda Approval:** Approved as presented.

**Minutes Approval:** The Regular Board Meeting minutes for January 14, 2026, approved as presented.

**Visitors/Public Comment:** None

**Approval of Bills:** Shelly Baldwin moved to approve the payment of bills, second Nicole Cox, approved by all.

**Director's Report:** Library Director JeNel Barth reports that: 1) Library staff are preparing to participate in the Healthy Kids Fair on April 11th, 2) Plans for Summer Reading Program have begun and the theme is Plant a Seed, Read, 3) Alison Fraser is helping JeNel with some grant writing projects for exterior improvements, 4) There was a large increase in the utilization of Bridges/Libby in January, 5) The library Accreditation is due February 28, 2026.

**Report from the City:** None

**Report from Friends of DPL:** The next fundraiser will be Pie Day on Saturday, March 14<sup>th</sup> beginning at 9 a.m. The Friends are looking for Pie Bakers and Pie Buyers.

**Report on the Drake Public Library Foundation:** The Foundation has agreed to assist with matching grants if received.

**Reports from Standing Committees** (Executive, Budget and Finance, Governance, Building, Public Relations, Personnel):

**Budget and Finance:** The B&F Committee met to review the FY27 Budget and have approved it to be brought to the board for approval.

**Old Business:** None

**New Business:**

1. **Board Committee Assignments:** President Janell Armstrong presented the updates to the board committees.
2. **FY27 Budget:** Michelle Moore moved to approve, second Kathy Cridlebaugh, approved by all.

**Agenda Items for Future Meetings:** Facilities listing

**Upcoming Meeting:** Regular Board Meeting Wednesday, March 11, 2026, at 5 p.m.

**Adjournment:** Meeting adjourned by President Janell Armstrong.

City of Centerville  
 Regular Council Meeting  
 Bills Approved  
 March 16th, 2026

ALLIANT ENERGY	ELECTRIC UTILITIES	\$10,316.20
ALLIANT ENERGY	ELECTRIC/ GAS UTILITIES	\$2,029.69
BAKER, PAUL	PARTS & REPAIRS	\$676.07
BETH DAVIS	CPR TRAINING	\$457.00
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	\$926.67
CARQUEST OF CENTERVILLE	SUPPLIES	\$1,490.50
CENTERVILLE ABSTRACT COMPANY	DERELICT LIEN SEARCH	\$294.00
CENTERVILLE AREA CHAMBER OF COMMERCE	HOTEL/MOTEL & LOST	\$10,331.71
CENTERVILLE BODY SHOP	REPLACE WINDSHIED	\$308.00
CENTERVILLE IRON & METAL	BOX SIDES	\$229.40
CHARITON VALLEY MEDICAL CENTER	PRE EMPLOYMENT PHYSICAL	\$50.00
CITY OF CENTERVILLE	WATER/SEWER	\$758.19
COLLECTION SERVICES CENTER	CHILD SUPPORT	\$451.72
EASTERN IOWA TIRE	DMP TRUCK TIRES	\$1,085.98
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	\$66,586.74
EVERYSTEP HOSPICE	EMS REFUND	\$595.92
FIRST NATIONAL BANK OMAHA	CREDIT CARD CHARGES	\$7,834.18
FOGLE TRUE VALUE	SUPPLIES	\$84.28
GALLS, LLC	UNIFORMS	\$315.47
HALL ENGINEERING COMPANY	FRANKLIN ST PAVING	\$2,660.00
HOPKINS & HUEBNER PC	LEGAL FEES	\$5,258.86
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	\$22,783.95
IOWA DEPT OF INSPECTIONS, APPEALS & LICENSING	2026 POOL REGISTRATION	\$145.00
IOWA LAW ENFORCEMENT ACADEMY	MMPI FOLLOW UP	\$250.00
IOWA MEDIA NETWORK	MOWING BID PROPOSAL	\$49.20
IOWA MEDICAID ENTERPRISE	MARCH 2026 GEMT MCO PAYMENT	\$2,272.19
JAYCI INMAN	RECERTIFICATION REIMBURSEMENT	\$57.00
LOCKRIDGE INC	SUPPLIES	\$717.37
MACQUEEN EQUIPMENT	SWEEPER REPAIRS	\$620.13
MAID 2 ORDER LLC	CITY HALL CLEANING	\$340.00
MICROBAC LABORATORIES, INC.	TESTING	\$7,686.75
NATEL BROADBAND	PHONE/INTERNET	\$541.95
NATIONAL SIGN COMPANY	SIGNAGE	\$1,398.10
O'REILLY AUTOMOTIVE STORE INC	WHEEL BEARING	\$153.84
PHILIP L ASCHEMAN, PhD	CRITICAL INC DEBRIEFING	\$255.00
PHYSICIANS CLAIMS CO (PCC) INC	AMBULANCE BILLING	\$1,687.54
QUILL LLC	SUPPLIES	\$294.87
RATHBUN AREA SOLID WASTE COMMISSION	TRANSFER STATION FEES	\$87.60
RATHBUN LAKE AREA YMCA	MONTHLY MEMBERSHIP	\$2,574.00
RATHBUN REGIONAL WATER ASSOCIATION	WATER	\$30.21
SANFORD HEALTH	EMS REFUND	\$24.56
SINCLAIR NAPA	PARTS	\$391.22
SINCLAIR TRACTOR	HOSE	\$74.73
SJ SMITH CO INC	OXYGEN	\$19.94
STANARD & ASSOCIATES, INC.	OFFICER TESTING	\$25.00
SUPERIOR ELECTRIC & DATA LLC	ELECTRIC SERVICES	\$7,671.95
TARRY BRACE	EMS REFUND	\$12.50
T-MOBILE	CELL/WIFI	\$1,089.38
TREASURER - STATE OF IOWA	FEBRUARY 2026 SALES TAX	\$1,331.76
UNDERGROUND LOCATION COMPANY	LOCATES	\$102.90
UNITEDHEALTHCARE INSURANCE	EMS REFUND	\$1,180.08
UNITYPOINT CLINIC - OCCUPATIONAL MEDICINE	PRE EMPLOYMENT DRUG SCREEN	\$42.00
UV SUPERSTORE	WIPER ASSEMBLY	\$3,153.20

VERMEER IOWA & N. MISSOURI	KNIFE ASSEMBLY	\$217.21
WALKER WELDING	WELDED LEG ON BENCH	\$329.00
WEX BANK	FUEL/SERVICE CHARGES	\$4,569.88
WINDSTREAM COMMUNICATIONS	PHONE/INTERNET	\$329.79
ACCOUNTS PAYABLE		\$175,250.38
PAYROLL CHECKS		\$93,959.63
*****REPORT TOTAL*****		\$269,210.01
GENERAL FUND		\$100,138.98
POLICE K-9 FUND		\$434.98
ROAD USE TAX FUND		\$25,752.68
EMPLOYEE BENEFIT		\$41,945.14
HOTEL/MOTEL		\$7,215.63
LOST - ECONOMIC DEV		\$3,116.08
CITY WATER		\$14,930.64
SEWER UTILITY OPERATING		\$40,913.65
AIRPORT - CITY		\$34.83
STORM WATER RESERVE		\$59.40
INSURANCE TRUST FUND		\$35,493.63
FLEX ACCOUNT		-\$825.63
TOTAL FUNDS		\$269,210.01



# Claims Report - Detail

## By Fund

Payable Dates 3/3/2026 - 3/16/2026

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
<b>Fund: 001 - GENERAL FUND</b>				
<b>Department: 050 - LIABILITY</b>				
COLLECTION SERVICES CENTE	CASE # 1007883 - JOSHUA A HOBBS	03/12/2026	INV0002062	89.43
COLLECTION SERVICES CENTE	CASE # 1027046 DALTON L MOSLEY	03/12/2026	INV0002063	131.53
COLLECTION SERVICES CENTE	CASE # 1001879 - ZACKARY R MUSGROVE	03/12/2026	INV0002065	115.38
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	03/12/2026	INV0002072	6,002.38
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	03/12/2026	INV0002072	2,664.24
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	03/12/2026	INV0002072	6,799.24
<b>Department 050 - LIABILITY Total:</b>				<b>15,802.20</b>
<b>Department: 110 - POLICE DEPT</b>				
BETH DAVIS	CPR TRAINING - PD	03/16/2026	03 2026	112.00
T-MOBILE	CELL/WIFI	03/16/2026	03-2026 C	347.40
FIRST NATIONAL BANK OMAH	POLICE CHIEF	03/16/2026	0326-1163	10.80
FIRST NATIONAL BANK OMAH	POLICE DEPARTMENT	03/16/2026	0326-3162	11.95
FIRST NATIONAL BANK OMAH	POLICE CHIEF	03/16/2026	0326-7592	220.00
FIRST NATIONAL BANK OMAH	POLICE CHIEF	03/16/2026	0326-7592	177.99
FIRST NATIONAL BANK OMAH	POLICE CHIEF	03/16/2026	0326-7592	380.87
FIRST NATIONAL BANK OMAH	POLICE CHIEF	03/16/2026	0326-7592	203.13
FIRST NATIONAL BANK OMAH	POLICE CHIEF	03/16/2026	0326-7592	56.16
CENTERVILLE BODY SHOP	REPLACE WINDSHIED	03/16/2026	102097	308.00
WEX BANK	FUEL/SERVICE CHARGES	03/16/2026	110981416	1,549.51
WEX BANK	FUEL/SERVICE CHARGES	03/16/2026	110981416	60.00
WEX BANK	FUEL/SERVICE CHARGES	03/16/2026	110981416	290.00
IOWA LAW ENFORCEMENT AC	MMPI FOLLOW UP	03/16/2026	332614	150.00
IOWA LAW ENFORCEMENT AC	TRAINING	03/16/2026	332642	100.00
HOPKINS & HUEBNER PC	BUILDINGS AND GROUNDS	03/16/2026	708064	133.00
HOPKINS & HUEBNER PC	CENTERVILLE VS WHITE	03/16/2026	708068	336.36
HOPKINS & HUEBNER PC	CENTERVILLE VS LONG	03/16/2026	708069	120.00
HOPKINS & HUEBNER PC	CENTERVILLE VS LESTER	03/16/2026	708070	180.00
STANARD & ASSOCIATES, INC.	OFFICER TESTING	03/16/2026	SA000063768	25.00
<b>Department 110 - POLICE DEPT Total:</b>				<b>4,772.17</b>
<b>Department: 150 - FIRE DEPARTMENT</b>				
ALLIANT ENERGY	ELECTRIC/ GAS UTILITIES	03/04/2026	03-2026 C	251.15
ALLIANT ENERGY	ELECTRIC/ GAS UTILITIES	03/04/2026	03-2026 C	155.81
T-MOBILE	CELL/WIFI	03/16/2026	03-2026 C	43.14
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	03/16/2026	0326-2530	-102.85
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	03/16/2026	0326-2530	210.09
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	03/16/2026	0326-2530	9.99
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	03/16/2026	0326-2530	89.98
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	03/16/2026	0326-2530	28.99
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	03/16/2026	0326-2530	440.98
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	03/16/2026	0326-2530	69.95
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	03/16/2026	0326-2530	109.99
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	03/16/2026	0326-2530	58.75
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	03/16/2026	0326-2530	117.27
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	03/16/2026	0326-2530	9.50
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	03/16/2026	0326-2530	49.38
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	03/16/2026	0326-2530	1,941.16
NATEL BROADBAND	PHONE/INTERNET	03/16/2026	0326-823800	10.08
NATEL BROADBAND	PHONE/INTERNET	03/16/2026	0326-823800	19.80
GALLS, LLC	UNIFORM - BARBER	03/16/2026	034022781	75.74

Claims Report - Detail

Payable Dates: 3/3/2026 - 3/16/2026

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
GALLS, LLC	UNIFORM - BARBER	03/16/2026	034171814	61.27
WEX BANK	FUEL/SERVICE CHARGES	03/16/2026	110981416	655.08
RATHBUN AREA SOLID WASTE	TRANSFER STATION FEES	03/16/2026	2/28/26	14.00
LOCKRIDGE INC	SUPPLIES FOR LOUNGE	03/16/2026	2602-283192	212.03
LOCKRIDGE INC	SUPPLIES FOR LOUNGE	03/16/2026	2602-286574	3.96
LOCKRIDGE INC	SUPPLIES	03/16/2026	2603-291431	269.60
QUILL LLC	PACKING TAPE	03/16/2026	48049459	8.23
QUILL LLC	SUPPLIES	03/16/2026	48086601	31.99
<b>Department 150 - FIRE DEPARTMENT Total:</b>				<b>4,845.06</b>

**Department: 160 - EMS**

IOWA MEDICAID ENTERPRISE	MARCH 2026 GEMT MCO PAYMENT	03/16/2026	022726 10	2,272.19
JAYCI INMAN	RECERTIFICATION REIMBURSEMENT	03/16/2026	03-2026	57.00
ALLIANT ENERGY	ELECTRIC/ GAS UTILITIES	03/04/2026	03-2026 C	251.15
ALLIANT ENERGY	ELECTRIC/ GAS UTILITIES	03/04/2026	03-2026 C	155.81
T-MOBILE	CELL/WIFI	03/16/2026	03-2026 C	184.00
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	03/16/2026	0326-2530	33.11
NATEL BROADBAND	PHONE/INTERNET	03/16/2026	0326-823800	10.08
NATEL BROADBAND	PHONE/INTERNET	03/16/2026	0326-823800	19.80
NATEL BROADBAND	PHONE	03/16/2026	0326-909300	99.00
GALLS, LLC	UNIFORM - SHERWOOD	03/16/2026	034116456	178.46
PHILIP L ASCHEMAN, PhD	CRITICAL INC DEBRIEFING	03/16/2026	11042415	255.00
WEX BANK	FUEL/SERVICE CHARGES	03/16/2026	110981416	438.62
LOCKRIDGE INC	FAN	03/16/2026	2603-290313	92.99
PHYSICIANS CLAIMS CO (PCC)	AMBULANCE BILLING - NOVEMBER 2025	03/16/2026	40033	1,687.54
QUILL LLC	PACKING TAPE	03/16/2026	48049459	8.23
QUILL LLC	SUPPLIES	03/16/2026	48086601	31.99
SJ SMITH CO INC	OXYGEN	03/16/2026	6900916	19.94
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	03/16/2026	86085348	7.72
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	03/16/2026	86122670	918.95
SANFORD HEALTH	EMS REFUND	03/16/2026	CEN-24-0024	24.56
UNITEDHEALTHCARE INSURA	EMS REFUND	03/16/2026	CEN-24-1167	1,180.08
TARRY BRACE	CEN-24-1480	03/16/2026	CEN-24-1480	12.50
EVERYSTEP HOSPICE	EMS REFUND	03/16/2026	CEN-25-0090	595.92
<b>Department 160 - EMS Total:</b>				<b>8,534.64</b>

**Department: 170 - BUILDING INSPECTION**

T-MOBILE	CELL/WIFI	03/16/2026	03-2026 C	35.27
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	03/16/2026	0326-2530	102.85
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	03/16/2026	0326-2530	97.50
FIRST NATIONAL BANK OMAH	CITY CLERK	03/16/2026	0326-7870	6.08
HOPKINS & HUEBNER PC	CODE ENFORCEMENT	03/16/2026	70065	1,360.00
HOPKINS & HUEBNER PC	CENTERVILLE VS MCGRANN	03/16/2026	708071	100.00
<b>Department 170 - BUILDING INSPECTION Total:</b>				<b>1,701.70</b>

**Department: 430 - PARKS**

RATHBUN REGIONAL WATER	WATER	03/04/2026	03-2026 ALL PLAY	30.21
ALLIANT ENERGY	ELECTRIC/ GAS UTILITIES	03/04/2026	03-2026 C	58.18
ALLIANT ENERGY	ELECTRIC/ GAS UTILITIES	03/04/2026	03-2026 C	173.48
T-MOBILE	CELL/WIFI	03/16/2026	03-2026 C	142.40
ALLIANT ENERGY	ELECTRIC UTILITIES	03/16/2026	03-2026 C2	27.66
ALLIANT ENERGY	ELECTRIC UTILITIES	03/16/2026	03-2026 C3	21.17
ALLIANT ENERGY	ELECTRIC UTILITIES	03/16/2026	03-2026 C4	46.24
ALLIANT ENERGY	ELECTRIC UTILITIES	03/16/2026	03-2026 C5	39.98
ALLIANT ENERGY	ELECTRIC UTILITIES	03/16/2026	03-2026 C5	86.01
WALKER WELDING	WELDED LEG ON BENCH	03/16/2026	1634359	329.00
<b>Department 430 - PARKS Total:</b>				<b>954.33</b>

**Department: 450 - CEMETERY**

ALLIANT ENERGY	ELECTRIC UTILITIES	03/16/2026	03-2026 C6	38.33
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Claims Report - Detail

Payable Dates: 3/3/2026 - 3/16/2026

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
ALLIANT ENERGY	ELECTRIC UTILITIES	03/16/2026	03-2026 C6	71.83
<b>Department 450 - CEMETERY Total:</b>				<b>110.16</b>
<b>Department: 499 - POOL</b>				
CITY OF CENTERVILLE	WATER/SEWER	03/16/2026	03-2026 C	29.54
ALLIANT ENERGY	ELECTRIC UTILITIES	03/16/2026	03-2026 C5	31.30
ALLIANT ENERGY	ELECTRIC UTILITIES	03/16/2026	03-2026 C5	205.65
NATEL BROADBAND	PHONE/INTERNET	03/16/2026	0326-829300	19.00
NATEL BROADBAND	PHONE/INTERNET	03/16/2026	0326-829300	67.95
IOWA DEPT OF INSPECTIONS,	2026 POOL REGISTRATION	03/16/2026	2026	105.00
<b>Department 499 - POOL Total:</b>				<b>458.44</b>
<b>Department: 530 - HOUSING REHAB 1</b>				
CENTERVILLE ABSTRACT COM	DERELICT PROPERTY LIEN SEARCH - 641 N PARK	03/16/2026	3934	147.00
CENTERVILLE ABSTRACT COM	DERELICT LIEN SEARCH - 1500 N 14TH	03/16/2026	3935	147.00
<b>Department 530 - HOUSING REHAB 1 Total:</b>				<b>294.00</b>
<b>Department: 599 - ECONOMIC DEVELOPMENT</b>				
ALLIANT ENERGY	ELECTRIC/ GAS UTILITIES	03/04/2026	03-2026 C	37.79
ALLIANT ENERGY	ELECTRIC UTILITIES	03/16/2026	03-2026 C6	36.14
HOPKINS & HUEBNER PC	REAL PROPERTY	03/16/2026	708067	440.00
<b>Department 599 - ECONOMIC DEVELOPMENT Total:</b>				<b>513.93</b>
<b>Department: 650 - CITY HALL &amp; GEN BLDGS</b>				
BETH DAVIS	CPR TRAINING	03/16/2026	03-2026	345.00
MAID 2 ORDER LLC	CITY HALL CLEANING - FEB 2026	03/16/2026	03-2026	340.00
ALLIANT ENERGY	ELECTRIC/ GAS UTILITIES	03/04/2026	03-2026 C	502.31
ALLIANT ENERGY	ELECTRIC/ GAS UTILITIES	03/04/2026	03-2026 C	311.62
CITY OF CENTERVILLE	WATER/SEWER	03/16/2026	03-2026 C	46.81
T-MOBILE	CELL/WIFI	03/16/2026	03-2026 C	183.96
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	03/16/2026	0326-2530	400.00
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	03/16/2026	0326-2530	79.20
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	03/16/2026	0326-2530	271.29
FIRST NATIONAL BANK OMAH	CITY CLERK	03/16/2026	0326-7870	311.36
NATEL BROADBAND	PHONE/INTERNET	03/16/2026	0326-823800	81.00
NATEL BROADBAND	PHONE/INTERNET	03/16/2026	0326-823800	19.80
QUILL LLC	PACKING TAPE	03/16/2026	48049459	8.23
QUILL LLC	TABS	03/16/2026	48068169	5.92
QUILL LLC	SUPPLIES	03/16/2026	48086601	100.14
HOPKINS & HUEBNER PC	EMPLOYMENT	03/16/2026	708062	87.00
HOPKINS & HUEBNER PC	ADMINISTRATION	03/16/2026	708063	2,322.50
HOPKINS & HUEBNER PC	PUBLIC SAFETY	03/16/2026	708066	180.00
IOWA MEDIA NETWORK	MOWING BID PROPOSAL	03/16/2026	I-9155	49.20
<b>Department 650 - CITY HALL &amp; GEN BLDGS Total:</b>				<b>5,645.34</b>
<b>Fund 001 - GENERAL FUND Total:</b>				<b>43,631.97</b>
<b>Fund: 002 - POLICE K-9 FUND</b>				
<b>Department: 110 - POLICE DEPT</b>				
FIRST NATIONAL BANK OMAH	POLICE DEPARTMENT	03/16/2026	0326-0215	434.98
<b>Department 110 - POLICE DEPT Total:</b>				<b>434.98</b>
<b>Fund 002 - POLICE K-9 FUND Total:</b>				<b>434.98</b>
<b>Fund: 110 - ROAD USE TAX FUND</b>				
<b>Department: 050 - LIABILITY</b>				
COLLECTION SERVICES CENTE	CASE # 849554 - ZACHARY J BEDFORD	03/12/2026	INV0002064	57.70
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	03/12/2026	INV0002072	545.81
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	03/12/2026	INV0002072	958.18
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	03/12/2026	INV0002072	224.14
<b>Department 050 - LIABILITY Total:</b>				<b>1,785.83</b>

Claims Report - Detail

Payable Dates: 3/3/2026 - 3/16/2026

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
<b>Department: 210 - STREET DEPT</b>				
CITY OF CENTERVILLE	WATER/SEWER	03/16/2026	03-2026 C	346.10
FIRST NATIONAL BANK OMAH	PUBLIC WORKS	03/16/2026	0326-1306	132.41
FIRST NATIONAL BANK OMAH	PUBLIC WORKS DIRECTOR	03/16/2026	0326-4475	490.07
NATEL BROADBAND	PHONE/INTERNET	03/16/2026	0326-829200	19.00
NATEL BROADBAND	PHONE/INTERNET	03/16/2026	0326-829200	79.00
EASTERN IOWA TIRE	DMP TRUCK TIRES	03/16/2026	0850031811	1,085.98
HALL ENGINEERING COMPAN	FRANKLIN ST PAVING	03/16/2026	100845-26	2,660.00
WEX BANK	FUEL/SERVICE CHARGES	03/16/2026	110981416	753.39
CARQUEST OF CENTERVILLE	SUPPLIES	03/16/2026	12019-376501	130.80
CARQUEST OF CENTERVILLE	SUPPLIES	03/16/2026	12019-376936	1,359.70
CENTERVILLE IRON & METAL	BOX SIDES	03/16/2026	15133	229.40
RATHBUN AREA SOLID WASTE	TRANSFER STATION FEES	03/16/2026	2/28/26	43.10
BAKER, PAUL	TREE TRIMMING PARTS - REPAIRS	03/16/2026	21279 21282 21280	567.94
CHARITON VALLEY MEDICAL C	PRE EMPLOYMENT PHYSICAL - SMITH	03/16/2026	2-23-26	50.00
LOCKRIDGE INC	SUPPLIES	03/16/2026	2602-284934	51.14
LOCKRIDGE INC	SUPPLIES	03/16/2026	2602-286424	16.70
LOCKRIDGE INC	SUPPLIES	03/16/2026	2602-288549	70.95
UNDERGROUND LOCATION C	LOCATES	03/16/2026	279847	34.30
UNITYPOINT CLINIC - OCCUPA	PRE EMPLOYMENT DRUG SCREEN - SMITH	03/16/2026	293413	42.00
SINCLAIR NAPA	PARTS	03/16/2026	993593	312.84
SINCLAIR NAPA	PARTS	03/16/2026	994779	78.38
FOGLE TRUE VALUE	SUPPLIES	03/16/2026	A886604	15.58
FOGLE TRUE VALUE	SUPPLIES	03/16/2026	A887100	68.70
VERMEER IOWA & N. MISSOU	KNIFE ASSEMBLY	03/16/2026	P1020601	217.21
MACQUEEN EQUIPMENT	SWEEPER REPAIRS	03/16/2026	P30184	620.13
<b>Department 210 - STREET DEPT Total:</b>				<b>9,474.82</b>
<b>Department: 240 - STREET LIGHTS &amp; ELECTRIC</b>				
ALLIANT ENERGY	ELECTRIC/ GAS UTILITIES	03/04/2026	03-2026 C	24.23
ALLIANT ENERGY	ELECTRIC/ GAS UTILITIES	03/04/2026	03-2026 C	39.04
ALLIANT ENERGY	ELECTRIC/ GAS UTILITIES	03/04/2026	03-2026 C	69.12
ALLIANT ENERGY	ELECTRIC UTILITIES	03/16/2026	03-2026 C5	74.41
ALLIANT ENERGY	ELECTRIC UTILITIES	03/16/2026	03-2026 C5	124.41
ALLIANT ENERGY	ELECTRIC UTILITIES	03/16/2026	03-2026 C5	7,956.18
NATIONAL SIGN COMPANY	SIGNAGE	03/16/2026	IN0001216	1,398.10
<b>Department 240 - STREET LIGHTS &amp; ELECTRIC Total:</b>				<b>9,685.49</b>
<b>Fund 110 - ROAD USE TAX FUND Total:</b>				<b>20,946.14</b>
<b>Fund: 112 - EMPLOYEE BENEFIT</b>				
<b>Department: 110 - POLICE DEPT</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	03/16/2026	000052207	720.21
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	03/16/2026	000052207	17.40
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	03/16/2026	000052207	23.20
RATHBUN LAKE AREA YMCA	MONTHLY MEMBERSHIP	03/16/2026	0326	264.00
RATHBUN LAKE AREA YMCA	MONTHLY MEMBERSHIP	03/16/2026	0326	528.00
<b>Department 110 - POLICE DEPT Total:</b>				<b>1,552.81</b>
<b>Department: 150 - FIRE DEPARTMENT</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	03/16/2026	000052207	734.24
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	03/16/2026	000052207	8.70
RATHBUN LAKE AREA YMCA	MONTHLY MEMBERSHIP	03/16/2026	0326	66.00
<b>Department 150 - FIRE DEPARTMENT Total:</b>				<b>808.94</b>
<b>Department: 160 - EMS</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	03/16/2026	000052207	23.20
RATHBUN LAKE AREA YMCA	MONTHLY MEMBERSHIP	03/16/2026	0326	462.00
<b>Department 160 - EMS Total:</b>				<b>485.20</b>
<b>Department: 210 - STREET DEPT</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	03/16/2026	000052207	11.60

Claims Report - Detail

Payable Dates: 3/3/2026 - 3/16/2026

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
RATHBUN LAKE AREA YMCA	MONTHLY MEMBERSHIP	03/16/2026	0326	198.00
<b>Department 210 - STREET DEPT Total:</b>				<b>209.60</b>
<b>Department: 410 - LIBRARY DEPT</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	03/16/2026	000052207	2.90
RATHBUN LAKE AREA YMCA	MONTHLY MEMBERSHIP	03/16/2026	0326	396.00
<b>Department 410 - LIBRARY DEPT Total:</b>				<b>398.90</b>
<b>Department: 620 - CITY CLERK</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	03/16/2026	000052207	2.90
RATHBUN LAKE AREA YMCA	MONTHLY MEMBERSHIP	03/16/2026	0326	66.00
<b>Department 620 - CITY CLERK Total:</b>				<b>68.90</b>
<b>Department: 651 - OFFICE STAFF</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	03/16/2026	000052207	5.80
RATHBUN LAKE AREA YMCA	MONTHLY MEMBERSHIP	03/16/2026	0326	132.00
<b>Department 651 - OFFICE STAFF Total:</b>				<b>137.80</b>
<b>Department: 952 - FLEX PLAN</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	03/16/2026	000052207	59.80
<b>Department 952 - FLEX PLAN Total:</b>				<b>59.80</b>
<b>Fund 112 - EMPLOYEE BENEFIT Total:</b>				<b>3,721.95</b>
<b>Fund: 120 - HOTEL/MOTEL TAX</b>				
<b>Department: 659 - HOTEL/MOTEL</b>				
CENTERVILLE AREA CHAMBER	HOTEL/MOTEL	03/16/2026	02-2026	7,215.63
<b>Department 659 - HOTEL/MOTEL Total:</b>				<b>7,215.63</b>
<b>Fund 120 - HOTEL/MOTEL TAX Total:</b>				<b>7,215.63</b>
<b>Fund: 127 - LOST - ECONOMIC DEV</b>				
<b>Department: 520 - COMMUNITY BEAUTIFICATION</b>				
CENTERVILLE AREA CHAMBER	L.O.S.T. ALLOCATION	03/16/2026	02-2026 LOST	3,116.08
<b>Department 520 - COMMUNITY BEAUTIFICATION Total:</b>				<b>3,116.08</b>
<b>Fund 127 - LOST - ECONOMIC DEV Total:</b>				<b>3,116.08</b>
<b>Fund: 609 - CITY WATER</b>				
<b>Department: 050 - LIABILITY</b>				
COLLECTION SERVICES CENTE	CASE # 849554 - ZACHARY J BEDFORD	03/12/2026	INV0002064	57.68
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	03/12/2026	INV0002072	731.63
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	03/12/2026	INV0002072	1,267.96
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	03/12/2026	INV0002072	296.54
<b>Department 050 - LIABILITY Total:</b>				<b>2,353.81</b>
<b>Department: 810 - WATER</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	03/16/2026	000052207	8.70
T-MOBILE	CELL/WIFI	03/16/2026	03-2026 C	42.21
RATHBUN LAKE AREA YMCA	MONTHLY MEMBERSHIP	03/16/2026	0326	198.00
FIRST NATIONAL BANK OMAH	PUBLIC WORKS	03/16/2026	0326-1306	132.42
FIRST NATIONAL BANK OMAH	PUBLIC WORKS	03/16/2026	0326-1827	150.00
FIRST NATIONAL BANK OMAH	PUBLIC WORKS	03/16/2026	0326-1827	34.91
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	03/16/2026	0326-2530	271.29
FIRST NATIONAL BANK OMAH	PUBLIC WORKS DIRECTOR	03/16/2026	0326-4475	490.06
NATEL BROADBAND	PHONE/INTERNET	03/16/2026	0326-823800	51.84
NATEL BROADBAND	PHONE/INTERNET	03/16/2026	0326-823800	19.80
WEX BANK	FUEL/SERVICE CHARGES	03/16/2026	110981416	406.90
UNDERGROUND LOCATION C	LOCATES	03/16/2026	279847	34.30
SINCLAIR TRACTOR	HOSE	03/16/2026	3124739	74.73
QUILL LLC	SUPPLIES	03/16/2026	48086601	100.14
<b>Department 810 - WATER Total:</b>				<b>2,015.30</b>
<b>Fund 609 - CITY WATER Total:</b>				<b>4,369.11</b>
<b>Fund: 610 - SEWER UTILITY OPERATING</b>				
<b>Department: 050 - LIABILITY</b>				
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	03/12/2026	INV0002072	1,203.27

Claims Report - Detail

Payable Dates: 3/3/2026 - 3/16/2026

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	03/12/2026	INV0002072	1,694.38
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	03/12/2026	INV0002072	396.18
<b>Department 050 - LIABILITY Total:</b>				<b>3,293.83</b>
<b>Department: 815 - SEWER</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	03/16/2026	000052207	360.11
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	03/16/2026	000052207	14.50
TREASURER - STATE OF IOWA	FEBRUARY 2026 SALES TAX	03/03/2026	02-2026	1,272.36
WINDSTREAM COMMUNICATI	PHONE/INTERNET	03/16/2026	03-2026 C	80.25
CITY OF CENTERVILLE	WATER/SEWER	03/16/2026	03-2026 C	335.74
WINDSTREAM COMMUNICATI	PHONE/INTERNET	03/16/2026	03-2026 C	249.54
T-MOBILE	CELL/WIFI	03/16/2026	03-2026 C	76.17
ALLIANT ENERGY	ELECTRIC UTILITIES	03/16/2026	03-2026 C5	217.41
ALLIANT ENERGY	ELECTRIC UTILITIES	03/16/2026	03-2026 C5	81.15
ALLIANT ENERGY	ELECTRIC UTILITIES	03/16/2026	03-2026 C5	615.75
ALLIANT ENERGY	ELECTRIC UTILITIES	03/16/2026	03-2026 C5	178.27
ALLIANT ENERGY	ELECTRIC UTILITIES	03/16/2026	03-2026 C5	149.22
ALLIANT ENERGY	ELECTRIC UTILITIES	03/16/2026	03-2026 C5	118.40
ALLIANT ENERGY	ELECTRIC UTILITIES	03/16/2026	03-2026 C5	102.93
ALLIANT ENERGY	ELECTRIC UTILITIES	03/16/2026	03-2026 C5	14.32
ALLIANT ENERGY	ELECTRIC UTILITIES	03/16/2026	03-2026 C6	79.44
RATHBUN LAKE AREA YMCA	MONTHLY MEMBERSHIP	03/16/2026	0326	264.00
FIRST NATIONAL BANK OMAH	PUBLIC WORKS	03/16/2026	0326-1080	31.29
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	03/16/2026	0326-2530	271.28
NATEL BROADBAND	PHONE/INTERNET	03/16/2026	0326-823800	6.00
NATEL BROADBAND	PHONE/INTERNET	03/16/2026	0326-823800	19.80
O'REILLY AUTOMOTIVE STORE	WHEEL BEARING	03/16/2026	0367418156	153.84
WEX BANK	FUEL/SERVICE CHARGES	03/16/2026	110981416	416.38
SUPERIOR ELECTRIC & DATA L	ELECTRIC SERVICES	03/16/2026	11365	7,671.95
RATHBUN AREA SOLID WASTE	TRANSFER STATION FEES	03/16/2026	2/28/26	30.50
BAKER, PAUL	OIL, CHAIN,. FILTER	03/16/2026	21271 21273 21275	108.13
UV SUPERSTORE	WIPER ASSEMBLY - 120	03/16/2026	26-160748	3,153.20
UNDERGROUND LOCATION C	LOCATES	03/16/2026	279847	34.30
IOWA DEPT OF INSPECTIONS,	BOILER INSPECTION	03/16/2026	307262	40.00
MICROBAC LABORATORIES, IN	TESTING	03/03/2026	CV2600041	4,653.75
MICROBAC LABORATORIES, IN	TESTING	03/16/2026	CV2600102	3,033.00
<b>Department 815 - SEWER Total:</b>				<b>23,832.98</b>
<b>Fund 610 - SEWER UTILITY OPERATING Total:</b>				<b>27,126.81</b>
<b>Fund: 660 - AIRPORT-CITY</b>				
<b>Department: 280 - AIRPORT - CITY</b>				
T-MOBILE	CELL/WIFI	03/16/2026	03-2026 C	34.83
<b>Department 280 - AIRPORT - CITY Total:</b>				<b>34.83</b>
<b>Fund 660 - AIRPORT-CITY Total:</b>				<b>34.83</b>
<b>Fund: 740 - STORM WATER RESERVE</b>				
<b>Department: 865 - STORM WATER</b>				
TREASURER - STATE OF IOWA	FEBRUARY 2026 SALES TAX	03/03/2026	02-2026	59.40
<b>Department 865 - STORM WATER Total:</b>				<b>59.40</b>
<b>Fund 740 - STORM WATER RESERVE Total:</b>				<b>59.40</b>
<b>Fund: 820 - INSURANCE TRUST FUND</b>				
<b>Department: 951 - INSURANCE CLAIMS</b>				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	03/16/2026	000052207	64,593.48
<b>Department 951 - INSURANCE CLAIMS Total:</b>				<b>64,593.48</b>
<b>Fund 820 - INSURANCE TRUST FUND Total:</b>				<b>64,593.48</b>
<b>Grand Total:</b>				<b>175,250.38</b>

# Report Summary

## Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	43,631.97
002 - POLICE K-9 FUND	434.98
110 - ROAD USE TAX FUND	20,946.14
112 - EMPLOYEE BENEFIT	3,721.95
120 - HOTEL/MOTEL TAX	7,215.63
127 - LOST - ECONOMIC DEV	3,116.08
609 - CITY WATER	4,369.11
610 - SEWER UTILITY OPERATING	27,126.81
660 - AIRPORT-CITY	34.83
740 - STORM WATER RESERVE	59.40
820 - INSURANCE TRUST FUND	64,593.48
<b>Grand Total:</b>	<b>175,250.38</b>

## Account Summary

Account Number	Account Name	Payment Amount
001-050-2120	FEDERAL W/H PAYABLE	6,002.38
001-050-2121	FICA W/H PAYABLE	9,463.48
001-050-2126	CHILD SUPPORT PAYABL	336.34
001-110-6210	MEMBERSHIP FEES	220.00
001-110-6230	SCHOOL & TRAINING	212.00
001-110-6330	GASOLINE/DIESEL	1,549.51
001-110-6332	OIL & FILTERS	60.00
001-110-6333	REPAIR & MAINTENANC	598.00
001-110-6373	TELECOMMUNICATION S	525.39
001-110-6402	ADVERTISING EXPENSE	380.87
001-110-6411	LEGAL EXPENSE	769.36
001-110-6507	OPERATING SUPPLIES &	203.13
001-110-6508	POSTAGE	78.91
001-110-6570	GENERAL EXPENSE	175.00
001-150-4715	RECEIPTS/REFUNDS-FD	-102.85
001-150-6230	SCHOOL & TRAINING	210.09
001-150-6330	GASOLINE/DIESEL	655.08
001-150-6333	REPAIR & MAINTENANC	9.99
001-150-6370	HEATING FUEL	251.15
001-150-6371	ELECTRICITY	155.81
001-150-6373	TELECOMMUNICATION S	53.22
001-150-6378	INTERNET SERVICE	19.80
001-150-6435	RADIOS-UPKEEP & MAIN	89.98
001-150-6490	PROFESSIONAL SERVICE	14.00
001-150-6501	HOUSEKEEPING SUPPLIE	28.99
001-150-6504	MINOR TOOLS & EQUIP	796.94
001-150-6506	OFFICE SUPPLIES	49.72
001-150-6507	OPERATING SUPPLIES &	49.38
001-150-6531	MISCELLANEOUS EXPEN	75.74
001-150-6546	UNIFORM EXPENSE	61.27
001-150-6750	CAPITAL OUTLAY-BUILD	2,426.75
001-160-6230	SCHOOL & TRAINING	57.00
001-160-6330	GASOLINE/DIESEL	438.62
001-160-6370	HEATING FUEL	251.15
001-160-6371	ELECTRICITY	155.81
001-160-6373	TELECOMMUNICATION S	293.08
001-160-6378	INTERNET SERVICE	19.80
001-160-6419	DATA PROCESSING EXPE	1,687.54
001-160-6490	PROFESSIONAL SERVICE	347.99
001-160-6505	MEDICAL SUPPLIES	946.61
001-160-6506	OFFICE SUPPLIES	40.22
001-160-6508	POSTAGE	33.11

## Account Summary

Account Number	Account Name	Payment Amount
001-160-6531	MISCELLANEOUS EXPEN	178.46
001-160-6582	MISC REFUND	4,085.25
001-170-6373	TELECOMMUNICATION S	35.27
001-170-6411	LEGAL EXPENSE	1,460.00
001-170-6507	OPERATING SUPPLIES &	102.85
001-170-6508	POSTAGE	6.08
001-170-6510	SAFETY EQUIPMENT	97.50
001-430-6320	GROUND S REPAIR & MA	329.00
001-430-6371	ELECTRICITY	452.72
001-430-6373	TELECOMMUNICATION S	142.40
001-430-6374	WATER/SEWER UTILITIES	30.21
001-450-6371	ELECTRICITY	110.16
001-499-6310	BUILDING MAINTENANC	105.00
001-499-6370	HEATING FUEL	31.30
001-499-6371	ELECTRICITY	205.65
001-499-6373	TELECOMMUNICATION S	19.00
001-499-6374	WATER/SEWER UTILITIES	29.54
001-499-6378	INTERNET SERVICE	67.95
001-530-6490	PROFESSIONAL SERVICE	294.00
001-599-6371	ELECTRICITY	73.93
001-599-6490	PROFESSIONAL SERVICE	440.00
001-650-6230	SCHOOL & TRAINING	745.00
001-650-6240	MEETINGS & CONFEREN	311.36
001-650-6370	HEATING FUEL	502.31
001-650-6371	ELECTRICITY	311.62
001-650-6373	TELECOMMUNICATION S	264.96
001-650-6374	WATER/SEWER UTILITIES	46.81
001-650-6378	INTERNET SERVICE	19.80
001-650-6411	LEGAL EXPENSE	2,589.50
001-650-6414	OFFICIAL PUBLICATIONS	49.20
001-650-6419	DATA PROCESSING EXPE	350.49
001-650-6499	OTHER CONTRACTUAL S	340.00
001-650-6506	OFFICE SUPPLIES	114.29
002-110-6530	K-9 ACQUISITIONS	434.98
110-050-2120	FEDERAL W/H PAYABLE	545.81
110-050-2121	FICA W/H PAYABLE	1,182.32
110-050-2126	CHILD SUPP/GARNISHM	57.70
110-210-6198	PHYSICALS	92.00
110-210-6330	GASOLINE/DIESEL	753.39
110-210-6335	TIRES-NEW & REPAIR	1,085.98
110-210-6350	EQUIPMENT REPAIR &	1,143.76
110-210-6372	GARBAGE/RECYCLING FE	43.10
110-210-6373	TELECOMMUNICATION S	19.00
110-210-6374	WATER/SEWER UTILITIES	346.10
110-210-6378	INTERNET SERVICE	79.00
110-210-6417	STREET MAINTENANCE S	3,218.19
110-210-6437	ONE CALL LOCATES	34.30
110-210-6761	CAPITAL OUTLAY-STREET	2,660.00
110-240-6365	ELECTRICITY-STOP LIGHT	132.39
110-240-6366	ELECTRICITY-STREET LIG	8,155.00
110-240-6509	STREET SIGNS	1,398.10
112-110-6150	HEALTH INSURANCE	720.21
112-110-6155	DISPATCH LIFE INSURAN	17.40
112-110-6156	LIFE INSURANCE	23.20
112-110-6199	EMPLOYEE BENEFITS EX	792.00
112-150-6150	HEALTH INSURANCE	734.24
112-150-6156	LIFE INSURANCE	8.70
112-150-6199	EMPLOYEE BENEFITS EX	66.00

**Account Summary**

Account Number	Account Name	Payment Amount
112-160-6156	LIFE INSURANCE	23.20
112-160-6199	EMPLOYEE BENEFITS EX	462.00
112-210-6156	LIFE INSURANCE	11.60
112-210-6199	EMPLOYEE BENEFITS EX	198.00
112-410-6156	LIFE INSURANCE	2.90
112-410-6199	EMPLOYEE BENEFITS EX	396.00
112-620-6156	LIFE INSURANCE	2.90
112-620-6199	EMPLOYEE BENEFITS EX	66.00
112-651-6156	LIFE INSURANCE	5.80
112-651-6199	EMPLOYEE BENEFITS EX	132.00
112-952-6153	FLEX ADMIN-FEES	59.80
120-659-6499	OTHER CONTRACTUAL S	7,215.63
127-520-6499	OTHER CONTRACTUAL S	3,116.08
609-050-2120	FEDERAL W/H PAYABLE	731.63
609-050-2121	FICA W/H PAYABLE	1,564.50
609-050-2126	CHILD SUPP/GARNISHM	57.68
609-810-6156	LIFE INSURANCE	8.70
609-810-6199	EMPLOYEE BENEFITS EX	198.00
609-810-6230	SCHOOL & TRAINING	150.00
609-810-6330	GASOLINE/DIESEL	406.90
609-810-6350	EQUIPMENT REPAIR &	74.73
609-810-6373	TELECOMMUNICATION S	94.05
609-810-6378	INTERNET SERVICE	19.80
609-810-6419	DATA PROCESSING EXPE	271.29
609-810-6437	ONE CALL LOCATES	34.30
609-810-6506	OFFICE SUPPLIES	100.14
609-810-6531	MISCELLANEOUS EXPEN	657.39
610-050-2120	FEDERAL W/H PAYABLE	1,203.27
610-050-2121	FICA W/H PAYABLE	2,090.56
610-815-6150	HEALTH INSURANCE	360.11
610-815-6156	LIFE INSURANCE	14.50
610-815-6199	EMPLOYEE BENEFITS EX	264.00
610-815-6330	GASOLINE/DIESEL	416.38
610-815-6350	EQUIPMENT REPAIR &	153.84
610-815-6370	HEATING FUEL	298.56
610-815-6371	ELECTRICITY	1,258.33
610-815-6372	GARBAGE/RECYCLING FE	30.50
610-815-6373	TELECOMMUNICATION S	162.42
610-815-6374	WATER/SEWER UTILITIES	335.74
610-815-6378	INTERNET SERVICE	269.34
610-815-6418	USE AND SALES TAX	1,272.36
610-815-6419	DATA PROCESSING EXPE	302.57
610-815-6437	ONE CALL LOCATES	34.30
610-815-6440	TESTING EXPENSE	7,686.75
610-815-6524	PLANT MAINTENANCE S	3,301.33
610-815-6727	CAPITAL OUTLAY-IMPRO	7,671.95
660-280-6373	TELECOMMUNICATION S	34.83
740-865-6418	USE AND SALES TAX	59.40
820-951-6152	HEALTH INSURANCE-PRE	64,593.48
	<b>Grand Total:</b>	<b>175,250.38</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	175,103.38
2023-001-6490	147.00
<b>Grand Total:</b>	<b>175,250.38</b>



# Distribution Report

Payroll Set: 01

Expense Range -

Payment Range 03/02/2026-03/17/2026

			Amount
<b>Payroll Department: 110 - POLICE DEPT</b>			
<b>Fund: 001 - GENERAL FUND</b>			
001-110-6010	SALARIES & LONGEVITY PAY		28,753.35
001-110-6012	DISPATCHERS SALARIES & LONGEVI		16,282.71
<b>Fund 001 - GENERAL FUND Total:</b>			<b>1,404.50</b>
			<b>45,036.06</b>
<b>Payroll Department 110 - POLICE DEPT Total:</b>			<b>1,404.50</b>
			<b>45,036.06</b>
<b>Payroll Department: 150 - FIRE DEPT</b>			
<b>Fund: 001 - GENERAL FUND</b>			
001-150-6010	SALARIES & LONGEVITY PAY		10,379.40
001-150-6035	VOLUNTEER FIRE SALARIES		1,054.58
<b>Fund 001 - GENERAL FUND Total:</b>			<b>435.25</b>
			<b>11,433.98</b>
<b>Payroll Department 150 - FIRE DEPT Total:</b>			<b>435.25</b>
			<b>11,433.98</b>
<b>Payroll Department: 160 - EMS</b>			
<b>Fund: 001 - GENERAL FUND</b>			
001-160-6010	SALARIES & LONGEVITY PAY		17,975.91
001-160-6036	PARTTIME/PRN EMS SALARIES		4,330.06
<b>Fund 001 - GENERAL FUND Total:</b>			<b>864.25</b>
			<b>22,305.97</b>
<b>Payroll Department 160 - EMS Total:</b>			<b>864.25</b>
			<b>22,305.97</b>
<b>Payroll Department: 410 - LIBRARY</b>			
<b>Fund: 001 - GENERAL FUND</b>			
001-410-6010	SALARIES & LONGEVITY PAY		2,651.96
001-410-6020	PART TIME SALARY		4,459.93
<b>Fund 001 - GENERAL FUND Total:</b>			<b>349.75</b>
			<b>7,111.89</b>
<b>Payroll Department 410 - LIBRARY Total:</b>			<b>349.75</b>
			<b>7,111.89</b>
<b>Payroll Department: 610 - MAYOR &amp; COUNCIL</b>			
<b>Fund: 001 - GENERAL FUND</b>			
001-610-6010	SALARIES & LONGEVITY PAY		384.62
<b>Fund 001 - GENERAL FUND Total:</b>			<b>384.62</b>
<b>Payroll Department 610 - MAYOR &amp; COUNCIL Total:</b>			<b>384.62</b>
<b>Payroll Department: 815 - SEWER DEPT</b>			
<b>Fund: 110 - ROAD USE TAX FUND</b>			
110-210-6010	SALARIES & LONGEVITY PAY		160.00
<b>Fund 110 - ROAD USE TAX FUND Total:</b>			<b>64.00</b>
			<b>160.00</b>
<b>Fund: 609 - CITY WATER</b>			
609-810-6010	SALARIES & LONGEVITY PAY		507.50
<b>Fund 609 - CITY WATER Total:</b>			<b>128.00</b>
			<b>507.50</b>
<b>Fund: 610 - SEWER UTILITY OPERATING</b>			
610-815-6010	SALARIES & LONGEVITY PAY		10,407.66
<b>Fund 610 - SEWER UTILITY OPERATING Total:</b>			<b>388.00</b>
			<b>10,407.66</b>
<b>Payroll Department 815 - SEWER DEPT Total:</b>			<b>580.00</b>
			<b>11,075.16</b>
<b>Payroll Department: 99999 - SPLIT PAY</b>			
<b>Fund: 001 - GENERAL FUND</b>			
001-150-6010	SALARIES & LONGEVITY PAY		807.69
001-160-6010	SALARIES & LONGEVITY PAY		3,230.77
001-210-6010	SALARIES & LONGEVITY PAY		3,369.86
001-610-6011	ADMIN SALARY/LONGEVITY		1,204.08
001-651-6010	SALARIES & LONGEVITY PAY		1,480.00

Distribution Report

Expense Range: - Payment Range: 03/02/2026-03/17/2026

		Amount
<b>Fund 001 - GENERAL FUND Total:</b>		<b>486.40</b>
		<b>10,092.40</b>
<b>Fund: 110 - ROAD USE TAX FUND</b>		
110-210-6010	SALARIES & LONGEVITY PAY	6,913.51
110-210-6011	ADMIN SALARY/LONGEVITY	1,204.08
<b>Fund 110 - ROAD USE TAX FUND Total:</b>		<b>258.40</b>
		<b>8,117.59</b>
<b>Fund: 609 - CITY WATER</b>		
609-810-6010	SALARIES & LONGEVITY PAY	9,240.05
609-810-6011	ADMIN SALARY/LONGEVITY	1,204.08
<b>Fund 609 - CITY WATER Total:</b>		<b>508.00</b>
		<b>10,444.13</b>
<b>Fund: 610 - SEWER UTILITY OPERATING</b>		
610-815-6010	SALARIES & LONGEVITY PAY	3,157.22
610-815-6011	ADMIN SALARY/LONGEVITY	1,204.09
<b>Fund 610 - SEWER UTILITY OPERATING Total:</b>		<b>139.20</b>
		<b>4,361.31</b>
<b>Payroll Department 99999 - SPLIT PAY Total:</b>		<b>1,392.00</b>
		<b>33,015.43</b>

### Fund Summary

<b>Fund</b>	<b>Units</b>	<b>Amount</b>
001-GENERAL FUND	3,540.15	96,364.92
110-ROAD USE TAX FUND	322.40	8,277.59
609-CITY WATER	636.00	10,951.63
610-SEWER UTILITY OPERATING	527.20	14,768.97
<b>Grand Total:</b>	<b>5,025.75</b>	<b>130,363.11</b>



Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	306,735.16	2,132,677.91	2,534,920.84	-95,507.77
002 - POLICE K-9 FUND	18,534.37	350.00	5,163.08	13,721.29
003 - ARPA FUND	0.00	0.00	0.00	0.00
004 - LIBRARY	64,667.55	26,705.67	56,745.68	34,627.54
005 - LIBRARY MEMORIAL	85,061.81	8,472.02	0.00	93,533.83
006 - FIRE DEPT CAP RESERVE	120,677.56	21,684.28	60,000.00	82,361.84
007 - EMS CAPITAL RESERVE	0.00	0.00	0.00	0.00
008 - UTILITY FRANCHISE	0.00	331,451.35	331,451.35	0.00
009 - SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00
010 - ANIMAL RESCUE	161.59	0.00	0.00	161.59
110 - ROAD USE TAX FUND	32,925.13	501,138.46	381,590.31	152,473.28
112 - EMPLOYEE BENEFIT	353,891.86	594,592.83	751,185.64	197,299.05
119 - EMERGENCY LEVY FUND	0.00	0.00	0.00	0.00
120 - HOTEL/MOTEL TAX	10,022.58	106,138.47	99,203.38	16,957.67
121 - LOST - LIBRARY	0.00	0.00	0.00	0.00
122 - LOST - POOL	244,467.37	145,977.54	53,691.00	336,753.91
123 - LOST - FIRE	77,355.59	46,712.80	0.00	124,068.39
124 - LOST - SCHOOL	0.00	0.00	0.00	0.00
125 - TIF	35,489.17	13,238.63	0.00	48,727.80
127 - LOST - ECONOMIC DEV	3,064.62	29,195.52	29,509.25	2,750.89
128 - LOST - INFRASTRUCTURE	229,542.00	116,782.00	0.00	346,324.00
129 - LOST - SEWER	359,729.43	166,414.37	0.00	526,143.80
130 - PARK MEMORIALS	107.00	0.00	0.00	107.00
131 - LOST - LAW CENTER	201,069.33	78,827.85	98,001.47	181,895.71
132 - POOL DEBT	0.00	0.00	0.00	0.00
160 - ECONOMIC DEVELOPMENT	25,790.02	38,761.57	0.00	64,551.59
200 - DEBT SERVICE	71,197.66	423,081.42	27,681.25	466,597.83
300 - CAPITAL RESERVES-LEVY	0.00	0.00	0.00	0.00
301 - CAP PROJ - STATE STREET	0.00	0.00	400.00	-400.00
302 - CAP PROJ - BELLA VISTA	23,699.51	0.00	0.00	23,699.51
303 - CAP PROJ - LMI	0.00	0.00	0.00	0.00
304 - CAP PROJ - SHANAHAN ADDITION	16,990.40	9,620.50	0.00	26,610.90
501 - CEMETERY PERPETUAL CARE - CITY	225,440.56	3,324.30	0.00	228,764.86
502 - FRIENDS OF OAKLAND CEMETERY	1,350.00	0.00	0.00	1,350.00
600 - WATER UTILITY	1,664,811.99	1,056,164.40	1,100,571.14	1,620,405.25
601 - WATER CUSTOMER DEPOSITS	127,597.62	7,819.21	5,487.05	129,929.78
602 - WATER SEWER	0.00	0.00	0.00	0.00
603 - WATER STORMWATER	0.00	0.00	0.00	0.00
604 - WATER RESERVES	41,472.00	0.00	0.00	41,472.00
605 - WATER SINKING	6,912.00	0.00	0.00	6,912.00
606 - WATER IMPROVEMENTS	40,000.00	0.00	0.00	40,000.00
607 - SEWER	0.00	0.00	0.00	0.00
609 - CITY WATER	4,694.42	370,116.61	368,524.42	6,286.61
610 - SEWER UTILITY OPERATING	1,690,552.70	884,472.04	1,396,082.65	1,178,942.09
611 - SEWER BOND SINKING	517,924.46	0.00	116,577.08	401,347.38
612 - SEWER REVENUE RESERVE	1,722,415.26	436,980.31	0.00	2,159,395.57
613 - SEWER IMPROVEMENT RESERVE	13,664.65	0.00	0.00	13,664.65
660 - AIRPORT-CITY	-61,385.64	39,101.47	94,704.29	-116,988.46
661 - MUNICIPAL AIRPORT	87,115.37	114,338.10	150,461.68	50,991.79
740 - STORM WATER RESERVE	177,239.38	56,127.45	473.85	232,892.98
820 - INSURANCE TRUST FUND	56,627.45	547,699.29	574,867.34	29,459.40
821 - FLEX ACCOUNT	6,577.23	16,579.43	19,802.38	3,354.28
950 - EMS RESERVE	6,869.99	912.50	2,110.69	5,671.80
<b>Report Total:</b>	<b>8,611,059.15</b>	<b>8,325,458.30</b>	<b>8,259,205.82</b>	<b>8,677,311.63</b>



# Income Statement Group Summary

For Fiscal: 2025-2026 Period Ending: 02/28/2026

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 001 - GENERAL FUND</b>					
Revenue	2,880,554.00	2,880,554.00	439,957.69	2,132,677.91	747,876.09
Expense	3,551,940.40	3,545,440.40	290,391.15	2,534,920.84	1,010,519.56
<b>Fund: 001 - GENERAL FUND Surplus (Deficit):</b>	<b>-671,386.40</b>	<b>-664,886.40</b>	<b>149,566.54</b>	<b>-402,242.93</b>	<b>-262,643.47</b>
<b>Fund: 002 - POLICE K-9 FUND</b>					
Revenue	0.00	0.00	0.00	350.00	-350.00
Expense	0.00	0.00	1,615.00	5,163.08	-5,163.08
<b>Fund: 002 - POLICE K-9 FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,615.00</b>	<b>-4,813.08</b>	<b>4,813.08</b>
<b>Fund: 004 - LIBRARY</b>					
Revenue	71,097.00	71,097.00	1,664.86	26,705.67	44,391.33
Expense	110,135.00	110,135.00	4,988.26	56,745.68	53,389.32
<b>Fund: 004 - LIBRARY Surplus (Deficit):</b>	<b>-39,038.00</b>	<b>-39,038.00</b>	<b>-3,323.40</b>	<b>-30,040.01</b>	<b>-8,997.99</b>
<b>Fund: 005 - LIBRARY MEMORIAL</b>					
Revenue	0.00	0.00	1,129.43	8,472.02	-8,472.02
<b>Fund: 005 - LIBRARY MEMORIAL Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,129.43</b>	<b>8,472.02</b>	<b>-8,472.02</b>
<b>Fund: 006 - FIRE DEPT CAP RESERVE</b>					
Revenue	22,000.00	22,000.00	4,513.55	21,684.28	315.72
Expense	22,000.00	22,000.00	60,000.00	60,000.00	-38,000.00
<b>Fund: 006 - FIRE DEPT CAP RESERVE Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-55,486.45</b>	<b>-38,315.72</b>	<b>38,315.72</b>
<b>Fund: 008 - UTILITY FRANCHISE</b>					
Revenue	425,000.00	425,000.00	107,025.18	331,451.35	93,548.65
Expense	0.00	0.00	242,462.64	331,451.35	-331,451.35
<b>Fund: 008 - UTILITY FRANCHISE Surplus (Deficit):</b>	<b>425,000.00</b>	<b>425,000.00</b>	<b>-135,437.46</b>	<b>0.00</b>	<b>425,000.00</b>
<b>Fund: 110 - ROAD USE TAX FUND</b>					
Revenue	760,386.00	760,386.00	49,200.28	501,138.46	259,247.54
Expense	755,918.00	755,918.00	31,418.72	381,590.31	374,327.69
<b>Fund: 110 - ROAD USE TAX FUND Surplus (Deficit):</b>	<b>4,468.00</b>	<b>4,468.00</b>	<b>17,781.56</b>	<b>119,548.15</b>	<b>-115,080.15</b>
<b>Fund: 112 - EMPLOYEE BENEFIT</b>					
Revenue	877,046.00	877,046.00	11,103.90	594,592.83	282,453.17
Expense	1,083,220.65	1,083,220.65	130,817.36	751,185.64	332,035.01
<b>Fund: 112 - EMPLOYEE BENEFIT Surplus (Deficit):</b>	<b>-206,174.65</b>	<b>-206,174.65</b>	<b>-119,713.46</b>	<b>-156,592.81</b>	<b>-49,581.84</b>
<b>Fund: 120 - HOTEL/MOTEL TAX</b>					
Revenue	115,000.00	115,000.00	8,017.37	106,138.47	8,861.53
Expense	120,000.00	120,000.00	10,409.22	99,203.38	20,796.62
<b>Fund: 120 - HOTEL/MOTEL TAX Surplus (Deficit):</b>	<b>-5,000.00</b>	<b>-5,000.00</b>	<b>-2,391.85</b>	<b>6,935.09</b>	<b>-11,935.09</b>
<b>Fund: 122 - LOST - POOL</b>					
Revenue	200,000.00	200,000.00	15,580.38	145,977.54	54,022.46
Expense	151,250.00	151,250.00	0.00	53,691.00	97,559.00
<b>Fund: 122 - LOST - POOL Surplus (Deficit):</b>	<b>48,750.00</b>	<b>48,750.00</b>	<b>15,580.38</b>	<b>92,286.54</b>	<b>-43,536.54</b>
<b>Fund: 123 - LOST - FIRE</b>					
Revenue	67,000.00	67,000.00	4,985.72	46,712.80	20,287.20
<b>Fund: 123 - LOST - FIRE Total:</b>	<b>67,000.00</b>	<b>67,000.00</b>	<b>4,985.72</b>	<b>46,712.80</b>	<b>20,287.20</b>
<b>Fund: 125 - TIF</b>					
Revenue	0.00	0.00	141.53	13,238.63	-13,238.63
<b>Fund: 125 - TIF Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>141.53</b>	<b>13,238.63</b>	<b>-13,238.63</b>
<b>Fund: 127 - LOST - ECONOMIC DEV</b>					
Revenue	42,000.00	42,000.00	3,116.08	29,195.52	12,804.48
Expense	42,000.00	42,000.00	4,118.71	29,509.25	12,490.75
<b>Fund: 127 - LOST - ECONOMIC DEV Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,002.63</b>	<b>-313.73</b>	<b>313.73</b>

**Income Statement**

**For Fiscal: 2025-2026 Period Ending: 02/28/2026**

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 128 - LOST - INFRASTRUCTURE</b>					
Revenue	165,000.00	165,000.00	12,464.30	116,782.00	48,218.00
<b>Fund: 128 - LOST - INFRASTRUCTURE Total:</b>	<b>165,000.00</b>	<b>165,000.00</b>	<b>12,464.30</b>	<b>116,782.00</b>	<b>48,218.00</b>
<b>Fund: 129 - LOST - SEWER</b>					
Revenue	230,000.00	230,000.00	17,761.62	166,414.37	63,585.63
Expense	230,000.00	230,000.00	0.00	0.00	230,000.00
<b>Fund: 129 - LOST - SEWER Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>17,761.62</b>	<b>166,414.37</b>	<b>-166,414.37</b>
<b>Fund: 131 - LOST - LAW CENTER</b>					
Revenue	110,000.00	110,000.00	8,413.40	78,827.85	31,172.15
Expense	75,500.00	75,500.00	1,571.60	98,001.47	-22,501.47
<b>Fund: 131 - LOST - LAW CENTER Surplus (Deficit):</b>	<b>34,500.00</b>	<b>34,500.00</b>	<b>6,841.80</b>	<b>-19,173.62</b>	<b>53,673.62</b>
<b>Fund: 160 - ECONOMIC DEVELOPMENT</b>					
Revenue	0.00	0.00	313.31	38,761.57	-38,761.57
<b>Fund: 160 - ECONOMIC DEVELOPMENT Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>313.31</b>	<b>38,761.57</b>	<b>-38,761.57</b>
<b>Fund: 200 - DEBT SERVICE</b>					
Revenue	660,363.00	660,363.00	4,888.61	423,081.42	237,281.58
Expense	660,363.00	660,363.00	0.00	27,681.25	632,681.75
<b>Fund: 200 - DEBT SERVICE Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>4,888.61</b>	<b>395,400.17</b>	<b>-395,400.17</b>
<b>Fund: 301 - CAP PROJ - STATE STREET</b>					
Expense	0.00	0.00	0.00	400.00	-400.00
<b>Fund: 301 - CAP PROJ - STATE STREET Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400.00</b>	<b>-400.00</b>
<b>Fund: 304 - CAP PROJ - SHANAHAH ADDITION</b>					
Revenue	0.00	0.00	2,964.50	9,620.50	-9,620.50
<b>Fund: 304 - CAP PROJ - SHANAHAH ADDITION Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>2,964.50</b>	<b>9,620.50</b>	<b>-9,620.50</b>
<b>Fund: 501 - CEMETERY PERPETUAL CARE - CITY</b>					
Revenue	2,500.00	2,500.00	3,034.51	3,324.30	-824.30
Expense	2,500.00	2,500.00	0.00	0.00	2,500.00
<b>Fund: 501 - CEMETERY PERPETUAL CARE - CITY Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>3,034.51</b>	<b>3,324.30</b>	<b>-3,324.30</b>
<b>Fund: 502 - FRIENDS OF OAKLAND CEMETERY</b>					
Revenue	1,000.00	1,000.00	0.00	0.00	1,000.00
<b>Fund: 502 - FRIENDS OF OAKLAND CEMETERY Total:</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
<b>Fund: 600 - WATER UTILITY</b>					
Revenue	2,520,200.00	2,520,200.00	126,341.61	1,056,164.40	1,464,035.60
Expense	2,563,535.00	2,563,535.00	91,790.43	1,100,571.14	1,462,963.86
<b>Fund: 600 - WATER UTILITY Surplus (Deficit):</b>	<b>-43,335.00</b>	<b>-43,335.00</b>	<b>34,551.18</b>	<b>-44,406.74</b>	<b>1,071.74</b>
<b>Fund: 601 - WATER CUSTOMER DEPOSITS</b>					
Revenue	50,000.00	50,000.00	780.00	7,819.21	42,180.79
Expense	50,000.00	50,000.00	0.00	5,487.05	44,512.95
<b>Fund: 601 - WATER CUSTOMER DEPOSITS Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>780.00</b>	<b>2,332.16</b>	<b>-2,332.16</b>
<b>Fund: 609 - CITY WATER</b>					
Revenue	0.00	0.00	31,921.16	370,116.61	-370,116.61
Expense	0.00	0.00	31,633.41	368,524.42	-368,524.42
<b>Fund: 609 - CITY WATER Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>287.75</b>	<b>1,592.19</b>	<b>-1,592.19</b>
<b>Fund: 610 - SEWER UTILITY OPERATING</b>					
Revenue	990,729.00	990,729.00	84,834.74	884,472.04	106,256.96
Expense	971,900.00	971,900.00	150,830.29	1,396,082.65	-424,182.65
<b>Fund: 610 - SEWER UTILITY OPERATING Surplus (Deficit):</b>	<b>18,829.00</b>	<b>18,829.00</b>	<b>-65,995.55</b>	<b>-511,610.61</b>	<b>530,439.61</b>
<b>Fund: 611 - SEWER BOND SINKING</b>					
Expense	670,069.00	670,069.00	4,082.53	116,577.08	553,491.92
<b>Fund: 611 - SEWER BOND SINKING Total:</b>	<b>670,069.00</b>	<b>670,069.00</b>	<b>4,082.53</b>	<b>116,577.08</b>	<b>553,491.92</b>
<b>Fund: 612 - SEWER REVENUE RESERVE</b>					
Revenue	606,500.00	606,500.00	56,225.63	436,980.31	169,519.69
<b>Fund: 612 - SEWER REVENUE RESERVE Total:</b>	<b>606,500.00</b>	<b>606,500.00</b>	<b>56,225.63</b>	<b>436,980.31</b>	<b>169,519.69</b>

**Income Statement**

**For Fiscal: 2025-2026 Period Ending: 02/28/2026**

<b>Account Type</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Fund: 660 - AIRPORT-CITY</b>					
Revenue	1,050,000.00	1,050,000.00	91.28	39,101.47	1,010,898.53
Expense	1,089,385.00	1,089,385.00	34.83	94,704.29	994,680.71
<b>Fund: 660 - AIRPORT-CITY Surplus (Deficit):</b>	<b>-39,385.00</b>	<b>-39,385.00</b>	<b>56.45</b>	<b>-55,602.82</b>	<b>16,217.82</b>
<b>Fund: 661 - MUNICIPAL AIRPORT</b>					
Revenue	246,925.00	246,925.00	26,490.79	114,338.10	132,586.90
Expense	257,100.00	257,100.00	31,171.02	150,461.68	106,638.32
<b>Fund: 661 - MUNICIPAL AIRPORT Surplus (Deficit):</b>	<b>-10,175.00</b>	<b>-10,175.00</b>	<b>-4,680.23</b>	<b>-36,123.58</b>	<b>25,948.58</b>
<b>Fund: 740 - STORM WATER RESERVE</b>					
Revenue	132,400.00	132,400.00	7,220.40	56,127.45	76,272.55
Expense	137,200.00	137,200.00	58.16	473.85	136,726.15
<b>Fund: 740 - STORM WATER RESERVE Surplus (Deficit):</b>	<b>-4,800.00</b>	<b>-4,800.00</b>	<b>7,162.24</b>	<b>55,653.60</b>	<b>-60,453.60</b>
<b>Fund: 820 - INSURANCE TRUST FUND</b>					
Revenue	0.00	0.00	111,024.87	547,699.29	-547,699.29
Expense	0.00	0.00	67,131.52	574,867.34	-574,867.34
<b>Fund: 820 - INSURANCE TRUST FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>43,893.35</b>	<b>-27,168.05</b>	<b>27,168.05</b>
<b>Fund: 821 - FLEX ACCOUNT</b>					
Revenue	0.00	0.00	1,802.40	16,579.43	-16,579.43
Expense	0.00	0.00	5,018.14	19,802.38	-19,802.38
<b>Fund: 821 - FLEX ACCOUNT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-3,215.74</b>	<b>-3,222.95</b>	<b>3,222.95</b>
<b>Fund: 950 - EMS RESERVE</b>					
Revenue	0.00	0.00	0.00	912.50	-912.50
Expense	7,687.00	7,687.00	2,110.69	2,110.69	5,576.31
<b>Fund: 950 - EMS RESERVE Surplus (Deficit):</b>	<b>-7,687.00</b>	<b>-7,687.00</b>	<b>-2,110.69</b>	<b>-1,198.19</b>	<b>-6,488.81</b>
<b>Total Surplus (Deficit):</b>	<b>-326,003.05</b>	<b>-319,503.05</b>	<b>-18,644.58</b>	<b>66,252.48</b>	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
001 - GENERAL FUND	-671,386.40	-664,886.40	149,566.54	-402,242.93	-262,643.47
002 - POLICE K-9 FUND	0.00	0.00	-1,615.00	-4,813.08	4,813.08
004 - LIBRARY	-39,038.00	-39,038.00	-3,323.40	-30,040.01	-8,997.99
005 - LIBRARY MEMORIAL	0.00	0.00	1,129.43	8,472.02	-8,472.02
006 - FIRE DEPT CAP RESERV	0.00	0.00	-55,486.45	-38,315.72	38,315.72
008 - UTILITY FRANCHISE	425,000.00	425,000.00	-135,437.46	0.00	425,000.00
110 - ROAD USE TAX FUND	4,468.00	4,468.00	17,781.56	119,548.15	-115,080.15
112 - EMPLOYEE BENEFIT	-206,174.65	-206,174.65	-119,713.46	-156,592.81	-49,581.84
120 - HOTEL/MOTEL TAX	-5,000.00	-5,000.00	-2,391.85	6,935.09	-11,935.09
122 - LOST - POOL	48,750.00	48,750.00	15,580.38	92,286.54	-43,536.54
123 - LOST - FIRE	67,000.00	67,000.00	4,985.72	46,712.80	20,287.20
125 - TIF	0.00	0.00	141.53	13,238.63	-13,238.63
127 - LOST - ECONOMIC DEV	0.00	0.00	-1,002.63	-313.73	313.73
128 - LOST - INFRASTRUCTU	165,000.00	165,000.00	12,464.30	116,782.00	48,218.00
129 - LOST - SEWER	0.00	0.00	17,761.62	166,414.37	-166,414.37
131 - LOST - LAW CENTER	34,500.00	34,500.00	6,841.80	-19,173.62	53,673.62
160 - ECONOMIC DEVELOPM	0.00	0.00	313.31	38,761.57	-38,761.57
200 - DEBT SERVICE	0.00	0.00	4,888.61	395,400.17	-395,400.17
301 - CAP PROJ - STATE STRE	0.00	0.00	0.00	-400.00	400.00
304 - CAP PROJ - SHANAHAN	0.00	0.00	2,964.50	9,620.50	-9,620.50
501 - CEMETERY PERPETUAL	0.00	0.00	3,034.51	3,324.30	-3,324.30
502 - FRIENDS OF OAKLAND	1,000.00	1,000.00	0.00	0.00	1,000.00
600 - WATER UTILITY	-43,335.00	-43,335.00	34,551.18	-44,406.74	1,071.74
601 - WATER CUSTOMER DE	0.00	0.00	780.00	2,332.16	-2,332.16
609 - CITY WATER	0.00	0.00	287.75	1,592.19	-1,592.19
610 - SEWER UTILITY OPERA	18,829.00	18,829.00	-65,995.55	-511,610.61	530,439.61
611 - SEWER BOND SINKING	-670,069.00	-670,069.00	-4,082.53	-116,577.08	-553,491.92
612 - SEWER REVENUE RESE	606,500.00	606,500.00	56,225.63	436,980.31	169,519.69
660 - AIRPORT-CITY	-39,385.00	-39,385.00	56.45	-55,602.82	16,217.82
661 - MUNICIPAL AIRPORT	-10,175.00	-10,175.00	-4,680.23	-36,123.58	25,948.58
740 - STORM WATER RESERV	-4,800.00	-4,800.00	7,162.24	55,653.60	-60,453.60
820 - INSURANCE TRUST FU	0.00	0.00	43,893.35	-27,168.05	27,168.05
821 - FLEX ACCOUNT	0.00	0.00	-3,215.74	-3,222.95	3,222.95
950 - EMS RESERVE	-7,687.00	-7,687.00	-2,110.69	-1,198.19	-6,488.81
<b>Total Surplus (Deficit):</b>	<b>-326,003.05</b>	<b>-319,503.05</b>	<b>-18,644.58</b>	<b>66,252.48</b>	



# CITY OF CENTERVILLE

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## City Administrator Report 03/16/2026

Below is the list of significant items that the City Administrator and City Hall are actively working on.

**PACT Banquet:** The PACT Banquet will take place on Wednesday, March 18, 2026, at Bessie's Barn.

**Municipal Leadership Academy (MLA) Part 3: from the Iowa League of Cities:** *As spring approaches, we want to share a reminder that registration is open for Part 3 of the Municipal Leadership Academy (MLA): <https://iowaleague.org/workshops-events/mla/#MLA-Part-Three>. Part 3 is held in April, and the training will focus on community betterment, economic development, and strategic planning, with five in-person workshops around the state and a virtual session within the series.*

*MLA is primarily designed for newly elected officials, but all are welcome as we cover important elements of city government. There is NO obligation to have attended Part 1 or Part 2 of MLA, and registration costs \$80.*

Please let the Administrator know if you would like to be enrolled in this session.

**Lead Line Inventory:** City Hall has prepared a survey for water customers about their water lines. This survey is live on the City's Website, and a QR code was included on emailed and mailed bills to access it.

**Oak Tree Estates/Highlander Trailer Park:** Six trailers are slated to be demolished and removed from the property this week. The property owner has until April 6<sup>th</sup> to complete the required work to clean up the park.

**Airport Project:** Airport project engineers, the FAA, and the City Administrator met to discuss changes to the proposed T-Hangar project. The initial project design review indicated a more than 100% cost increase over the original estimate, primarily due to increased concrete taxiway requirements. The revised proposal would build an 80' x 80' Box Hangar instead of a six-bay T-Hangar. This change is projected to reduce the cost of meeting the current FAA entitlement.

**Recodification:** Cities in Iowa are required to recodify their City Codes every five years. The City is working with Simmering-Cory/Iowa Codification to complete this process.

**Stabilize, Tear-Down and Renovate (STAR):**



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**(S) Stabilization:** Ongoing stabilization efforts are through the code enforcement department and the rental inspection program.

### **(T): Housing Abandonments/Demolitions for 2026:**

**(T) Demolition Grant Program:** Ten properties have been approved for the demolition grant: 714 S. 17<sup>th</sup>, 706 W. Maple, 505 N. Park, 1115 S. 18<sup>th</sup>, 109 N. 18<sup>th</sup>, 115 N. 18<sup>th</sup>, 1604 Drake, 724 W. Washington, 626 W. Van Buren, 108 ½ E. Maple. Based on the City's estimated demolition cost, this represents approximately \$80,000 in cost avoidance to date.

**(R)Renovate:** Two structures acquired through the STAR program are currently being renovated by local contractors and groups (801 S. Main and 202 W. Wall). Renovations help remediate blighted structures while reducing the City's overall costs by avoiding City demolition.

### **FISH (Financial Incentive to Stabilize Housing):**

**Housing Catalog:** The Administrator is working with PACT and Lockridge to develop a housing catalog. This project will create a simple guide of the lots available in town and the building plans that meet Zoning and Building Code requirements. The catalog is intended to increase housing starts.

**TIF Rebate:** The first TIF Rebate application for constructing a new home has been received. The applicant was issued a \$ 7,600 rebate for a house with a valuation increase of \$170,000. The final approval for the release of that payment should be presented to the Council in January. This program provides up to \$9,000 in cash incentives to developers who construct or significantly renovate properties. The City recoups the incentive through TIF. To receive the rebate, the owner must complete a minimum valuation agreement and a City Occupancy Certification.



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Agenda Item # Admin Report  
Council Meeting Date: 03/16/2026

## Monthly Budget Update – February 2026

To better help the Council understand the status of the Annual Budget, the City Administrator will begin providing the following report.

Included with this report is the Monthly Budget Report for February FY26 (Q3/M2/FY26) for reference. This file format was chosen because it shows City expenditures by the nine (9) budget areas. Each area must remain within its budget limit; otherwise, a budget amendment is required before spending exceeds its budget.

The end of February represents 66% of the budget year. Budget expenditures of 60% to 70% would be appropriate at this point in the year.

The amount listed as “Budgeted” is what the City has submitted to the State as part of the annual budget process or any subsequent amendments. The amount listed as “Report” is what is pulled from the City Accounting system. The City has not submitted any amendments for FY26 as of this report.

The expenditure rate is determined by the Year to Date (YTD) expenditures divided by the State “Budgeted” amount.

1. Public Safety – (Budgeted \$3,581,926, Report \$3,581,926)
  - a. Composed of Police Dept., Fire Dept., Emergency Management, Building Inspector, and Animal Control
  - b. YTD Expenditure is \$2,502,825
  - c. This fund is currently at 70% of its projected amount for the year.
  - d. A budget amendment will be completed for this function at the end of the FY27 Budget process to accommodate additional planned Capital Purchases of vehicles.
2. Public Works (Currently \$1,974,170, Report \$1,974,170)
  - a. Composed of Street Dept., Airport (001 and 660 Funds), and other Public Works
  - b. YTD Expenditure is \$627,055
  - c. This fund is currently at 32% of its projected amount for the year.
3. The City of Centerville does not use the 3<sup>rd</sup> category of the budget form, which is for Public Health services.



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4. Culture and Recreation (Currently Budgeted \$633,097, Report \$633,097)
  - a. YTD Expenditure is \$481,572
  - b. This fund is currently at 76% of its projected amount for the year.
  - c. Composed of the Library Dept., Parks and Recreation, Cemetery, and Pool
  - d. This budget tends to be front-end heavy due to the timing of Liability insurance costs being paid in July and mowing expenses that occur over the Summer and Fall.
  - e. This function budget will need to be further reviewed for amendment as part of the FY27 budget process.
  
5. Community and Economic Development (Currently Budgeted \$315,100. Report: \$205,100.)
  - a. Variance of \$110,000 between the system report and the current budgeted amount attributable to expenditures from the 120 fund (Hotel/Motel) that pulls from General Government line items. May need to update line-item mapping in the accounting system
  - b. Composed of Economic Development funds, CDBG grants
  - c. YTD Expenditure is \$121,537
  - d. This fund is currently at 59% of its projected amount for the year.
  
6. General Government Total (Currently Budgeted \$354,493, Report \$464,493)
  - a. Variance of \$110,000 between the system report and the current budget. This variance is attributable to expenditures from the 120 fund (Hotel/Motel) being charged to General Government function code line items. May need to update line-item mapping in the accounting system
  - b. YTD Expenditure is \$321,430
  - c. This fund is currently at 69% of its projected amount for the year.
  
7. Debt Service Total (Currently Budgeted \$660,363)
  - a. Composed of current debt service bonds for the Pool and Street Project.
  - b. YTD Expenditure is \$27,681.25.
  - c. This fund is currently at 4% of its projected amount for the year.
  - d. This fund lags throughout the year due to debt payment schedules, which hit in December and June. The June principal payment will offset this fund.
  
75. Capital Projects Total (Currently Budgeted \$0, Report \$0)
  - a. Not being used for this current fiscal year.



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8. Business Type/Enterprise (Currently Budgeted \$4,469,275, Report \$4,464,275)
  - a. Composed of Airport (661 Funds), Waterworks Utility, Sewer Utility, Storm Water
  - b. YTD Expenditure is \$2,739,451
  - c. This fund is currently at 61% of its projected amount for the year.
  - d. This fund has extra expenditure capacity included due to large rehabilitation projects that were initially planned for FY26, but may not be undertaken in FY26, such as the Water Tower repainting.

The City-generated Accounting Report also includes Function 90, Other Activities. This function covers interfund transfers that occur throughout the year and are not reflected in the State Budget report and does not have a preset budgeted amount.



City of Centerville, IA

# Monthly Budget Report Group Summary

For Fiscal: Current Period Ending: 02/28/2026

Function	February Budget	February Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
10 - PUBLIC SAFETY	298,374.20	297,986.29	387.91	0.13%	2,386,993.60	2,502,824.89	-115,831.29	-4.85%	3,581,926.30
<b>Total Function: 10 - PUBLIC SAFETY:</b>	<b>298,374.20</b>	<b>297,986.29</b>	<b>387.91</b>	<b>0.13%</b>	<b>2,386,993.60</b>	<b>2,502,824.89</b>	<b>-115,831.29</b>	<b>-4.85%</b>	<b>3,581,926.30</b>
20 - PUBLIC WORKS	164,448.29	46,909.21	117,539.08	71.47%	1,315,586.32	627,055.20	688,531.12	52.34%	1,974,170.00
<b>Total Function: 20 - PUBLIC WORKS:</b>	<b>164,448.29</b>	<b>46,909.21</b>	<b>117,539.08</b>	<b>71.47%</b>	<b>1,315,586.32</b>	<b>627,055.20</b>	<b>688,531.12</b>	<b>52.34%</b>	<b>1,974,170.00</b>
40 - CULTURE & RECREATION	52,736.84	24,919.57	27,817.27	52.75%	421,894.72	481,572.20	-59,677.48	-14.15%	633,097.00
<b>Total Function: 40 - CULTURE &amp; RECREATION:</b>	<b>52,736.84</b>	<b>24,919.57</b>	<b>27,817.27</b>	<b>52.75%</b>	<b>421,894.72</b>	<b>481,572.20</b>	<b>-59,677.48</b>	<b>-14.15%</b>	<b>633,097.00</b>
50 - COMMUNITY & ECONOMIC DEVELOPMENT	17,084.83	12,296.10	4,788.73	28.03%	136,678.64	121,537.46	15,141.18	11.08%	205,100.00
<b>Total Function: 50 - COMMUNITY &amp; ECONOMIC DEVELOPMENT:</b>	<b>17,084.83</b>	<b>12,296.10</b>	<b>4,788.73</b>	<b>28.03%</b>	<b>136,678.64</b>	<b>121,537.46</b>	<b>15,141.18</b>	<b>11.08%</b>	<b>205,100.00</b>
60 - GENERAL GOVERNMENT	38,691.95	43,000.48	-4,308.53	-11.14%	309,535.60	321,430.39	-11,894.79	-3.84%	464,492.75
<b>Total Function: 60 - GENERAL GOVERNMENT:</b>	<b>38,691.95</b>	<b>43,000.48</b>	<b>-4,308.53</b>	<b>-11.14%</b>	<b>309,535.60</b>	<b>321,430.39</b>	<b>-11,894.79</b>	<b>-3.84%</b>	<b>464,492.75</b>
70 - DEBT SERVICE	55,008.23	0.00	55,008.23	100.00%	440,065.84	27,681.25	412,384.59	93.71%	660,363.00
<b>Total Function: 70 - DEBT SERVICE:</b>	<b>55,008.23</b>	<b>0.00</b>	<b>55,008.23</b>	<b>100.00%</b>	<b>440,065.84</b>	<b>27,681.25</b>	<b>412,384.59</b>	<b>93.71%</b>	<b>660,363.00</b>
80 - BUSINESS TYPE ACTIVITIES	371,873.99	273,849.90	98,024.09	26.36%	2,974,991.92	2,739,450.83	235,541.09	7.92%	4,464,275.00
<b>Total Function: 80 - BUSINESS TYPE ACTIVITIES:</b>	<b>371,873.99</b>	<b>273,849.90</b>	<b>98,024.09</b>	<b>26.36%</b>	<b>2,974,991.92</b>	<b>2,739,450.83</b>	<b>235,541.09</b>	<b>7.92%</b>	<b>4,464,275.00</b>
90 - OTHER ACTIVITIES	46,796.18	358,909.06	-312,112.88	-666.96%	374,369.44	474,459.46	-100,090.02	-26.74%	561,779.00
<b>Total Function: 90 - OTHER ACTIVITIES:</b>	<b>46,796.18</b>	<b>358,909.06</b>	<b>-312,112.88</b>	<b>-666.96%</b>	<b>374,369.44</b>	<b>474,459.46</b>	<b>-100,090.02</b>	<b>-26.74%</b>	<b>561,779.00</b>
<b>Report Total:</b>	<b>1,045,014.51</b>	<b>1,057,870.61</b>	<b>-12,856.10</b>	<b>-1.23%</b>	<b>8,360,116.08</b>	<b>7,296,011.68</b>	<b>1,064,104.40</b>	<b>12.73%</b>	<b>12,545,203.05</b>

Fund Summary

Fund	February Budget	February Activity	Variance		YTD Budget	YTD Activity	Variance		Total Budget
			Favorable (Unfavorable)	Percent Remaining			Favorable (Unfavorable)	Percent Remaining	
001 - GENERAL FUND	295,334.77	290,391.15	4,943.62	1.67%	2,362,678.16	2,534,920.84	-172,242.68	-7.29%	3,545,440.40
002 - POLICE K-9 FUND	0.00	1,615.00	-1,615.00	0.00%	0.00	5,163.08	-5,163.08	0.00%	0.00
004 - LIBRARY	9,174.23	4,988.26	4,185.97	45.63%	73,393.84	56,745.68	16,648.16	22.68%	110,135.00
006 - FIRE DEPT CAP RESERVE	1,832.60	60,000.00	-58,167.40	-3,174.04%	14,660.80	60,000.00	-45,339.20	-309.25%	22,000.00
008 - UTILITY FRANCHISE	0.00	242,462.64	-242,462.64	0.00%	0.00	331,451.35	-331,451.35	0.00%	0.00
110 - ROAD USE TAX FUND	62,967.94	31,418.72	31,549.22	50.10%	503,743.52	381,590.31	122,153.21	24.25%	755,918.00
112 - EMPLOYEE BENEFIT	90,231.98	130,817.36	-40,585.38	-44.98%	721,855.84	751,185.64	-29,329.80	-4.06%	1,083,220.65
120 - HOTEL/MOTEL TAX	9,996.00	10,409.22	-413.22	-4.13%	79,968.00	99,203.38	-19,235.38	-24.05%	120,000.00
122 - LOST - POOL	12,599.12	0.00	12,599.12	100.00%	100,792.96	53,691.00	47,101.96	46.73%	151,250.00
127 - LOST - ECONOMIC DEV	3,498.60	4,118.71	-620.11	-17.72%	27,988.80	29,509.25	-1,520.45	-5.43%	42,000.00
129 - LOST - SEWER	19,159.00	0.00	19,159.00	100.00%	153,272.00	0.00	153,272.00	100.00%	230,000.00
131 - LOST - LAW CENTER	6,289.15	1,571.60	4,717.55	75.01%	50,313.20	98,001.47	-47,688.27	-94.78%	75,500.00
200 - DEBT SERVICE	55,008.23	0.00	55,008.23	100.00%	440,065.84	27,681.25	412,384.59	93.71%	660,363.00
301 - CAP PROJ - STATE STREET	0.00	0.00	0.00	0.00%	0.00	400.00	-400.00	0.00%	0.00
501 - CEMETERY PERPETUAL CAF	208.25	0.00	208.25	100.00%	1,666.00	0.00	1,666.00	100.00%	2,500.00
600 - WATER UTILITY	213,542.40	91,790.43	121,751.97	57.02%	1,708,339.20	1,100,571.14	607,768.06	35.58%	2,563,535.00
601 - WATER CUSTOMER DEPOS	4,165.00	0.00	4,165.00	100.00%	33,320.00	5,487.05	27,832.95	83.53%	50,000.00
610 - SEWER UTILITY OPERATINC	80,959.22	150,830.29	-69,871.07	-86.30%	647,673.76	1,396,082.65	-748,408.89	-115.55%	971,900.00
611 - SEWER BOND SINKING	55,816.74	4,082.53	51,734.21	92.69%	446,533.92	116,577.08	329,956.84	73.89%	670,069.00
660 - AIRPORT-CITY	90,745.77	34.83	90,710.94	99.96%	725,966.16	94,704.29	631,261.87	86.95%	1,089,385.00
661 - MUNICIPAL AIRPORT	21,416.43	31,171.02	-9,754.59	-45.55%	171,331.44	150,461.68	20,869.76	12.18%	257,100.00
740 - STORM WATER RESERVE	11,428.76	58.16	11,370.60	99.49%	91,430.08	473.85	90,956.23	99.48%	137,200.00
950 - EMS RESERVE	640.32	2,110.69	-1,470.37	-229.63%	5,122.56	2,110.69	3,011.87	58.80%	7,687.00
<b>Report Total:</b>	<b>1,045,014.51</b>	<b>1,057,870.61</b>	<b>-12,856.10</b>	<b>-1.23%</b>	<b>8,360,116.08</b>	<b>7,296,011.68</b>	<b>1,064,104.40</b>	<b>12.73%</b>	<b>12,545,203.05</b>

# Drake Public Library Director's Report March FY26



## KIDS STUFF

- \*March's Calendar of events:  
Story Times on March 2, 9, 16 & 23
- \*Craft Days on March 5, 12, 19 & 26
- \*Coloring After School on March 20
- \*Healthy Kids Fair is on April 11
- \*Summer Reading plans are in the works for Plant a Seed; Read
  
- \*Get your copy of the March Children's Programming Calendar at the library or through the Drake Public Library Kids Facebook page.

## ADULT SERVICES

- \*Book Chat is scheduled for Wednesday, March 25 at 12:15 in the Swab Reading Room. March's book will be One of Us is Lying by Karen M. McManus. Our April selection is Just for the Summer by Abby Jimenez.
- \*IAWorks is scheduled to be in-house on Thursday, March 26, 9am-noon.
- \*Adult Coloring is every Thursday @ 1:30pm.
- \*A community puzzle is available in the Swab Reading Room.

## Ongoing Projects & News

- \*Grants for Exterior Improvements including step and entrance repair, signage, lighting & SRP
- \*DPL's Accreditation Application was accepted and sets the library at the top Tier 3
- \*DPL was the recipient of a donation of \$941.69 from the estate of Norma Jean Warner, who divided her estate amongst all Iowa Libraries and/or Community Centers in Iowa towns under 7,000 population. A lesson in generosity as she was able to donate to 485 libraries and the services that meant so much to her.(see her story in DSM Register iss. 3/1/26)

## STATS FROM FEBRUARY

### In-House

Circulations:	3,001
Reference:	111
Computer Users:	177
Program Participants:	
Adult	52
Children	30
Wifi Usage:	440

### Online Resources

ILLs:	47
Mometrix:	8
Bridges/Libby:	874

<https://www.centerville-ia.org/drake-public-library>  
 FB: Drake Public Library and Drake Public Library Kids  
[drakepubliclibrary@gmail.com](mailto:drakepubliclibrary@gmail.com)  
 641-856-6676

## **ORDINANCE NO. 1361**

### **AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF CENTERVILLE, IOWA, BY ADDING A NEW CHAPTER 2.49 WATERWORKS BOARD**

**BE IT ENACTED** by the City Council of the City of Centerville, Iowa:

**SECTION 1. NEW SECTION.** The Code of Ordinances of the City of Centerville, Iowa, is amended by adding a new Chapter 2.49, entitled WATERWORKS BOARD, which is hereby adopted to read as follows:

2.49.010 – Purpose.

The purpose of the Waterworks Board is to provide direction and recommendations to City staff regarding the operation and use of the City water system.

2.49.020 – Establishment.

The Waterworks Board is hereby established and shall consist of five members who shall serve a term of five years. Members shall be appointed by the Mayor and approved by the Council.

2.49.030 – Compensation.

Members of the Waterworks Board shall be compensated at the rate of \$30.00 per meeting attended, which shall be paid quarterly.

2.49.040 – Duties.

The Waterworks Board shall have the following duties:

1. The Waterworks Board shall hold regular meetings not less frequently than monthly.
2. The Board shall set a regular day and time for their meetings at the first meeting following the appointment of new members to the board.
3. The Board shall elect from its members a Chair, Secretary, and other officers as it deems necessary.
4. The Clerk shall serve as the treasurer for the Board but shall not be a member or have a vote.
5. The Board shall direct and supervise activities and programs for the maintenance and operation of the water system.
6. The Board shall establish charges for the use of the water system.
7. The Board shall establish the rules and regulations for use of the water system.
8. The Board shall establish penalties for the violation of approved rules and regulations, including the denial of use of the City water system.
9. All funds shall be deposited in the appropriate accounts as directed by the Clerk.

10. The Board shall recommend to the Council the approval for payment of all expenses for the water system.

11. The Board shall comply with all federal, State, and local laws and regulations regarding assembly of a governing body including open meetings laws and open records.

**SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed by the Council the \_\_\_ day of \_\_\_\_\_, 20\_\_\_, and approved this \_\_\_ day of \_\_\_\_\_, 20\_\_\_.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_ day of \_\_\_\_\_, 20\_\_\_.

\_\_\_\_\_  
City Clerk

RESOLUTION NO. 2026-4202

**A RESOLUTION APPROVING THE DISPOSAL AND SALE OF CITY-OWNED VEHICLES BY PUBLIC AUCTION**

WHEREAS, the City of Centerville owns certain vehicles that are no longer necessary for municipal purposes, have reached the end of their useful service life, or are no longer cost-effective to maintain; and

WHEREAS, the City Council has determined that it is in the best interest of the City to dispose of said vehicles in accordance with Iowa Code § 364.7 governing the disposal of city property; and

WHEREAS, the City Administrator has recommended that the vehicles listed below be declared surplus and sold through a public auction process to ensure transparency and receipt of fair market value.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CENTERVILLE, IOWA:

**Section 1. Declaration of Surplus Property.**

The following vehicles are hereby declared surplus property and no longer necessary for municipal use:

2012	Osage Ambulance	Mileage: 157952	VIN: 1GB6G5CL0C1126015
2015	Ford F-550 Pumper	Mileage: 11949	VIN: 1FD0W5HT8GEA53290
2019	Dodge Durango	Mileage: 91120	VIN: 1C4RDJFG6KC771103
2019	Dodge Durango	Mileage: 99754	VIN: 1C4RDJFG6KC771102
2008	Chevy Colorado	Mileage: 90135	VIN: 1GCCS299988217841
2010	Chevy Silverado	Mileage: 73761	VIN: 3GCRKSE39AG251063
1989	GMC Pumper/Tanker	Mileage: XXXX	VIN: 1GDL7D1E3KV506689
1998	HUMVEE	Mileage: XXXX	VIN *1566
2017	Ford Explorer	Mileage: 148739	VIN: 1FM5K8AR3HGD58431
1999	Chevy Snowplow	Mileage: XXXX	VIN: 1GCHK34R2XR715861
2013	Chrysler Town & Co	Mileage: 113,536	VIN: 2C4RC1BG0DR511251
1998	School Bus	Mileage: XXXX	VIN: 1HVBBABPXWH534940
2003	School Bus	Mileage: XXXX	VIN: 1BABNBPA73F207131

**Section 2. Method of Sale.**

The City Administrator is authorized to sell the above-listed vehicles through a public auction platform, including but not limited to an online government auction service, sealed bid auction, or other competitive public auction method deemed appropriate by the City Administrator.

**Section 3. Minimum Bid.**

The City Administrator is authorized to establish minimum acceptable bid amounts, if necessary, or to accept the highest responsible bid received through the auction process.

**Section 4. Authority to Complete Transaction.**

The City Administrator is hereby authorized and directed to execute any documents necessary to complete the transfer of ownership and to take all actions necessary to carry out the intent of this Resolution.

**Section 5. Deposit of Proceeds.**

All proceeds from the sale shall be deposited into the appropriate City fund as determined by the City Clerk.

PASSED AND APPROVED by the City Council of the City of Centerville, Iowa, this 16<sup>th</sup> day of March, 2026.

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Mike O'Connor, Mayor

Attest:

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Jason Fraser, City Administrator

RESOLUTION NO. 2026-4203

A RESOLUTION AUTHORIZING THE TRANSFER OF AN AIR TANK TRAILER  
FROM THE CITY OF CENTERVILLE FIRE DEPARTMENT TO THE CITY OF  
MORAVIA FIRE DEPARTMENT

WHEREAS, the City of Centerville Fire Department maintains equipment intended to support fire suppression, rescue operations, and mutual aid responses within Centerville and throughout Appanoose County; and

WHEREAS, the City of Centerville currently owns an Air Tank Trailer used to supply compressed air cylinders for self-contained breathing apparatus (SCBA) and other fire and rescue operations; and

WHEREAS, the City of Moravia Fire Department has requested that the trailer be transferred to their department in order to support emergency response operations; and

WHEREAS, the City of Moravia Fire Department is developing a Dive Rescue Team that will serve the region and will benefit from the availability of this equipment; and

WHEREAS, the trailer will remain available to support mutual aid partners throughout Appanoose County, thereby continuing to provide a public safety benefit to residents across the region; and

WHEREAS, the trailer is currently stored offsite by the City of Centerville, and relocation to the Moravia Fire Department will improve the equipment's accessibility, maintenance, and operational readiness; and

WHEREAS, Iowa Code §364.4 authorizes cities to exercise their powers and privileges to protect and preserve the rights, privileges, and property of the city and its residents and to preserve and improve the peace, safety, health, welfare, comfort, and convenience of its residents; and

WHEREAS, Iowa Code §384.7 authorizes a city to sell, convey, exchange, or otherwise dispose of any real or personal property owned by the city when such disposition is determined by the governing body to be in the best interests of the city; and

WHEREAS, the City Council finds that transferring the Air Tank Trailer to the City of Moravia at no cost serves a valid public purpose, ensures the equipment remains in active emergency service, and continues to benefit residents of Centerville and Appanoose County through mutual aid and regional public safety cooperation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Centerville, Iowa:

Section 1. Authorization of Transfer: The City Council hereby authorizes the transfer of the City of Centerville Fire Department's Air Tank Trailer to the City of Moravia Fire Department.

Section 2. Consideration: The transfer shall occur at no cost to the City of Moravia, recognizing the continued public safety benefit of maintaining the equipment in service to support fire and rescue operations countywide.

Section 3. Public Purpose Finding: The City Council finds that the transfer of this equipment serves a public purpose consistent with Iowa Code §§364.4 and 384.7, as the equipment will remain available for fire suppression, rescue operations, dive rescue response, and mutual aid activities throughout Appanoose County.

Section 4. Equipment Location and Use: Upon transfer, the trailer shall be housed at the Moravia Fire Department, where it will be maintained and made available to support regional fire and rescue response operations.

Section 5. Maintenance and Liability: Upon transfer of the equipment, the City of Moravia Fire Department shall assume responsibility for all maintenance, storage, operation, and liability associated with the Air Tank Trailer.

Section 6. Administrative Authorization: The City Administrator and Fire Chief are authorized to complete any documentation necessary to facilitate the transfer of the equipment.

PASSED AND APPROVED by the City Council of the City of Centerville, Iowa, this 16<sup>th</sup> day of March, 2026.

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Mike O'Connor, Mayor

Attest:

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Jason Fraser, City Administrator

**RESOLUTION NO. 2026-4204**

**A RESOLUTION APPROVING THE PURCHASE OF A NEW ELGIN PELICAN STREET SWEEPER AND AUTHORIZING THE TRADE-IN OF THE CITY'S EXISTING STREET SWEEPER**

WHEREAS, the City of Centerville maintains a street sweeping program to support roadway maintenance, environmental compliance, and stormwater quality; and

WHEREAS, the City's current street sweeper, a 2014 Elgin Pelican NP, has reached an age and maintenance level where replacement is appropriate; and

WHEREAS, the City has received a quotation from MacQueen Equipment for the purchase of a 2026 Elgin Pelican NP Dual Diesel street sweeper, including associated equipment and options; and

WHEREAS, the total quoted price for the new street sweeper is \$316,609.00, with a trade-in allowance of \$35,000.00 for the City's existing 2014 Elgin Pelican NP street sweeper, resulting in a net purchase price of \$281,609.00; and

WHEREAS, the purchase is being made utilizing cooperative purchasing pricing available through the Sourcewell Contract, as referenced in the quote provided by MacQueen Equipment; and

WHEREAS, the City intends to order the equipment in advance to secure current pricing and production scheduling, with initial payment anticipated in July 2026; and

WHEREAS, the City intends to finance the purchase over a two-year period in order to reduce the fiscal impact on the FY27 budget; and

WHEREAS, the cost of the equipment will be allocated between the Street Fund (110) and the Storm Sewer Fund (740), recognizing the street sweeper's role in roadway maintenance and stormwater pollution prevention.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Centerville, Iowa:

Section 1. Approval of Purchase: The City Council hereby approves the purchase of one 2026 Elgin Pelican NP Street Sweeper from MacQueen Equipment in the amount of \$316,609.00, less a \$35,000.00 trade-in credit, for a net purchase price of \$281,609.00, pursuant to the quote dated February 19, 2026.

Section 2. Trade-In Authorization: The City Council hereby authorizes the trade-in of the City's 2014 Elgin Pelican NP Street Sweeper as part of the purchase transaction.

Section 3. Financing Authorization: The City Administrator is authorized to arrange financing for the equipment for a term not to exceed two (2) years, with payment beginning in July 2026, in a manner that minimizes the impact to the City's FY27 operating budget.

Section 4. Funding Allocation: Costs associated with the purchase and financing of the street sweeper shall be allocated between the Street Fund and the Storm Sewer Fund, as deemed appropriate by the City Administrator and City Clerk.

Section 5. Administrative Authorization: The City Administrator and City Clerk are hereby authorized to execute all purchase documents, financing documents, and related agreements necessary to complete this transaction.

PASSED AND APPROVED by the City Council of the City of Centerville, Iowa, this 16<sup>th</sup> day of March, 2026.

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Mike O'Connor, Mayor

Attest:

---

Jason Fraser, City Administrator



**MACQUEEN™**

MacQueen  
4607 SE Rio Court  
Ankeny, IA 50021  
515-289-9994 • 800-933-1190

Ship To: SAME AS BELOW

Invoice To: CITY OF CENTERVILLE  
312 E Maple St  
Po Box 578  
Centerville IA 52544

Branch 03 - ANKENY IA		
Date 02/19/2026	Time 15:20:12 (O)	Page 1
Account No CENTE001	Phone No 6414374339	Est No 00 Q00848
Ship Via	Purchase Order PER STEVE H.	
Tax ID No		
ANDREW LEE	Salesperson 357 / 357	

**EQUIPMENT ESTIMATE - NOT AN INVOICE**

Description                      \*\* Q U O T E \*\*                      EXPIRY DATE: 03/21/2026                      Amount

Stock #: C053088                      Serial #:                      316609.00

New EL PELICAN NP  
NEW 2026 ELGIN PELICAN DUAL DIESEL T4F 74 HP  
RIGHT HAND BOSTROM AIR RIDE HI BACK CLOTH  
AUXILIARY BATTERY DISCONNECT  
DUAL HEAVY DUTY LIMB GUARDS  
(2) CAB FORWARD FACING LED FLOOD LIGHTS WITH EXISTING LIGHT  
BAR  
PACKAGE 5: SINGLE LED BEACON W/GUARD  
PACKAGE 10: FRONT LIGHT MOUNTING CHANNEL ONLY  
(2) LED REAR FLOODS & BACKUP LIGHTS  
LED LIGHTS ON BATTERY COVER  
LOWER CONVEYOR CLEANOUT  
GREASEABLE DIRT SHOES  
RIGHT HAND SIDEBROOM TILT WITH INDICATOR  
HYDRAULIC LEVEL & HYDRAULIC TEMPERATURE SHUTDOWN  
CONVEYOR STALL ALARM  
PELICAN NP T4F SERVICE MANUAL  
JOHN DEERE SERVICE MANUAL  
\*\*BASED ON MNDOT CONTRACT PRICING\*\*

Trade Ins  
=====

Serial #: NP30244  
2014 ELGIN PELICAN NP

Trade In Total:                      35000.00-

Subtotal:                      281609.00

Quote Total:                      281609.00

Authorization: \_\_\_\_\_

QUOTED PRICES ARE BASED ON CURRENT COSTS AND THEREFORE SUBJECT TO CHANGE  
WITH WRITTEN NOTICE TO ACCOUNT FOR PRICING CHANGES BEYOND SELLER'S CONTROL

# **SHORT FORM OF AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES**

This is an Agreement between the City of Centerville (Owner) and Hall Engineering Company (Engineer). Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as **W. Franklin Street PCC Pavement** (Project). Engineer's services under this Agreement (Services) are generally identified as Preliminary Engineering (PE), preparation of Plans, Specifications, and Estimate (PS&E), Construction Engineering (CE), and Resident Project Representative (RPR) services.

Owner and Engineer further agree as follows:

## 1.01 Services of Engineer

- A. Engineer shall provide or furnish the Services set forth in this Agreement, and any Additional Services authorized by Owner and consented to by Engineer.

## 2.01 Owner's Responsibilities

- A. Owner shall provide Engineer with existing Project-related information and data in Owner's possession and needed by Engineer for performance of Engineer's Services. Owner will advise the Engineer of Project-related information and data known to Owner but not in Owner's possession. Engineer may use and rely upon Owner-furnished information and data in performing its Services, subject to any express limitations applicable to the furnished items.
  - 1. Following Engineer's assessment of initially-available Project information and data, and upon Engineer's request, Owner shall obtain, furnish, or otherwise make available (if necessary through retention of specialists or consultants) such additional Project-related information and data as is reasonably required to enable Engineer to complete its Services; or, with consent of Engineer, Owner may authorize the Engineer to obtain or provide all or part of such additional information and data as Additional Services.
- B. Owner shall provide necessary direction and make decisions, including prompt review of Engineer's submittals, and carry out its other responsibilities in a timely manner so as not to delay Engineer's performance. Owner shall give prompt notice to Engineer whenever Owner observes or otherwise becomes aware of (1) any relevant, material defect or nonconformance in Engineer's Services, or (2) any development that affects the scope or time of performance of Engineer's Services.
- C. Owner shall be responsible for permitting fees.

## 3.01 Milestones for Completion of Work

- A. Engineer shall complete its Services within the following specific time period:
  - 1. Submit Concept Statement to Iowa DOT – June 16, 2026
  - 2. Submit Preliminary Plans to Iowa DOT – September 15, 2026

3. Submit Check Plans to Iowa DOT – November 3, 2026
  4. Submit Final Plans to Iowa DOT – December 15, 2026
- B. The above project development timeline is consistent with the Iowa DOT I.M. No. 3.010 – Project Development and Submittal Dates (refer to Appendix 2) for a March 16, 2027 letting.
  - C. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer's Services is impaired, or Engineer's Services are delayed or suspended, then the time for completion of Engineer's Services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.
  - D. Engineer shall monitor and review updates to the Iowa DOT Instructional Memorandums (I.Ms), Road Design Manual, Standard Road Plans, and Road Design Details. Updates requiring no additional effort on the part of the Engineer shall be incorporated into the work. If Engineer deems that additional effort will be required, Engineer shall notify Owner. Owner will provide written approval or disapproval for Engineer to incorporate said update into the work and payment for such work will be negotiated and incorporated into this Agreement through a written amendment executed by both parties.

#### 4.01 Period of Service

- A. The compensation amounts set forth in Paragraph 5.01.D.1.a are conditioned on a period of service not exceeding 18 months. If such period of service is extended, the compensation amount for services will be negotiated and incorporated into this Agreement through a written amendment executed by both parties.
- B. The RPR lump sum amount set forth in Paragraph 5.01.D.1.a.4 is based on full-time RPR services on an eight-hour workday Monday through Friday over a 70-day construction schedule. Modifications to the schedule may entitle Engineer to an equitable adjustment of compensation to RPR services. Such adjustments, if any, shall be negotiated and incorporated into this Agreement through a written amendment executed by both parties.

#### 5.01 Invoices and Payments

- A. Invoices: Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt.
- B. Payment: As compensation for Engineer providing or furnishing Services and Additional Services, Owner shall pay Engineer as set forth in this Paragraph 5.01, Invoices and Payments. If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion.
- C. Failure to Pay: If Owner fails to make any payment due Engineer for Services, Additional Services, and expenses within 30 days after receipt of Engineer's invoice, then (1) the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day; (2) in addition Engineer may, after giving 7 days' written notice to Owner, suspend Services under this

Agreement until Engineer has been paid in full all amounts due for Services, Additional Services, expenses, and other related charges, and in such case Owner waives any and all claims against Engineer for any such suspension; and (3) if any payment due Engineer remains unpaid after 90 days, Engineer may terminate the Agreement for cause pursuant to Paragraph 6.01.A.2.

D. Basis of Payment

1. Lump Sum. Owner shall pay Engineer for Services as follows:

a. A Lump Sum amount of \$236,075.00 based on the following estimated distribution of compensation:

1) Preliminary Engineering (PE)	<u>\$34,400.00</u>
2) Plans, Specifications, and Estimate (PS&E)	<u>\$51,600.00</u>
3) Construction Engineering (CE)	<u>\$36,225.00</u>
4) Resident Project Representative (RPR)	<u>\$113,850.00</u>

b. Engineer may alter the distribution of compensation between individual phases noted herein to be consistent with services rendered but shall not exceed the total lump sum amount unless approved in writing by the Owner.

c. In addition to the Lump Sum amount, reimbursement of the following expenses: None.

d. The portion of the compensation amount billed monthly for Engineer's Services will be based upon Engineer's estimate of the percentage of the total Services completed during the billing period.

e. Upon completion, delivery, and acceptance of all work contemplated under this Agreement, the Engineer shall submit a final invoice statement for the balance of the lump sum fee. Payment of 100% of the total cost invoiced will be made by the Owner upon receipt.

E. Additional Services

1. Compensation for Additional Services shall be negotiated between Owner and Engineer and incorporated into this Agreement through a written amendment executed by both parties. Additional Services may include, but are not limited to, easement or right-of-way surveys determined to be necessary after execution of this Agreement, including preparation of easement or right-of-way plats and legal descriptions; additional topographic or boundary surveys; geotechnical investigations; field and laboratory material testing; environmental studies; revisions to plans or specifications required due to changes in project scope, regulatory requirements, or unforeseen field conditions; utility coordination related to conflicts or relocations identified during design; and services related to property acquisition.

## 6.01 Termination

### A. Termination for Cause

B. Either party may terminate the Agreement for cause upon 30 days' written notice in the event of substantial failure by the other party to perform in accordance with the terms of the Agreement, through no fault of the terminating party.

a. Notwithstanding the foregoing, this Agreement will not terminate under Paragraph 6.01.A.1 if the party receiving such notice begins, within 7 days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30-day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein will extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. In addition to its termination rights in 6.01.A.1, Engineer may terminate this Agreement for cause upon 7 days' written notice (a) if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional, (b) if Engineer's services for the Project are delayed or suspended for more than 90 days for reasons beyond Engineer's control, (c) if payment due Engineer remains unpaid for 90 days, as set forth in Paragraph 5.01.C, as the result of the presence at the Site of undisclosed Constituents of Concern as set forth in Paragraph 7.01.J.

3. Engineer will have no liability to Owner on account of any termination by Engineer for cause.

### C. Termination for Convenience

1. Owner may terminate this Agreement for convenience, effective upon Engineer's receipt of notice from Owner.

### D. Payments Upon Termination

1. In the event of any termination under Paragraph 6.01, Engineer will be entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement, and to reimbursement of expenses incurred through the effective date of termination. Upon making such payment, Owner will have the limited right to the use of all deliverable documents, whether completed or under preparation, subject to the provisions of Paragraph 7.01.G, at Owner's sole risk.

a. If Owner has terminated the Agreement for cause and disputes Engineer's entitlement to compensation for services and reimbursement of expenses, then Engineer's entitlement to payment and Owner's rights to the use of the deliverable documents will be resolved in accordance with the dispute resolution provisions of this Agreement or as otherwise agreed in writing.

b. If Owner has terminated the Agreement for convenience, or if Engineer has terminated the Agreement for cause, then Engineer will be entitled, in addition

to the payments identified above, to invoice Owner and receive payment of a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating contracts with Engineer's subcontractors or subconsultants, and other related close-out costs, using methods and rates for Additional Services as set forth in Paragraph 5.01.E.

#### 7.01 General Considerations

- A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer. Subject to the foregoing standard of care, Engineer may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- B. All services shall be in conformity with the Specifications outlined in the Iowa Department of Transportation Federal-aid Project Development Guide, Instructional Memorandums to Local Public Agencies (I.Ms), and other standards, guides or policies referenced therein. In addition, applicable sections of the U.S. Department of Transportation Federal Aid Policy Guide (FAPG) shall be used as a guide in preparation of plans, specifications and estimates.
- C. Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor will Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a Constructor to comply with laws and regulations applicable to that Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.
- D. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform its work.
- E. Engineer's opinions of probable construction cost (if any) are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from opinions of probable construction cost prepared by Engineer. If Owner requires greater assurance as to probable construction cost, then Owner agrees to obtain an independent cost estimate.
- F. Engineer shall not be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents, other than those made by Engineer.

- G. All documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Engineer grants to Owner a limited license to use the deliverable documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all Services and Additional Services relating to preparation of the deliverable documents, and subject to the following limitations:
1. Owner acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer;
  2. any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and subconsultants;
  3. Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and subconsultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Engineer; and
  4. such limited license to Owner shall not create any rights in third parties.
- H. Owner and Engineer agree to transmit, and accept, Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.
- I. Waiver of Damages; Limitation of Liability: To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's officers, directors, members, partners, agents, employees, subconsultants, and insurers, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, from any cause or causes, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$100,000 or the total amount of compensation received by Engineer, whichever is greater.
- J. The parties acknowledge that Engineer's Services do not include any services related to unknown or undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an unknown or undisclosed Constituent of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of Services on the portion of the Project affected thereby until such portion of the Project is no longer affected, or terminate this Agreement for cause if it is not practical to continue providing Services.
- K. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the

dispute, then the dispute will be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law.

- L. This Agreement is to be governed by the laws of the state in which the Project is located.
- M. Engineer's Services do not include: (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission; (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances; (3) providing surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements; or (4) providing legal advice or representation.

#### 8.01 Definitions

- A. **Constructor**—Any person or entity (not including the Engineer, its employees, agents, representatives, subcontractors, and subconsultants), performing or supporting construction activities relating to the Project, including but not limited to contractors, subcontractors, suppliers, Owner's work forces, utility companies, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.
- B. **Constituent of Concern**—Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), lead based paint (as defined by the HUD/EPA standard), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to laws and regulations regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.

#### 9.01 Successors, Assigns, and Beneficiaries

- A. **Successors and Assigns**
  - 1. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 9.01.A.2 the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
  - 2. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

- B. Beneficiaries: Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

10.01 Total Agreement

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

Attachments:

Appendix 1, Engineer's Scope of Services

Appendix 2, Iowa DOT I.M. No. 3.010 – Project Development and Submittal Dates

Appendix 3, Iowa DOT I.M. No. 3.400 – Preliminary Plans

Appendix 4, Iowa DOT I.M. No. 3.700 – Check and Final Plans

This Agreement's Effective Date is \_\_\_\_\_.

Owner:

City of Centerville

(name of organization)

By:

(authorized individual's signature)

Date:

(date signed)

Name: Mike O'Connor

(typed or printed)

Title: Mayor

(typed or printed)

Address for giving notices:

312 E. Maple Street

Centerville, IA 52544

Designated Representative:

Name: Jason Fraser

(typed or printed)

Title: City Administrator

(typed or printed)

Address:

312 E. Maple Street

Centerville, IA 52544

Phone: (641) 437-4339

Email: [jfraser@centerville-ia.org](mailto:jfraser@centerville-ia.org)

Engineer:

Hall Engineering Company

(name of organization)

By:

Nancy Buss

Nancy Buss (Mar 11, 2026 11:08:25 CDT)

(authorized individual's signature)

Date:

03/11/2026

(date signed)

Name: Nancy Buss

(typed or printed)

Title: Principal Engineer

(typed or printed)

Address for giving notices:

PO Box 825

Centerville, IA 52544

Designated Representative:

Name: Nancy Buss

(typed or printed)

Title: Principal Engineer

(typed or printed)

Address:

PO Box 825

Centerville, IA 52544

Phone: (641) 437-4477

Email: [nbuss@hall-engineering.us](mailto:nbuss@hall-engineering.us)

This is **Appendix 1, Engineer's Scope of Services**, referred to in and part of the Short Form of Agreement between Owner and Engineer for Professional Services dated \_\_\_\_\_.

## **Engineer's Scope of Services**

### Preliminary Engineering (PE)

- Perform preliminary topographic survey of project limits
- Process survey data to establish CADD base mapping
- Prepare preliminary design per I.M. No. 3.400 (refer to Appendix 3) and submit to Iowa DOT

### Plans, Specifications, and Estimate (PS&E)

- Prepare check plans per I.M. No. 3.700 (refer to Appendix 4) and submit to Iowa DOT
- Apply for NPDES permit and prepare Storm Water Pollution Prevention Plan (SWPPP)
- **Prepare final plans per I.M. No. 3.700** (refer to Appendix 4) and submit to Iowa DOT
- Enter information in TPMS for each bid item for bid proposal preparation
- **Prepare and transmit final submittals (cost opinion, PDC, etc.) to Iowa DOT**
- **Provide plan clarification and addenda, as necessary, during letting**

### Construction Engineering (CE)

- Preconstruction conference - prepare agenda, attend, and transmit meeting documentation
- Review and approve contractor submittals
- Make periodic site visits at intervals appropriate to various stages of construction, as **Engineer deems necessary, to observe as an experienced and qualified design professional** the progress of the contractor's executed work
- Monthly progress meetings - prepare agenda, attend, and transmit meeting documentation
- Prepare monthly pay estimates and change orders
- Review and approve xxx
- **Review of project documentation and confirm receipt of required Iowa DOT forms**
- Conduct substantial completion site visit with Owner, RPR, and contractor
- **Conduct final visit to site to confirm work is complete and acceptable**
- **Provide certification of final acceptability of work**
- **Prepare project file and facilitate final audit with Iowa DOT**
- Engineer shall not be responsible for the acts or omissions of any contractor, any subcontractor or any of the contractor's or subcontractor's agents or employees or any other persons (except their own employees and agents) at the project site or otherwise performing any of the work of the project.

### Resident Project Representative (RPR)

- Establish benchmark and base line from which construction staking may be accomplished
- Construction layout and staking and setting and checking of lines and grades, as required

- Serve as Engineer's and Owner's liaison with contractor
- Report defective work to Engineer
- Receive contractor questions concerning contract documents
- Attend preconstruction conference and monthly progress meetings
- Participate in Engineer's site visits
- Daily observation of work
- Complete daily diary
- **Track placement of materials in field book and maintain material tickets**
- Provide weekly report of working days
- Prepare substantial completion punch list items and document completion
- RPR services do not guarantee and shall not be construed as guaranteeing the performance of the contractors, nor assuring or providing safe methods of construction or performance of work, nor safe places for access, visits, use, work, travel, or occupancy by any contractors, subcontractors, suppliers, or their employees or any other persons.

This is **Appendix 2, Iowa DOT I.M. No. 3.010 – Project Development and Submittal Dates**, referred to in and part of the Short Form of Agreement between Owner and Engineer for Professional Services dated \_\_\_\_\_.

# INSTRUCTIONAL MEMORANDUMS

## To Local Public Agencies



To: Counties and Cities

Date: November 14, 2025

From: Local Systems Bureau

I.M. No. 3.010

Subject: Project Development Submittal Dates and Information

**Contents:** This Instructional Memorandum (I.M.) lists the submittal dates for some of the major milestone events for development for Local Public Agency (LPA) projects that will be let by the Iowa Department of Transportation (Iowa DOT). It also summarizes the information that should be included with each submittal.

**Project Programming:** Projects must be programmed in the appropriate Federal fiscal year in the Statewide Transportation Improvement Program (STIP). Even though October 1 is the beginning of the Federal fiscal year, Federal-aid and Federal-aid Swap projects targeting an October letting should be programmed in the previous Federal fiscal year. This is necessary because projects in the October letting are authorized for letting in September. Counties program their County Five Year Program (CFYP) by the State Fiscal Year, so projects falling into the July through October lettings need to be adjusted to the appropriate Federal fiscal year in the STIP.

**Administering Team:** When it occurs in this document, and elsewhere throughout the I.M.s, the term, "Administering Team," shall refer to the Iowa DOT Team providing oversight to the project. Refer to [I.M. 1.000](#), Iowa DOT Oversight of LPA Projects, for additional information. Generally speaking, the Administering Team will be as follows:

- the [Local Systems Bureau](#); Project Development and Field Teams, for most roadway or bridge projects.
- the [Local Systems Bureau Grant Team](#) for projects funded by the Transportation Alternatives Program (TAP), Federal Recreational Trails, State Recreational Trails, or Iowa's Clean Air Attainment Program (ICAAP), and Revitalize Iowa's Sound Economy (RISE) programs;
- Occasionally, the appropriate Iowa DOT District Offices if the project involves the Primary Highway System.

**Electronic Submittals:** Plans shall be submitted electronically and conform to the requirements of [Specifications for Electronic Plan Submittals to the Iowa DOT](#). All other submittals listed below shall also be submitted in electronic format, provided the means of transmission and file format is acceptable to the Administering Team. Due to e-mail file size limitations, the Iowa DOT requires that electronic plans and all other electronic submittals be transmitted using the submittal tools provided in the Transportation Program Management System ([TPMS](#)). Electronic submittals consist of uploading files in TPMS and composing a transmittal email to the Administering Team staff. The file format for other electronic documents shall be Adobe Acrobat's Portable Document Format (PDF). To obtain access to TPMS, contact the Iowa County Engineer's Service Bureau at 515-244-0779.

### Required Submittals to the Iowa DOT

**Concept Statement: Concept Statements are only required for Federal-aid projects.** Include the following items in a Federal-aid project "Concept Statement for Local Systems Federal-aid Projects" ([Form 517001](#)) submittal (non-Federal-aid projects do not require a Concept Statement):

- A transmittal e-mail. Include a description of any unique aspects of the project or other information that cannot be adequately explained on the Concept Statement form.
- A completed Concept Statement. For more information, refer to [I.M. 3.020](#), Concept Statement Instructions.
- Design exception documentation, if required as per Section 5.3.1 of the [Federal-aid Project Development Guide for Local Public Agencies](#) (Guide) for urban design guidelines, or [I.M. 3.210](#), Rural Design Guidelines. If the need for a design exception cannot be determined when the Concept Statement is submitted, submit the design exception request as soon as possible, but no later than the Check Plan submittal date.
- A location map or plan/profile sheet depicting the project limits, existing right of way, and anticipated temporary easements and permanent right of way.
- Any applicable environmental documents, if available.

Incomplete Concept Statement submittals will delay project reviews. All submittals shall include the Iowa DOT project number. When a project is activated in [TPMS](#), the project number request is automatically generated by the TPMS system. The Administering Team will then assign the project number.

Projects using the “Major” Concept Statement submittal dates typically involve any of the following: wetlands, recreational areas, or wildlife refuges; railroad crossings; historic structures or historic districts; right-of-way or easement acquisitions; or utilizing Federal-aid for consultant work. Examples include relocating a road on new alignment, major reconstruction, a major bridge project, some bridge replacement projects, or a historic structure. Note: All projects requiring a hydraulic or structural review should follow the schedule for “Major” type projects.

Projects using the “Minor” Concept Statement submittal dates typically do not involve any of the items listed above for the “Major” type projects. Examples include an asphalt resurfacing project or a bike trail surfacing project on an existing railroad bed.

Neither the Major nor the Minor Concept Statement submittal dates are applicable to Federal-aid projects that require an Environmental Assessment (EA) or Environmental Impact Statement (EIS) document. **The submittal dates shown reflect the *minimum* amount of time required by the Iowa DOT to review the submittal. These dates do not reflect the time that may be required by other agencies for the appropriate reviews and approvals.** The project schedule should be based on the specific circumstances of the project. Federal-aid projects that have significant impacts to environmental or historic resources, require large amounts of right-of-way, or involve adjustments to railroad or utility facilities, will likely require additional time to develop for letting. Therefore, in such cases, it will probably be necessary to submit the Concept Statement and Preliminary Plans earlier than the dates shown. For additional guidance and information, refer to [I.M. 3.000](#), Federal-aid Project Scheduling.

**Preliminary Plans:** Submit in accordance with [I.M. 3.400](#), Preliminary Plans and [I.M. 3.500](#), Bridge or Culvert Plans.

Please note: Design activities for Federal-aid projects may not progress past the preliminary plan stage until after NEPA Clearance has been received.

**Check Plans:** Check Plans are to be 100% complete plans. This includes having bid items and cost estimate information entered in TPMS. Submit in accordance with [I.M. 3.700](#), Check and Final Plans and [I.M. 3.500](#), Bridge or Culvert Plans. Check Plans submittals shall include the completed checklist in [I.M. 3.700 Attachment B](#), and [I.M. 3.500 Attachment A](#) for bridge projects. If Check Plans are not 100% complete, this may cause significant delays or the need to return incomplete check plan submittals, and an additional Check Plan review may become necessary.

**Final Plans, PDC and all other required documents:** Submit in accordance with [I.M. 3.700](#), Check and Final Plans and [I.M. 3.500](#), Bridge or Culvert Plans. The “Final Plans, Project Development Certification (PDC), and all other required documents” date is when the LPA shall submit the completed final plans and the PDC to the Administering Team.

The following items are needed on every project and must be uploaded to the appropriate schedule item in TPMS:

- Final Plans that address all Check Plan comments from the Administering Team
- Project Development Certification (refer to [I.M. 3.710](#))
- Bid Items and Cost Estimate within TPMS

The following items are needed, if applicable for the project, and must be uploaded to TPMS:

- A Farm-to-Market (FM) Financial worksheet for all projects on the FM system, including bridge projects
- [Special Provisions](#) or [Developmental Specifications](#)
- U.S. Army Corps of Engineers 404 Permit (refer to [I.M. 4.130](#))
- Railroad Agreements (refer to [I.M. 3.670](#))
- Public Interest Findings (refer to [I.M. 3.720](#))
- Any contract time requirements being requested (free winter work, number of workings days, etc.)
- A listing of all funding sources and applicable funding agreements
- Application and Agreement to Perform Work Within State Highway Right-of-Way ([Form 810028](#))
- Other documents as required by [I.M. 3.700](#) and other I.M.s

It is imperative that the LPA turn in all required documents on or before the “Final Plan, PDC, and all other required documents” date shown in the chart. This allows time for the Administering Team to review submittals and compile them prior to turning into the Contracts and Specifications Bureau.

**Administering Team turn-in to Contracts and Specifications Bureau (For Iowa DOT use only and not shown in the table below):** The Administering Team is required to turn in Final Plans, PDC, and other required

documents to the Contracts and Specifications Bureau by the 1<sup>st</sup> Tuesday, 2 months prior to letting. This is the absolute last date for the Administering Team to turn in all necessary documents to the Contracts and Specifications Bureau.

**Letting Date:** The “Letting Date” is the third Tuesday of every month, except January, which is the Wednesday after the third Tuesday of the month. Refer to the Contracts and Specifications Bureau “[Proposed Contract Letting Dates](#)” webpage for future letting dates.

### Submittal Dates for Local Public Agency Projects let by the Iowa DOT

Following are submittal dates for upcoming Iowa DOT lettings. All submittals shall be *received* by the Iowa DOT Administering Team on or before the dates shown below. However, early submittals are always encouraged.

## Project Development Critical Path Dates

### Federal-aid and Non-Federal-aid Major and Minor Type Projects

Federal-aid/Primary Projects		All Projects				
Concept Statement		Preliminary Plans	Check Plans	Final Plans, PDC, All other Req'd Docs	Letting Date	Year
Major (1 year)	Minor (9 months)					
01/21/25	04/15/25	07/15/25	09/02/25	10/21/25	01/21/26	2026
02/18/25	05/20/25	08/19/25	10/07/25	*11/11/25	02/17/26	
03/18/25	06/17/25	09/16/25	11/04/25	*12/09/25	03/17/26	
04/15/25	07/15/25	10/21/25	12/02/25	01/20/26	04/21/26	
05/20/25	08/19/25	11/18/25	01/06/26	02/17/26	05/19/26	
06/17/25	09/16/25	12/16/25	02/03/26	03/17/26	06/16/26	
07/15/25	10/21/25	01/20/26	03/03/26	04/21/26	07/21/26	
08/19/25	11/18/25	02/17/26	04/07/26	05/19/26	08/18/26	
09/16/25	12/16/25	03/17/26	05/05/26	06/16/26	09/15/26	
10/21/25	01/20/26	04/21/26	06/02/26	07/21/26	10/20/26	
11/18/25	02/17/26	05/19/26	07/07/26	08/18/26	11/17/26	
12/16/25	03/17/26	06/16/26	08/04/26	09/15/26	12/15/26	
01/20/26	04/21/26	07/21/26	09/01/26	10/20/26	01/20/27	2027
02/17/26	05/19/26	08/18/26	10/06/26	11/17/26	02/16/27	
03/17/26	06/16/26	09/15/26	11/03/26	12/15/26	03/16/27	
04/21/26	07/21/26	10/20/26	12/01/26	01/19/27	04/20/27	
05/19/26	08/18/26	11/17/26	01/05/27	02/16/27	05/18/27	
06/16/26	09/15/26	12/15/26	02/02/27	03/16/27	06/15/27	
07/21/26	10/20/26	01/19/27	03/02/27	04/20/27	07/20/27	
08/18/26	11/17/26	02/16/27	04/06/27	05/18/27	08/17/27	
09/15/26	12/15/26	03/16/27	05/04/27	06/15/27	09/21/27	
10/20/26	01/19/27	04/20/27	06/01/27	07/20/27	10/19/27	
11/17/26	02/16/27	05/18/27	07/06/27	08/17/27	11/16/27	
12/15/26	03/16/27	06/15/27	08/03/27	09/21/27	12/21/27	

\*Date revised to account for holidays

This is **Appendix 3, Iowa DOT I.M. No. 3.400 – Preliminary Plans**, referred to in and part of the Short Form of Agreement between Owner and Engineer for Professional Services dated \_\_\_\_\_.

# INSTRUCTIONAL MEMORANDUMS

## To Local Public Agencies



To: Counties and Cities

Date: June 12, 2024

From: Local Systems Bureau

I.M. No. 3.400

Subject: Preliminary Plans

**Contents:** This Instructional Memorandum (I.M.) includes guidelines and procedures for preparation, submittal, and review of preliminary plans for Local Public Agency (LPA) Federal-aid projects and certain State-aid projects that will be let by the Iowa Department of Transportation (Iowa DOT). This I.M. also includes the following attachments:

- [Attachment A](#) – Preliminary Plan Guidelines
- [Attachment B](#) – Preliminary Plan Checklist ([Word](#))
- [Attachment C](#) – Preliminary Plan Process Flowchart

Preliminary Plan Reviews are required for the following situations:

- Projects that include improvements to the Primary Highway System and that will be maintained by the Iowa DOT.
- Federal-aid projects administered through the Local Systems Bureau Grant Team.
- For projects administered through the Local Systems Bureau Project Development Team, Federal-Aid, Federal-Aid Swap, State-aid, and Farm-to-Market projects that include any of the following:
  - Projects needing a hydraulic review, according to [I.M. 3.500](#), Bridge or Culvert Plans.
  - Projects involving the construction of roundabouts. All projects that are constructing a roundabout require a roundabout review.
  - Projects involving Railroad Crossings within or immediately adjacent to the project limits.
  - Projects where extending the limits of participation meet special considerations as shown in [I.M. 1.100, Attachment C](#) “Touchdown Points and Limits of Participation”.

Preliminary plan reviews are not required for the following situations:

- Federal-aid, Federal-aid Swap, State-aid, and Farm-to-Market projects not involving any of the above listed items.
- Projects that do not include improvements that will be maintained by the Iowa DOT, unless otherwise specified in the project agreement.
- Projects funded with local funds.

Refer to [I.M. 3.010](#), Project Development Submittal Dates and Information, for more information.

## Preparation

### Content and Format

Preliminary plans shall be prepared in accordance with [Attachment A](#), Preliminary Plan Guidelines, and [Attachment B](#), Preliminary Plan Checklist. [Attachment A](#) provides general guidelines and instructions applicable for all types of projects. [Attachment B](#) provides a checklist of specific items that will be reviewed by the Iowa DOT Administering Team. The Iowa DOT strongly recommends that the LPA or its consultant use both these attachments to perform an internal plan review prior to submitting the project plans to the Iowa DOT.

### Design Guidelines

For new or complete reconstruction projects, refer to either the Iowa Statewide Urban Design and Specifications (SUDAS) [Design Manual](#), Chapter 5, for urban design guidance, or [I.M. 3.210](#), Rural Design Guidelines. For Resurfacing, Restoration, or Rehabilitation (3R) projects, refer to [I.M. 3.220](#), 3R Guidelines.

Federal-aid projects that do not meet these guidelines will require a design exception. If the need for a design exception has been identified at the preliminary plan stage, the design exception request and supporting documentation should be submitted with the preliminary plans. For more information, refer to [I.M. 3.260](#), Design Exception Process.

The Iowa DOT reviews design criteria for projects funded with Federal-aid. Even though the Iowa DOT does not review design criteria for projects funded with Federal-aid Swap, Farm-to-Market, or local funds; the Iowa DOT strongly recommends that LPAs properly document any design features that do not meet the current applicable AASHTO design guidelines. The Iowa DOT strongly recommends the LPA properly document the design exceptions in their project files.

## Submittals

Timely submission of preliminary plans is important. Electronic submittals are required. All submittals shall be made to the Administering Team in accordance with [I.M. 3.010](#), Project Development Submittal Dates and Information. LPAs are strongly encouraged to use the Transportation Program Management System (TPMS), Development module, for all project submittals and correspondence. Submittals shall include the following items, as applicable:

- A TPMS Message including the following information:\*
  - The project number, location, and proposed letting date.
  - Identification of all changes from the previously approved project Concept Statement, if any.
  - Whether or not a hydraulic review is being requested, as per [I.M. 3.500](#), Bridge or Culvert Plans.
  - Notification if the project includes a roundabout so the roundabout review can be coordinated.
  - Whether or not the project may involve work within the right-of-way of an Interstate or Primary highway.
- \* Information that is already available in TPMS Development does not need to be repeated in the TPMS Message.
- Preliminary Plans.
- A completed Preliminary Plan Checklist, as per [Attachment B](#) (use of the checklist is encouraged, but not required).
- Design exception documentation, if required as per the SUDAS [Design Manual](#), Chapter 5, for urban design guidance, or [I.M. 3.210](#), Rural Design Guidelines.
- If the project includes a roundabout, please have the following documentation prepared and ready to provide to the roundabout review consultant:
  - Geometric layout in CAD format and PDF
  - Operational analysis, if completed
  - Any traffic information, preferably peak hour information that was used for the operational analysis
  - Any constraints to the design such as properties to avoid, large utilities to avoid, etc.
  - Design vehicle(s), including any oversize/overweight vehicle
  - Fast path calculations
  - Sight distance checks
  - Expectations for future development in the area
  - Expectations for future bike and pedestrian volumes

Roundabout reviews are provided via two on-call roundabout consultants. The process is as follows:

- The Administering Team will assign the roundabout consultant and provide the contact information to the LPA.
- While documents may be uploaded to TPMS, it is preferred to have the designer provide the documents directly to the roundabout consultant.
- Initial reviews usually take about 2-4 weeks depending on design stage, consultant workload, and project complexity. However, the overall process will likely take longer as it tends to involve several rounds of back-and-forth updates to refine the design.

- Please send a TPMS message to the Administering Team when the roundabout review process is complete.

☐ Hydraulic review documents, as per I.M. 3.500, Bridge or Culvert Plans

#### Utility Coordination

In addition to submitting preliminary plans to the Iowa DOT, preliminary plans should also be submitted to all utilities within the project limits or corridor. For more information, refer to [I.M. 3.640](#), Utility Accommodation and Coordination.

#### Review

Plans submitted in conformance with this I.M. should be returned by the Administering Team in a timely manner with relatively few comments. If the plans do not conform to these guidelines, the review process will require more time and effort by the LPA and the Iowa DOT, which could delay the project letting.

The process for submittal, distribution, and review of project plans is illustrated in [Attachment C](#), Preliminary Plan Process Flowchart. As the flowchart shows, if the project involves bridge or culvert that requires a hydraulic review, or requires work on an Interstate or Primary highway, the plans will need additional reviews by other Iowa DOT offices. Because these reviews may require additional time, early submittal of such plans is strongly encouraged.

Note: Federal-aid projects may not proceed to final design or acquire right-of-way with Federal funds until after FHWA Environmental Concurrence has been received. For more information, refer to Sections 4.1, 5.1, and 6.1 of the [Federal-aid Project Development Guide](#).

This is **Appendix 4, Iowa DOT I.M. No. 3.700 – Check and Final Plans**, referred to in and part of the Short Form of Agreement between Owner and Engineer for Professional Services dated \_\_\_\_\_.

# INSTRUCTIONAL MEMORANDUMS

## To Local Public Agencies



To: Counties and Cities

Date: June 12, 2024

From: Local Systems Bureau

I.M. No. 3.700

Subject: Check and Final Plans

**Contents:** This Instructional Memorandum (I.M.) includes guidelines and procedures for preparation, submittal, and review of Local Public Agency (LPA) check and final plans for letting by the Iowa Department of Transportation (Iowa DOT). This I.M. also includes the following attachments:

[Attachment A](#) – Check and Final Plan Guidelines

[Attachment B](#) – Check and Final Plan Checklist ([Word](#))

[Attachment C](#) – Check and Final Plan Process Flowchart

**Note:** If the project involves a bridge or culvert, refer also to [I.M. 3.500](#), Bridge or Culvert Plans.

## Preparation

### Content and Format

Check and final plans should be 100% complete and shall address all comments from the Preliminary Plan review. Plans shall be prepared in accordance with [Attachment A](#) to this I.M. Attachment A provides general guidelines and instructions applicable for all types of projects. Check and final plans shall also be prepared in accordance with [Attachment B](#) to this I.M. Attachment B provides a checklist of specific items that will be reviewed by the Iowa DOT Administering Team. The Iowa DOT strongly recommends that the LPA or its consultant use both these attachments to perform an internal plan review prior to submitting the project plans to the Iowa DOT.

### Design Guidelines

For new or complete reconstruction projects, refer to either the Iowa Statewide Urban Design and Specifications (SUDAS) [Design Manual](#), Chapter 5, for urban design guidance, [I.M. 3.215](#), Urban Design Guidelines, or [I.M. 3.210](#), Rural Design Guidelines. For Resurfacing, Restoration, or Rehabilitation (3R) projects, refer to [I.M. 3.220](#), 3R Guidelines.

Federal-aid projects that do not meet these guidelines will require a design exception or justification. The project design criteria should have already been reviewed and approved by the Administering Team, during the Preliminary Plan review. However, if the need for a design exception has arisen after the preliminary plans were submitted for review, a design exception request shall be submitted with the check plans. For more information, refer to [I.M. 3.260](#), Design Exception Process.

Even though the Iowa DOT does not review design criteria for projects funded with only Federal-aid Swap, Farm-to-Market, or Local funds; the Iowa DOT strongly recommends that LPAs properly document any design features that do not meet the current applicable AASHTO design guidelines.

## Submittals

The timely submission of check and final plans often becomes a critical point in the project development process. All submittals shall be made to the Administering Team in accordance with [I.M. 3.010](#), Project Development Submittal Dates and Information. LPAs are strongly encouraged to use the Transportation Program Management System (TPMS), Development module, for all project submittals and correspondence. When making submittals in TPMS, please upload them to the associated schedule item, mark them as submitted, and then send the Administering Team a TPMS message that a submittal has been made. Submittals shall include the following items, as applicable:

### Check Plans

1. A transmittal letter, memo, or e-mail, including the following information (this should be sent in TPMS if being used for project):\*

- a. The project number, location, and proposed letting date.
  - b. Specific contract requirements, if requested (e.g., start date, number of working days, combined projects, etc.), including the reasons for the request.
  - c. The specific funding source(s) that will be used to pay for the project. If the project includes plan divisions, identify the funds to be used for each division. If more than one type of fund will be used for a division, specify the order in which the funding sources should be used. For more information, refer to plan division guidance included in [Attachment A](#) to this I.M.
  - d. Indication if a hydraulic or structural review is required or being requested, as per [I.M. 3.500](#), Bridge or Culvert Plans. Structural calculations shall be provided for any structural review.
  - e. Identification of any changes in the physical limits or impacts of the project from the previously approved Concept Statement, if any. This includes changes to the project termini, depth of ground disturbance, and additional impacts to adjacent properties that were not reflected in the approved Concept Statement. **Note:** The LPA is responsible to communicate these changes to the Location and Environment Bureau so that the pending or previously granted FHWA Environmental Concurrence can be re-evaluated.
  - f. If a project will be combined with another project(s) into one contract for letting, specify the other project(s).
  - g. If a bridge, culvert, or grading project does not require a U.S. Army Corps of Engineers 404 permit, a statement that explains why the permit is not required.
  - h. If a bridge, culvert, or grading project does not require an Iowa Department of Natural Resources Floodplain Construction permit, a statement that explains why the permit is not required.
  - i. If the project does not disturb 1 or more acres of land, a statement that the National Pollutant Discharge Elimination System (NPDES) permits is not required.
  - j. If a Federal-aid bridge or culvert project will not use epoxy-coated reinforcing steel, a waiver request as per I.M. 3.500, [Attachment A](#), Bridge or Culvert Plan Supplementary Checklist, is required.
  - k. If the project includes alternate bids for pavement types, include a copy of the life cycle cost analysis. For more information, refer to alternate bids guidance included in [I.M. 3.730](#), Innovative Contracting Procedures.
  - l. If the project will use any Developmental Specifications (DS) or Supplemental Specifications (SS), identify the specifications by number and title.
  - m. If the DS for Added Options Bidding ([DS-23002](#)) will be used, specify the contract award limit to be used.
  - n. If the DS for Best Value Alternative (A-D) Bidding ([DS-23003](#)) will be used, specify the alternative differential (D) to be used.
- \* Information that is already available in TPMS Development does not need to be repeated in the transmittal e-mail.
2. A complete set of Check Plans. These should be 100% complete and incorporate all preliminary plan review comments provided by the Administering Team and any other offices that were involved in the preliminary plan review.
  3. A detailed project cost estimate. This is accomplished by entering unit prices in TPMS for each bid item.
  4. A completed Check and Final Plan Checklist, as per [Attachment B](#) to this I.M.
  5. Special Provisions, if applicable.
  6. Design exception documentation, if a design exception is required but has not been previously requested, per [I.M. 3.260](#), Design Exception Process.
  7. A Public Interest Finding request, if required as per [I.M. 3.720](#), Public Interest Findings.

#### Final Plans

1. A transmittal letter, memo, or e-mail, including the following information (this should be sent in TPMS if being used for project):

- a. The project number, location, and proposed letting date.
  - b. Identification of any changes to the project submittal, other than those requested by the Check Plan review, that have been made to the plans since the Check Plan submittal. Please be specific. It is especially important to note any plan changes that affect bid items or the estimate reference information. Providing a separate set of plans that show all changes with highlighter or mark-up is recommended.
2. A complete set of Final Plans. These should incorporate all Check Plan comments made by the Administering Team and any other offices involved in the Check Plan review.
  3. An updated detailed project cost estimate. This is accomplished by entering unit prices in TPMS for each bid item. That information is transferred with the project to the Contracts and Specifications Bureau for preparing the bid proposal.
  4. Revised Special Provisions, if applicable.
  5. A completed Project Development Certification (PDC) ([Form 730002](#)). For more information, refer to [I.M. 3.710](#), Project Development Certification Instructions.
  6. A copy of the executed railroad agreement if work will occur on railroad right-of-way or within 25 feet of the centerline of the outermost railroad track. For more information, refer to [I.M. 3.670](#), Work on Railroad Right-of-Way.
  7. A copy of the 404 permit, if required.
  8. A copy of the National Pollutant Discharge Elimination System (NPDES) Individual Permit, if required. Note: If the project is permitted under General Permit No. 2, a copy of the permit is not required. For more information, refer to [I.M. 4.140](#), Storm Water Permits.
  9. A Public Interest Finding request, if required as per [I.M. 3.720](#), Public Interest Findings.

#### Electronic Submittals

Electronic submittals are required. For more information, refer to [I.M. 3.010](#), Project Development Submittal Dates and Information.

#### Utility Coordination

In addition to submitting final plans to the Iowa DOT, final plans should also be submitted to all utilities within the project limits or corridor. For more information, refer to [I.M. 3.640](#), Utility Accommodation and Coordination.

#### Review

Plans submitted in conformance with this I.M. should be returned by the Administering Team in a timely manner with relatively few comments. If the plans do not conform to these guidelines, the review process will require more time and effort by the LPA and the Iowa DOT, which could delay the project letting.

The process for submittal, distribution, and review of project plans is illustrated in [Attachment C](#) to this I.M. As the flowchart shows, if the project involves bridge or culvert that requires a structural review, or the project requires work on an Interstate or Primary highway, the plans will need additional reviews by other Iowa DOT offices. Because these reviews may require additional time, early submittal of such plans is strongly encouraged.

RESOLUTION NO. 2026-4205

A RESOLUTION RECOMMENDING THE AWARD OF THE PARK AND CEMETERY  
MOWING CONTRACT FOR THE 2026–2030 SEASONS

WHEREAS, the City of Centerville publicly solicited bids for the mowing and trimming of designated park and cemetery areas for the mowing seasons beginning April 1, 2026, and continuing through October 31, 2030; and

WHEREAS, notice to bidders was published and sealed bids were received by the City of Centerville for said services, including mowing and trimming of Oakland Cemetery, mini-parks, Morgan Cline City Park, Courthouse, and other designated areas within the City; and

WHEREAS, bids were opened and reviewed on March 11, 2026, in accordance with the published Notice to Bidders; and

WHEREAS, the proposal submitted by Precision LawnCare LLC was determined to be the lowest responsible and responsive bid meeting the specifications established by the City; and

WHEREAS, the City Council finds that awarding the contract to Precision LawnCare LLC is in the best interest of the City of Centerville and its residents.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Centerville, Iowa, that:

Section 1. The City Council hereby recommends and approves the award of the Park and Cemetery Mowing Contract for the 2026–2030 mowing seasons to Precision LawnCare LLC in accordance with the bid proposal submitted and the specifications contained in the bidding documents.

Section 2. The contract term shall run from April 1, 2026, through October 31, 2030, with services performed in accordance with the City's mowing specifications.

Section 3. The Mayor and City Administrator are hereby authorized and directed to execute all documents necessary to finalize the contract, subject to the contractor providing the required certificate of insurance and performance bond as required in the bid specifications.

Section 4. The Public Works Director shall serve as the City's Contracting Officer for purposes of administering the contract and ensuring compliance with the specifications.

PASSED AND APPROVED by the City Council of the City of Centerville, Iowa, this 16<sup>th</sup> day of March, 2026.

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Mike O'Connor, Mayor

Attest:

---

Jason Fraser, City Administrator



# CITY OF CENTERVILLE

312 East Maple St, PO Box 578

Centerville, IA 52544

www.centerville-ia.org

Phone: (641) 437-4339 Fax: (641) 437-1498

Agenda Item # N/A

Council Meeting Date: XX

## COUNCIL ACTION FORM

### AGENDA ITEM: Planning for FY27 (July 1, 2026- June 30, 2027) City Budget

#### HISTORY:

Below is a summary of the significant budget items for discussion in the FY27 budget. This working document will be updated at each council meeting as more information from stakeholders is received and as comments and updates are received. Items listed in yellow are still pending additional information.

The City Administrator has met with department heads to discuss initial budget needs. The big-ticket items are listed in this report. Additionally, discussions have been held with the Public Safety Committee, Public Works Committee, Airport Commission, Library Board, and Waterworks Board.

The following is a timeline for the adoption of our FY27 budget.

#### Timeline:

~~October 2025: Department Heads and Administrator Review Capital Project Needs~~  
~~December 2025: Department Heads and Administrator Draft Department Budgets~~  
~~January 5, 2026: Seating of New Council Year/New Council Goal Discussion~~  
~~January 19, 2026: Council Discussion on FY27 Budget~~  
~~February 2, 2026: Council Discussion on FY27 Budget.~~  
~~February 16, 2026: Possible Res. Setting the Property Tax Levy PH.~~  
~~February 16, 2026: Council Discussion on FY27 Budget~~  
~~March 2, 2026: Res. Setting the Property Tax Levy PH – Final possible date.~~  
~~March 5, 2026: Property Tax Levy Hearing Information due to the County Auditor~~  
March 18, 2026: Publish Notice for March 23, 2025, Property Tax Levy PH  
March 23, 2025: Earliest Date to hold initial Property Tax Levy Hearing  
March 23, 2026: Possible PH on Property Tax Levy Hearing, Separate Agenda  
March 25, 2026, and April 1, 2026: Fallback date for Publish Notice for April 6, 2026, Property Tax Levy PH  
April 6, 2026: PH on Property Tax Levy – Separate Agenda  
April 6, 2026: Approval of Res. to Set a PH for the Adoption of FY27 Budget  
April 15, 2026: Publish Notice on PH for Adoption of FY27 Budget  
April 20, 2026: PH on the Adoption of the FY27 Budget



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April 20, 2026: Adoption of FY27 Budget

April 30, 2026: Final Budget must be submitted to the county auditor.

Based on the City valuations provided by the Appanoose County Auditor, the City's valuation will increase by approximately 6.73%. This exceeds the CPI-U inflation estimate by 3.73%.

In 2024, the Iowa State Legislature significantly changed the property tax structure through HF718. To simplify and cap the levy capability of cities, counties, and schools, it created a combined general fund levy (CGFL) that replaces the old 8.10 levy. This impacts Centerville by consolidating the 8.10 Levy, the Emergency Levy (.27), and the Library Levy (.27), totaling 8.64 Levy in FY24. In FY25, it was capped at 8.38835. For FY26, our CGFL was capped at 8.38835. For FY27, our CGFL is capped at 8.14403. While our overall valuation growth was 6.73%, the CGFL ratchets that down to 3% or less.

The city-only tax rate for FY26 is \$19.09793/\$1000, a 0.2% decrease from the FY25 City-only rate of \$19.13806/\$1000. The proposed FY27 Tax, as of the initial notice's publication, is projected at \$16.84924/1000, a 12% decrease from the FY26 rate. Once submitted for publishing, this number may be revised downward as we progress through the budget hearing process, but it cannot be increased above that amount.

The overall City tax rate for FY26 was \$44.30423, ranking 36th (out of 940) in the State, a slight improvement from 27th in FY25. That levy rate can be further broken down as:

City	19.09793	(66 out of 933)
School	16.69386	(297 out of 331)
County	6.36888	
Other (IHCC, Ag Extension)	2.14356	

If all tax rates were adopted as proposed, the overall tax rate for FY27 is \$40.76548/\$1000\*, a reduction of roughly 8%. That levy rate can be further broken down as:

City	16.84924
School	16.68388
County	5.0888
Other (IHCC, Ag Extension)	<u>2.14356*</u>
	40.76548

\* The levy rate for FY27 for the "Other" category is not currently available. The FY26 levy rate was used as a placeholder estimate.



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**Iowa Legislature:** During the 2025 Legislative Session, the Iowa Legislature indicated that property tax reform will be a priority for its 2026 session. Below is an overview of the policy the legislature left off with last session, which will likely serve as the starting point for this year's discussions.

### Key Changes:

- Restricting total revenue growth for all local government taxing authorities to 2% plus new construction, with exceptions for debt service and school funding.
- This removes the disincentive for communities to grow, as faster-growing cities will no longer have their revenue scaled back.
- Eliminates the rollback system. This change simplifies things for taxpayers and makes revenue forecasting more predictable.
- Removes homestead credits, meaning the state will no longer cover them. Instead, they become deductions—generally less beneficial than credits, which directly reduce tax liability.
- Increases deductions for homestead, veterans, and disabled homeowners.
- Freezing property tax bills for seniors 65 and up who live in homes valued at \$350,000 or less.
- Expanding tax-deductible saving accounts for first-time home purchases.
- Creating a \$10 million fund to provide grants to local governments to assist in efforts to consolidate government positions and pursue shared services agreements with other local governments.
- Limiting TIF to public purposes within public infrastructure, redevelopment, and economic development projects and setting a project time limit of 20 years.
- Moving property tax assessments from every two years to every three years.

### Pros:

- Prevents cities from being penalized for growth.
- Simplifies the tax system.
- Shifts the tax burden away from homeowners who are veterans, disabled, or senior citizens.

### Cons:

- Reduces flexibility—during periods of low property valuations, cities will gain more future revenue, but in times of high valuations or inflation, cities will receive less future revenue.
- Increases taxes on renters, landlords, and businesses. Since a city's debt remains the same, reducing the burden for some means shifting it to others.

In addition to property tax reform, service consolidation is a current state priority. The Governor convened an Iowa DOGE task force to investigate possible changes. The full Iowa DOGE report



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is available here: <https://governor.iowa.gov/press-release/2025-10-21/governor-reynolds-releases-final-report-iowa-doge-task-force>.

As overall budget capacity tightens in Centerville, as in all Iowa cities, consolidating services with partner agencies will become increasingly critical. “We just have to be better at what we’re doing,” Reynolds said. “We can’t sustain the level of government that we have.” Gov. Kim Reynolds said Iowans must be open to having services "delivered differently" in order to reduce property taxes.

**Grants:** The City is currently slated to serve as a fiscal agent for multiple grants in FY 27. This will require expending initial project funds, which will be reimbursed by grant funds. This budget projects receiving the following grants: FAA grant (\$1,000,000), Downtown Catalyst Grant (\$100,000), Wellmark Park Grant (\$100,000), and Assistance to Firefighters Grant (\$330,000).

**Wages:** The current Union contracts for Public Works and Public Safety have a set 3% across-the-board (ATB). The CPI (a measure of inflation) on the Public Employment Relations Board (PERB) shows that inflation is 3.0% for December 2025. This number is used to project our staff increases for this fiscal year.

**Employee Health Insurance:** The City received its FY27 premium renewal. The health insurance increase is 2.9%. A 3% increase estimate is also being used for life insurance rate planning.

**Liability Insurance**—The City utilizes the Iowa Communities Assurance Pool (ICAP) for Liability and Property Insurance. ICAP’s final figures will not be available until near the end of the budget cycle. For planning purposes, ICAP has provided an estimated rate increase of 18% for FY27. The City spent approximately \$312,291 in FY26, resulting in a projected FY27 cost of \$352,355.

**Workers' Compensation Insurance**—As of 01/05/2026, the City has not received IMWCA's FY27 projection. A 5% increase is used as the baseline for planning.

**Rollback:** The rollback on residential properties is set at 44.5345% for FY27. This is a decrease from the FY26 rate of 47.4316%. An example of the impact of this change is that a home with a 100% valuation of \$100,000 in FY26 would have been taxed on \$47,432 of that value. In FY27, a home with a 100% valuation of \$100,000 would be taxed on \$44,5345 of that value. The industrial rollback is 90%. The Commercial rollback is 44.5345% for the first \$150,000 and 90% for amounts above \$150,000.



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**Industrial Offset (Backfill):** Based on the backfill phase-out plan passed by the Iowa Legislature, the FY27 revenue is \$31775.44, which will be phased out over the next few years. The anticipated revenue for FY28 is \$21,183.63, and for FY29 it is \$10,591.81, before being eliminated in FY30.

**Senior Tax Exemption:** The Iowa legislature passed a new tax credit for residents over 65 during its FY24 session. The program provides a tax exemption of \$6500 for those over 65. Previously, this was a state-funded tax credit, but it has been shifted to local property taxes through tax exemption.

For FY27, there are 382 Homestead 65 exemptions, resulting in a total valuation reduction of \$2,482,605. This deduction will be reflected in the final valuation number provided by the Appanoose County Auditor. Using our FY26 levy rates, this exemption would result in a \$21,115 reduction in levies.

Gov. Reynolds' proposed tax plan will freeze property tax growth for homeowners aged 65 and older with a home valued at over \$350,000. The current Senior tax exemption information can provide insight into the bill's future impact. Specifically, approximately 29% of households in Centerville are projected to receive this tax exemption (382 out of 1325 owner-occupied households). 72 homes are estimated to be over the value threshold for this program. Assuming all 72 properties were included on the non-eligible list for the H65 freeze, 310 properties would be eligible for the property tax freeze, representing roughly 23% of properties exempt from future tax increases. This will likely not have a significant impact in the immediate future, but it will widen the gap between tax growth and inflation as we enter FY29 and beyond.

**Road Use Tax (RUT):** The primary funding source for our street department. The distribution of RUT is based on the Centerville population. The FY27 rate is projected at \$140.00 per capita. For Centerville, that means a projection of \$757,680 (5,412 x \$140.00), a 0.7% increase from the previous year (\$752,268). This increase falls nearly 2% below the inflation rate and will reduce our budget capacity for the Streets department.

**Debt Service:** The City of Centerville uses debt to fund large capital projects. Currently, the City has three operating debt lines. One General Obligation Bond and two Revenue Bonds. This includes City Pool Debt, Sewer Project Debt, and Water Project Debt. The closure of the State Street Project debt with the final payment in June 2026

General Obligation bonds are issued with the backing of the City's tax authority. This means that tax dollars will guarantee the bond. There is a cap of 5% of the total valuation of all property in the City. For FY27, the 100% valuation is \$392,325,172, making our constitutional debt limit roughly \$19,616,258, of which the City currently uses \$1,240,000 (6%). An overall usage percentage of 11% is considered a strong debt position (less than 25%).



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Revenue bonds are another type of bond that a city can issue. Revenue bonds are guaranteed by a utility's future revenue. There is no cap to the amount that can be borrowed through Revenue bonds, except that the utilities must charge a rate sufficient to cover the debt and its annual operating costs.

- City Pool Debt:
  - General Obligation debt.
  - The total debt on the pool as of July 1, 2026, will be approximately \$1,203,307 with an anticipated payoff date of 2036.
  - The FY27 payment is scheduled to be \$154,050.
- State Street Project Debt:
  - General Obligation debt.
  - This debt will be closed by the end of FY26.
- Sewer Project Debt:
  - Revenue-backed Debt does not affect the GO debt limit.
  - The total Wastewater Project Debt as of July 1, 2026, is \$9,889,000, with an anticipated payoff date of 2042.
  - The Wastewater Project Debt is paid through Sewer Utility Revenue.
  - The FY27 payment is 616,440.
- Water Project Debt:
  - Revenue-backed Debt does not affect the GO debt limit.
  - The total Water Project Debt as of July 1, 2026, will be approximately \$1,203,307, with an anticipated payoff date of 2061.
  - The Water project Debt is paid through Water Utility Revenue.
  - The FY27 payment is projected to be \$42,000, with additional funds being sent to a sinking fund as required by our USDA contract.

**Hotel/Motel (Tourism):** For FY27, the City projects \$115,000 in Hotel/Motel revenue. The City has committed all but \$7,500 (retained for community clean-up and cemetery software) to PACT to support tourism operations. The PACT tourism operations include City Wi-Fi on the Square, Funding for the Garden Club, and the Fire Dept car show.

**Local Option Sales and Service Tax (LOSST)** Residents of the City voted on the imposition of a 1% LOSST to support city functions. Estimates assume that LOSST collections will continue at the same pace as FY25, resulting in a projection of \$825,850 for FY27. Based on the LOSST election allotment, the distribution of funds would be as follows:



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- 25% for pool debt service and the retirement of debt relating to the pool.
  - Projected at \$206,463
  - Committed to paying off the Pool construction debt or other lawful purposes.
- 8% for equipment and capital expenses for the fire department.
  - Projected at \$66,068
  - Funds are for the purchase of the Fire Department capital asset expenditures. Designed to replace equipment on an 8–10-year cycle.
- 5% for economic development
  - Projected at \$41,292
  - These funds support the work PACT does for business recruitment, retention, and development.
- 20% for infrastructure capital projects
  - Projected at \$165,170
  - These funds are for infrastructure projects and are not committed to debt.
- 28.5% for a reduction in the capital improvement surcharge monthly fee charged on sewer bills for costs of sewer capital projects (i.e. DNR Surcharge)
  - Projected at \$235,367
  - The projected revenue increase in this fund will increase the utility customer credit from \$5 per customer to \$7 per customer.
  - These funds are committed to the Sewer Capital Projects funds and repayment of Sewer Debt.
- 13.5% for constructing, maintaining, and using a new public safety center.
  - Projected at \$111,490
  - These funds are obligated to lease the new law center and related expenses.

**Franchise Fees:** Cities impose Franchise Fees on utilities for the use of the public right-of-way and the city’s maintenance of that space. Although the fee is charged to utilities, utility companies typically pass it through to customers as a line item on their bills.

The State of Iowa allows a Franchise fee of up to 5% to be charged to utilities. The City of Centerville currently has a 3% Franchise on both Gas and Electricity. This franchise currently generates about \$350,000, which is anticipated to increase with the base rate increases Alliant has enacted over the past year.

Additionally, a Cable Franchise fee of approximately \$50,000 is generated annually.

**Interest Earned:** In June of 2025, the City began transitioning bank accounts to a new provider. For FY25 (July 2024-June 2025), our interest earned for the City’s General fund was \$27,531. We didn’t switch to the new account until June 2025, so nearly all revenue would come from our previous bank accounts. Our interest earned on the General fund from July 2025 to November 30th, 2025, is \$68,097.71. This projects an additional \$108,000 in General Fund revenue for



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FY26 over FY25. Additional interest income was realized for the Waterworks and Wastewater accounts, in line with the growth of the General Fund Interest account.

### Utility Rates:

**Sewer:** The City Council passed Ordinance 1359 in October of 2025. This ordinance sets the sewer rate for FY27.

**Water:** The Water Board has adopted a 2.5% increase to the base rate for FY27, which independently approves the Water Budget and rates. The Water Board increased the rate for a mailed water bill to \$2 (from \$1) to cover mailing costs and further promote the adoption of email billing.

### Public Works and Utilities

**Grade 3 Wastewater Operator:** A Grade 3 Wastewater Operator position is challenging to fill in Iowa. This license level is required to operate our Wastewater system. Currently, only the Public Works Director has this level of Certification. In planning for the future, the City will likely be without a Grade 3 operator in the next 5-7 years. The Grade 3 license takes several years to earn because it requires both training and experience. To prepare for this contingency, the City is working on an education stipend to fast-track employee training through DMACC.

**Public Works Shed Land Lease:** The City Administrator and PW Director are working on the extension of the land lease for the ground under the City PW shed on Franklin St. The proposed extension would extend the current lease from 2029 to 2059. The agreement is currently under review by the Fair board. The Fair Board has so far declined to make a counteroffer on the lease extension, and the board has completed some of the work that was to be included in the agreement. At this point, the current extension effort appears stalled. The City will develop additional strategies to extend this agreement but may need to include the construction of a new public works building in the FY28/FY29 budget.

**Street Sweeper:** The City's street sweeper is nearing the end of its useful life. A new street sweeper will be needed for FY27. The current price is \$281,609 with the trade-in of our current sweeper. This would be funded through a split between the Storm Water Utility and the Street Department. This replacement was delayed from FY26, and the urgency to address the equipment has increased. We are seeing more downtime and more repairs to invest in. The plan would be to enter a lease or finance the equipment over multiple years.

**Pavement of Oak Street Project Area:** Waterworks completed the installation of new water mains and service lines in the Oak Street Project Area. With the completion of the water project,



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the roadway can now be rebuilt. The estimated cost of this project is \$300,000, which will be split with the Water Department.

**Franklin and Washington St. Project:** Currently in the planning phase. The overall project cost is still being determined, but is estimated at \$2,000,000. This would be funded through debt issuance. Based on this project cost estimate, engineering costs would likely be \$100,000-\$200,000.

### Sewer Utility

#### Sewer Utility

The overall expense for Sewer Operations is \$1,311,960. The Debt on the Wastewater Project is reflected separately on the Annual budget as \$616,440, bringing the overall Sewer Expense for FY27 to \$1,928,400.

The projected sewer revenue of \$ 1,693,400 plus \$235,000 from Local Option Sales Tax.

### Centerville Municipal Waterworks

The Water Board discussed the FY27 Annual budget at their February 2, 2026, meeting. They will consider final approval of their budget at the April 11<sup>th</sup>, 2026, meeting to allow input from the City Council public hearings on the budget. Their budget shows \$ 2,534,700 in operational revenue and \$2,534,700 in operational expense, representing an approximate 0.5% increase over last year's operational expense. Of that budget, a proposed \$1,000,000 capital expense for water tower maintenance is listed as both a revenue and an expense. The funding and timeline for this project are still in development, making this line item a placeholder only. Additionally, a receipt and return of \$50,000 of deposits is included in the Waterworks budget to cover the normal flow of customer deposits and returns throughout the year.

The Capital projects for Waterworks are reflected below.

- Repaint N. Water Tower and enter into a long-term maintenance agreement on the Water Tower. The Water Dept would fund this through USDA or State Revolving Fund loans.
- Replacement of Water Mains and services (Projected at \$235,000)
  - 12<sup>th</sup> Street from Prairie to HWY 2.



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### Airport

The Centerville Municipal Airport budget is made up of both City funding (001 and 660 Funds) and of Airport (661 Fund) funding. The airport-generated funding is reflected in the City Budget as proprietary, like utility funds.

The city-funded portion of the airport includes a 50% share for management/FBO services through Centerville Air Tech, as well as coverage of the Airport's Liability Insurance.

In addition to that expense, the City also serves as the fiscal agent for the airport. This includes financial support for large projects until reimbursement is received from the FAA and administrative support. For FY27 and FY28, the airport is scheduled to complete construction of a \$1.2 million hangar project, increasing its capacity by 6 aircraft. As the airport's fiscal agent, the City would provide initial funds, with 95% reimbursed by the FAA and 5% by the Airport Commission (Fund 661). There are also smaller amounts that are paid by the City that are reimbursed by the Airport Commission, such as Phone Service and Office Supplies. While these show up on the expenditure line of Fund 660, they are a net zero cost as they are reimbursed from the airport Fund 661.

The airport commission will consider adopting its FY26 Budget at its March 9, 2026, meeting.

### Public Safety

#### Fire

**Replacement of Air Packs and Tanks – AFG application** - the lifespan of the air packs and air tanks is set to expire in September of 2028. In anticipation of this, the City is working with a third-party grant writing company to increase the likelihood of a successful grant application.

The goal is to replace all 22 units with the grant funding. One-unit (1 air pack, two tanks) costs \$13,685 for a total recap cost of \$301,070. If successful, the City will only have to cover the local match funds to complete the replacement.

**Replacement of Bunker Gear – AFG application** – Bunker gear (or turnout gear) is the key safety equipment for firefighters. A kit comprises a Coat, Pants, a gray hood, Boots, a gauntlet cuff, and a helmet. A full set of gear costs \$4,591 per person. Replacing all current kits would cost approximately \$128,548. The City is applying for USDA grant funding to replace approximately 50% of the equipment in FY27. The USDA funding requires a 45% cost share.



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The City will begin to budget for 2-3 sets of bunker gear per fiscal year to ensure that we don't end up in a gear deficit in future years.

### EMS

Our ambulance CIP includes getting the two ambulances on a fleet rotation cycle. The goal is to maintain a consistent expenditure rate while ensuring equipment remains up to date. The projected life cycle of an ambulance with our usage pattern is six to eight years.

The City replaced one ambulance in FY24. The second ambulance will need to be replaced in FY27. The current proposal is to remount (update the back of the ambulance and place it on a new Chassis). This reduces the overall cost by about 30% while extending the life of the current equipment. The used chassis could be repurposed to support public works requirements for an additional 5-10 years.

Additionally, the City would plan to eliminate its third ambulance. Ideally, the third ambulance could be sent to a smaller agency in Appanoose County. This transfer could be made with the agreement that Centerville could borrow back the equipment as a second out rig if we were to lose use of one of the primary units. This also helps keep our smaller partner agencies up to date with the latest equipment that may otherwise be cost-prohibitive.

**Additional funding from County for County Services -28E.** In February 2026, the City and the County entered into a 28E agreement to continue the provision of EMS Countywide. The 28E has an annual "EMS Fee" that the City will request annually from the County based on the annual budget projection for the following fiscal year.

The city's initial FY27 EMS fee request to the county is \$434,705. This represents an 11% increase over the FY26 request of \$390,000. This number is likely to be reduced through the budget process. The increase is due to a 3% increase in staff salaries under the AFSCME Contract, backfilling an EMT position previously filled by a firefighter in FY25, and the addition of a capital replacement plan for large purchases. This is projected to be a \$ 0.62/\$1000 levy at the County level, compared to a \$2.69/\$1000 levy if assessed only on the City of Centerville.

### Police

**Purchase of Vehicle:** Based on previous years' experience, police vehicles are available at the end of the fiscal year (May) rather than the beginning (July). The acquisition of a vehicle is anticipated for May 2025, with entry into service in June 2025. This would allow us to maintain our current vehicle replacement policy of 6 years of street life per vehicle. This projected cost is



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\$85,000. The revenue generated from the LOSST funds for the Law Center is sufficient to cover the cost of one outfitted vehicle.

**Recap of Patrol Computers:** CPD uses in-car computers for reporting and general operations. The computers have a five-year recapitalization period. The first set of computers is reaching the end of life. Each unit is projected to cost \$1500, with three needed for replacement this year and three additional in each subsequent budget year.

**Building Official/Nuisance Enforcement:** With the current vacancy, a new staffing structure is being proposed. This would include outsourcing building official services to a third party. The cost of which would be paid through building permit fees. Ultimately, this should be a net neutral cost to the City. The City may need to revisit how our fees are assessed, specifically, plan review vs. building permit as two separate charges.

Additionally, many administrative components of the Building Official role will transfer to City Hall administration. The remaining nuisance enforcement role would be carried out by the police department. This collaboration among multiple departments will allow us to reduce the financial burden of a stand-alone position while ensuring the City can continue to maintain Building and Nuisance enforcement. Additional support for nuisance enforcement could be obtained through a third-party vendor via an RFP process.

**Equipment nearing End of life:** There are multiple pieces of technology that the PD will need to replace in the next few fiscal years. This includes Dashcams (\$2500 per unit), Dual Head Car Radios (\$8,000/unit), Radar systems (\$2500/unit), and spike Strips (\$500/unit). A replacement schedule is currently being developed that will balance these acquisitions over the course of the next few years.

## Culture and Recreation

### Library

The library board reviewed and approved its final budget recommendation at its February 11, 2026, meeting. The current proposal follows the past year's proposals for the City to fund staff wages, benefits, and liability insurance. The City's contribution to the library operations is projected at \$272,331 for FY27, which includes the City backfilling the gap created by the removal of the library levy using Local Option Sales Tax.

To fund this gap, the Administrator proposes utilizing current debt service capacity to fund the current pool debt. This would free up LOSST-Pool funds to backfill the library's funding gap.



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The Library budget also includes planning for future capital project needs at the library to include AC/Furnace Units replaced as they age out - 6 Units at \$15,000 a piece (1 Unit replaced in Spring 2025); Ramp Concrete Repair/Repour; Sidewalk Repair; Front Steps Repair/Replacement (Est. \$140,000)

### **Parks and Recreation**

**Pool and Recreation Management:** The City contracts with the Rathbun Lake Area YMCA to manage the City Pool and provide Recreation services. This allows the City to have a Parks and Recreation department without the full cost of hiring sufficient staff to operate pools and parks.

**Historic Preservation:** The Historic Preservation Commission has requested that the City take an active role in preserving the Stratton House at 303 E. Washington. The house is the first home built in Centerville. It is currently privately owned and is in disrepair. A current estimate on rehabilitating the structure is \$300,000. Some grant funding is available, but the City's total cash cost for the work would still exceed \$100,000. We continue to explore options to secure the additional funding needed for the property.

**Mowing:** The cost of mowing the parks and cemetery for Fiscal Year 2025 was roughly \$175,000; it is projected this will grow by 8.8% for FY27, putting the total estimate at about \$190,000. This includes mowing the Cemetery, the Square, and all Parks.

**Dog Park:** A local citizen has kindly offered to fund the development of a dog park at a City facility to be determined. A placeholder cost of \$30,000 is included in the budget but is wholly offset by the \$30,000 of revenue that will be privately generated. This concept is under consideration for inclusion in All-Play.

**GIS Overflight:** The Assessor's office will complete its biennial GIS overflight in the Spring of 2027. The City provides a cost share of \$1500 to all for increased resolution over City limits. This allows us to share the Shape files for our utility GIS and for Code Enforcement.

**Cemetery:** Continue the repair of orphaned headstones. - \$10,000

**Veteran's Memorial Arch Rehabilitation:** Need to repair the archway. The current arch has shifted on its foundation. Initially, the funds for this project were contributed by WW1 veterans in memory of their fallen fellow soldiers. The arch was rebuilt with support from PEO in the late 90s. A community partner/grant will likely be needed to fund this project.

**Comprehensive Plan Rewrite:** The Council has indicated it intends to contract with Chariton Valley Planning and Development (CVPD) to renew the Centerville Comprehensive Plan for \$50,000. As with the past Comprehensive plan cost, this would be split between Water, Sewer,



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and the General fund. Based on the revised comprehensive plan's completion timeline, \$30,000 is budgeted for FY27, with the remaining \$20,000 for FY28.

### **Joint Service Provision**

As a City, Centerville participates in multiple 28E organizations that provide value through the joint provision of services. This includes ADLM Emergency Management, a Shared facility for the police and Sheriff's departments, IGHCP for Health Care, and ICAP/IMWCA for Health insurance, to name a few.

### **City Hall**

**Public Records Request:** The City has had an uptick in Public Records request over FY25 and the first half of FY26. To ensure the City is properly managing these requests, a records-tracking system such as CivicClerk is recommended. The records management system would cost \$10,000 to implement, with an annual cost of \$ 5,000.

# Consolidated Tax Levy Rate

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## FY 2026 CONSOLIDATED TAX LEVY

Current Total Levy: 44.30423

- City: 19.09793
- Schools: 16.69386
- County: 6.36888
- IHCC and Ag Ext.: 2.14356

## FY 2027 CONSOLIDATED TAX LEVY

Proposed Total Levy: 40.76468

- City: 16.84924
- Schools: 16.68388
- County: 5.0888
- IHCC and Ag. Ext.: 2.14356

# City Only Tax Breakdown

---

## FY 2026 CITY ONLY TAX LEVY

Current Tax Levy: 19.09793

- General Levy: 8.38835
- Liability, Property, and Self Ins.: 1.20245
- Emergency Management: 0.03368
- MFPRSI: 1.65107
- FICA and IPERS: 1.03143
- Other Emp. Benefits (Health Ins.): 2.69815
- Debt Service: 4.09280

Total Tax Dollars: \$2,886,087

## FY 2027 CITY ONLY PROP. TAX LEVY

Proposed Tax Levy: 16.49767

- Cons. General Fund: 8.14403
- Liability, Property, and Self Ins.: 1.50339
- Emergency Management: 0.03156
- MFPRSI: 1.19131
- FICA and IPERS: 1.66720
- Other Emp. Benefits (Health Ins.): 3.44217
- Debt Service: .86958

Total Tax Dollars: \$2,728,555

# Comp. Based on Prop. Tax Levy Letter

$((\text{Valuation} * \text{Rollback})/1000) * \text{Consolidated Tax Levy Rate} = \text{Individual Property Tax Levy}$

---

FY 2026 - \$100,000 VALUATION

$$\$100,000 \times 0.474316 = \$47,431.60$$

$$\$47,431.60 / \$1000 = \$47.43160$$

$$\$47.43160 * \$ 44.30423 = \$2,101.42$$

**\$2,101.42 is the expected individual property tax.**

FY 2027 - \$100,000 VALUATION

$$\$100,000 \times 0.445345 = \$44,534.50$$

$$\$44,534.50 / \$1000 = \$44.53450$$

$$\$44.53450 * \$40.76468 = \$1,815.43$$

**\$1,815.43 is the expected individual property tax.**

# Comp. Based on Reality

$((\text{Valuation} * \text{Rollback})/1000) * \text{Consolidated Tax Levy Rate} = \text{Individual Property Tax Levy}$

---

**FY 2026 - \$100,330 (2024 VALUE)**

$\$ 100,330 \times 0.474316 = \$47,588.12$

$\$47,588.12 / \$1000 = \$47.58812$

$\$47.58812 * \$ 44.30423 = \$2,108.36$

**\$2,108.36 is the expected individual property tax.**

**FY 2027 - \$108,570 (2025 VALUE)**

$\$108,570 \times 0.445345 = \$48,351.11$

$\$48,351.11 / \$1000 = \$48.35111$

$\$48.35111 * \$40.76468 = \$1,971.02$

**\$1,971.02 is the expected individual property tax.**

Calculated based on 505 E. Cottage



**Taxing District:** 340-2 - CENTERVILLE CENTERVILLE CTV Blight  
 APPANOOSE AUDITOR  
 201 N 12th St Room 11  
 Centerville, IA 52544

Proposed property taxation for July 1, 2026 – June 30, 2027 will be presented at your respective School, County and City public hearings detailed below. Oral or written comments from residents or taxpayers will be received – but **hearing attendance is optional. THIS IS NOT A TAX BILL.**

002941 - 007620



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 Centerville, IA 52544

The referenced 'Effective Tax Rate' would be a rate produced by holding current taxation constant using next fiscal year's taxable values.

See reverse side for distribution examples and notes.

**CENTERVILLE SCHOOL**

**Public Hearing on Proposed Property Taxation**

Date: 3/23/2026 Time: 05:30 PM Location: Centerville Administration Building Board Room 634 N. Main St.

Telephone: 6418560601 Website: <https://www.centervilleschools.org/school-tax-rate-and-levy-information/>

	Current Property Tax	Current Tax Rate	Effective Tax Rate	Proposed Prop Tax	Proposed Tax Rate
All School Funds	5486076	16.69386	15.32689	5964053	16.68388

Reasons Proposed Property Tax exceeds the Current Property Tax:

District is on budget guarantee due to declining enrollment & low state supplementary assistance. Management increase reflects costs of regular expenditures with increase in property & casualty insurance, & programs to help district manage general fund budget by reducing personnel costs.

**APPANOOSE COUNTY**

**Public Hearing on Proposed Property Taxation**

Date: 4/6/2026 Time: 08:00 AM Location: Boardroom, Courthouse 1st Floor, 201 N 12th St, Centerville, IA 52544

Telephone: 6418566191 Website: <https://appanoosecounty.iowa.gov>

	Current Property Tax	Current Tax Rate	Effective Tax Rate	Proposed Prop Tax	Proposed Tax Rate
Urban Resident	3773236	6.36888	5.78024	3321874	5.0888
Rural Resident	4967635	9.41476	8.51931	4611376	8.04597

Reasons Proposed Property Tax exceeds the Current Property Tax:

No increase is proposed.

**CITY OF CENTERVILLE**

**Public Hearing on Proposed Property Taxation**

Date: 4/6/2026 Time: 06:00 PM Location: Centerville City Hall, 312 E. Maple St, Centerville, IA 52544

Telephone: 6414374339 Website: [www.centerville-ia.org](http://www.centerville-ia.org)

	Current Property Tax	Current Tax Rate	Effective Tax Rate	Proposed Prop Tax	Proposed Tax Rate
General Non-Ag	2885171	19.09793	17.72526	2727566	16.84924
Ag Only	916	3.00375	2.78298	989	3.00375

Reasons Proposed Property Tax exceeds the Current Property Tax:

The proposed tax for FY27 is lower than FY26. Increases in specific levies are due to rising costs of liability insurance and health benefits.

**Taxing District:** 340-2 - CENTERVILLE CENTERVILLE CTV Blight

The table below shows how **current** taxes levied within this taxing district are distributed. TIF tax included where applicable. If all fields below are blank, this is a new taxing district, with nothing currently to report. Rural taxing districts do not show any city taxes, except for any TIF tax levied by the city on rural property.

Taxing Authority	Non-TIF Property Tax	TIF Property Tax	Total Property Tax	Authority % of Tax
School	1762363	0	1762363	37.5900
County	671567	0	671567	14.3200
City	2015377	13496	2028873	43.2700
All Others	226121	0	226121	4.8200

The hypothetical example below compares the amount of property taxes on a Residential property with a value of 100,000 in the current year and 110,000 in the proposed year:

Taxing Authority	Tax Using Current Tax Rate	Tax Using Proposed Tax Rate	% Change
School	792	817	3.16
County	302	249	-17.55
City	906	825	-8.94

The hypothetical example below compares the amount of property taxes on a Commercial property with a value of 300,000 in the current year and 330,000 in the proposed year:

Taxing Authority	Tax Using Current Tax Rate	Tax Using Proposed Tax Rate	% Change
School	3442	3818	10.92
County	1313	1164	-11.35
City	3937	3855	-2.08

- 1) Final tax rates will change due to final adopted amounts, legislative changes, and other levy authorities not included on this mailing.
- 2) The proposed property tax levies on the front of this notice do not include any Self-Supported Municipal Improvement District (SSMID) tax within cities.
- 3) The examples of change in estimated taxes to be paid shown above are calculated using the full city rate, even for city ag land tax districts.
- 4) Rural taxing districts do not show any city rate information.
- 5) FOR POLK COUNTY ONLY – the proposed tax levy on the front of this notice does not include fire/EMS levies included in the County budget for certain townships.

For assistance interpreting this document visit: <https://dom.iowa.gov/local-government/citizen-property-tax-guide>