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Mike O'Connor, Mayor
Brad Brauman, Councilmember
Ron Creagan, Councilmember
Darrin Hamilton, Councilmember
Kris Hoffman, Councilmember
Ahna Kruzic, Councilmember
www.centerville-ia.org

Regular Council Meeting Agenda of the City of Centerville Council

Monday, January 19, 2026, at 6:00 P.M.

Centerville City Hall and Zoom Online Meeting

To access this meeting via Zoom, please use the following link or dial-in information:

zoom.us/join

Meeting ID: 772 014 7017 Password: JV8rPe
Dial-in: (312) 626 - 6799 Meeting ID: 772 014 7017

Notice to the Public: The Mayor and the City Council welcome you to the regular City Council meeting.

Public comments on agenda items may be submitted by email or mail or by dropping a note through the drop box at City Hall before the City Council meeting. Time is allotted during the “Public Forum” and “Public Hearing” sections for public comments on general business and public hearing items. The Mayor may limit each speaker to five minutes.

The usual process for any agenda item is that the Mayor presents the item to the Council, the Council can comment on the issue or respond to public concerns, a motion is placed on the floor, and the vote is taken.

Using obscene and vulgar language, hate speech, racial slurs, slanderous comments, and any other disruptive behavior during the Council meeting will not be tolerated. The presiding officer may bar offenders from further commenting and/or disconnecting from the meeting.

For those attending in person at Centerville City Hall, all attendees must be seated in a chair to ensure compliance with the fire code capacity for the City Council chambers. If the Council Chambers are at capacity, overflow attendees will be required to attend the meeting through one of the remote participation options.

1. Call to Order

- a. Roll Call
- b. Pledge of Allegiance
- c. Approval of Agenda

2. **Public Forum:** Time is set aside for public comments on city business topics. This is an opportunity for audience members to bring any item to the Council's attention, including items listed on the Agenda. Under Iowa Public Meeting laws, the Council cannot discuss business raised during the Public Forum. Still, it may address the questions during the Council's General Business discussion.



The Mayor will call for public comment for those wishing to comment during the meeting. Please state your name and address before making your comments. Public Forum speakers are limited to five minutes each, with a total time of 30 minutes dedicated to the Public Forum. Speakers may not cede their time to other speakers.

3. **Consent Agenda:** These items will be enacted by one motion without separate discussion unless a request is made before the Council votes on the motion. (Any item on the Consent Agenda may be removed for separate consideration.) Approval of Consent Agenda to include:
 - a. Approval of Minutes of January 5, 2026, Regular Council Meeting.
 - b. Approval of Committee/Board Minutes: Airport Commission Meeting 12-08-2025; Library Board Meeting 12-10-2025; Library Executive Board Meeting 12-12-2025.
 - c. Approval of Beer/Liquor License(s): Dollar General LG0000360
 - d. Approval of Tobacco License(s): N/A
 - e. Approval of Res. 2026-4190 tax abatement for 111 N. 18th St – Leon
 - f. Approval of Eng. Agreement with McClure for Airport Box Hangar Design and Bidding.
 - g. Wastewater Project Report – December 2025 – Strand
 - h. FYI – Mayor’s Appointment of 2026 Council Assignments
 - i. Approval of Purchase of Two Replacement Police Car Camera Systems.

4. **Public Hearing**
 - a. N/A

5. **Discussion/Action Items/General Business/Old Business**
 - a. Approval of Bills
 - b. Approval of December 2025 Financial Report
 - c. Departmental Reports
 - i. City Administrator
 1. City-owned Lot List
 - ii. Public Works
 - iii. Drake Public Library
 - d. Discussion on FY27 Budget

6. **Adjourn** to 6:00 p.m. on Monday, February 2, 2026, for the Regular City Council Meeting.

Jason Fraser
City Administrator

Posted: 01/14/2026



CITY OF CENTERVILLE

REGULAR SESSION MEETING MINUTES January 5, 2026

Mayor O'Connor called the meeting to order at 6:00 p.m.

Roll Call - Present: Brauman, Creagan, Hamilton, and Hoffman. Absent: Kruzic

Mayor O'Connor led the Pledge of Allegiance.

Hamilton moved, seconded by Brauman, to approve the agenda as presented. Ayes: All. The motion carried.

No Public Comments were made.

Hoffman moved, seconded by Brauman, to approve the consent as presented included: Approval of Minutes of December 15, 2025, Regular Council Meeting; Approval of Committee/Board Minutes: None; FYI – Kris Hoffman Letter of Resignation from Library Board and Municipal Housing Board; Approval of Resolution 2026-4187 Approving TIF Rebate for the Construction of a New Home at 908 S. 16th – Moore; Approval Res. 2026-4189 Medical Director Agreement between the City of Centerville/Centerville Fire Rescue and Dr. David Zelinskas, DO, MPH; Approval of Donation of Cemetery Plot – Butkovich to City Third Addition, Block 41, Lot 11 5 spaces. Roll Call Vote: Ayes: Brauman, Creagan, Hamilton, and Hoffman. Nays: None. Absent: Kruzic. Motion carried.

Creagan moved, seconded by Hoffman, to approve the bills as presented. Ayes: All. Motion carried.

November 2025 Public Safety Departmental reports were presented:

The Centerville Police Department conducted the following: 386 calls for service (NOV 433). 180 business checks – located 3 open business doors (NOV 220/7); 29 charges for misdemeanor and felony offenses (NOV 26); 10 simple misdemeanors; 3 serious misdemeanors; 7 aggravated misdemeanors; 9 felonies.

City Code: 0 accumulations of debris/nuisance property (NOV 16) 0 warnings; 0 junk vehicle – cleared by owner, towed, within removal time limit (NOV 0); 15 animal calls 3 citation/3 warnings (NOV 21); 32 vehicle lockouts (NOV 32); 27 hrs. SRO (NOV 12). Current Jail Population 25(NOV 18); 23 traffic enforcement contacts, 14 warnings for traffic violations, 9 citations for traffic violations (NOV 21/16/5).

Activities for December: Began transition with new Chief of Police; Conducted dispatcher examination; K9 Teams participated in large training exercise; Two officers attended advanced training at MCTC Camp Dodge.

Projected Activities for January: Continue transition with new Chief of Police; Dispatcher interview

For 01/01/2025 – 12/31/2025, the Centerville Police Department conducted the following:
6,010 calls for service (7,548 including ambulance calls and civil paper service); 12,816 calls for service in the entire county, including Centerville.

Most calls per month (entire county) March – 1,250; July – 1,220

Most calls per day (entire county) Wednesday – 1,236; Friday – 1,216

2,754 business checks – located 150 open business doors; 483 charges for misdemeanor and felony offenses.

City Code: 134 accumulation of debris/nuisance property/grass; 83 junk vehicles; 52 firework complaints; 230 parking violations; 271 animal calls, barking/at large/vicious/prohibited/injured; 306 vehicle lockouts; 154 vehicle accidents; 265 hrs. SRO; 655 traffic enforcement contacts; 389 warnings for traffic violations; 230 citations for traffic violations.

Building Official Report: No report was presented.

Centerville Fire Rescue December 2025:

December Incident Details: Total Incidents – 155; Daily Average – 5.5; Transported to Higher-level Care: 57%; Evaluation on site/treated and Released – 22%; Year-to-Date Incidents 1680.

Medical Director: Medical Director contract signed; currently completing some minor state registration documentation.

December Incident: Crews responded to several high-consequence events, including structure fires, hazmat releases, and rescue incidents; Several operational updates and adjustments to standard operating procedures were made based on After Action Reviews (AARs).

December Training: Several part-time/Volunteers signed up and started the Fire Fighter Certification program alongside Full-Time Staff; Assisting several providers with annual Continuing Education (9CE) hours for ES recertification due March for most providers; Hosted Advanced Cardiac Life Support Training for Paramedic providers.

Grant Award: Iowa DNR Forestry Grant awarded \$10,000 for Wildland Protective Gear and wildland equipment. We will review gear options to reduce our reliance on heavy, costly structural turnout gear.

City Administrator Fraser provided an initial overview of the FY27 Annual Budget Process.

Hamilton moved, seconded by Creagan, to adjourn at 6:37 pm until the regular council meeting on January 19, 2026. Ayes: All. Motion carried.

Jason Fraser, City Administrator

Mike O'Connor, Mayor

Centerville Municipal Airport
Airport Commission
December 8, 2025

The meeting of the Centerville Airport Commission was called to order at 5:39 p.m. by Chairman Danny Glenn. Present were: John Arnold, Paula Dal Ponte, and Glenn. Absent: Annette Harvey and Mike Zintz. Also present: Jason Fraser; City Administrator and Tony Kury; FBO.

The agenda was approved on a motion by Arnold, seconded by Dal Ponte. All ayes. Motion carried.

Minutes of the November 10, 2025, regular meeting were approved on a motion by Dal Ponte, seconded by Arnold. All ayes. Motion carried.

Financial Reports were approved on a motion by Arnold, seconded by Dal Ponte. All ayes. Motion carried.

The bills were approved on a motion by Arnold, seconded by Dal Ponte. All ayes. Motion carried.

Dave Joens was unable to attend but reported that the ACIP has been submitted and approved by the City Council.

FBO report by Tony Kury: The fuel delivery system has been calibrated. During business hours 31 planes landed. Of those, 2 were charter planes and 12 training flights. It is estimated that 10 planes landed during non-business hours. Fuel sold: LL: 448.76 gal. (24 transactions); Jet A: 118.8 gal. (4 transactions); and Mogas: 11.87 gal. (1 transactions). The courtesy car was checked out 1 time.

Motion to adjourn at 6:01 p.m. by Dal Ponte, seconded by Arnold. All ayes. Motion carried.

Paula Dal Ponte, Secretary,
Centerville Airport
Commission

Drake Public Library Board of Trustees
Wednesday, December 10, 2025, 5 p.m.
Regular Board Meeting Minutes

Call to Order: Board President, Janell Armstrong called the meeting to order at 5:00 p.m.

Board Members Present: Michelle Moore, Janell Armstrong, Mike Cockrum, Elizabeth Hargrave, Kris Hoffman, Nicole Cox, and Shelly Baldwin,

Board Members Absent: Kathy Cridlebaugh and Dennis Beeson

Library Staff Present: Library Director JeNel Barth

City Staff Present: None

Agenda Approval: Approved as presented.

Minutes Approval: The Regular Board Meeting minutes for November 12, 2025, approved as presented.

Visitors/Public Comment: None

Approval of Bills: Kris Hoffman moved to approve the payment of bills except for the VC3 reimbursement to the city pending further information, second Michelle Moore, approved by all.

Director's Report: Library Director JeNel Barth reports that: 1) Library staff will be working with Centerville Community Betterment and First Resources staffs to create program opportunities for their adult day-hab participants, 2) JeNel will be starting to work on the Annual Survey in January, 3) JeNel will be presenting a session for the upcoming Iowa Libraries Online Conference (ILOC) on January 29th related to RAGBRAI hosting and the local library.

Report from the City: Budget season is coming.

Report from Friends of DPL: The next fundraiser will be Pie Day on March 14th.

Report on the Drake Public Library Foundation: The foundation will meet in January. Shelly Baldwin will replace Dennis Beeson on the Foundation Board in January.

Reports from Standing Committees (Executive, Budget and Finance, Governance, Building, Public Relations, Personnel):

Building: JeNel provided a facilities improvement list to City Administrator Jason Fraser that included: addressing the wear on the ramp as well as the front steps and heating and cooling components anticipated to need to be replaced in the future.

Old Business: None

New Business:

1. **Policy Review: Out of State Policy:** Shelly Baldwin moved to approve, second Nicole Cox, approved by all.
2. **Policy Review: Confidentiality Policy and Procedures:** Nicole Cox moved to approve, second Mike Cockrum, approved by all.

Agenda Items for Future Meetings: None

Upcoming Meeting: Regular Board Meeting Wednesday, January 14, 2026, at 5 p.m.

Adjournment: Meeting adjourned by President Janell Armstrong.

Drake Public Library Board of Trustees
Friday, December 12, 2025
Executive Committee Action Minutes – Voting held via email

Call to Order: Board-President, Janell Armstrong called the special Executive Committee Action to order via email on Friday, December 12, 2025, at 12:01 pm.

Executive Committee Members Present: Janell Armstrong, Nicole Cox, Michelle Moore

Library Staff Present: Library Director JeNel Barth

City Staff Present: None

Approval of Bills: A previously tabled bill was presented to the Executive Committee. Nicole Cox moved to approve the bill as presented with Michelle Moore providing the second. Approved by all.

Adjournment.

APPLICATION FOR TAX ABATEMENT

TO: CENTERVILLE CITY COUNCIL

The undersigned does hereby apply for the tax abatement established by the Centerville Urban Revitalization Plan in accordance with Chapter 404, *Code of Iowa*, and does hereby submit the following information relating thereto:

Name of Owner: Carie Leon

Address of Owner: 102 Delft Drive, Pella IA 50219

Location of Improvement Legal 111 N 18th St. Centerville IA

Description of Property: Iowa Realty South Lakes
office and garage

Residential, Commercial, or Industrial Use: Commercial

Nature of Improvement: New construction

Present Assessed Value: _____

Estimated Cost of Improvement (must increase assessed value more than 10% to Qualify): _____

Estimated Date of Completion of Improvement: November 1, 2024

Carie Leon
Owner

APPROVAL

The foregoing application was approved by resolution of the Centerville City Council on _____

Jason Fraser, City Administrator/Zoning Administrator

Project No.: 2023000611-000
 Project Name: 80' X 80' Box Hangar and Approach Apron
 Centerville Municipal Airport (TVK)
 Project Manager: Dave L. Joens, P.E.

**AGREEMENT FOR ENGINEERING SERVICES
 80' X 80' BOX HANGAR AND APPROACH APRON
 CENTERVILLE MUNICIPAL AIRPORT
 CITY OF CENTERVILLE, IOWA**

This made on the ____ day of _____, 2025, under the terms and conditions established in the **AGREEMENT**, by and between **McClure of Clive, Iowa** (herein referred to as "**Consultant**") and the **City of Centerville, IA** (hereinafter referred to as "**Owner**"). Services shall be performed per the fees, terms and conditions outlined in this Agreement. The **Consultant** shall provide engineering services at the request of the **Owner** which consists of the items listed below, located at the **Centerville Municipal Airport, (TVK)**

PROJECT DESCRIPTION:

**DESIGN AND BIDDING SERVICES
 80' X 80' BOX HANGAR AND APPROACH APRON
 FAA IJJA-AIG: 3-19-0013-018-2025**

CENTERVILLE MUNICIPAL AIRPORT, CITY OF CENTERVILLE, IOWA

1. The **Owner** shall provide information, which shall set forth the **Owner's** objectives, schedule, constraints, budget with reasonable contingencies and other applicable criteria. (See Exhibit 'E' for **Owner's** responsibilities).
2. The **Consultant** shall provide the following services, including:

Part I: Design and Bidding Services

Item	Included	Not Included
200. Existing Conditions		
1. Data Gathering/Inventory	X	
2. Existing Condition Drawings	X	
3. Storm Sewer Televising		X
4. Geographical Information Systems		X
5. Environmental Assessment		X
6. Airspace Obstruction Survey		X
300. Infrastructure Investment and Jobs Act - Airport Infrastructure Grant (IJJA-AIG) Grant Administration		
1. Prepare IJJA-AIG Grant Application	X	
2. Prepare IJJA-AIG Sponsor Certifications	X	
3. Prepare IJJA-AIG Invoice Summary & assist Owner with monthly Reimbursement requests		X
4. Prepare IJJA-AIG Sponsor Quarterly Performance Requests		X
5. Prepare IJJA-AIG Financial Reports (SF-271 and SF-425 Forms)		X
6. Update 3-year DBE Program (FY25-FY27)	X	
7. DBE Administration (Firm eligibility, documentation, post award compliance, record of participation, and final certification)		X
8. Prepare Pavement Maintenance Program in accordance with FAA AC 150/5380-7B		
• Inventory of existing pavement conditions		X
• Compilation of current reports (network definition map, DOT pavement condition index report, recent geotechnical report)		X
• Preparation of Program Report (sections include General Information, Inspection Schedule, Pavement Inventory, Reports, Inspection Reports, Distress Identification Index, Economic Analysis/Network Priority Ranking, and Program Funding and		X
400. Preliminary Design		
1. Conduct Project Kickoff Meeting via teleconference. Prepare agenda and distribute minutes.	X	
2. Confirm Scope, Extent and Character of the Project:		
• Final Design Criteria	X	
• Field Survey to Determine Existing Conditions		
• Pre-trip preparation	X	
• Post trip processing	X	
• Develop Construction Item List	X	
• Review Project Questions and Issues	X	
• Coordinate Building Layouts	X	
• Operation and Maintenance Concepts		X
• Utility Requirements	X	
• Project Limits Exhibit	X	
3. Preliminary/Conceptual Layout	X	
435. Soil Boring Coordination		
1. Prepare Geotechnical Scope of Work and submit to Geotechnical Firm		X
2. Review Geotechnical Scope/Fee Proposal and coordinate contract approval with Owner		X
3. Coordinate field exploration with Owner	X	
4. Review Geotechnical Results and provide comments	X	

Item	Included	Not Included
C. Issued for Bid (IFB) Package (100% Phase)		
1. Formally Address Owner / FAA 90% Comments	X	
2. Prepare IFB (100%) Drawings, Specifications, and Bid Documents	X	
3. Furnish IFB (100%) Documents	X	
504. Construction Permits		
1. Erosion Control Plan/Permit		
• Apply for NPDES Permit from DNR (Owner will be operator listed on permit). Engineer will not be liable for fines arising from noncompliance with SWPPP. The Owner shall be the Permit holder and shall pay for all costs associated with permit.		X
• Prepare Storm Water Pollution Prevention Plan (SWPPP)		X
2. Iowa DOT Right-of-Way Permit		X
3. City Permits		X
4. County Permits		X
5. Other Permits, including Army Corps of Engineers Section 404 Permit		X
6. File and submit FAA OE/AAA Case Study along with runway offset exhibits		
• FAA Obstruction Evaluation/Airport Airspace Analysis (OE/AAA) Form	X	
602. Advertising, Bidding, Contract Award		
1. Assist Owner in advertising for and obtaining bids	X	
2. Conduct Prebid Conference at Owner's Location (1 meeting). Prepare agenda and minutes.	X	
3. Provide Drawings, Specifications, and Bid Documents.	X	
4. Issue Addenda to interpret or clarify bid documents	X	
5. Respond to Bidders questions at discretion of Owner.	X	
6. Conduct Bid opening (online via QuestCDN) (1 Bid opening)	X	
7. Prepare Bid Tabulation	X	
8. Review Bidders quals, bids, and other documents. Make recommendation for award of contract.	X	
9. Distribute Executed Construction Contracts		
• Up to 3 Copies to Contractor	X	
• 2 Copies to Owner	X	
• 1 Copy to FAA	X	
• 1 Copy to Engineer	X	
700. Topographic Survey		
1. Research existing survey control network system	X	
2. Establish bearings of centerlines	X	
3. Locate standard topographic features, within the survey limits	X	
4. Collect Cross Sections, every 50', within the project limits		X
5. Collect joint intersections on apron within the project limits	X	
6. Perform topographic survey in turf areas within the survey limits	X	
7. Process Survey Work into AutoCAD topographic base files	X	
800. Design-Only Grant Closeout		
1. Sponsor Cover Letter	X	
2. Final Project Cost Summary for FAA Grant funding.	X	
3. Final SF-271 Form for the FAA Grant funding.	X	
4. Final SF-425 Form for the FAA Grant funding.	X	
5. Final Payment Invoices / Receipts / Invoice Summary	X	
850. Project Management and Coordination		
1. Develop internal project management (PM) plan. Identify key personnel and designate responsibilities for PM plan implementation.	X	
2. Continual tracking of task completion and coordination of staff scheduling	X	
3. Continual Communication/Coordination with FAA, Owner and Airport (phone, email, letters) (assume 6 months)	X	
4. Provide updates on project schedule (assume 6 months)		
• Monthly correspondence with FAA Engineer	X	
5. Develop and maintain project schedule (assume 6 months)	X	
6. Provide monthly progress reports to Owner (assume 6 months)	X	
7. Maintain documentation of pertinent correspondence (email, letters, telephone logs)	X	
8. Prepare independent fee analysis package		
9. Perform business and contract administration (assume 6 months)	X	
10. Conduct internal design review meetings (Assume 3-people at the following project milestones)		
• Preliminary Design Kickoff (1 meeting)	X	
• Miscellaneous (1 virtual meeting for construction phasing/scheduling review, airport coordination)	X	
11. Coordination between subconsultants	X	

3. Payment to the **Consultant** shall be made on the following basis:

Section 3.1: Basis of Compensation

Part I: Design and Bidding Services

3.1.1 For performing the Services identified within Part I, the **Owner** shall pay the **Consultant** a lump sum amount in accordance with the following:

Item	Description		
	100. Airport Master Planning and Reports	Lump Sum	\$
X	200. Existing Conditions	Lump Sum	\$ 1,160
X	300. IJJA-AIG Grant Administration	Lump Sum	\$ 3,360
X	400. Preliminary Design	Lump Sum	\$ 6,340
X	435. Soil Boring Coordination	Lump Sum	\$ 1,070
X	500. Final Design	Lump Sum	\$
	A. 30% Design	Lump Sum	\$
	B. 90% Design	Lump Sum	\$ 46,790
	C. Issued for Bid (100%)	Lump Sum	\$ 6,400
X	504. Construction Permits	Lump Sum	\$ 1,190
X	602. Advertise, Bidding, Contract Award	Lump Sum	\$ 11,930
X	700. Topographic Survey	Lump Sum	\$ 9,110
X	800. Design-Only Grant Closeout	Lump Sum	\$ 1,660
X	850. Project Management and Coordination	Lump Sum	\$ 9,900
	960. Subconsultants	Lump Sum	\$
Part I: Subtotal			98,910

3.1.2 The lump sum includes compensation for the Services, Subconsultant costs, if any, and appropriate factors for labor, overhead, profit, and Reimbursable Expenses.

3.1.3 Although the **Consultant** recognizes and accepts the ordinary risks and/or benefits of a lump sum fee structure, the parties agree to negotiate an adjustment of the lump sum amount if there has been, or is to be, a material change in the:
 (a) scope, complexity or character of the Services or the Project
 (b) conditions under which the Services are required to be performed; or
 (c) duration of the Services, if a change in the Schedule warrants such adjustment in accordance with the terms of this Agreement.

Section 3.2: Additional Services

3.2.1 Any services rendered by the **Consultant** beyond those described in the Scope of Services shall be compensated on a lump sum basis as set forth in Section 3.1. In the event additional services are required beyond the outlined scope in **Section 2**, the **Owner** shall compensate the **Consultant** on a time and materials basis, including an overhead rate of **201.41%** for all office principals and employees engaged directly in the services, plus **15%** fixed fee based on loaded labor costs, plus expenses for all costs associated with providing construction services beyond the respective contract length.

3.2.2 The **Consultant's** estimate of the amount that will become payable for Additional Services is only an estimate. If it becomes apparent that this estimated compensation amount will be exceeded, the **Consultant** and **Owner** shall mutually negotiate in writing to additional compensation exceeding said estimated amount.

Section 3.3: Other Payment Provisions

3.3.1 Progress Payments: Payment to the **Consultant** shall be made on a monthly basis, within 30 days of invoice for work completed to date. Amounts unpaid 30 days after invoice date shall bear interest from the date payment is due at a rate of 1.5% per month compounded and shall include costs for attorney fees and other collection fees related to collecting fees for service. The amounts due for Additional Services will also be invoiced monthly.

3.3.2 Reimbursable Expense Definition: Reimbursable expenses include, but are not limited to, transportation, subsistence, reproduction of reports, drawings, specifications, and other Project documents, courier services, materials, supplies, equipment rental and other costs specific to the Project.

4. This Agreement represents the entire and integrated Agreement between the **OWNER** and the **CONSULTANT**.

		Included	Not Included
Exhibit 'A'	Consultant Terms and Conditions Standard Agreement	X	
Exhibit 'B'	Hourly Rate Schedule		X
Exhibit 'C'	Detail Scope of Work / Table 1 - Drawings / Table 2 - Specifications / Table 3 - Deliverables	X	
Exhibit 'D'	Subconsultant (s) Contract		X
Exhibit 'E'	Owner's Responsibilities to Consultant	X	
Exhibit 'F'	Duties and Responsibilities of Resident Project Representative (RPR)		X
Exhibit 'G'	Project Exhibit	X	
Exhibit 'H'	Preliminary Opinion of Probable Cost	X	
Exhibit 'I'	Federal Contract Provisions	X	
Exhibit 'J'	Estimated Cost of Consultant Services	X	

SPECIAL INSTRUCTIONS:

Scope of Geotechnical Services shown in Section 960. Geotechnical services to be contracted directly with Sponsor and not included in this task order.

OWNER: City of Centerville
Centerville, Iowa

ENGINEER: McClure
Ankeny, Iowa

By: _____

By:  _____

Name: _____

Name: Dave L. Joens, P.E. _____

Title: _____

Title: Project Manager _____

McCLURE ENGINEERING COMPANY
CONSULTANT STANDARD TERMS AND CONDITIONS
(Effective 1/1/2025 through 12/31/2025)



- 1.0 ACCESS TO SITE:** The **Consultant** shall at all times have access to the Project site.
- 2.0 INFORMATION PROVIDED BY OTHERS:** The **Consultant** shall be entitled to rely upon the accuracy and completeness of data provided by the **Owner** and shall not assume liability for such data. The **Consultant** does not practice law, insurance or financing, therefore, the **Owner** shall furnish all legal, accounting and insurance counseling services as may be necessary to protect themselves at any time during the Project. **Owner** shall hold **Consultant** harmless from damages that may arise as a result of inaccuracies of information or data supplied by **Owner** or others to **Consultant**.
- 3.0 OWNERSHIP AND REUSE OF DOCUMENTS:** All documents are instruments of service, and **Consultant** shall retain an ownership and property interested therein (including the copyright and the right of reuse at the discretion of the **Consultant**) whether or not the Project is completed.
- 3.1 **Owner** may make and retain copies of documents for information and reference in connection with the use of the documents on the Project. **Consultant** grants **Owner** a limited license to use the documents on the Project, extensions of the Project, and for related uses of the **Owner**, subject to receipt by **Consultant** of full payment due and owing for all services relating to preparation of the documents, and subject to the following limitations: (1) **Owner** acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by **Consultant**, or for use or reuse by **Owner** or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by **Consultant**; (2) any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by **Consultant**, as appropriate for the specific purpose intended, will be at **Owner's** sole risk and without liability or legal exposure to **Consultant** or to its officers, directors, members, partners, agents, employees, and **Consultants**; (3) **Owner** shall indemnify and hold harmless **Consultant** and its officers, directors, members, partners, agents, employees, and **Consultants** from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by **Consultant**; and (4) such limited license to **Owner** shall not create any rights in third parties.
- 3.2 If **Consultant** at **Owner's** request verifies the suitability of the documents, completes them, or adapts them for extensions of the Project or for any other purpose, then **Owner** shall compensate **Consultant** at an amount agreed upon by **Owner** and **Consultant**.
- 4.0 UNDERGROUND UTILITIES:** Due to the nature and uncertainty of the accuracy of data available for underground utilities, including drainage tile, and/or any information that may be supplied by the **Owner**, third parties, and/or research performed by the **Consultant** or its subcontractors, the **Owner** agrees to indemnify and hold harmless the **Consultant** for all claims, losses, costs and damages arising out of the location of underground utilities provided by the **Consultant** under this Agreement.
- 4.1 The **Owner** may choose to contract separately to have extensive investigations and research conducted if the **Owner** feels it necessary to have more accurate location of underground utilities confirmed.
- 5.0 SUBSURFACE CONDITIONS:** The **Consultant** may advise the **Owner** to conduct soil and/or subsurface testing and analysis to provide information to the **Owner**, **Consultant**, and contractor(s) as to the subsurface conditions that may generally be encountered during subsurface construction.
- 5.1 The **Consultant** cannot warrant or guarantee that the information provided is reflective of all subsurface conditions that may be encountered, or to the extent that subsurface conditions such as soil properties, groundwater, rock, etc., may vary from location to location throughout subsurface construction.
- 5.2 Any unexpected change or unforeseen subsurface conditions (including those that may be caused by weather conditions) will be addressed when encountered and may result in a change in construction price and/or schedule, and the **Consultant** shall be held harmless from issues arising out of these unseen subsurface conditions.
- 6.0 HAZARDOUS MATERIALS – INDEMNIFICATION:** The **Consultant** is not in the business of making environmental site assessments for purposes of determining the presence of any toxic, hazardous or other environmental damaging substances. The purpose of this provision is to be certain that the **Owner** is aware of the potential liability if toxic, hazardous or environmental damaging substances are found on or under the property. **Consultant** makes no representations regarding an environmental site assessment, relies upon **Owner** to have fully investigated the need and/or scope of such assessment and assumes no responsibility for the determination to make an environmental site assessment on the subject property.
- 7.0 OPINIONS OF PROBABLE COST:** **Consultant's** opinions (if any) of probable construction costs are to be made on the basis of **Consultant's** experience, qualifications, and general familiarity with the construction industry. However, because **Consultant** has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, **Consultant** cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from opinions of probable construction cost prepared by **Consultant**. If **Owner** requires greater assurance as to probable construction cost, then **Owner** agrees to obtain an independent, third-party cost estimate.
- 8.0 PROJECT FUNDING AND FINANCING:** It shall be the responsibility of the **Owner** to plan, organize, and secure funding to pay all costs associated with the project. The funding may include local financing and/or funding obtained through federal or state funding programs such as low interest loans, grants, etc. If the **Consultant** is retained to help apply and/or secure funding from internal or external funding agencies, the **Consultant** shall not be responsible for the acquisition of funding and makes no guarantee funding applications prepared by the **Consultant** will successfully secure funds.
- 8.1 If the **Owner** secures outside funding from any such programs, while the **Consultant** may be retained to help monitor and submit pay requests for loan or grant draws from the respective agencies, the **Consultant** shall not be responsible for the **Owner's** obligation to comply with any criteria required to use the funds, including responsibility for any funding match required by the **Owner**.
- 9.0 ADDITIONAL SERVICES:** It is not unusual for the **Owner** to request the **Consultant** to provide additional services or that additional work may be required to deal with a contractor during construction that was not foreseen at the time the original scope of work was agreed to when the **Consultant** contract was signed. The **Owner** recognizes the **Consultant** shall be entitled to additional compensation to coordinate such changes and schedules shall be adjusted accordingly. The **Consultant** may prepare drawings, specifications and other documents required to address the changes in the scope of work as necessary to satisfactorily complete the project.
- 10.0 BETTERMENT:** If the **Consultant** failed to include a component(s), or if during construction it is discovered a component(s) is required that was not in the **Consultant's** original plans or specifications, and that the component(s) is necessary to complete a satisfactory project, the **Consultant** shall not be responsible for paying the cost required to add such component(s) to the extent that such component(s) would have been required and included in the original construction documents.
- 10.1 In no event shall the **Consultant** be responsible for any cost or expense that provides betterment or that upgrades or enhances the value of the **Owner's** project if the component should have originally been included in the construction drawings and/or specifications.

- 11.0 **SHOP DRAWING REVIEW:** If, as part of this Agreement **Consultant** reviews contractor submittals, such as shop drawings, product data, samples and other data, as required by **Consultant**, these reviews and approvals shall be only for the limited purpose of checking for conformance with the design concept and the information expressed in the contract documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the contractor. **Consultant** shall not be responsible for any deviations from the contract documents not brought to the attention of **Consultant** in writing by the contractor. **Consultant** shall not be required to review partial submissions or those for which submissions of correlated items have not been received.
- 12.0 **CONSTRUCTION OBSERVATION:** If, as part of this Agreement, **Consultant** is providing construction observation services, **Consultant** shall visit the project at appropriate intervals during construction to become generally familiar with the progress and quality of the contractor's or subconsultant's work and to determine if the work is proceeding in general accordance with the Contract Documents. The **Consultant** is not a contractor and shall not at any time supervise, direct, control, or have authority over any of the contractor's and/or subconsultant's work.
- 12.1 **Consultant** shall not have authority over or be responsible for the means, methods, techniques, sequences, schedule, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for the security or safety at the site, nor for any failure of a contractor to comply with laws and regulations applicable to that contractor's furnishing and performing of its work.
- 12.2 **Consultant** shall not be responsible for the acts or omissions of any contractor
- 12.3 **Consultant** neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform the work in accordance with the construction contract documents.
- 12.4 **Consultant** shall not be responsible for any decision made regarding the construction contract documents, or any application, interpretation, clarification, or modification of the construction contract documents, other than those made by the **Consultant** or its **Consultants**.
- 12.5 Unless otherwise specified in this Agreement, the **Owner** has not retained the **Consultant** to make detailed inspections or to provide exhaustive or continuous project review and observation services.
- 13.0 **DESIGN WITHOUT CONSTRUCTION PHASE SERVICES:** If **Consultant** is not retained for construction observation and/or on-site resident observation services, **Consultant** shall have no design, shop drawing review, or other obligations during construction, and **Owner** assumes all responsibility for the application and interpretation of construction contract documents, review and response to contractor claims, construction contract administration, processing of change orders and submittals, revisions to the construction contract documents during construction, construction observation and review, review of contractor's payment applications, and all other necessary construction phase administrative, engineering, surveying and professional services. **Owner** waives all claims against the **Consultant** that may be connected in any way to construction phase administrative, engineering, surveying or professional services.
- 14.0 **MEDIA REPRESENTATIONS:** The **Consultant** shall have the right to include photographic or artistic representations of the design of the Project among the **Consultant's** promotional and professional materials. The **Consultant** shall be given reasonable access to the completed Project to make such representations. However, the **Consultant's** materials shall not include the **Owner's** confidential or proprietary information. The **Owner** shall provide professional credit for the **Consultant** in the **Owner's** promotional materials for the Project. Notwithstanding anything to the contrary in the present agreement, the Parties' obligations outlined in this clause shall survive the termination of this Agreement for an indefinite term.
- 15.0 **TERMINATION:** This Agreement may be terminated by either party upon not less than seven days written notice should the other party fail substantially to perform in accordance with the terms of the Agreement through no fault of the party initiating the termination. This Agreement may be terminated by the **Owner** upon not less than seven days' written notice to the **Consultant** in the event the Project is permanently abandoned.
- 15.1 Failure of the **Owner** to make payments to the **Consultant** in accordance with the Agreement shall be considered substantial non-performance and cause for termination. If the **Owner** fails to make payment when due the **Consultant** for services, the **Consultant** may, upon seven days' written notice to the **Owner**, suspend performance of services under this Agreement. Unless payment in full is received by the **Consultant** within seven days of the date of the notice, the suspension shall take effect without further notice.
- 15.2 In the event of a suspension of services, the **Consultant** shall have no liability to the **Owner** for delay or damage caused the **Owner** because of such suspension of services. In the event of termination not the fault of the **Consultant**, the **Consultant** shall be compensated for services performed prior to termination and all termination expenses. Termination expenses are in addition to compensation for Basic and Additional Services, and include expenses which are directly attributable to termination.
- 16.0 **DISPUTE RESOLUTION:** Claims, disputes or other matters in question between the parties to this Agreement arising out of or relating to this Agreement or breach thereof shall be subject to mediation unless each of the parties mutually agrees otherwise. No mediation arising out of or relating to this Agreement shall include, by consolidation, joinder or in any other manner, an additional person or entity not a party to this Agreement, except by written consent containing a specific reference to this Agreement signed by the **Owner**, **Consultant**, and any other person or entity sought to be joined. In no event shall the demand for mediation be made after the date when the institution of legal or equitable proceedings based upon such claim would be barred by the applicable statute of limitations. The award rendered in the mediation shall be non-binding.
- 17.0 **LIMITATION OF LIABILITY:** The **Consultant's** liability shall be limited to \$50,000.00 or the fee for the work performed, whichever is greater, or as specifically agreed to by separate agreement.
- 18.0 **STANDARD OF CARE:** In providing services under this Agreement, the **Consultant** shall perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality.
- 19.0 **PAYMENT:** Amounts unpaid 30 days after invoice date shall bear interest from the date payment is due at a rate of 1.5% per month compounded and shall include costs for attorney fees and other collection fees related to collecting fees for service.
- 20.0 **LIEN RIGHTS:** **Consultant** retains all rights to mechanic's or design professional lien rights through the completion of the obligations of this agreement at the sole judgment of the **Consultant**.
- 21.0 **WAIVERS:** The **Owner** and the **Consultant** waive all rights against each other and against the contractors, **Consultants**, agents and employees of the other for damages, but only to the extent covered by property insurance during construction. The **Owner** and **Consultant** each shall require similar waivers from their contractors, **Consultants** and agents.
- 22.0 **ASSIGNMENT:** The **Owner** and **Consultant**, respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Agreement. Neither **Owner** nor **Consultant** shall assign this Agreement without the written consent of the other.
- 23.0 **GOVERNING LAW:** Unless otherwise provided, the Agreement shall be governed by the laws of the State of Iowa.
- 24.0 **COMPLETE AGREEMENT:** This Agreement represents the entire and integrated agreement between the **Owner** and **Consultant** and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both **Owner** and **Consultant**. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the **Owner** or **Consultant**.
- 25.0 **WAIVER OF CONSEQUENTIAL DAMAGES:** **Consultant** and **Owner**, to the fullest extent permitted by law, waive claims against each other for any incidental, indirect, or consequential damages arising out of or relating to this Project or this Agreement. This mutual waiver shall include, but is not limited to loss of use, loss of profit, loss of business, loss of income, loss of reputation, or any other consequential damages that either party has incurred related to this Project.

McCLURE ENGINEERING COMPANY

DETAILED SCOPE OF WORK / TABLE 1 / TABLE 2 / TABLE 3
80' X 80' BOX HANGAR AND APPROACH APRON

BACKGROUND:

The proposed project involves the construction of a modern 80' X 80' box hangar at the Centerville Municipal Airport, designed to enhance the airport's capacity and meet growing demand for aircraft storage. The scope includes site preparation, foundation work, and the erection of a pre-engineered metal building hangar capable of accommodating multiple aircraft types in a shared, compact layout. Additionally, the project will include utility connections and an adjacent approach apron area to ensure seamless integration with existing airport infrastructure. The initiative aims to support local aviation needs, promote economic development, and attract additional aviation activity to the region. Exact siting and amenities will be analyzed further at the time of design to meet FAA AIP requirements, State Fire Marshal standards, current building codes (NFPA 409, etc.), all Federal, State, and local requirements, and existing conditions.

PROJECT ASSUMPTIONS:

The following assumptions have been established for the design and bidding phase services:

1. The proposed general project limits are illustrated in **Exhibit G**.
2. At this time, the proposed project includes a base bid for utilities extensions and construction of one (1) 80' X 80' box hangar building.
3. The project also includes the hangar door approach apron.
4. The Sponsor anticipates pursuing Iowa DOT funding to cover a potential federal funding deficiency.
5. The construction shall be funded in part by grants received from the FAA as follows:
 - a. FAA Infrastructure Investment and Jobs Law – Airport Infrastructure Grant (IIJA-AIG)
 - b. FAA Airport Improvement Program (AIP) Grant
6. The total preliminary opinion of probable construction cost for the proposed project is estimated at \$1.203M.
7. Design phase services will be separated into the following major components:
 - a. Preliminary Design (Project Kickoff, Confirm Scope)
 - b. Final Design (90% completion)
 - c. Issued for Bid (IFB) Package (100% completion)
8. The construction of the proposed improvements is assumed to be completed either Fall 2026 or Spring 2027, pending release of FAA funding and awarded contractor's selection.

Part I: Engineering Design Bidding Services

Task 100. Airport Master Planning and Reports

(Not Included)

Task 200. Existing Conditions

1. Data Gathering and Inventory
 - a. Research records of ownership, utility service providers, authorities having jurisdiction, and others
2. Existing Condition Drawings
 - a. Obtain Record Drawings for projects within the immediate vicinity or those having potential impacts on the proposed project

Task 300. FAA Grant Administration

1. FAA Infrastructure Investment and Jobs Law – Airport Infrastructure Grant (IIJA-AIG) grant administration:
 - a. Prepare Grant Application(s) - IIJA-AIG and AIP
 - b. Prepare Sponsor Certifications

- ~~e. Prepare Invoice Summary & assist Owner with monthly Reimbursement requests (for all open grants)~~
- ~~d. Prepare Sponsor Quarterly Performance Reports (for all open grants)~~
- ~~e. Prepare Financial Reports (for all open grants)~~
- 2. Update 3-year DBE Program (FY25-FY27) as determined appropriate by FAA
 - a. Previous DBE program has expired, so an update is proposed as part of this project.

Task 400. Preliminary Design

1. Conduct Project Kickoff Charette Meeting with the **Owner**. Conduct Project Kickoff (attended by PM & Sr. Airport Engineer).
 - a. Prepare Project Kickoff Meeting Agenda and distribute to participants.
 - b. Conduct a design kickoff charette meeting virtually or in person at the Airport to finalize the project scope, design criteria, schedule and goals with the Owner and Engineer. The Engineer will provide written minutes of the meeting and distribute to all attendees within seven (7) working days of the meeting. Assume 2 - people shall participate in meeting (Project Manager and Sr. Airport Engineer).
2. Confirm Scope, Extent, and Character of the Project:
 - a. Final Design Criteria. Establish design criteria in accordance with FAA standard Advisory Circulars and/or supplemental specifications, as required.
 - b. Field Survey to Determine Existing Conditions. Assume 2 - people (Project Manager and Sr. Airport Engineer) to visit site to assess existing conditions. If inspection within the AOA is necessary, the inspection team will use handheld radios to monitor the common traffic advisory frequency while the apron is active. As aircraft taxi on the apron, the inspection team will exit the safety area immediately.
 - i. Pre-trip preparation
 - ii. Post-trip processing will be completed downloading photographs and filing documentation
 - c. Develop Construction Item List which is a list used to determine which construction specifications will be required for the project.
 - d. Review Project Questions and Issues
 - e. Coordinate Building Layouts with the FAA, Sponsor, and the Subconsultant(s)
 - ~~f. Operations and Maintenance Concepts including landside building access points, airside building access points, pedestrian/pilot building traffic flow patterns, etc. Not included~~
 - g. Utility Requirements. Establish requirements and determine if any adjustments are deemed necessary, suitable/safe locations for above-ground utility facilities (electrical transformer, gas meter, etc.).
 - h. Project Limits Exhibits. Develop and finalize proposed project limits.
3. Prepare Preliminary "Opinion of Probable Costs" and Project Budget based on preliminary design.

Task 435: Soil Boring Coordination

- ~~1. Prepare Geotechnical Scope of Work and submit to Geotechnical Firm. Not included~~
 - ~~a. Develop scope of proposed services. Not included~~
 - ~~b. Develop boring location exhibit. Not included~~
- ~~2. Review Geotechnical Scope/Fee Proposal and coordinate contract approval with Owner. Not included~~
3. Coordinate field exploration with Owner/Airport Manager.

4. Review Geotechnical Report and provide comments. Incorporate into appropriate documents (project specifications, Engineering Design Report, etc.).

Task 500: Final Design

A. 30% Design Phase (Submittal of the 30% design is optional)

1. Perform 30% hangar design as follows:
 - Prepare a preliminary listing of critical aircraft types and sizes to be accommodated by the proposed hangar
 - Prepare preliminary Hangar Foundation Typical Details and Slab Design
 - Develop preliminary Floor Plan and Eligibility of Building Spaces
 - Develop preliminary Building Elevation Plans
 - Develop preliminary Mechanical, Electrical System, and Architectural Requirements
 - Development preliminary Utility Requirements
 - Review preliminary Electrical System connection to hangar
2. Perform 30% approach apron pavement layout from hangar to terminal apron.
3. Perform 30% Engineering Design Report (EDR), including associated appendices.
4. Perform 30% drawings and documents.
5. Prepare 30% opinion of probable construction costs and project budget.
6. Perform 30% QA/QC by Senior Airport Engineer.
7. Conduct 30% Review Meeting with the Sponsor via teleconference. Prepare and distribute meeting minutes.
8. Prepare draft Construction Safety and Phasing Plan (CSPP) document.

B. 90% Design Phase

This phase will consist of the development of 90% bid documents. The bid package will include an advanced level of design that builds from the confirmed scope and design completed in preliminary design. 90% design documents routinely entail the completion of construction details, final quantities, quality control checking for all construction work items less final review comments from the Owner.

1. Formally address FAA and Sponsor 30% comments and make appropriate revisions to documents.
2. Perform 90% Hangar design elements as follows:
 - Finalize listing of critical aircraft types and sizes to be accommodated by the proposed box hangar.
 - Finalize Hangar Foundation Typical Details and Slab Design.
 - Finalize Floor Plan and Eligibility of Building Spaces.
 - Finalize Building Elevation Plans.
 - Finalize Mechanical, Electrical System, and Architectural Requirements.
 - Finalize Utility Requirements.
 - Analyze drainage requirements and modifications necessary to the existing apron drain/intake.
 - Provide assessment of existing conditions and Building Code requirements / potential variances.
 - Finalize the Hangar Foundation Typical Details and Slab Design.
 - Finalize the hangar building floor plan and final building spaces.
 - Finalize the hangar building elevation plan.
 - Finalize electrical system connection to hangar with Service Provider.
 - Prepare final utility requirements.
 - Confirm final the building code requirements and approvals.
3. Prepare 90% Project Drawings
 - a. The Engineer shall prepare 90% plans in accordance with **Table 1**.
4. Prepare 90% Specifications
 - a. The Engineer shall prepare 90% specifications in accordance with **Table 2**.
5. Prepare 90% Engineering Design Report

- The Engineer shall prepare 90% EDR in accordance with the approved FAA format. Due to the scope of project, some sections of the EDR as required by the FAA's AIP Sponsor Guide Section 920 will be significantly cut back or not applicable. A summary of the sections contained in the EDR follows:

i. General Scope of Project	
ii. Existing Pavement Conditions	<i>Not Included</i>
iii. Existing Utilities in the Work Area	
iv. Fleet Mix	<i>Not Included</i>
v. Design Standards	
vi. Geometric Improvements	<i>Not Included</i>
vii. Geotechnical Investigation	
viii. Taxiway Pavement Design	<i>Not Included</i>
ix. Pavement Marking	
x. Drainage Design	
xi. Environmental Considerations	
xii. Airfield Lighting and Signage	<i>Not Included</i>
xiii. NAVAIDs	<i>Not Included</i>
xiv. Miscellaneous Work Items	
xv. Life Cycle Cost Analysis	<i>Not Included</i>
xvi. Sponsor Requested Modifications to FAA Standards	<i>Not Included</i>
xvii. Delineation of AIP Non-Participating Work	
xviii. Construction Safety and Phasing	
xix. Project Schedule	
xx. Engineers Estimate of Probable Construction Cost	
xxi. Project Budget Summary	
xxii. DBE Participation	
xxiii. Appendices	

~~6. Submit Modifications of Standards~~ *Not Included*

- ~~The Engineer will develop and submit to the FAA any modifications to standards (MOS) for the project as needed. Approval from the FAA will be required prior to proceeding with proposed modifications.~~

7. Prepare Detailed Construction Schedule

- a. Prepare a detailed construction schedule to determine the construction contract schedule. Key construction items will be analyzed to determine an approximate critical path.

8. Prepare 90% Engineer's Opinion of Probable Construction Cost / Budget Validation

- a. A 90% Engineer's Opinion of Probable Construction Cost will be prepared which accompanies the submittal. The estimate will be based on final quantities. The estimate will be used to compare and validate the current project budget.

9. Perform Structural Review of Plans and Specs

- Structural Engineer shall perform an internal quality control review of the 90% structural design plans and specifications. Perform analysis to foundation and structural design is sufficient. It is assumed this effort will require **ten (10) hours** by a Structural Engineer.

10. Perform 90% Quality Control by Senior Airport Engineer

- An internal quality control review by a Senior Airport Engineer will be conducted on the 90% design plans, specifications, and Engineer's Opinion of Probable Construction Cost, and Engineering Design Report prior to submittal to the Owner. It is assumed this effort will require **sixteen (16) hours** by a Senior Airport Engineer.
- Address Quality Control comments revising the 90% plans, specifications, Opinion of Probable Construction Cost, and Project Budget.

11. Furnish 90% Documents

- Engineer shall submit and distribute 90% plans, specifications, Engineer's Opinion of Probable Construction Cost, and Project Budget to the Owner for review, comment, and approval. Copies will be distributed as detailed in **Table 3**.

12. Conduct 90% Final Review Meeting

- The Engineer shall coordinate and conduct one (1) meeting with the Owner to review the 90% plans, Engineer's Opinion of Probable Construction Cost, and Project Budget. (assume 2-people (Project Manager & Sr. Airport Engineer) shall attend meeting).

13. Conduct Field Review of 90% Project Drawings

- The Engineer shall hold a field review meeting with the project delivery team (up to 3 people) to discuss key items and design components, including (but not limited to) construction safety and access, traffic control, drainage design, existing conditions. The field review will determine the completion of the plan design, identify revisions that are needed, and confirm noted questions and issues as logged throughout the 90% design phase. Necessary revisions shall be noted for incorporation in issued for bid package.

14. Prepare Final CSPP Document

- Prepare Preliminary CSPP in accordance with AC 150/5370-2, *Operational Safety on Airports During Construction*
- Include 90% Construction Safety and Phasing Plans
- Submit Final CSPP to FAA and Owner
- Address FAA comments on Final CSPP submitted and re-submit for approval

C. Issued for Bid (IFB) Package (completed to 100%)

This phase will consist of the development of final bidding documents for the proposed project. It will be the final level of design from the submittal made as part of the 90% Design Phase incorporating all Owner comments.

1. Formally Address FAA and Owner 90% Comments
 - a. The Engineer shall review all comments received from the FAA and the Owner from the 90% design submittal review and incorporate applicable comments into plans, specifications, Engineer's Opinion of Probable Construction Cost, and Project Budget.
2. Prepare Issued for Bid (IFB) Drawings, Specifications, and Bid Documents
 - a. The Engineer shall prepare IFB plans and specifications in accordance with **Table 1** and **Table 2**.
3. Furnish Issued for Bid (100%) Submittal
 - a. This task consists of the assembly of the documents for the final Issued for Bid submittal to the Owner. Deliverables will also be submitted electronically. Copies will be distributed as detailed in **Table 3**.

Task 504: Construction Permits

6. File and submit FAA OE/AAA Case Study with Runway Offset Exhibits
 - a. For temporary construction items (such as the contractor's staging area, access road, and equipment) and permanent facilities, the Engineer shall prepare and submit FAA 7460-1 forms electronically through the FAA's OE/AAA website. The FAA shall conduct an aeronautical study of the temporary and permanent points. The Engineer shall coordinate these points with FAA prior to submission.

Task 602: Advertising, Bidding, Contract Award

1. Assist Owner in advertising for and obtaining bids from prospective Contractors.
 - a. Prepare Advertisement
 - b. Publish Notice of Letting and Public hearing in accordance with Iowa Code
 - c. Maintain Plan holder's List
2. Conduct Pre-Bid Conference.
 - a. Prepare meeting agenda and distribute to participants
 - b. The Engineer shall coordinate and conduct a pre-bid conference at the Owner's location. (2-people shall attend meeting; Project Manager and Sr. Airport Engineer).
 - c. Provide written minutes of the meeting and distribute to all attendees within seven (7) working days of the meeting.
3. Provide Drawings, Specifications, and Bid Documents
 - a. Prepare and provide Issued for Bid (IFB) contract documents for use by Plan Holding Houses (Plan Rooms) and potential bidders. The Engineer shall distribute IFB documents in accordance with **Table 3**.
4. Prepare/Issue addenda to interpret or clarify bid documents
 - a. The Engineer shall prepare all required addenda to revise plans, specifications, and other contract documents in order to (1) provide clarifications, (2) correct discrepancies, or (3) add necessary details or contract alterations.

5. Respond to bidders' questions at the discretion of the Owner
 - a. Coordinate and review pre-bid submittals from Bidders with Owner
 - b. Respond to bidder questions and publish written answers to all plan holders at the discretion of the Owner.
6. Conduct bid opening online via QuestCDN (1 opening).
7. Prepare bid tabulation
 - a. The Engineer shall develop tabulation of all bids received within three (3) working days.
8. Review bidders' qualifications.
 - a. Provide evaluation of checking for correctness, qualifications of apparent low bidder, DBE participation goals, etc.
 - b. Make recommendations of award of contract based on bids.
9. Present bids and make recommendation of award of contract in person at Owner's location (2-people shall attend meeting; Project Manager and Sr. Airport Engineer)
10. Distribute executed construction contracts (via email)
 - a. 2 copies for Contractor
 - b. 2 copies for Owner
 - c. 1 copy for the FAA

Task 700. Topographic Survey

1. Research existing survey control network system
2. Establish bearings of centerlines as shown in **Exhibit 'G'**
3. Locate standard topographic features within survey limits in **Exhibit 'G'**
4. Collect joint intersections on the taxilanes in areas adjacent to project limits
5. Perform topographic survey in turf areas as shown in **Exhibit 'G'**
6. Process survey work into AutoCAD topographic base files

Survey shall be completed using Horizontal Control with NAD 83 State Plane Coordinates and Vertical Control tied to NAVD 88 datums. Primary Airport Control Station (PACS) shall be used for control (if available). See <http://www.ngs.noaa.gov/cgi-bin/airports.prl> for information.

- Set a minimum of three (3) control points (5/8"x18" Rebar)
- Traverse and Run Level Loop to verify project control network

Task 800. Design-Only Grant Closeout

1. Draft Sponsor cover letter confirming compliance, all required reports have been submitted, and all financial obligations have been met. Document to be reviewed and executed by Sponsor.
2. Prepare final cost summary including all eligible and noneligible costs incurred on the project.
3. Prepare Form SF-271, Outlay Report and Request for Reimbursement. Document expenditures made throughout the project, reimbursements received, remaining balances, and certification from the Sponsor.
4. Prepare Form SF-425, Federal Financial Report. Document federal funds authorized, federal share of expenditures, Sponsor share of expenditures, and certification from the Sponsor.
5. Prepare and document final payment invoices, receipts, invoice summaries, and other pertinent grant information.

Task 850. Project Management and Coordination

1. Develop internal project management (PM) plan. Identify key personnel and designate responsibilities for PM plan implementation and execution.
2. Continual track of task completion and coordination of staff scheduling.
3. Continual Coordination with Owner, FAA, and Iowa DOT (assume 12 months).

- a. This task consists of the continual coordination with Owner and FAA staff, as required, keeping team members fully informed of developments and decisions that are made concerning the project.
- b. The majority of this communication will be made by and through the Project Manager and Project Engineer.
- 4. Continual coordination with Owner and FAA (assume 12 months).
 - a. Monthly correspondence with FAA Engineer.
- 5. Develop and Maintain Project Schedule (assume 12 months).
- 6. Provide Monthly Progress Reports to Owner and FAA (assume 12 months).
- 7. Maintain Documentation of Pertinent Correspondence made by Email, Memos, Letters, Telephone etc.
- ~~8. Prepare independent fee estimate. _____ Not Included.~~
- 9. Perform Business and Contract Administration (assume 12 months).
- 10. Conduct internal design review meetings (3-people prior to 90% submittal).
 - a. Preliminary Design Kickoff (1 meeting).
 - b. Miscellaneous (1 meeting held virtually for construction phasing/scheduling review, airport coordination).
- 11. Coordination between subconsultants.
 - a. Construction Materials Testing (Geotechnical Services).

Task 960: Subconsultants

- 1. The Sponsor shall utilize a subconsultant for Geotechnical Analysis Services (performed by Construction Materials Testing, Inc.) under separate contract. The geotechnical scope shall be as follows:
 - a. Perform Field Exploratory Program
 - i. Conduct field exploration during regular weekday working hours.
 - ii. Provide a table listing all soil borings and locations.
 - iii. Perform continuous sampling below surface with alternating split spoon and Shelby tube samples at a minimum 10' depth.
 - iv. Collect groundwater information during drilling, at end of drilling, and 24 after drilling (prior to backfilling).
 - v. Backfill soil borings with auger cuttings.
 - b. Perform Laboratory Testing
 - i. Particle Size Analysis (ASTM D422).
 - ii. Moisture Content (ASTM D2216)
 - iii. LL, PL, and PI (ASTM D4318)
 - iv. Modified Proctor (ASTM D1557)
 - v. California Bearing Ratio (ASTM D1883)
 - vi. Swell Testing (ASTM 427)
 - c. Deliverables
 - i. Prepare and Submit one (1) PDF Draft Geotechnical Report to include:
 - a) Discussion of Field and Laboratory Procedures
 - b) Exhibit depicting Boring Locations
 - c) Recommended Frost Depth
 - d) Recommended Geotextile Fabric/Geogrid, if required
 - e) Recommended Subgrade Stabilization, if required
 - ii. Prepare and Submit one (1) PDF Final Geotechnical Report after addressing Draft Report comments.

Table 1. Estimated Project Drawings

Sheet Title	# Sheets	30%	90%	IFB
Cover Sheet	1	X	X	X
Index of Plan Sheets and Estimated Quantities	1	X	X	X
Engineer's Reference Notes	1		X	X
General Legend and Abbreviations	1	X	X	X
General Airport Notes	1	X	X	X
Project Layout Plan	1	X	X	X
Geometric Layout and Survey Control Plan	1	X	X	X
Safety and Phasing Plans	1	X	X	X
Safety Details	1		X	X
Existing Conditions	1	X	X	X
Demolition Plans	1		X	X
Grading and Drainage Plans	1	X	X	X
Erosion Control Details	1		X	X
Utility Plan	1		X	X
Utility Details	1		X	X
Typical Pavement Sections	1		X	X
Pavement Elevation Plans	1		X	X
Pavement Joint Layout and Geometric Plans	1		X	X
Pavement Details	1		X	X
Code Review and Plan	2		X	X
Proposed Hangar Plan	1	X	X	X
Proposed Hangar Foundation Plan	1		X	X
Hangar Joint Layout Plan	1		X	X
Building Elevation Plan	1	X	X	X
Hangar Room and Door Finish Schedules and Details	2		X	X
Hangar Electrical Cover Sheet and Legend	1		X	X
Hangar Electrical Lighting and Power Plan	1		X	X
Panelboard and Miscellaneous Electrical Details	1		X	X
Hangar Electrical Schedules	1		X	X
Total	31	11	31	31

Table 2. Estimated Specifications

Front End Specifications
Cover
Engineering Seals
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Notice of Public Hearing and Letting
Instruction to Bidders
DBE Commitment / TSB Requirements
Bid Bond
Contract/Performance Bond/Payment Bond/Identity of Subcontractors
Notice of Award/Notice to Proceed/Acceptance
Insurance Requirements
Pay Estimate/Change Order/Release by Claimants
General Provisions
General Notes/Project Meetings/Construction Progress Schedules
Technical Specifications
C-105: Mobilization
P-101: Surface Preparation/Removals
P-152: Excavation and Embankment
P-156: Cement Treated Subgrade (or similar), if needed
Iowa DOT 2115: Modified Subbase (or similar)
Iowa DOT 2301: Portland Cement Concrete Pavement
Iowa DOT 2402: Excavation of Structures
Iowa DOT 2403: Structural Concrete
Iowa DOT 2404: Reinforcement
Iowa DOT 2405: Foundation and Substructures
Iowa DOT 4010: Sanitary Sewers, Storm Sewer, Pipe Culverts, Cleaning, Inspection, and Testing of Sewers
Iowa DOT 4151: Steel Reinforcement
Iowa DOT 5010: Pipe and Fittings, Valves and Hydrants, Testing and Disinfection
Iowa DOT 6010: Structures for Sanitary and Storm Sewer
P-605: Joint Sealing Filler
D-701: Pipe for Storm Drains
D-751: Manholes, Catch Basins, Inlets
T-901: Seeding
T-905: Topsoiling
T-908: Mulching
01510: Temporary Utilities
05500: Metal Fabrication
07200: Insulation
07920: Joint Sealants
08120: Steel Doors & Frames
08700: Hardware
08800: Glazing
13122: Pre-Engineered Metal Building

Continued Estimated Specifications	
16010: General	
16111: Conduits and Fittings	
16120: Conductors and Connectors	
16130: Electrical Boxes	
16140: Wiring Devices	
16170: Motor and Circuit Disconnects	
16190: Support Devices	
16195: Electrical Equipment Identification	
16450: Grounding	
16470: Electrical Panel Boards	
16475: Low Voltage Overcurrent Protective Devices	
16480: Motor Wiring	
16510: Lighting	
16580: Low Voltage Lighting Control System	
16960: Testing Electrical System	
Appendix	
Geotechnical Investigation	

Table 3. Deliverables

	90% Submittal			IFB (100%) Submittal		
	Plans		Spec Book	Plans		Spec. Book
	Full	Half		Full	Half	
Owner		2	2		2	2
Engineer		2	2		2	2
Subconsultant		1	1		1	1
FAA (via email)		*	*		*	*
Plan Houses*					*	*
Bidders					6	6
Total	0	5	5	0	11	11

* For submittals to FAA and plan houses, a PDF file will be provided for plans and specs.

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EXHIBIT E

McCLURE ENGINEERING COMPANY OWNER'S RESPONSIBILITIES



OWNER shall do the following in a timely manner so as not to delay the services of the **CONSULTANT**:

1. Designate in writing a person to act, as **OWNER'S** representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define **OWNER'S** policies and decisions with respect to **CONSULTANT'S** services for the Project.
2. Provide all criteria and full information as to **OWNER'S** requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expendability, and any budgetary limitations; and furnish copies of all design and construction standards, which **OWNER** will require to be included in the drawings and specifications.
3. Assist **CONSULTANT** by placing at **CONSULTANT'S** disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project.
4. Arrange for access to make all provisions for **CONSULTANT** to enter upon public and private property as required for **CONSULTANT** to perform services under this Agreement.
5. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by **CONSULTANT**, obtain advice of an attorney, insurance counselor and other consultants as **OWNER** deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of **CONSULTANT**.
6. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
7. Attend the prebid conference, bid opening, preconstruction conferences, construction progress and other job related meetings and substantial completion inspection and final payment inspection.
8. Give prompt written notice to **CONSULTANT** whenever **OWNER** observes or otherwise becomes aware of any development that affects the scope or timing of **CONSULTANT'S** services, or any defect or non-conformance in the work of any Contractor.
9. Arrange for financing and pay for services as agreed to in this Agreement.

EXHIBIT G

McCLURE ENGINEERING COMPANY

PROJECT EXHIBIT

TVK: 80' X 80' BOX HANGAR AND APPROACH APRON



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EXHIBIT H

McCLURE ENGINEERING COMPANY

ENGINEER'S OPINION OF PROBABLE COSTS

TVK: 80' X 80' BOX HANGAR AND APPROACH APRON



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TVK 80' X 80' BOX HANGAR
North of Terminal Building

OPINION OF PROBABLE CONSTRUCTION COST - 30% SUBMITTAL

PROJECT: CONSTRUCT 80' X 80' BOX HANGAR

AIRPORT: CENTERVILLE MUNICIPAL AIRPORT

DATE: 9/26/2025



NO.	ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT COST	BASE BID	
					QTY	TOTAL
1	C-102-3	INSTALLATION AND REMOVAL OF SILT FENCE	LF	\$ 5.00	100.00	\$ 500.00
2	C-105-1	MOBILIZATION	LS	\$ 61,180.00	1.00	\$ 61,180.00
3	C-105-2	TRAFFIC CONTROL	LS	\$ 2,000.00	1.00	\$ 2,000.00
4	C-105-3	CONSTRUCTION STAKING	LS	\$ 8,000.00	1.00	\$ 8,000.00
5	P-101-1	ASPHALT PAVEMENT AND BASE REMOVAL	SY	\$ 8.00	250.00	\$ 2,000.00
6	P-101-2	CONCRETE PAVEMENT AND BASE REMOVAL	SY	\$ 12.00	520.00	\$ 6,240.00
7	P-101-3	GRAVEL (STRIP, STOCKPILE, AND RESPREAD)	SY	\$ 6.00	380.00	\$ 2,280.00
8	P-152-1	UNCLASSIFIED EXCAVATION	CY	\$ 8.00	300.00	\$ 2,400.00
9	P-156-1	12" CEMENT TREATED SUBGRADE	SY	\$ 8.00	600.00	\$ 4,800.00
10	P-156-2	CEMENT	TN	\$ 220.00	20.00	\$ 4,400.00
11	IDOT 2115-1	10" CRUSHED AGGREGATE BASE COURSE	SY	\$ 16.00	600.00	\$ 9,600.00
12	IDOT 2115-2	SEPARATION GEOTEXTILE	SY	\$ 4.00	600.00	\$ 2,400.00
13	IDOT 2301-1	6" PORTLAND CEMENT CONCRETE PAVEMENT	SY	\$ 72.00	400.00	\$ 28,800.00
14	IDOT 2301-2	6" REINFORCED PORTLAND CEMENT CONCRETE PAVEMENT	SY	\$ 96.00	200.00	\$ 19,200.00
15	IDOT 2301-3	PORTLAND CEMENT CONCRETE PAVEMENT SAMPLES	LS	\$ 3,000.00	1.00	\$ 3,000.00
16	D-705-1	DRAINAGE INTAKE AND STORM SEWER MODIFICATIONS	LS	\$ 40,000.00	1.00	\$ 40,000.00
17	F-162-1	4' CHAIN LINK FENCE REMOVAL AND RELOCATION	LF	\$ 25.00	120.00	\$ 3,000.00
18	T-901-1	SEEDING AND FERTILIZING	AC	\$ 3,000.00	0.20	\$ 600.00
19	T-908-1	MULCHING	AC	\$ 3,000.00	0.20	\$ 600.00
20	SP-01-1	80' X 80' BOX HANGAR , INCLUDING BUT NOT LIMITED TO SUBGRADE, SUBBASE, FLOORING, WALLS, STRUCTURAL, INSULATION, FOUNDATIONS, ELECTRICAL, DOORS, AND FIXTURES	LS	\$ 800,000.00	1.00	\$ 800,000.00
21	SP-01-2	ELECTRIC CONNECTION TO HANGAR INCLUDING METER	LS	\$ 6,000.00	1.00	\$ 6,000.00
TOTAL:					\$	1,007,000.00

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EXHIBIT I

McCLURE ENGINEERING COMPANY

FEDERAL CONTRACT PROVISIONS

TVK: 80' X 80' BOX HANGAR AND APPROACH APRONS



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FEDERAL CONTRACT PROVISIONS FOR A/E AGREEMENTS

ALL REFERENCES MADE HEREIN TO “CONTRACTOR”, “PRIME CONTRACTOR”, “BIDDER”, “OFFEROR”, AND “APPLICANT” SHALL PERTAIN TO THE ARCHITECT/ENGINEER (A/E).

ALL REFERENCES MADE HEREIN TO “SUBCONTRACTOR”, “SUB-TIER CONTRACTOR” OR “LOWER TIER CONTRACTOR” SHALL PERTAIN TO ANY SUBCONSULTANT UNDER CONTRACT WITH THE A/E.

ALL REFERENCES MADE HEREIN TO “SPONSOR” AND “OWNER” SHALL PERTAIN TO THE STATE, CITY, AIRPORT AUTHORITY OR OTHER PUBLIC ENTITY EXECUTING CONTRACTS WITH THE A/E.

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DISADVANTAGED BUSINESS ENTERPRISE 15

PROVISIONS APPLICABLE TO ALL CONTRACTS

ACCESS TO RECORDS AND REPORTS

Reference: 2 CFR § 200.334
2 CFR § 200.337
FAA Order 5100.38

The Contractor must maintain an acceptable cost accounting system. The Contractor agrees to provide the Owner, the Federal Aviation Administration and the Comptroller General of the United States or any of their duly authorized representatives access to any books, documents, papers and records of the Contractor which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcriptions. The Contractor agrees to maintain all books, records and reports required under this contract for a period of not less than three years after final payment is made and all pending matters are closed.

CIVIL RIGHTS – GENERAL

Reference: 49 USC § 47123

In all its activities within the scope of its airport program, the Contractor agrees to comply with pertinent statutes, Executive Orders, and such rules as identified in Title VI List of Pertinent Nondiscrimination Acts and Authorities to ensure that no person shall, on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision is in addition to that required by Title VI of the Civil Rights Act of 1964.

CIVIL RIGHTS – TITLE VI ASSURANCES

Reference: 49 USC § 47123
FAA Order 1400.11

Title VI Solicitation Notice

The Sponsor, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award.

Title VI List of Pertinent Nondiscrimination Acts and Authorities

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 USC § 2000d *et seq.*, 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);

- 49 CFR part 21 (Non-discrimination in Federally-Assisted programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 USC § 4601) (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 *et seq.*), as amended (prohibits discrimination on the basis of disability); and 49 CFR part 27 (Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance);
- The Age Discrimination Act of 1975, as amended (42 USC § 6101 *et seq.*) (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982 (49 USC § 47123), as amended (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987 (PL 100-259) (broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act of 1990 (42 USC § 12101, *et seq*) (prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities) as implemented by U.S. Department of Transportation regulations at 49 CFR parts 37 and 38;
- The Federal Aviation Administration’s Nondiscrimination statute (49 USC § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations (ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations);
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs [70 Fed. Reg. 74087 (2005)];
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 USC § 1681, *et seq*).

Nondiscrimination Requirements / Title VI Clauses for Compliance

Compliance with Nondiscrimination Requirements:

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “Contractor”) agrees as follows:

1. **Compliance with Regulations:** The Contractor (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be

amended from time to time, which are herein incorporated by reference and made a part of this contract.

2. **Nondiscrimination:** The Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.
3. **Solicitations for Subcontracts, including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the contractor's obligations under this contract and the Nondiscrimination Acts and Authorities on the grounds of race, color, or national origin.
4. **Information and Reports:** The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the Sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a Contractor's noncompliance with the non-discrimination provisions of this contract, the Sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
 - a. Withholding payments to the Contractor under the contract until the Contractor complies; and/or
 - b. Cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations, and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the Sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the Sponsor to enter into any litigation to protect the interests of the Sponsor. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT

Reference: 2 CFR § 200, Appendix II(K)
2 CFR § 200.216

Contractor and Subcontractor agree to comply with mandatory standards and policies relating to use and procurement of certain telecommunications and video surveillance services or equipment in compliance with the National Defense Authorization Act [Public Law 115-232 § 889(f)(1)].

FEDERAL FAIR LABOR STANDARDS ACT (FEDERAL MINIMUM WAGE)

Reference: 29 USC § 201, et seq
2 CFR § 200.430

All contracts and subcontracts that result from this solicitation incorporate by reference the provisions of 29 CFR part 201, et seq, the Federal Fair Labor Standards Act (FLSA), with the same force and effect as if given in full text. The FLSA sets minimum wage, overtime pay, recordkeeping, and child labor standards for full and part-time workers.

The Contractor has full responsibility to monitor compliance to the referenced statute or regulation. The Contractor must address any claims or disputes that arise from this requirement directly with the U.S. Department of Labor – Wage and Hour Division.

OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970

Reference: 20 CFR Part 1910

All contracts and subcontracts that result from this solicitation incorporate by reference the requirements of 29 CFR Part 1910 with the same force and effect as if given in full text. The employer must provide a work environment that is free from recognized hazards that may cause death or serious physical harm to the employee. The employer retains full responsibility to monitor its compliance and their subcontractor's compliance with the applicable requirements of the Occupational Safety and Health Act of 1970 (29 CFR Part 1910). The employer must address any claims or disputes that pertain to a referenced requirement directly with the U.S. Department of Labor – Occupational Safety and Health Administration.

RIGHT TO INVENTIONS

Reference: 2 CFR Part 200, Appendix II(F)
37 CFR Part 401

Contracts or agreements that include the performance of experimental, developmental, or research work must provide for the rights of the Federal Government and the Owner in any resulting invention as established by 37 CFR part 401, Rights to Inventions Made by Non-profit Organizations and Small Business Firms under Government Grants, Contracts, and Cooperative Agreements. This contract incorporates by reference the patent and inventions rights as specified within 37 CFR § 401.14. Contractor must include this requirement in all sub-tier contracts involving experimental, developmental, or research work.

SEISMIC SAFETY

Reference: 49 CFR Part 41

In the performance of design services, the Consultant agrees to furnish a building design and associated construction specification that conform to a building code standard that provides a level of seismic safety substantially equivalent to standards as established by the National Earthquake Hazards Reduction Program (NEHRP). Local building codes that model their building code after the current version of the International Building Code (IBC) meet the NEHRP equivalency level for seismic safety. At the conclusion of the design services, the Consultant agrees to furnish the Owner a “certification of compliance” that attests conformance of the building design and the construction specifications with the seismic standards of NEHRP or an equivalent building code.

TAX DELINQUENCY AND FELONY CONVICTIONS

Reference: Section 8113 of the Consolidated Appropriations Act, 2022 (Public Law 117-103) and similar provisions in subsequent appropriations acts
DOT Order 4200.6 – Appropriations Act Requirements for Procurement and Non-Procurement Regarding Tax Delinquency and Felony Convictions

The Contractor certifies:

- 1) It is not a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability. A tax delinquency is any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted, or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.
- 2) It is not a corporation that was convicted of a criminal violation under any Federal law within the preceding 24 months. A felony conviction is a conviction within the preceding twenty four (24) months of a felony criminal violation under any Federal law and includes conviction of an offense defined in a section of the U.S. code that specifically classifies the offense as a felony and conviction of an offense that is classified as a felony under 18 USC § 3559.

The Contractor agrees to incorporate the above certification in all lower tier subcontracts.

TRADE RESTRICTION CERTIFICATION

Reference: 49 USC § 50104
49 CFR Part 30

By submission of an offer, the Offeror certifies that with respect to this solicitation and any resultant contract, the Offeror:

- 1) is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms as published by the Office of the United States Trade Representative (USTR);
- 2) has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country included on the list of countries that discriminate against U.S. firms as published by the USTR; and

- 3) has not entered into any subcontract for any product to be used on the Federal project that is produced in a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18 USC § 1001.

The Offeror/Contractor must provide immediate written notice to the Owner if the Offeror/Contractor learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The Contractor must require subcontractors provide immediate written notice to the Contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR § 30.17, no contract shall be awarded to an Offeror or subcontractor:

- 1) who is owned or controlled by one or more citizens or nationals of a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR; or
- 2) whose subcontractors are owned or controlled by one or more citizens or nationals of a foreign country on such USTR list; or
- 3) who incorporates in the public works project any product of a foreign country on such USTR list.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

The Offeror agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in all lower tier subcontracts. The Contractor may rely on the certification of a prospective subcontractor that it is not a firm from a foreign country included on the list of countries that discriminate against U.S. firms as published by USTR, unless the Offeror has knowledge that the certification is erroneous.

This certification is a material representation of fact upon which reliance was placed when making an award. If it is later determined that the Contractor or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration (FAA) may direct through the Owner cancellation of the contract or subcontract for default at no cost to the Owner or the FAA.

VETERAN'S PREFERENCE

Reference: 49 USC § 47112(c)

In the employment of labor (excluding executive, administrative, and supervisory positions), the Contractor and all sub-tier contractors must give preference to covered veterans as defined within Title 49 United States Code Section 47112. Covered veterans include Vietnam-era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns (as defined by 15 USC § 632) owned and controlled by disabled veterans. This preference only applies when there are covered veterans readily available and qualified to perform the work to which the employment relates.

PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$10,000

DISTRACTED DRIVING

Reference: Executive Order 13513
DOT Order 3902.10

In accordance with Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving", (10/1/2009) and DOT Order 3902.10, "Text Messaging While Driving", (12/30/2009), the Federal Aviation Administration encourages recipients of Federal grant funds to adopt and enforce safety policies that decrease crashes by distracted drivers, including policies to ban text messaging while driving when performing work related to a grant or subgrant.

In support of this initiative, the Owner encourages the Contractor to promote policies and initiatives for its employees and other work personnel that decrease crashes by distracted drivers, including policies that ban text messaging while driving motor vehicles while performing work activities associated with the project. The Contractor must include the substance of this clause in all sub-tier contracts exceeding \$10,000 that involve driving a motor vehicle in performance of work activities associated with the project.

EQUAL EMPLOYMENT OPPORTUNITY (EEO)

Reference: 2 CFR Part 200, Appendix II(C)
41 CFR § 60-1.4
41 CFR § 60-4.3
Executive Order 11246

Equal Opportunity Clause

During the performance of this contract, the Contractor agrees as follows:

- (1) The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identify, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff, or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
- (2) The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- (3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in

response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

- (4) The Contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the Contractor's commitments under this section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (5) The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (6) The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (7) In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract or with any such rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (8) The Contractor will include the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions, including sanctions for noncompliance: *Provided*, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

PROHIBITION OF SEGREGATED FACILITIES

Reference: 2 CFR Part 200, Appendix II(C)
41 CFR Part 60-1

- (a) The Contractor agrees that it does not and will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not and will not permit its employees to perform their services at any location under its control where segregated facilities are maintained. The Contractor agrees that a breach of this clause is a violation of the Equal Employment Opportunity clause in this contract.
- (b) "Segregated facilities," as used in this clause, means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees that are segregated by explicit directive or are in fact

segregated on the basis of race, color, religion, sex, sexual orientation, gender identity, or national origin because of written or oral policies or employee custom. The term does not include separate or single-user rest rooms or necessary dressing or sleeping areas provided to assure privacy between the sexes.

- (c) The Contractor shall include this clause in every subcontract and purchase order that is subject to the Equal Employment Opportunity clause of this contract.

TERMINATION OF CONTRACT

Reference: 2 CFR Part 200, Appendix II(B)
FAA Advisory Circular 150/5370-10, Section 80-09

Termination for Convenience (Professional Services)

The Owner may, by written notice to the Consultant, terminate this Agreement for its convenience and without cause or default on the part of Consultant. Upon receipt of the notice of termination, except as explicitly directed by the Owner, the Contractor must immediately discontinue all services affected.

Upon termination of the Agreement, the Consultant must deliver to the Owner all data, surveys, models, drawings, specifications, reports, maps, photographs, estimates, summaries, and other documents and materials prepared by the Engineer under this contract, whether complete or partially complete.

Owner agrees to make just and equitable compensation to the Consultant for satisfactory work completed up through the date the Consultant receives the termination notice. Compensation will not include anticipated profit on non-performed services.

Owner further agrees to hold Consultant harmless for errors or omissions in documents that are incomplete as a result of the termination action under this clause.

Termination for Cause (Professional Services)

Either party may terminate this Agreement for cause if the other party fails to fulfill its obligations that are essential to the completion of the work per the terms and conditions of the Agreement. The party initiating the termination action must allow the breaching party an opportunity to dispute or cure the breach.

The terminating party must provide the breaching party seven (7) days advance written notice of its intent to terminate the Agreement. The notice must specify the nature and extent of the breach, the conditions necessary to cure the breach, and the effective date of the termination action. The rights and remedies in this clause are in addition to any other rights and remedies provided by law or under this agreement.

- a) **Termination by Owner:** The Owner may terminate this Agreement for cause in whole or in part, for the failure of the Consultant to:
1. Perform the services within the time specified in this contract or by Owner approved extension;
 2. Make adequate progress so as to endanger satisfactory performance of the Project; or
 3. Fulfill the obligations of the Agreement that are essential to the completion of the Project.

Upon receipt of the notice of termination, the Consultant must immediately discontinue all services affected unless the notice directs otherwise. Upon termination of the Agreement, the Consultant

must deliver to the Owner all data, surveys, models, drawings, specifications, reports, maps, photographs, estimates, summaries, and other documents and materials prepared by the Engineer under this contract, whether complete or partially complete.

Owner agrees to make just and equitable compensation to the Consultant for satisfactory work completed up through the date the Consultant receives the termination notice. Compensation will not include anticipated profit on non-performed services.

Owner further agrees to hold Consultant harmless for errors or omissions in documents that are incomplete as a result of the termination action under this clause.

If, after finalization of the termination action, the Owner determines the Consultant was not in default of the Agreement, the rights and obligations of the parties shall be the same as if the Owner issued the termination for the convenience of the Owner.

b) **Termination by Consultant:** The Consultant may terminate this Agreement for cause in whole or in part, if the Owner:

1. Defaults on its obligations under this Agreement;
2. Fails to make payment to the Consultant in accordance with the terms of this Agreement;
3. Suspends the project for more than one hundred eighty (180) days due to reasons beyond the control of the Consultant.

Upon receipt of a notice of termination from the Consultant, Owner agrees to cooperate with Consultant for the purpose of terminating the agreement or portion thereof, by mutual consent. If Owner and Consultant cannot reach mutual agreement on the termination settlement, the Consultant may, without prejudice to any rights and remedies it may have, proceed with terminating all or parts of this Agreement based upon the Owner's breach of the contract.

In the event of termination due to Owner breach, the Consultant is entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement and all justified reimbursable expenses incurred by the Consultant through the effective date of termination action. Owner agrees to hold Consultant harmless for errors or omissions in documents that are incomplete as a result of the termination action under this clause.

PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$25,000

DEBARMENT AND SUSPENSION

Reference: 2 CFR Part 180 (Subpart B)
2 CFR Part 200, Appendix II(H)
2 CFR Part 1200
DOT Order 4200.5
Executive Orders 12549 and 12689

Certification of Offeror/Bidder Regarding Debarment

By submitting a bid/proposal under this solicitation, the bidder or offeror certifies that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

Certification of Lower Tier Contractors Regarding Debarment

The successful bidder, by administering each lower tier subcontract that exceeds \$25,000 as a “covered transaction”, must confirm each lower tier participant of a “covered transaction” under the project is not presently debarred or otherwise disqualified from participation in this federally-assisted project. The successful bidder will accomplish this by:

1. Checking the System for Award Management at website: <http://www.sam.gov>.
2. Collecting a certification statement similar to the Certification of Offeror /Bidder Regarding Debarment, above.
3. Inserting a clause or condition in the covered transaction with the lower tier contract.

If the Federal Aviation Administration later determines that a lower tier participant failed to disclose to a higher tier participant that it was excluded or disqualified at the time it entered the covered transaction, the FAA may pursue any available remedies, including suspension and debarment of the non-compliant participant.

PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$100,000

CONTRACT WORKHOURS AND SAFETY STANDARDS ACT REQUIREMENTS

Reference: 2 CFR Part 200, Appendix II(E)
2 CFR § 5.5(b)
40 USC § 3702
40 USC § 3704

1. Overtime Requirements.

No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic, including watchmen and guards, in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

2. Violation; Liability for Unpaid Wages; Liquidated Damages.

In the event of any violation of the clause set forth in paragraph (1) of this clause, the Contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this clause, in the sum of \$29 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this clause.

3. Withholding for Unpaid Wages and Liquidated Damages.

The Federal Aviation Administration (FAA) or the Owner shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any

such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this clause.

4. Subcontractors.

The Contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs (1) through (4) and also a clause requiring the subcontractor to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this clause.

LOBBYING AND INFLUENCING FEDERAL EMPLOYEES

Reference: 31 USC § 1352 – Byrd Anti-Lobbying Amendment
2 CFR Part 200, Appendix II(I)
49 CFR Part 20, Appendix A

Certification Regarding Lobbying

The Bidder or Offeror certifies by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Bidder or Offeror, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$150,000

CLEAN AIR AND WATER POLLUTION CONTROL

References: 2 CFR Part 200, Appendix II(G)
42 USC § 7401, et seq
33 USC § 1251, et seq

Contractor agrees to comply with all applicable standards, orders, and regulations issued pursuant to the Clean Air Act (42 USC §§ 7401-7671q) and the Federal Water Pollution Control Act as amended (33 USC §§ 1251-1387). The Contractor agrees to report any violation to the Owner immediately upon discovery. The Owner assumes responsibility for notifying the Environmental Protection Agency (EPA) and the Federal Aviation Administration.

The Contractor must include this requirement in all subcontracts that exceed \$150,000.

PROVISIONS APPLICABLE TO CONTRACTS EXCEEDING \$250,000

BREACH OF CONTRACT TERMS

Reference: 2 CFR § 200 Appendix II(A)

Any violation or breach of terms of this contract on the part of the Contractor or its subcontractors may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this agreement.

Owner will provide Contractor written notice that describes the nature of the breach and corrective actions the Contractor must undertake in order to avoid termination of the contract. Owner reserves the right to withhold payments to Contractor until such time the Contractor corrects the breach or the Owner elects to terminate the contract. The Owner's notice will identify a specific date by which the Contractor must correct the breach. Owner may proceed with termination of the contract if the Contractor fails to correct the breach by the deadline indicated in the Owner's notice.

The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder are in addition to, and not a limitation of, any duties, obligations, rights and remedies otherwise imposed or available by law.

DISADVANTAGED BUSINESS ENTERPRISE

Reference: 49 CFR Part 26

Solicitation Language (Solicitations that include a Contract Goal)

Bid Information Submitted as a matter of *responsiveness*:

The Owner's award of this contract is conditioned upon Bidder or Offeror satisfying the good faith effort requirements of 49 CFR § 26.53.

As a condition of responsiveness, the Bidder or Offeror must submit the following information with its proposal on the forms provided herein:

- 1) The names and addresses of Disadvantaged Business Enterprise (DBE) firms that will participate in the contract;

- 2) A description of the work that each DBE firm will perform;
- 3) The dollar amount of the participation of each DBE firm listed under (1);
- 4) Written statement from Bidder or Offeror that attests their commitment to use the DBE firm(s) listed under (1) to meet the Owner's project goal;
- 5) Written confirmation from each listed DBE firm that it is participating in the contract in the kind and amount of work provided in the prime contractor's commitment; and
- 6) If Bidder or Offeror cannot meet the advertised project DBE goal, evidence of good faith efforts undertaken by the Bidder or Offeror as described in appendix A to 49 CFR part 26. The documentation of good faith efforts must include copies of each DBE and non-DBE subcontractor quote submitted to the bidder when a non-DBE subcontractor was selected over a DBE for work on the contract.

Bid Information submitted as a matter of bidder responsibility:

The Owner's award of this contract is conditioned upon Bidder or Offeror satisfying the good faith effort requirements of 49 CFR § 26.53.

As a condition of responsibility, every Bidder or Offeror must submit the following information on the forms provided herein within five days after bid opening.

- 1) The names and addresses of Disadvantaged Business Enterprise (DBE) firms that will participate in the contract;
- 2) A description of the work that each DBE firm will perform;
- 3) The dollar amount of the participation of each DBE firm listed under (1);
- 4) Written statement from Bidder or Offeror that attests their commitment to use the DBE firm(s) listed under (1) to meet the Owner's project goal;
- 5) Written confirmation from each listed DBE firm that it is participating in the contract in the kind and amount of work provided in the prime contractor's commitment; and
- 6) If Bidder or Offeror cannot meet the advertised project DBE goal, evidence of good faith efforts undertaken by the Bidder or Offeror as described in appendix A to 49 CFR part 26. The documentation of good faith efforts must include copies of each DBE and non-DBE subcontractor quote submitted to the bidder when a non-DBE subcontractor was selected over a DBE for work on the contract.

Solicitation Language (Race/Gender Neutral Means)

The requirements of 49 CFR part 26 apply to this contract. It is the policy of the Owner to practice nondiscrimination based on race, color, sex, or national origin in the award or performance of this contract. The Owner encourages participation by all firms qualifying under this solicitation regardless of business size or ownership.

Prime Contracts (Contracts Covered by a DBE Program)

Contract Assurance (49 CFR § 26.13)

The Contractor, subrecipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Contractor shall carry out applicable requirements of 49 CFR part 26 in the award and administration of DOT-assisted contracts. Failure by the Contractor to carry out these requirements is a material breach of this contract, which may

result in the termination of this contract or such other remedy as the recipient deems appropriate, which may include, but is not limited to:

- 1) Withholding monthly progress payments;
- 2) Assessing sanctions;
- 3) Liquidated damages; and/or
- 4) Disqualifying the Contractor from future bidding as non-responsible.

Prompt Payment (49 CFR § 26.29)

The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than thirty (30) calendar days from the receipt of each payment the prime contractor receives from Owner. The prime contractor agrees further to return retainage payments to each subcontractor within thirty (30) calendar days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the Owner. This clause applies to both DBE and non-DBE subcontractors.

Termination of DBE Subcontracts (49 CFR § 26.53(f))

The prime contractor must not terminate a DBE subcontractor listed in response to the above *Solicitation Language (Solicitations that include a Contract Goal)* section (or an approved substitute DBE firm) without prior written consent of Owner. This includes, but is not limited to, instances in which the prime contractor seeks to perform work originally designated for a DBE subcontractor with its own forces or those of an affiliate, a non-DBE firm, or with another DBE firm.

The prime contractor shall utilize the specific DBEs listed to perform the work and supply the materials for which each is listed unless the contractor obtains written consent from the Owner. Unless the Owner's consent is provided, the prime contractor shall not be entitled to any payment for work or material unless it is performed or supplied by the listed DBE.

The Owner may provide such written consent only if the Owner agrees, for reasons stated in the concurrence document, that the prime contractor has good cause to terminate the DBE firm. For purposes of this paragraph, good cause includes the circumstances listed in 49 CFR §26.53.

Before transmitting to the Owner its request to terminate and/or substitute a DBE subcontractor, the prime contractor must give notice in writing to the DBE subcontractor, with a copy to the Owner, of its intent to request to terminate and/or substitute, and the reason for the request.

The prime contractor must give the DBE five days to respond to the prime contractor's notice and advise the Owner and the contractor of the reasons, if any, why it objects to the proposed termination of its subcontract and why the Owner should not approve the prime contractor's action. If required in a particular case as a matter of public necessity (e.g., safety), the Owner may provide a response period shorter than five days.

In addition to post-award terminations, the provisions of this section apply to preaward deletions of or substitutions for DBE firms put forward by offerors in negotiated procurements.

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EXHIBIT J

McCLURE ENGINEERING COMPANY

ESTIMATED COST OF CONSULTANT SERVICES
TVK: 80' X 80' BOX HANGAR AND APPROACH APRON



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Exhibit J
DESIGN AND BIDDING SERVICES
CONSTRUCT 80' X 80' BOX HANGAR AND APPROACH APRON
CENTERVILLE MUNICIPAL AIRPORT, CENTERVILLE, IOWA

Part I: Design and Bidding Services

1. Direct Salary Costs

Title	Hours	% Total	Hourly Rate*	Cost
Principal in Charge	9.0	1.5%	\$ 83.19	\$ 748.71
Project Manager II	121.0	20.6%	\$ 64.86	\$ 7,848.06
Staff Engineer	190.0	32.4%	\$ 43.71	\$ 8,304.90
Senior Airport Engineer	39.0	6.7%	\$ 60.63	\$ 2,364.57
Engineering Technician II	104.0	17.7%	\$ 32.43	\$ 3,372.72
Project Coordinator	85.0	14.5%	\$ 38.07	\$ 3,235.95
Survey Crew Chief/PLS	10.0	1.7%	\$ 42.30	\$ 423.02
Survey Crew (2-Person)	28.0	4.8%	\$ 63.45	\$ 1,776.60
<i>*Hourly, not Loaded Rate</i>			Weighted Average Rate =	\$ 47.91

Total Hours	586	Direct Salary Cost	\$ 28,074.53
Total Number of Sheets Anticipated	34		
Average Hours per Plan Sheet	17.2		
Percentage of Direct Salary Costs	201.41%	In-Direct Salary Cost	\$ 56,544.91
Effective Multiplier	3.47	Total Salary & OH Cost	\$ 84,619.44
Percent of Salary Cost	15.00%	Profit	\$ 12,692.92

2. Total Labor, Overhead, and Fixed Payment **Total Labor Cost** \$ 97,312.36

3. Direct Expenses

Printing 8.5 x 11	2,240	pages	\$ 0.10	\$ 224.00
Printing 11 x 17	1,220	pages	\$ 0.20	\$ 244.00
Reports	6	reports	\$ 75.00	\$ 450.00
Postage/Shipping	4	mailings	\$ 20.00	\$ 80.00
Vehicle Mileage	600	miles	\$ 0.700	\$ 420.00
Rental Car	0	days	\$ 100.00	\$ -
Lodging	0	nights	\$ 121.00	\$ -
Meals	12	meals	\$ 15.00	\$ 180.00
Total Expenses				\$ 1,598.00

4. Subconsultant Costs

1. CMT Role: Geotechnical Analysis \$ -
 To be contracted separately with Sponsor

Total Subconsultant Costs \$ -

Items 2, 3, plus 4 \$ 98,910.36

5. Total Costs (Part I) **ROUNDED** \$ 98,910.00



RECEIVED
DEC 29 2025

STATUS REPORT

DATE: December 8, 2025

TO: Jason Fraser, City Administrator
City of Centerville
314 E. Maple St.
Centerville, IA 52544

RE: Centerville Wastewater Treatment
Strand PN 7024.004

COMMENTS:

Previous Month's Activities:

- Continued working with Contractor and City of Centerville to close out punchlist items.
- Assisted with troubleshooting pressor sensor operation on anaerobic digester.
- Updated warranty list and coordinated completion of these items with the Contractor.
- Started drafting closeout documents.

Issues/Special Items

- None.

Goals for Next Period:

- Continue to finalize draft of standard operating procedure for City for review.
- Support and facilitate project outstanding punchlist items and warranty list items closeout with Owner and Contractor.
- Continue to support questions from operators and Contractor.

As always, please let us know if you have any questions.

Thank you,



Jennifer Ruddy, P.E.

BOARDS/COMMITTEES 2026		PRIMARY		SECONDARY		EX OFFICIO
Finance/Economic Development		Ahna Kruzic		Darrin Hamilton		Mayor
Budget						
LOST						
Railroad						
Zoning						
Public Safety		Brad Brauman		Kris Hoffman		Mayor
Animal Control						
App. Co. Service Agency						
Fire/EMS						
Police						
Policy		Kris Hoffman		Ahna Kruzic		Mayor
Personnel						
Insurance						
Ordinance						
Union Negotiations						
Comprehensive Plan						
Public Works		Ron Creagan		Brad Brauman		Mayor
Sewer						
Streets/Alleys						
Park Board (As Needed)		Darrin Hamilton		Ron Creagan		Mayor
CVTPA (2nd Thursday @ 10)		Mayor				
Library (2nd Wednesday @5)		Ahna Kruzic		Darrin Hamilton		
Airport (2nd Monday @5:45)		Ron Creagan		Brad Brauman		
Water (2nd Monday @ 11)		Ron Creagan		Brad Brauman		
Rathbun Area Solid Waste		Mayor				
PACT		City Administrator				
Mayor Pro-Tem		Q1 -Brauman	Q2 - Creagan	Q3 - Hamilton	Q4 - Hoffman	Q1 2027 - Kruzic

*All councilmembers will be expected to provide input and feedback to the safety endeavors of the city, occasionally attending meetings, if possible, visiting worksites, when possible; etc. There is no need or expectation that you should attend ALL safety meetings. But we will look to you for help, ideas and assistance when necessary.

City of Centerville
 Regular Council Meeting
 Bills Approved
 January 19th, 2026

ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	\$8,022.05
ASCENDANCE TRUCK CENTERS	MIRROR	\$362.57
BAKER, PAUL	SUPPLIES	\$140.83
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	\$387.92
BRATZ AUTO & MACHINE SHOP	FUEL, TIRES, PROPANE	\$207.28
CARQUEST OF CENTERVILLE	PARTS	\$1,770.68
CENTERVILLE IRON & METAL	METAL INVENTORY	\$511.96
CLARK'S SEWER & ROOTER LLC	SHOWER DRAIN	\$150.00
COLLECTION SERVICES CENTER	CHILD SUPPORT	\$451.72
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	\$71,785.27
ESO SOLUTIONS INC	ESO BILLING SOFTWARE	\$472.85
FIRST NATIONAL BANK OMAHA	CREDIT CARD CHARGES	\$4,840.69
GALLS, LLC	UNIFORM SHIRTS	\$800.21
GLOCK INC	ARMORER SCHOOL	\$297.88
HILL'S SANITATION SERVICE	TRASH SERVICE	\$7,860.00
HY-VEE	MEDICATIONS	\$1,313.14
IMPRESSIVE DESIGNS STUDIO & PRINTING	2026 GOLF CART LICENSES	\$22.50
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	\$22,283.55
IOWA DEPT OF PUBLIC SAFETY	QUARTERLY IOWA SYSTEMS	\$300.00
IOWA MEDIA NETWORK	PUBLICATIONS	\$503.53
LOCKRIDGE INC	SUPPLIES	\$112.82
MACQUEEN EQUIPMENT	SWEEPER PARTS	\$210.82
MAID 2 ORDER LLC	CITY HALL CLEANING	\$340.00
MCGILL'S REPAIR & CONSTRUCTION	ST. LIGHT REPAIR	\$150.00
MFA OIL	FUEL - GENERATORS	\$732.28
MICROBAC LABORATORIES, INC.	TESTING	\$3,424.75
MID-STATES ORG CRIME INFO CTR	YEARLY MEMBERSHIP	\$150.00
MOORE COMPANY LLC	STAR HOUSING INCENTIVE	\$7,650.00
NATEL BROADBAND	PHONE/INTERNET	\$541.95
O'REILLY AUTOMOTIVE STORE INC	PARTS	\$16.75
RACOM CORPORATION	DVR TROUBLESHOOT - CAR 14 & 15	\$165.00
RATHBUN AREA SOLID WASTE COMMISSION	TRANSFER STATION FEES	\$26,052.80
RATHBUN REGIONAL WATER ASSOCIATION	WATER	\$30.21
SINCLAIR NAPA	PARTS	\$638.84
SINCLAIR TRACTOR	PARTS	\$779.17
STRYKER SALES LLC	POWER COT	\$519.00
TYLER TECHNOLOGIES, INC	TRANSACTION FEES	\$295.00
WALKER WELDING	CYLINDER REPAIR	\$265.00
WEX BANK	FUEL/SERVICE CHARGES	\$7,015.81
WINDSTREAM COMMUNICATIONS	PHONE/INTERNET	\$330.25
ACCOUNTS PAYBLE		\$171,905.08
PAYROLL CHECKS		\$93,573.51
*****REPORT TOTAL*****		\$265,478.59
GENERAL FUND		\$127,351.63
ROAD USE TAX FUND		\$16,560.69
EMPLOYEE BENEFIT		\$40,008.11

LOST - LAW CENTER	\$40.37
CITY WATER	\$13,484.56
SEWER UTILITY OPERATING	\$30,159.99
INSURANCE TRUST FUND	\$38,798.87
FLEX ACCOUNT	-\$925.63
TOTAL FUNDS	\$265,478.59



Claims Report - Detail

By Fund

Payable Dates 1/6/2026 - 1/19/2026

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
Fund: 001 - GENERAL FUND				
Department: 050 - LIABILITY				
COLLECTION SERVICES CENTE	CASE # 1007883 - JOSHUA A HOBBS	01/15/2026	INV0001952	89.43
COLLECTION SERVICES CENTE	CASE # 1027046 DALTON L MOSLEY	01/15/2026	INV0001953	131.53
COLLECTION SERVICES CENTE	CASE # 1001879 - ZACKARY R MUSGROVE	01/15/2026	INV0001955	115.38
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/15/2026	INV0001966	5,659.87
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/15/2026	INV0001966	2,477.26
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/15/2026	INV0001966	6,466.80
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/15/2026	INV0001969	129.62
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/15/2026	INV0001969	35.84
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/15/2026	INV0001974	153.60
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/15/2026	INV0001974	70.68
Department 050 - LIABILITY Total:				15,330.01
Department: 110 - POLICE DEPT				
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	01/19/2026	012026-2530	54.10
FIRST NATIONAL BANK OMAH	POLICE DEPARTMENT	01/19/2026	012026-7931	20.96
GALLS, LLC	UNIFORM SHIRTS, BOOTS	01/19/2026	033505313	461.35
IMPRESSIVE DESIGNS STUDIO	2026 GOLF CART LICENSES	01/19/2026	1/05/26	22.50
WEX BANK	FUEL/SERVICE CHARGES	01/19/2026	109725576	1,995.54
WEX BANK	FUEL/SERVICE CHARGES	01/19/2026	109725576	403.56
MID-STATES ORG CRIME INFO	YEARLY MEMBERSHIP	01/19/2026	2600640-IN	150.00
IOWA DEPT OF PUBLIC SAFET	QUARTERLY IOWA SYSTEMS	01/14/2026	2694	300.00
GLOCK INC	ARMORER SCHOOL	01/19/2026	4111	297.88
RACOM CORPORATION	DVR TROUBLESHOOT - CAR 14 & 15	01/19/2026	INV40483	165.00
Department 110 - POLICE DEPT Total:				3,870.89
Department: 150 - FIRE DEPARTMENT				
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	01/19/2026	012026-2530	333.48
FIRST NATIONAL BANK OMAH	FIRE CHIEF	01/19/2026	012026-5279	729.39
FIRST NATIONAL BANK OMAH	FIRE CHIEF	01/19/2026	012026-5279	3.20
NATEL BROADBAND	PHONE/INTERNET	01/19/2026	0126-823800	10.08
NATEL BROADBAND	PHONE/INTERNET	01/19/2026	0126-823800	19.80
WEX BANK	FUEL/SERVICE CHARGES	01/19/2026	109725576	379.22
CLARK'S SEWER & ROOTER LL	SHOWER DRAIN	01/19/2026	3918	150.00
Department 150 - FIRE DEPARTMENT Total:				1,625.17
Department: 160 - EMS				
FIRST NATIONAL BANK OMAH	EMS	01/19/2026	012026-1020	111.39
NATEL BROADBAND	PHONE/INTERNET	01/19/2026	0126-823800	10.08
NATEL BROADBAND	PHONE/INTERNET	01/19/2026	0126-823800	19.80
NATEL BROADBAND	PHONE	01/19/2026	0126-909300	99.00
GALLS, LLC	UNIFORM - DEVOLL	01/19/2026	033583005	150.48
GALLS, LLC	UNIFORMS - WELLS	01/19/2026	033627726	188.38
HY-VEE	MEDICATIONS	01/19/2026	10 2025	553.15
WEX BANK	FUEL/SERVICE CHARGES	01/19/2026	109725576	768.21
HY-VEE	MEDICATIONS	01/19/2026	11-2025	458.67
CARQUEST OF CENTERVILLE	OIL FILTER	01/19/2026	12019 372424	5.04
HY-VEE	MEDICATIONS	01/19/2026	12-2025	301.32
LOCKRIDGE INC	SHOWER HEAD	01/19/2026	2601-268506	57.99
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	01/19/2026	8604089	387.92
STRYKER SALES LLC	POWER COT	01/19/2026	9211013909	519.00

Claims Report - Detail

Payable Dates: 1/6/2026 - 1/19/2026

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
ESO SOLUTIONS INC	ESO BILLING SOFTWARE	01/19/2026	ESO-186279	472.85
			Department 160 - EMS Total:	4,103.28
Department: 170 - BUILDING INSPECTION				
FIRST NATIONAL BANK OMAH	BUILDING OFFICIAL	01/19/2026	0126-0110	180.95
FIRST NATIONAL BANK OMAH	BUILDING OFFICIAL	01/19/2026	0126-0110	12.16
			Department 170 - BUILDING INSPECTION Total:	193.11
Department: 430 - PARKS				
RATHBUN REGIONAL WATER	WATER	01/09/2026	01-2026 ALL PLAY	30.21
ALLIANT ENERGY	ELECTRIC UTILITIES	01/19/2026	01-2026 C4	24.95
ALLIANT ENERGY	ELECTRIC UTILITIES	01/19/2026	01-2026 C5	26.43
ALLIANT ENERGY	ELECTRIC UTILITIES	01/19/2026	01-2026 C6	54.48
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	01/19/2026	012026-2530	577.20
			Department 430 - PARKS Total:	713.27
Department: 450 - CEMETERY				
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	01/19/2026	01-2026 C3	94.25
ALLIANT ENERGY	ELCTRIC UTILITIES	01/19/2026	01-2026 C7	44.73
			Department 450 - CEMETERY Total:	138.98
Department: 499 - POOL				
NATEL BROADBAND	PHOHNE/INTERNET	01/19/2026	0126-829300	19.00
NATEL BROADBAND	PHOHNE/INTERNET	01/19/2026	0126-829300	67.95
			Department 499 - POOL Total:	86.95
Department: 530 - HOUSING REHAB 1				
RATHBUN AREA SOLID WASTE	1216 S 16TH/919 S 16TH/823 S 16TH/512 N 10TH	01/19/2026	01 2026	25,961.10
MOORE COMPANY LLC	STAR HOUSING INCENTIVE	01/19/2026	01-2026	7,650.00
HILL'S SANITATION SERVICE	TEAR DOWN - 823 S 16TH	01/19/2026	01-2026	1,600.00
HILL'S SANITATION SERVICE	TEAR DOWN - 1216 S16TH	01/19/2026	12/08/25	1,600.00
HILL'S SANITATION SERVICE	TEAR DOWN - 919 S 16TH	01/19/2026	12/11/25	3,200.00
INDIAN HILLS COMMUNITY C	TEAR DOWN - 823 S 16TH		12/17/2026	1,600.00
INDIAN HILLS COMMUNITY C	TEAR DOWN - 823 S 16TH		12/17/2026-R	-1,600.00
HILL'S SANITATION SERVICE	TEAR DOWN - N 10TH ST	01/19/2026	12-23-25	1,400.00
			Department 530 - HOUSING REHAB 1 Total:	41,411.10
Department: 599 - ECONOMIC DEVELOPMENT				
ALLIANT ENERGY	ELCTRIC UTILITIES	01/19/2026	01-2026 C7	41.48
			Department 599 - ECONOMIC DEVELOPMENT Total:	41.48
Department: 650 - CITY HALL & GEN BLDGS				
MAID 2 ORDER LLC	CITY HALL CLEANING - DECEMBER 2025	01/19/2026	01-2026	340.00
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	01/19/2026	012026-2530	321.00
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	01/19/2026	012026-2530	79.20
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	01/19/2026	012026-2530	21.40
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	01/19/2026	012026-2530	21.40
FIRST NATIONAL BANK OMAH	CITY CLERK	01/19/2026	012026-7870	35.41
FIRST NATIONAL BANK OMAH	CITY CLERK	01/19/2026	012026-7870	390.00
FIRST NATIONAL BANK OMAH	CITY CLERK	01/19/2026	012026-7870	30.00
NATEL BROADBAND	PHONE/INTERNET	01/19/2026	0126-823800	81.00
NATEL BROADBAND	PHONE/INTERNET	01/19/2026	0126-823800	19.80
HILL'S SANITATION SERVICE	CITY HALL DUMPSTER- DECEMBER 2025	01/19/2026	12-2025 C	60.00
IOWA MEDIA NETWORK	FINANCIAL REPORT	01/19/2026	I-8801	140.93
IOWA MEDIA NETWORK	BILLS/MINUTES 12/15/25	01/19/2026	I-8810	240.02
IOWA MEDIA NETWORK	2025 WAGE PUBLICATION	01/19/2026	I-8868	82.21
			Department 650 - CITY HALL & GEN BLDGS Total:	1,862.37
			Fund 001 - GENERAL FUND Total:	69,376.61
Fund: 110 - ROAD USE TAX FUND				
Department: 050 - LIABILITY				
COLLECTION SERVICES CENTE	CASE # 849554 - ZACHARY J BEDFORD	01/15/2026	INV0001954	57.72

Claims Report - Detail

Payable Dates: 1/6/2026 - 1/19/2026

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/15/2026	INV0001966	557.15
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/15/2026	INV0001966	964.94
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/15/2026	INV0001966	225.76
Department 050 - LIABILITY Total:				1,805.57

Department: 210 - STREET DEPT

CARQUEST OF CENTERVILLE	PARTS	01/19/2026	01-2026	1,765.64
RATHBUN AREA SOLID WASTE	TRANSFER STATION FEES	01/19/2026	01-2026	25.70
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	01/19/2026	01-2026 C3	235.70
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	01/19/2026	01-2026 C3	243.18
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	01/19/2026	01-2026 C3	112.00
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	01/19/2026	01-2026 C3	223.21
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	01/19/2026	01-2026 C3	215.68
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	01/19/2026	01-2026 C3	173.15
FIRST NATIONAL BANK OMAH	PUBLIC WORKS	01/19/2026	012026-1827	171.58
FIRST NATIONAL BANK OMAH	PUBLIC WORKS	01/19/2026	012026-1827	109.02
NATEL BROADBAND	PHONE/INTERNET	01/19/2026	012026-829200	19.00
NATEL BROADBAND	PHONE/INTERNET	01/19/2026	012026-829200	79.00
WEX BANK	FUEL/SERVICE CHARGES	01/19/2026	109725576	2,860.32
CENTERVILLE IRON & METAL	METAL INVENTORY	01/19/2026	14953	42.80
CENTERVILLE IRON & METAL	METAL INVENTORY	01/19/2026	14955	129.80
CENTERVILLE IRON & METAL	METAL INVENTORY	01/19/2026	14957	42.80
CENTERVILLE IRON & METAL	METAL INVENTORY	01/19/2026	14961	296.56
WALKER WELDING	CYLINDER REPAIR	01/19/2026	1633995	265.00
BAKER, PAUL	SUPPLIES	01/19/2026	21242 21248 21250	140.83
LOCKRIDGE INC	SUPPLIES	01/19/2026	2512-261653	6.99
SINCLAIR TRACTOR	PARTS	01/19/2026	3104207	31.52
SINCLAIR TRACTOR	PARTS	01/19/2026	3104776	34.70
SINCLAIR TRACTOR	PARTS	01/19/2026	3112414	587.38
SINCLAIR TRACTOR	PARTS	01/19/2026	3114554	69.26
SINCLAIR TRACTOR	PARTS	01/19/2026	3115620	56.31
BRATZ AUTO & MACHINE SHO	FUEL, TIRES, PROPANE	01/19/2026	962136 962490 962509	107.48
BRATZ AUTO & MACHINE SHO	FUEL, TIRES, PROPANE	01/19/2026	962136 962490 962509	44.85
SINCLAIR NAPA	PARTS	01/19/2026	988836	59.97
SINCLAIR NAPA	PARTS	01/19/2026	988862	150.00
SINCLAIR NAPA	PARTS	01/19/2026	988908	53.98
SINCLAIR NAPA	PARTS	01/19/2026	988947	23.96
SINCLAIR NAPA	PARTS	01/19/2026	989016	35.48
SINCLAIR NAPA	PARTS	01/19/2026	989336	154.92
SINCLAIR NAPA	PARTS	01/19/2026	989722	39.98
MACQUEEN EQUIPMENT	SWEEPER PARTS	01/19/2026	P29531	210.82
ASCENDANCE TRUCK CENTER	MIRROR	01/19/2026	XA301046306	362.57
Department 210 - STREET DEPT Total:				9,181.14

Department: 240 - STREET LIGHTS & ELECTRIC

ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	01/19/2026	01-2026 C3	40.42
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	01/19/2026	01-2026 C3	36.08
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	01/19/2026	01-2026 C3	218.91
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	01/19/2026	01-2026 C3	103.61
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	01/19/2026	01-2026 C3	107.04
ALLIANT ENERGY	ELCTRIC UTILITIES	01/19/2026	01-2026 C7	91.91
MCGILL'S REPAIR & CONSTRU	ST. LIGHT REPAIR	01/19/2026	23255	150.00
Department 240 - STREET LIGHTS & ELECTRIC Total:				747.97

Fund 110 - ROAD USE TAX FUND Total: 11,734.68

Fund: 112 - EMPLOYEE BENEFIT

Department: 110 - POLICE DEPT

EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/19/2026	000051362	720.21
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/19/2026	000051362	17.40
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/19/2026	000051362	23.20
Department 110 - POLICE DEPT Total:				760.81

Claims Report - Detail

Payable Dates: 1/6/2026 - 1/19/2026

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
Department: 150 - FIRE DEPARTMENT				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/19/2026	000051362	734.24
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/19/2026	000051362	8.70
Department 150 - FIRE DEPARTMENT Total:				742.94
Department: 160 - EMS				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/19/2026	000051362	23.20
Department 160 - EMS Total:				23.20
Department: 170 - BUILDING INSPECTION				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/19/2026	000051362	2.90
Department 170 - BUILDING INSPECTION Total:				2.90
Department: 210 - STREET DEPT				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/19/2026	000051362	11.60
Department 210 - STREET DEPT Total:				11.60
Department: 410 - LIBRARY DEPT				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/19/2026	000051362	2.90
Department 410 - LIBRARY DEPT Total:				2.90
Department: 620 - CITY CLERK				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/19/2026	000051362	2.90
Department 620 - CITY CLERK Total:				2.90
Department: 651 - OFFICE STAFF				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/19/2026	000051362	5.80
Department 651 - OFFICE STAFF Total:				5.80
Department: 952 - FLEX PLAN				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/19/2026	000051362	64.40
Department 952 - FLEX PLAN Total:				64.40
Fund 112 - EMPLOYEE BENEFIT Total:				1,617.45
Fund: 131 - LOST - LAW CENTER				
Department: 110 - POLICE DEPT				
IOWA MEDIA NETWORK	SERVICE AGENCY MINUTES - DEC 2025	01/19/2026	i-8811	40.37
Department 110 - POLICE DEPT Total:				40.37
Fund 131 - LOST - LAW CENTER Total:				40.37
Fund: 609 - CITY WATER				
Department: 050 - LIABILITY				
COLLECTION SERVICES CENTE	CASE # 849554 - ZACHARY J BEDFORD	01/15/2026	INV0001954	57.66
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/15/2026	INV0001966	728.14
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/15/2026	INV0001966	1,272.24
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/15/2026	INV0001966	297.50
Department 050 - LIABILITY Total:				2,355.54
Department: 810 - WATER				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/19/2026	000051362	8.70
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	01/19/2026	012026-2530	169.10
NATEL BROADBAND	PHONE/INTERNET	01/19/2026	0126-823800	51.84
NATEL BROADBAND	PHONE/INTERNET	01/19/2026	0126-823800	19.80
TYLER TECHNOLOGIES, INC	TRANSACTION FEES	01/19/2026	025-538912	147.50
WEX BANK	FUEL/SERVICE CHARGES	01/19/2026	109725576	138.36
Department 810 - WATER Total:				535.30
Fund 609 - CITY WATER Total:				2,890.84
Fund: 610 - SEWER UTILITY OPERATING				
Department: 050 - LIABILITY				
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/15/2026	INV0001966	1,175.77
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/15/2026	INV0001966	391.98
INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	01/15/2026	INV0001966	1,676.40
Department 050 - LIABILITY Total:				3,244.15

Claims Report - Detail

Payable Dates: 1/6/2026 - 1/19/2026

Vendor Name	Description (Payable)	Payment Date	Payable Number	Amount
Department: 815 - SEWER				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/19/2026	000051362	360.11
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/19/2026	000051362	14.50
RATHBUN AREA SOLID WASTE	TRANSFER STATION FEES	01/19/2026	01-2026	66.00
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	01/19/2026	01-2026 C3	1,117.52
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	01/19/2026	01-2026 C3	129.96
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	01/19/2026	01-2026 C3	4,432.03
ALLIANT ENERGY	ELECTRIC/GAS UTILITIES	01/19/2026	01-2026 C3	158.50
ALLIANT ENERGY	ELCTRIC UTILITIES	01/19/2026	01-2026 C7	96.83
FIRST NATIONAL BANK OMAH	PUBLIC WORKS	01/19/2026	012026-1080	620.17
FIRST NATIONAL BANK OMAH	PUBLIC WORKS	01/19/2026	012026-1080	323.88
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	01/19/2026	012026-2530	11.28
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	01/19/2026	012026-2530	12.21
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	01/19/2026	012026-2530	309.98
FIRST NATIONAL BANK OMAH	CITY ADMINISTRATOR	01/19/2026	012026-2530	174.92
FIRST NATIONAL BANK OMAH	PUBLIC WORKS DIRECTOR	01/19/2026	012026-4475	17.31
NATEL BROADBAND	PHONE/INTERNET	01/19/2026	0126-823800	6.00
NATEL BROADBAND	PHONE/INTERNET	01/19/2026	0126-823800	19.80
WINDSTREAM COMMUNICATI	PHONE/INTERNET	01/08/2026	02-2026	80.25
WINDSTREAM COMMUNICATI	PHONE/INTERNET	01/08/2026	02-2026	250.00
TYLER TECHNOLOGIES, INC	TRANSACTION FEES	01/19/2026	025-538912	147.50
O'REILLY AUTOMOTIVE STORE	PARTS	01/19/2026	0367-414205	16.75
WEX BANK	FUEL/SERVICE CHARGES	01/19/2026	109725576	470.60
LOCKRIDGE INC	SUPPLIES	01/19/2026	2512-248833	5.33
LOCKRIDGE INC	SUPPLIES	01/19/2026	2512-249524	7.28
LOCKRIDGE INC	SUPPLIES	01/19/2026	2512-249608	10.99
LOCKRIDGE INC	SUPPLIES	01/19/2026	2512-256701	24.24
MFA OIL	FUEL - GENERATORS	01/19/2026	6671605	732.28
BRATZ AUTO & MACHINE SHO	FUEL, TIRES, PROPANE	01/19/2026	962136 962490 962509	54.95
SINCLAIR NAPA	PARTS	01/19/2026	989601	66.56
SINCLAIR NAPA	PARTS	01/19/2026	989676	27.99
SINCLAIR NAPA	PARTS	01/19/2026	989854	26.00
MICROBAC LABORATORIES, IN	TESTING	01/19/2026	CV2501031	3,424.75
Department 815 - SEWER Total:				13,216.47
Fund 610 - SEWER UTILITY OPERATING Total:				16,460.62
Fund: 820 - INSURANCE TRUST FUND				
Department: 951 - INSURANCE CLAIMS				
EMPLOYEE BENEFIT SYSTEMS	HEALTH/LIFE BENEFITS	01/19/2026	000051362	69,784.51
Department 951 - INSURANCE CLAIMS Total:				69,784.51
Fund 820 - INSURANCE TRUST FUND Total:				69,784.51
Grand Total:				171,905.08

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	69,376.61
110 - ROAD USE TAX FUND	11,734.68
112 - EMPLOYEE BENEFIT	1,617.45
131 - LOST - LAW CENTER	40.37
609 - CITY WATER	2,890.84
610 - SEWER UTILITY OPERATING	16,460.62
820 - INSURANCE TRUST FUND	69,784.51
Grand Total:	171,905.08

Account Summary

Account Number	Account Name	Payment Amount
001-050-2120	FEDERAL W/H PAYABLE	5,943.09
001-050-2121	FICA W/H PAYABLE	9,050.58
001-050-2126	CHILD SUPPORT PAYABL	336.34
001-110-6210	MEMBERSHIP FEES	150.00
001-110-6330	GASOLINE/DIESEL	1,995.54
001-110-6333	REPAIR & MAINTENANC	403.56
001-110-6373	TELECOMMUNICATION S	354.10
001-110-6435	RADIOS-UPKEEP & MAIN	165.00
001-110-6508	POSTAGE	20.96
001-110-6529	AMMUNITION & GUN S	297.88
001-110-6546	UNIFORM EXPENSE	461.35
001-110-6570	GENERAL EXPENSE	22.50
001-150-6230	SCHOOL & TRAINING	729.39
001-150-6310	BUILDING MAINTENANC	150.00
001-150-6330	GASOLINE/DIESEL	379.22
001-150-6373	TELECOMMUNICATION S	343.56
001-150-6378	INTERNET SERVICE	19.80
001-150-6531	MISCELLANEOUS EXPEN	3.20
001-160-6310	BUILDING MAINTENANC	57.99
001-160-6330	GASOLINE/DIESEL	768.21
001-160-6332	OIL & FILTERS	5.04
001-160-6350	EQUIPMENT REPAIR &	519.00
001-160-6373	TELECOMMUNICATION S	109.08
001-160-6378	INTERNET SERVICE	19.80
001-160-6419	DATA PROCESSING EXPE	472.85
001-160-6505	MEDICAL SUPPLIES	1,701.06
001-160-6506	OFFICE SUPPLIES	111.39
001-160-6546	UNIFORM EXPENSE	338.86
001-170-6333	REPAIR & MAINTENANC	180.95
001-170-6508	POSTAGE	12.16
001-430-6371	ELECTRICITY	105.86
001-430-6373	TELECOMMUNICATION S	577.20
001-430-6374	WATER/SEWER UTILITIES	30.21
001-450-6371	ELECTRICITY	138.98
001-499-6373	TELECOMMUNICATION S	19.00
001-499-6378	INTERNET SERVICE	67.95
001-530-6490	PROFESSIONAL SERVICE	41,411.10
001-599-6371	ELECTRICITY	41.48
001-650-6320	GROUNDS MAINTENAN	60.00
001-650-6373	TELECOMMUNICATION S	81.00
001-650-6378	INTERNET SERVICE	19.80
001-650-6414	OFFICIAL PUBLICATIONS	463.16
001-650-6419	DATA PROCESSING EXPE	443.00
001-650-6490	PROFESSIONAL SERVICE	340.00
001-650-6506	OFFICE SUPPLIES	35.41
001-650-6508	POSTAGE	390.00

Account Summary

Account Number	Account Name	Payment Amount
001-650-6531	MISCELLANEOUS EXPEN	30.00
110-050-2120	FEDERAL W/H PAYABLE	557.15
110-050-2121	FICA W/H PAYABLE	1,190.70
110-050-2126	CHILD SUPP/GARNISHM	57.72
110-210-6330	GASOLINE/DIESEL	2,967.80
110-210-6350	EQUIPMENT REPAIR &	4,073.07
110-210-6370	HEATING FUEL	814.09
110-210-6371	ELECTRICITY	388.83
110-210-6372	GARBAGE/RECYCLING FE	25.70
110-210-6373	TELECOMMUNICATION S	19.00
110-210-6378	INTERNET SERVICE	79.00
110-210-6417	STREET MAINTENANCE S	704.63
110-210-6531	MISCELLANEOUS EXPEN	109.02
110-240-6365	ELECTRICITY-STOP LIGHT	226.50
110-240-6366	ELECTRICITY-STREET LIG	521.47
112-110-6150	HEALTH INSURANCE	720.21
112-110-6155	DISPATCH LIFE INSURAN	17.40
112-110-6156	LIFE INSURANCE	23.20
112-150-6150	HEALTH INSURANCE	734.24
112-150-6156	LIFE INSURANCE	8.70
112-160-6156	LIFE INSURANCE	23.20
112-170-6156	LIFE INSURANCE	2.90
112-210-6156	LIFE INSURANCE	11.60
112-410-6156	LIFE INSURANCE	2.90
112-620-6156	LIFE INSURANCE	2.90
112-651-6156	LIFE INSURANCE	5.80
112-952-6153	FLEX ADMIN-FEES	64.40
131-110-6499	OTHER CONTRACTUAL S	40.37
609-050-2120	FEDERAL W/H PAYABLE	728.14
609-050-2121	FICA W/H PAYABLE	1,569.74
609-050-2126	CHILD SUPP/GARNISHM	57.66
609-810-6156	LIFE INSURANCE	8.70
609-810-6330	GASOLINE/DIESEL	138.36
609-810-6373	TELECOMMUNICATION S	220.94
609-810-6378	INTERNET SERVICE	19.80
609-810-6419	DATA PROCESSING EXPE	147.50
610-050-2120	FEDERAL W/H PAYABLE	1,175.77
610-050-2121	FICA W/H PAYABLE	2,068.38
610-815-6150	HEALTH INSURANCE	360.11
610-815-6156	LIFE INSURANCE	14.50
610-815-6330	GASOLINE/DIESEL	1,202.88
610-815-6335	TIRES-NEW & REPAIR	675.12
610-815-6350	EQUIPMENT REPAIR &	470.77
610-815-6370	HEATING FUEL	1,117.52
610-815-6371	ELECTRICITY	4,817.32
610-815-6372	GARBAGE/RECYCLING FE	66.00
610-815-6373	TELECOMMUNICATION S	261.17
610-815-6378	INTERNET SERVICE	269.80
610-815-6419	DATA PROCESSING EXPE	147.50
610-815-6440	TESTING EXPENSE	3,442.06
610-815-6524	PLANT MAINTENANCE S	371.72
820-951-6152	HEALTH INSURANCE-PRE	69,784.51
	Grand Total:	171,905.08

Project Account Summary

Project Account Key	Payment Amount
None	130,493.98
2023-001-6490	41,411.10

Project Account Summary

Project Account Key
2023-001-6490

Payment Amount

Grand Total:

171,905.08



Distribution Report

Payroll Set: 01

Expense Range -

Payment Range 01/05/2026-01/19/2026

		Amount
Payroll Department: 110 - POLICE DEPT		
Fund: 001 - GENERAL FUND		
001-110-6010	SALARIES & LONGEVITY PAY	30,292.63
001-110-6012	DISPATCHERS SALARIES & LONGEVI	13,749.73
Fund 001 - GENERAL FUND Total:		1,336.75 44,042.36
Payroll Department 110 - POLICE DEPT Total:		1,336.75 44,042.36
Payroll Department: 150 - FIRE DEPT		
Fund: 001 - GENERAL FUND		
001-150-6010	SALARIES & LONGEVITY PAY	9,246.12
001-150-6035	VOLUNTEER FIRE SALARIES	621.23
Fund 001 - GENERAL FUND Total:		350.50 9,867.35
Payroll Department 150 - FIRE DEPT Total:		350.50 9,867.35
Payroll Department: 160 - EMS		
Fund: 001 - GENERAL FUND		
001-160-6010	SALARIES & LONGEVITY PAY	19,425.45
001-160-6036	PARTTIME/PRN EMS SALARIES	3,718.40
Fund 001 - GENERAL FUND Total:		881.00 23,143.85
Payroll Department 160 - EMS Total:		881.00 23,143.85
Payroll Department: 170 - BUILDING/CODE		
Fund: 001 - GENERAL FUND		
001-170-6010	SALARIES & LONGEVITY PAY	2,120.39
Fund 001 - GENERAL FUND Total:		73.37 2,120.39
Payroll Department 170 - BUILDING/CODE Total:		73.37 2,120.39
Payroll Department: 410 - LIBRARY		
Fund: 001 - GENERAL FUND		
001-410-6010	SALARIES & LONGEVITY PAY	2,651.96
001-410-6020	PART TIME SALARY	3,930.04
Fund 001 - GENERAL FUND Total:		323.25 6,582.00
Payroll Department 410 - LIBRARY Total:		323.25 6,582.00
Payroll Department: 610 - MAYOR & COUNCIL		
Fund: 001 - GENERAL FUND		
001-610-6010	SALARIES & LONGEVITY PAY	384.62
Fund 001 - GENERAL FUND Total:		384.62
Payroll Department 610 - MAYOR & COUNCIL Total:		384.62
Payroll Department: 815 - SEWER DEPT		
Fund: 110 - ROAD USE TAX FUND		
110-210-6010	SALARIES & LONGEVITY PAY	160.00
Fund 110 - ROAD USE TAX FUND Total:		64.00 160.00
Fund: 609 - CITY WATER		
609-810-6010	SALARIES & LONGEVITY PAY	507.50
Fund 609 - CITY WATER Total:		128.00 507.50
Fund: 610 - SEWER UTILITY OPERATING		
610-815-6010	SALARIES & LONGEVITY PAY	10,215.82
Fund 610 - SEWER UTILITY OPERATING Total:		384.00 10,215.82
Payroll Department 815 - SEWER DEPT Total:		576.00 10,883.32

		Amount
Payroll Department: 99999 - SPLIT PAY		
Fund: 001 - GENERAL FUND		
001-150-6010	SALARIES & LONGEVITY PAY	807.69
001-160-6010	SALARIES & LONGEVITY PAY	3,230.77
001-210-6010	SALARIES & LONGEVITY PAY	3,228.28
001-610-6011	ADMIN SALARY/LONGEVITY	1,204.08
001-651-6010	SALARIES & LONGEVITY PAY	1,450.00
Fund 001 - GENERAL FUND Total:		410.80
		9,920.82
Fund: 110 - ROAD USE TAX FUND		
110-210-6010	SALARIES & LONGEVITY PAY	6,963.53
110-210-6011	ADMIN SALARY/LONGEVITY	1,204.08
Fund 110 - ROAD USE TAX FUND Total:		290.40
		8,167.61
Fund: 609 - CITY WATER		
609-810-6010	SALARIES & LONGEVITY PAY	9,275.66
609-810-6011	ADMIN SALARY/LONGEVITY	1,204.08
Fund 609 - CITY WATER Total:		521.60
		10,479.74
Fund: 610 - SEWER UTILITY OPERATING		
610-815-6010	SALARIES & LONGEVITY PAY	3,207.20
610-815-6011	ADMIN SALARY/LONGEVITY	1,204.09
Fund 610 - SEWER UTILITY OPERATING Total:		171.20
		4,411.29
Payroll Department 99999 - SPLIT PAY Total:		1,394.00
		32,979.46

Fund Summary

Fund	Units	Amount
001-GENERAL FUND	3,375.67	96,061.39
110-ROAD USE TAX FUND	354.40	8,327.61
609-CITY WATER	649.60	10,987.24
610-SEWER UTILITY OPERATING	555.20	14,627.11
Grand Total:	4,934.87	130,003.35



Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
001 - GENERAL FUND	306,735.16	1,624,995.03	1,992,376.45	-60,646.26
002 - POLICE K-9 FUND	18,534.37	350.00	3,548.08	15,336.29
003 - ARPA FUND	0.00	0.00	0.00	0.00
004 - LIBRARY	64,667.55	23,845.15	44,860.10	43,652.60
005 - LIBRARY MEMORIAL	85,061.81	7,131.08	0.00	92,192.89
006 - FIRE DEPT CAP RESERVE	120,677.56	16,920.73	0.00	137,598.29
007 - EMS CAPITAL RESERVE	0.00	0.00	0.00	0.00
008 - UTILITY FRANCHISE	0.00	224,426.17	88,988.71	135,437.46
009 - SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00
010 - ANIMAL RESCUE	161.59	0.00	0.00	161.59
110 - ROAD USE TAX FUND	32,925.13	389,563.67	301,650.62	120,838.18
112 - EMPLOYEE BENEFIT	353,891.86	571,297.84	541,085.02	384,104.68
119 - EMERGENCY LEVY FUND	0.00	0.00	0.00	0.00
120 - HOTEL/MOTEL TAX	10,022.58	86,555.30	76,078.66	20,499.22
121 - LOST - LIBRARY	0.00	0.00	0.00	0.00
122 - LOST - POOL	244,467.37	109,803.62	53,691.00	300,579.99
123 - LOST - FIRE	77,355.59	35,137.15	0.00	112,492.74
124 - LOST - SCHOOL	0.00	0.00	0.00	0.00
125 - TIF	35,489.17	12,896.64	0.00	48,385.81
127 - LOST - ECONOMIC DEV	3,064.62	21,960.73	21,682.81	3,342.54
128 - LOST - INFRASTRUCTURE	229,542.00	87,842.88	0.00	317,384.88
129 - LOST - SEWER	359,729.43	125,176.12	0.00	484,905.55
130 - PARK MEMORIALS	107.00	0.00	0.00	107.00
131 - LOST - LAW CENTER	201,069.33	59,293.94	96,389.50	163,973.77
132 - POOL DEBT	0.00	0.00	0.00	0.00
160 - ECONOMIC DEVELOPMENT	25,790.02	38,448.26	0.00	64,238.28
200 - DEBT SERVICE	71,197.66	412,680.85	27,681.25	456,197.26
300 - CAPITAL RESERVES-LEVY	0.00	0.00	0.00	0.00
301 - CAP PROJ - STATE STREET	0.00	0.00	400.00	-400.00
302 - CAP PROJ - BELLA VISTA	23,699.51	0.00	0.00	23,699.51
303 - CAP PROJ - LMI	0.00	0.00	0.00	0.00
304 - CAP PROJ - SHANAHAN ADDITION	16,990.40	6,656.00	0.00	23,646.40
501 - CEMETERY PERPETUAL CARE - CITY	225,440.56	-255.28	0.00	225,185.28
502 - FRIENDS OF OAKLAND CEMETERY	1,350.00	0.00	0.00	1,350.00
600 - WATER UTILITY	1,664,811.99	796,787.59	923,890.09	1,537,709.49
601 - WATER CUSTOMER DEPOSITS	127,597.62	8,209.21	4,331.32	131,475.51
602 - WATER SEWER	0.00	0.00	0.00	0.00
603 - WATER STORMWATER	0.00	0.00	0.00	0.00
604 - WATER RESERVES	41,472.00	0.00	0.00	41,472.00
605 - WATER SINKING	6,912.00	0.00	0.00	6,912.00
606 - WATER IMPROVEMENTS	40,000.00	0.00	0.00	40,000.00
607 - SEWER	0.00	0.00	0.00	0.00
609 - CITY WATER	4,694.42	295,387.13	294,313.42	5,768.13
610 - SEWER UTILITY OPERATING	1,690,552.70	540,907.18	1,177,110.54	1,054,349.34
611 - SEWER BOND SINKING	517,924.46	0.00	110,635.19	407,289.27
612 - SEWER REVENUE RESERVE	1,722,415.26	323,696.63	0.00	2,046,111.89
613 - SEWER IMPROVEMENT RESERVE	13,664.65	0.00	0.00	13,664.65
660 - AIRPORT-CITY	-61,385.64	38,918.91	83,234.63	-105,701.36
661 - MUNICIPAL AIRPORT	87,115.37	63,463.34	125,482.45	25,096.26
740 - STORM WATER RESERVE	177,239.38	41,601.91	415.69	218,425.60
820 - INSURANCE TRUST FUND	56,627.45	376,427.40	435,113.31	-2,058.46
821 - FLEX ACCOUNT	6,577.23	12,945.77	13,843.53	5,679.47
950 - EMS RESERVE	6,869.99	262.50	0.00	7,132.49
Report Total:	8,611,059.15	6,353,333.45	6,416,802.37	8,547,590.23



Monthly Budget Report Group Summary

For Fiscal: Current Period Ending: 12/31/2025

Account Typ...	December Budget	December Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Department: 110 - POLICE DEPT									
Revenue	29,491.27	35,288.61	5,797.34	19.66%	176,947.62	139,657.18	-37,290.44	-21.07%	354,037.00
Expense	168,145.82	188,876.80	-20,730.98	-12.33%	1,008,874.92	1,048,082.02	-39,207.10	-3.89%	2,018,558.00
Total Department: 110 - POLICE DEPT:	-138,654.55	-153,588.19	-14,933.64		-831,927.30	-908,424.84	-76,497.54		-1,664,521.00
Department: 130 - EMPLOYEE BENEFITS									
Expense	450.81	0.00	450.81	100.00%	2,704.86	5,412.00	-2,707.14	-100.08%	5,412.00
Total Department: 130 - EMPLOYEE BENEFITS:	450.81	0.00	450.81	100.00%	2,704.86	5,412.00	-2,707.14	-100.08%	5,412.00
Department: 150 - FIRE DEPARTMENT									
Revenue	9,287.95	29,559.84	20,271.89	218.26%	55,727.70	69,836.21	14,108.51	25.32%	111,500.00
Expense	35,870.66	51,736.81	-15,866.15	-44.23%	215,223.96	298,541.09	-83,317.13	-38.71%	430,621.00
Total Department: 150 - FIRE DEPARTMENT:	-26,582.71	-22,176.97	4,405.74		-159,496.26	-228,704.88	-69,208.62		-319,121.00
Department: 160 - EMS									
Revenue	79,197.47	24,950.89	-54,246.58	-68.50%	475,184.82	339,407.97	-135,776.85	-28.57%	950,750.00
Expense	80,733.45	115,519.80	-34,786.35	-43.09%	484,400.70	528,128.49	-43,727.79	-9.03%	969,189.80
Total Department: 160 - EMS:	-1,535.98	-90,568.91	-89,032.93		-9,215.88	-188,720.52	-179,504.64		-18,439.80
Department: 170 - BUILDING INSPECTION									
Revenue	1,353.62	1,985.00	631.38	46.64%	8,121.72	12,940.66	4,818.94	59.33%	16,250.00
Expense	11,922.72	11,487.04	435.68	3.65%	71,536.32	78,865.50	-7,329.18	-10.25%	143,130.50
Total Department: 170 - BUILDING INSPECTION:	-10,569.10	-9,502.04	1,067.06		-63,414.60	-65,924.84	-2,510.24		-126,880.50
Department: 190 - ANIMAL CONTROL									
Revenue	599.76	40.00	-559.76	-93.33%	3,598.56	415.00	-3,183.56	-88.47%	7,200.00
Expense	1,250.74	656.00	594.74	47.55%	7,504.44	8,921.83	-1,417.39	-18.89%	15,015.00
Total Department: 190 - ANIMAL CONTROL:	-650.98	-616.00	34.98		-3,905.88	-8,506.83	-4,600.95		-7,815.00
Department: 210 - STREET DEPT									
Revenue	63,340.15	60,111.09	-3,229.06	-5.10%	380,040.90	389,563.67	9,522.77	2.51%	760,386.00
Expense	63,023.46	63,529.00	-505.54	-0.80%	378,140.76	356,770.49	21,370.27	5.65%	756,585.00
Total Department: 210 - STREET DEPT:	316.69	-3,417.91	-3,734.60		1,900.14	32,793.18	30,893.04		3,801.00
Department: 212 - STREET IMPROVE									
Revenue	741.37	161.69	-579.68	-78.19%	4,448.22	3,815.72	-632.50	-14.22%	8,900.00
Expense	0.00	164.92	-164.92	0.00%	0.00	164.92	-164.92	0.00%	0.00
Total Department: 212 - STREET IMPROVE:	741.37	-3.23	-744.60		4,448.22	3,650.80	-797.42		8,900.00
Department: 240 - STREET LIGHTS & ELECTRIC									
Expense	10,679.06	8,905.59	1,773.47	16.61%	64,074.36	64,471.94	-397.58	-0.62%	128,200.00

Monthly Budget Report

For Fiscal: Current Period Ending: 12/31/2025

Account Typ...	December Budget	December Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Total Department: 240 - STREET LIGHTS & ELECTRIC:	10,679.06	8,905.59	1,773.47	16.61%	64,074.36	64,471.94	-397.58	-0.62%	128,200.00
Department: 280 - AIRPORT - CITY									
Revenue	87,465.00	253.64	-87,211.36	-99.71%	524,790.00	38,918.91	-485,871.09	-92.58%	1,050,000.00
Expense	90,745.77	34.83	90,710.94	99.96%	544,474.62	83,234.63	461,239.99	84.71%	1,089,385.00
Total Department: 280 - AIRPORT - CITY:	-3,280.77	218.81	3,499.58		-19,684.62	-44,315.72	-24,631.10		-39,385.00
Department: 299 - OTHER PUBLIC WORKS									
Revenue	13,744.50	27,507.54	13,763.04	100.13%	82,467.00	87,842.88	5,375.88	6.52%	165,000.00
Total Department: 299 - OTHER PUBLIC WORKS:	13,744.50	27,507.54	13,763.04	100.13%	82,467.00	87,842.88	5,375.88	6.52%	165,000.00
Department: 410 - LIBRARY DEPT									
Revenue	5,922.35	14,586.55	8,664.20	146.30%	35,534.10	27,725.40	-7,808.70	-21.98%	71,097.00
Expense	30,901.18	28,973.07	1,928.11	6.24%	185,407.08	192,612.56	-7,205.48	-3.89%	370,964.00
Total Department: 410 - LIBRARY DEPT:	-24,978.83	-14,386.52	10,592.31		-149,872.98	-164,887.16	-15,014.18		-299,867.00
Department: 411 - LIBRARY MEMORIAL ACCT									
Revenue	0.00	1,808.69	1,808.69	0.00%	0.00	3,250.83	3,250.83	0.00%	0.00
Total Department: 411 - LIBRARY MEMORIAL ACCT:	0.00	1,808.69	1,808.69	0.00%	0.00	3,250.83	3,250.83	0.00%	0.00
Department: 430 - PARKS									
Revenue	0.00	25.00	25.00	0.00%	0.00	1,084.00	1,084.00	0.00%	0.00
Expense	8,262.68	708.11	7,554.57	91.43%	49,576.08	82,575.86	-32,999.78	-66.56%	99,192.00
Total Department: 430 - PARKS:	-8,262.68	-683.11	7,579.57		-49,576.08	-81,491.86	-31,915.78		-99,192.00
Department: 450 - CEMETERY									
Revenue	791.35	5,795.63	5,004.28	632.37%	4,748.10	22,183.72	17,435.62	367.21%	9,500.00
Expense	7,199.20	106.18	7,093.02	98.53%	43,195.20	63,516.15	-20,320.95	-47.04%	86,425.00
Total Department: 450 - CEMETERY:	-6,407.85	5,689.45	12,097.30		-38,447.10	-41,332.43	-2,885.33		-76,925.00
Department: 499 - POOL									
Revenue	16,660.00	34,384.43	17,724.43	106.39%	99,960.00	109,803.62	9,843.62	9.85%	200,000.00
Expense	6,373.78	24,923.45	-18,549.67	-291.03%	38,242.68	91,468.34	-53,225.66	-139.18%	76,516.00
Total Department: 499 - POOL:	10,286.22	9,460.98	-825.24		61,717.32	18,335.28	-43,382.04		123,484.00
Department: 520 - COMMUNITY BEAUTIFICATION									
Revenue	3,498.60	6,876.89	3,378.29	96.56%	20,991.60	60,408.99	39,417.39	187.78%	42,000.00
Expense	3,915.10	3,169.16	745.94	19.05%	23,490.60	21,682.81	1,807.79	7.70%	47,000.00
Total Department: 520 - COMMUNITY BEAUTIFICATION:	-416.50	3,707.73	4,124.23		-2,499.00	38,726.18	41,225.18		-5,000.00
Department: 527 - CDBG - STORM SEWERS									
Expense	416.50	0.00	416.50	100.00%	2,499.00	0.00	2,499.00	100.00%	5,000.00
Total Department: 527 - CDBG - STORM SEWERS:	416.50	0.00	416.50	100.00%	2,499.00	0.00	2,499.00	100.00%	5,000.00
Department: 529 - SAFE ROUTES TO SCHOOL									
Expense	8,330.00	0.00	8,330.00	100.00%	49,980.00	0.00	49,980.00	100.00%	100,000.00
Total Department: 529 - SAFE ROUTES TO SCHOOL:	8,330.00	0.00	8,330.00	100.00%	49,980.00	0.00	49,980.00	100.00%	100,000.00

Monthly Budget Report

For Fiscal: Current Period Ending: 12/31/2025

Account Typ...	December Budget	December Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Department: 530 - HOUSING REHAB 1									
Expense	0.00	4,172.00	-4,172.00	0.00%	0.00	21,329.44	-21,329.44	0.00%	0.00
Total Department: 530 - HOUSING REHAB 1:	0.00	4,172.00	-4,172.00	0.00%	0.00	21,329.44	-21,329.44	0.00%	0.00
Department: 538 - TIF URBAN RENEWAL									
Revenue	0.00	778.01	778.01	0.00%	0.00	12,896.64	12,896.64	0.00%	0.00
Total Department: 538 - TIF URBAN RENEWAL:	0.00	778.01	778.01	0.00%	0.00	12,896.64	12,896.64	0.00%	0.00
Department: 599 - ECONOMIC DEVELOPMENT									
Revenue	0.00	0.00	0.00	0.00%	0.00	38.34	38.34	0.00%	0.00
Expense	4,423.23	77.06	4,346.17	98.26%	26,539.38	20,019.75	6,519.63	24.57%	53,100.00
Total Department: 599 - ECONOMIC DEVELOPMENT:	-4,423.23	-77.06	4,346.17		-26,539.38	-19,981.41	6,557.97		-53,100.00
Department: 610 - MAYOR & COUNCIL									
Expense	4,177.63	7,014.68	-2,837.05	-67.91%	25,065.78	29,842.66	-4,776.88	-19.06%	50,152.00
Total Department: 610 - MAYOR & COUNCIL:	4,177.63	7,014.68	-2,837.05	-67.91%	25,065.78	29,842.66	-4,776.88	-19.06%	50,152.00
Department: 620 - CITY CLERK									
Expense	2,642.38	52.47	2,589.91	98.01%	15,854.28	709.36	15,144.92	95.53%	31,721.75
Total Department: 620 - CITY CLERK:	2,642.38	52.47	2,589.91	98.01%	15,854.28	709.36	15,144.92	95.53%	31,721.75
Department: 630 - ELECTIONS									
Expense	299.88	3,212.08	-2,912.20	-971.12%	1,799.28	3,212.08	-1,412.80	-78.52%	3,600.00
Total Department: 630 - ELECTIONS:	299.88	3,212.08	-2,912.20	-971.12%	1,799.28	3,212.08	-1,412.80	-78.52%	3,600.00
Department: 650 - CITY HALL & GEN BLDGS									
Revenue	7,780.22	26,843.99	19,063.77	245.03%	46,681.32	129,909.17	83,227.85	178.29%	93,400.00
Expense	17,709.39	24,011.68	-6,302.29	-35.59%	106,256.34	98,275.52	7,980.82	7.51%	212,600.00
Total Department: 650 - CITY HALL & GEN BLDGS:	-9,929.17	2,832.31	12,761.48		-59,575.02	31,633.65	91,208.67		-119,200.00
Department: 651 - OFFICE STAFF									
Expense	4,283.17	5,911.11	-1,627.94	-38.01%	25,699.02	40,703.57	-15,004.55	-58.39%	51,419.00
Total Department: 651 - OFFICE STAFF:	4,283.17	5,911.11	-1,627.94	-38.01%	25,699.02	40,703.57	-15,004.55	-58.39%	51,419.00
Department: 659 - HOTEL/MOTEL									
Revenue	9,579.50	28,530.74	18,951.24	197.83%	57,477.00	86,555.30	29,078.30	50.59%	115,000.00
Expense	9,579.50	12,962.17	-3,382.67	-35.31%	57,477.00	76,078.66	-18,601.66	-32.36%	115,000.00
Total Department: 659 - HOTEL/MOTEL:	0.00	15,568.57	15,568.57		0.00	10,476.64	10,476.64		0.00
Department: 710 - DEBT SERVICE									
Revenue	55,008.22	29,573.16	-25,435.06	-46.24%	330,049.32	412,680.85	82,631.53	25.04%	660,363.00
Expense	55,008.23	500.00	54,508.23	99.09%	330,049.38	27,681.25	302,368.13	91.61%	660,363.00
Total Department: 710 - DEBT SERVICE:	-0.01	29,073.16	29,073.17		-0.06	384,999.60	384,999.66		0.00
Department: 810 - WATER									
Revenue	214,097.65	207,594.20	-6,503.45	-3.04%	1,284,585.90	1,099,723.93	-184,861.97	-14.39%	2,570,200.00
Expense	217,707.40	170,825.87	46,881.53	21.53%	1,306,244.40	1,222,534.83	83,709.57	6.41%	2,613,535.00
Total Department: 810 - WATER:	-3,609.75	36,768.33	40,378.08		-21,658.50	-122,810.90	-101,152.40		-43,335.00

Monthly Budget Report

For Fiscal: Current Period Ending: 12/31/2025

Account Typ...	December Budget	December Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
Department: 815 - SEWER									
Revenue	147,765.87	206,238.74	58,472.87	39.57%	886,595.22	964,199.20	77,603.98	8.75%	1,773,900.00
Expense	132,333.66	162,464.24	-30,130.58	-22.77%	794,001.96	1,263,485.00	-469,483.04	-59.13%	1,588,640.00
Total Department: 815 - SEWER:	15,432.21	43,774.50	28,342.29		92,593.26	-299,285.80	-391,879.06		185,260.00
Department: 825 - GAS FRANCHISE									
Revenue	35,402.50	0.00	-35,402.50	-100.00%	212,415.00	224,426.17	12,011.17	5.65%	425,000.00
Total Department: 825 - GAS FRANCHISE:	35,402.50	0.00	-35,402.50	-100.00%	212,415.00	224,426.17	12,011.17	5.65%	425,000.00
Department: 835 - MUNICIPAL AIRPORT									
Revenue	20,568.84	6,323.32	-14,245.52	-69.26%	123,413.04	63,463.34	-59,949.70	-48.58%	246,925.00
Expense	21,416.43	12,116.45	9,299.98	43.42%	128,498.58	125,482.45	3,016.13	2.35%	257,100.00
Total Department: 835 - MUNICIPAL AIRPORT:	-847.59	-5,793.13	-4,945.54		-5,085.54	-62,019.11	-56,933.57		-10,175.00
Department: 865 - STORM WATER									
Revenue	11,028.92	7,000.52	-4,028.40	-36.53%	66,173.52	41,601.91	-24,571.61	-37.13%	132,400.00
Expense	416.50	58.94	357.56	85.85%	2,499.00	415.69	2,083.31	83.37%	5,000.00
Total Department: 865 - STORM WATER:	10,612.42	6,941.58	-3,670.84		63,674.52	41,186.22	-22,488.30		127,400.00
Department: 910 - TRANSFERS									
Revenue	4,442.30	2,904.00	-1,538.30	-34.63%	26,653.80	127,637.44	100,983.64	378.87%	53,329.00
Expense	46,796.18	2,904.00	43,892.18	93.79%	280,777.08	127,637.44	153,139.64	54.54%	561,779.00
Total Department: 910 - TRANSFERS:	-42,353.88	0.00	42,353.88		-254,123.28	0.00	254,123.28		-508,450.00
Department: 950 - GENERAL REVENUES									
Revenue	200,633.25	99,432.24	-101,201.01	-50.44%	1,203,799.50	1,493,973.23	290,173.73	24.10%	2,408,563.00
Total Department: 950 - GENERAL REVENUES:	200,633.25	99,432.24	-101,201.01	-50.44%	1,203,799.50	1,493,973.23	290,173.73	24.10%	2,408,563.00
Department: 951 - INSURANCE CLAIMS									
Revenue	0.00	60,546.66	60,546.66	0.00%	0.00	376,427.40	376,427.40	0.00%	0.00
Expense	0.00	66,433.42	-66,433.42	0.00%	0.00	420,725.31	-420,725.31	0.00%	0.00
Total Department: 951 - INSURANCE CLAIMS:	0.00	-5,886.76	-5,886.76		0.00	-44,297.91	-44,297.91		0.00
Department: 952 - FLEX PLAN									
Revenue	0.00	3,191.38	3,191.38	0.00%	0.00	12,945.77	12,945.77	0.00%	0.00
Expense	0.00	3,395.67	-3,395.67	0.00%	0.00	14,220.73	-14,220.73	0.00%	0.00
Total Department: 952 - FLEX PLAN:	0.00	-204.29	-204.29		0.00	-1,274.96	-1,274.96		0.00
Report Total:	-26,613.85	-52,610.15	-25,996.30		-159,683.10	-63,468.92	96,214.18		-319,503.05

Fund Summary

Fund	December Budget	December Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
001 - GENERAL FUND	-55,384.68	-207,681.64	-152,296.96		-332,308.08	-367,381.42	-35,073.34		-664,886.40
002 - POLICE K-9 FUND	0.00	-139.46	-139.46		0.00	-3,198.08	-3,198.08		0.00
004 - LIBRARY	-3,251.88	10,910.39	14,162.27		-19,511.28	-21,014.95	-1,503.67		-39,038.00
005 - LIBRARY MEMORIAL	0.00	1,808.69	1,808.69		0.00	7,131.08	7,131.08		0.00
006 - FIRE DEPT CAP RESERVE	0.00	9,261.78	9,261.78		0.00	16,920.73	16,920.73		0.00
008 - UTILITY FRANCHISE	35,402.50	0.00	-35,402.50		212,415.00	135,437.46	-76,977.54		425,000.00
110 - ROAD USE TAX FUND	372.21	9,916.00	9,543.79		2,233.26	87,913.05	85,679.79		4,468.00
112 - EMPLOYEE BENEFIT	-17,174.06	-60,152.02	-42,977.96		-103,044.36	30,212.82	133,257.18		-206,174.65
120 - HOTEL/MOTEL TAX	-416.50	15,568.57	15,985.07		-2,499.00	10,476.64	12,975.64		-5,000.00
122 - LOST - POOL	4,060.88	9,893.43	5,832.55		24,365.28	56,112.62	31,747.34		48,750.00
123 - LOST - FIRE	5,581.10	11,003.01	5,421.91		33,486.60	35,137.15	1,650.55		67,000.00
125 - TIF	0.00	778.01	778.01		0.00	12,896.64	12,896.64		0.00
127 - LOST - ECONOMIC DEV	0.00	3,707.73	3,707.73		0.00	277.92	277.92		0.00
128 - LOST - INFRASTRUCTURE	13,744.50	27,507.54	13,763.04		82,467.00	87,842.88	5,375.88		165,000.00
129 - LOST - SEWER	0.00	39,198.25	39,198.25		0.00	125,176.12	125,176.12		0.00
131 - LOST - LAW CENTER	2,873.85	18,567.59	15,693.74		17,243.10	-37,095.56	-54,338.66		34,500.00
160 - ECONOMIC DEVELOPMENT	0.00	0.00	0.00		0.00	38,448.26	38,448.26		0.00
200 - DEBT SERVICE	-0.01	29,073.16	29,073.17		-0.06	384,999.60	384,999.66		0.00
301 - CAP PROJ - STATE STREET	0.00	0.00	0.00		0.00	-400.00	-400.00		0.00
304 - CAP PROJ - SHANAHAN ADE	0.00	1,617.00	1,617.00		0.00	6,656.00	6,656.00		0.00
501 - CEMETERY PERPETUAL CAR	0.00	-7,625.37	-7,625.37		0.00	-255.28	-255.28		0.00
502 - FRIENDS OF OAKLAND CEM	83.30	0.00	-83.30		499.80	0.00	-499.80		1,000.00
600 - WATER UTILITY	-3,609.75	34,550.58	38,160.33		-21,658.50	-127,102.50	-105,444.00		-43,335.00
601 - WATER CUSTOMER DEPOSIT	0.00	-492.98	-492.98		0.00	3,877.89	3,877.89		0.00
609 - CITY WATER	0.00	2,842.73	2,842.73		0.00	1,073.71	1,073.71		0.00
610 - SEWER UTILITY OPERATING	1,568.50	36,644.96	35,076.46		9,411.00	-636,203.36	-645,614.36		18,829.00
611 - SEWER BOND SINKING	-55,816.74	-86,374.46	-30,557.72		-334,900.44	-110,635.19	224,265.25		-670,069.00
612 - SEWER REVENUE RESERVE	50,521.45	54,569.75	4,048.30		303,128.70	323,696.63	20,567.93		606,500.00
660 - AIRPORT-CITY	-3,280.77	218.81	3,499.58		-19,684.62	-44,315.72	-24,631.10		-39,385.00
661 - MUNICIPAL AIRPORT	-847.59	-5,793.13	-4,945.54		-5,085.54	-62,019.11	-56,933.57		-10,175.00
740 - STORM WATER RESERVE	-399.84	6,941.58	7,341.42		-2,399.04	41,186.22	43,585.26		-4,800.00
820 - INSURANCE TRUST FUND	0.00	-8,790.76	-8,790.76		0.00	-58,685.91	-58,685.91		0.00
821 - FLEX ACCOUNT	0.00	-139.89	-139.89		0.00	-897.76	-897.76		0.00
950 - EMS RESERVE	-640.32	0.00	640.32		-3,841.92	262.50	4,104.42		-7,687.00
Report Total:	-26,613.85	-52,610.15	-25,996.30		-159,683.10	-63,468.92	96,214.18		-319,503.05



Account Type	December Budget	December Activity	Variance Favorable (Unfavorable)	Percent Used	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Used	Total Budget
Department: 110 - POLICE DEPT									
Revenue	29,491.27	35,288.61	5,797.34	-119.66%	176,947.62	139,657.18	-37,290.44	-78.93%	354,037.00
Expense	168,145.82	188,876.80	-20,730.98	112.33%	1,008,874.92	1,048,082.02	-39,207.10	103.89%	2,018,558.00
Total Department: 110 - POLICE DEPT:	-138,654.55	-153,588.19	-14,933.64		-831,927.30	-908,424.84	-76,497.54		-1,664,521.00
Department: 130 - EMPLOYEE BENEFITS									
Expense	450.81	0.00	450.81	0.00%	2,704.86	5,412.00	-2,707.14	200.08%	5,412.00
Total Department: 130 - EMPLOYEE BENEFITS:	450.81	0.00	450.81	0.00%	2,704.86	5,412.00	-2,707.14	200.08%	5,412.00
Department: 150 - FIRE DEPARTMENT									
Revenue	9,287.95	29,559.84	20,271.89	-318.26%	55,727.70	69,836.21	14,108.51	-125.32%	111,500.00
Expense	35,870.66	51,736.81	-15,866.15	144.23%	215,223.96	298,541.09	-83,317.13	138.71%	430,621.00
Total Department: 150 - FIRE DEPARTMENT:	-26,582.71	-22,176.97	4,405.74		-159,496.26	-228,704.88	-69,208.62		-319,121.00
Department: 160 - EMS									
Revenue	79,197.47	24,950.89	-54,246.58	-31.50%	475,184.82	339,407.97	-135,776.85	-71.43%	950,750.00
Expense	80,733.45	115,519.80	-34,786.35	143.09%	484,400.70	528,128.49	-43,727.79	109.03%	969,189.80
Total Department: 160 - EMS:	-1,535.98	-90,568.91	-89,032.93		-9,215.88	-188,720.52	-179,504.64		-18,439.80
Department: 170 - BUILDING INSPECTION									
Revenue	1,353.62	1,985.00	631.38	-146.64%	8,121.72	12,940.66	4,818.94	-159.33%	16,250.00
Expense	11,922.72	11,487.04	435.68	96.35%	71,536.32	78,865.50	-7,329.18	110.25%	143,130.50
Total Department: 170 - BUILDING INSPECTION:	-10,569.10	-9,502.04	1,067.06		-63,414.60	-65,924.84	-2,510.24		-126,880.50
Department: 190 - ANIMAL CONTROL									
Revenue	599.76	40.00	-559.76	-6.67%	3,598.56	415.00	-3,183.56	-11.53%	7,200.00
Expense	1,250.74	656.00	594.74	52.45%	7,504.44	8,921.83	-1,417.39	118.89%	15,015.00
Total Department: 190 - ANIMAL CONTROL:	-650.98	-616.00	34.98		-3,905.88	-8,506.83	-4,600.95		-7,815.00
Department: 210 - STREET DEPT									
Revenue	63,340.15	60,111.09	-3,229.06	-94.90%	380,040.90	389,563.67	9,522.77	-102.51%	760,386.00
Expense	63,023.46	63,529.00	-505.54	100.80%	378,140.76	356,770.49	21,370.27	94.35%	756,585.00
Total Department: 210 - STREET DEPT:	316.69	-3,417.91	-3,734.60		1,900.14	32,793.18	30,893.04		3,801.00
Department: 212 - STREET IMPROVE									
Revenue	741.37	161.69	-579.68	-21.81%	4,448.22	3,815.72	-632.50	-85.78%	8,900.00
Expense	0.00	164.92	-164.92	0.00%	0.00	164.92	-164.92	0.00%	0.00
Total Department: 212 - STREET IMPROVE:	741.37	-3.23	-744.60		4,448.22	3,650.80	-797.42		8,900.00
Department: 240 - STREET LIGHTS & ELECTRIC									
Expense	10,679.06	8,905.59	1,773.47	83.39%	64,074.36	64,471.94	-397.58	100.62%	128,200.00

Monthly Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

Account Type	December Budget	December Activity	Variance Favorable (Unfavorable)	Percent Used	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Used	Total Budget
Total Department: 240 - STREET LIGHTS & ELECTRIC:	10,679.06	8,905.59	1,773.47	83.39%	64,074.36	64,471.94	-397.58	100.62%	128,200.00
Department: 280 - AIRPORT - CITY									
Revenue	87,465.00	253.64	-87,211.36	-0.29%	524,790.00	38,918.91	-485,871.09	-7.42%	1,050,000.00
Expense	90,745.77	34.83	90,710.94	0.04%	544,474.62	83,234.63	461,239.99	15.29%	1,089,385.00
Total Department: 280 - AIRPORT - CITY:	-3,280.77	218.81	3,499.58		-19,684.62	-44,315.72	-24,631.10		-39,385.00
Department: 299 - OTHER PUBLIC WORKS									
Revenue	13,744.50	27,507.54	13,763.04	-200.13%	82,467.00	87,842.88	5,375.88	-106.52%	165,000.00
Total Department: 299 - OTHER PUBLIC WORKS:	13,744.50	27,507.54	13,763.04	-200.13%	82,467.00	87,842.88	5,375.88	-106.52%	165,000.00
Department: 410 - LIBRARY DEPT									
Revenue	5,922.35	14,586.55	8,664.20	-246.30%	35,534.10	27,725.40	-7,808.70	-78.02%	71,097.00
Expense	30,901.18	28,973.07	1,928.11	93.76%	185,407.08	192,612.56	-7,205.48	103.89%	370,964.00
Total Department: 410 - LIBRARY DEPT:	-24,978.83	-14,386.52	10,592.31		-149,872.98	-164,887.16	-15,014.18		-299,867.00
Department: 411 - LIBRARY MEMORIAL ACCT									
Revenue	0.00	1,808.69	1,808.69	0.00%	0.00	3,250.83	3,250.83	0.00%	0.00
Total Department: 411 - LIBRARY MEMORIAL ACCT:	0.00	1,808.69	1,808.69	0.00%	0.00	3,250.83	3,250.83	0.00%	0.00
Department: 430 - PARKS									
Revenue	0.00	25.00	25.00	0.00%	0.00	1,084.00	1,084.00	0.00%	0.00
Expense	8,262.68	708.11	7,554.57	8.57%	49,576.08	82,575.86	-32,999.78	166.56%	99,192.00
Total Department: 430 - PARKS:	-8,262.68	-683.11	7,579.57		-49,576.08	-81,491.86	-31,915.78		-99,192.00
Department: 450 - CEMETERY									
Revenue	791.35	5,795.63	5,004.28	-732.37%	4,748.10	22,183.72	17,435.62	-467.21%	9,500.00
Expense	7,199.20	106.18	7,093.02	1.47%	43,195.20	63,516.15	-20,320.95	147.04%	86,425.00
Total Department: 450 - CEMETERY:	-6,407.85	5,689.45	12,097.30		-38,447.10	-41,332.43	-2,885.33		-76,925.00
Department: 499 - POOL									
Revenue	16,660.00	34,384.43	17,724.43	-206.39%	99,960.00	109,803.62	9,843.62	-109.85%	200,000.00
Expense	6,373.78	24,923.45	-18,549.67	391.03%	38,242.68	91,468.34	-53,225.66	239.18%	76,516.00
Total Department: 499 - POOL:	10,286.22	9,460.98	-825.24		61,717.32	18,335.28	-43,382.04		123,484.00
Department: 520 - COMMUNITY BEAUTIFICATION									
Revenue	3,498.60	6,876.89	3,378.29	-196.56%	20,991.60	60,408.99	39,417.39	-287.78%	42,000.00
Expense	3,915.10	3,169.16	745.94	80.95%	23,490.60	21,682.81	1,807.79	92.30%	47,000.00
Total Department: 520 - COMMUNITY BEAUTIFICATION:	-416.50	3,707.73	4,124.23		-2,499.00	38,726.18	41,225.18		-5,000.00
Department: 527 - CDBG - STORM SEWERS									
Expense	416.50	0.00	416.50	0.00%	2,499.00	0.00	2,499.00	0.00%	5,000.00
Total Department: 527 - CDBG - STORM SEWERS:	416.50	0.00	416.50	0.00%	2,499.00	0.00	2,499.00	0.00%	5,000.00
Department: 529 - SAFE ROUTES TO SCHOOL									
Expense	8,330.00	0.00	8,330.00	0.00%	49,980.00	0.00	49,980.00	0.00%	100,000.00
Total Department: 529 - SAFE ROUTES TO SCHOOL:	8,330.00	0.00	8,330.00	0.00%	49,980.00	0.00	49,980.00	0.00%	100,000.00

Monthly Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

Account Type	December Budget	December Activity	Variance Favorable (Unfavorable)	Percent Used	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Used	Total Budget
Department: 530 - HOUSING REHAB 1									
Expense	0.00	4,172.00	-4,172.00	0.00%	0.00	21,329.44	-21,329.44	0.00%	0.00
Total Department: 530 - HOUSING REHAB 1:	0.00	4,172.00	-4,172.00	0.00%	0.00	21,329.44	-21,329.44	0.00%	0.00
Department: 538 - TIF URBAN RENEWAL									
Revenue	0.00	778.01	778.01	0.00%	0.00	12,896.64	12,896.64	0.00%	0.00
Total Department: 538 - TIF URBAN RENEWAL:	0.00	778.01	778.01	0.00%	0.00	12,896.64	12,896.64	0.00%	0.00
Department: 599 - ECONOMIC DEVELOPMENT									
Revenue	0.00	0.00	0.00	0.00%	0.00	38.34	38.34	0.00%	0.00
Expense	4,423.23	77.06	4,346.17	1.74%	26,539.38	20,019.75	6,519.63	75.43%	53,100.00
Total Department: 599 - ECONOMIC DEVELOPMENT:	-4,423.23	-77.06	4,346.17		-26,539.38	-19,981.41	6,557.97		-53,100.00
Department: 610 - MAYOR & COUNCIL									
Expense	4,177.63	7,014.68	-2,837.05	167.91%	25,065.78	29,842.66	-4,776.88	119.06%	50,152.00
Total Department: 610 - MAYOR & COUNCIL:	4,177.63	7,014.68	-2,837.05	167.91%	25,065.78	29,842.66	-4,776.88	119.06%	50,152.00
Department: 620 - CITY CLERK									
Expense	2,642.38	52.47	2,589.91	1.99%	15,854.28	709.36	15,144.92	4.47%	31,721.75
Total Department: 620 - CITY CLERK:	2,642.38	52.47	2,589.91	1.99%	15,854.28	709.36	15,144.92	4.47%	31,721.75
Department: 630 - ELECTIONS									
Expense	299.88	3,212.08	-2,912.20	1,071.12%	1,799.28	3,212.08	-1,412.80	178.52%	3,600.00
Total Department: 630 - ELECTIONS:	299.88	3,212.08	-2,912.20	1,071.12%	1,799.28	3,212.08	-1,412.80	178.52%	3,600.00
Department: 650 - CITY HALL & GEN BLDGS									
Revenue	7,780.22	26,843.99	19,063.77	-345.03%	46,681.32	129,909.17	83,227.85	-278.29%	93,400.00
Expense	17,709.39	24,011.68	-6,302.29	135.59%	106,256.34	98,275.52	7,980.82	92.49%	212,600.00
Total Department: 650 - CITY HALL & GEN BLDGS:	-9,929.17	2,832.31	12,761.48		-59,575.02	31,633.65	91,208.67		-119,200.00
Department: 651 - OFFICE STAFF									
Expense	4,283.17	5,911.11	-1,627.94	138.01%	25,699.02	40,703.57	-15,004.55	158.39%	51,419.00
Total Department: 651 - OFFICE STAFF:	4,283.17	5,911.11	-1,627.94	138.01%	25,699.02	40,703.57	-15,004.55	158.39%	51,419.00
Department: 659 - HOTEL/MOTEL									
Revenue	9,579.50	28,530.74	18,951.24	-297.83%	57,477.00	86,555.30	29,078.30	-150.59%	115,000.00
Expense	9,579.50	12,962.17	-3,382.67	135.31%	57,477.00	76,078.66	-18,601.66	132.36%	115,000.00
Total Department: 659 - HOTEL/MOTEL:	0.00	15,568.57	15,568.57		0.00	10,476.64	10,476.64		0.00
Department: 710 - DEBT SERVICE									
Revenue	55,008.22	29,573.16	-25,435.06	-53.76%	330,049.32	412,680.85	82,631.53	-125.04%	660,363.00
Expense	55,008.23	500.00	54,508.23	0.91%	330,049.38	27,681.25	302,368.13	8.39%	660,363.00
Total Department: 710 - DEBT SERVICE:	-0.01	29,073.16	29,073.17		-0.06	384,999.60	384,999.66		0.00
Department: 810 - WATER									
Revenue	214,097.65	207,594.20	-6,503.45	-96.96%	1,284,585.90	1,099,723.93	-184,861.97	-85.61%	2,570,200.00
Expense	217,707.40	170,825.87	46,881.53	78.47%	1,306,244.40	1,222,534.83	83,709.57	93.59%	2,613,535.00
Total Department: 810 - WATER:	-3,609.75	36,768.33	40,378.08		-21,658.50	-122,810.90	-101,152.40		-43,335.00

Monthly Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

Account Type	December Budget	December Activity	Variance Favorable (Unfavorable)	Percent Used	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Used	Total Budget
Department: 815 - SEWER									
Revenue	147,765.87	206,238.74	58,472.87	-139.57%	886,595.22	964,199.20	77,603.98	-108.75%	1,773,900.00
Expense	132,333.66	162,464.24	-30,130.58	122.77%	794,001.96	1,263,485.00	-469,483.04	159.13%	1,588,640.00
Total Department: 815 - SEWER:	15,432.21	43,774.50	28,342.29		92,593.26	-299,285.80	-391,879.06		185,260.00
Department: 825 - GAS FRANCHISE									
Revenue	35,402.50	0.00	-35,402.50	0.00%	212,415.00	224,426.17	12,011.17	-105.65%	425,000.00
Total Department: 825 - GAS FRANCHISE:	35,402.50	0.00	-35,402.50	0.00%	212,415.00	224,426.17	12,011.17	-105.65%	425,000.00
Department: 835 - MUNICIPAL AIRPORT									
Revenue	20,568.84	6,323.32	-14,245.52	-30.74%	123,413.04	63,463.34	-59,949.70	-51.42%	246,925.00
Expense	21,416.43	12,116.45	9,299.98	56.58%	128,498.58	125,482.45	3,016.13	97.65%	257,100.00
Total Department: 835 - MUNICIPAL AIRPORT:	-847.59	-5,793.13	-4,945.54		-5,085.54	-62,019.11	-56,933.57		-10,175.00
Department: 865 - STORM WATER									
Revenue	11,028.92	7,000.52	-4,028.40	-63.47%	66,173.52	41,601.91	-24,571.61	-62.87%	132,400.00
Expense	416.50	58.94	357.56	14.15%	2,499.00	415.69	2,083.31	16.63%	5,000.00
Total Department: 865 - STORM WATER:	10,612.42	6,941.58	-3,670.84		63,674.52	41,186.22	-22,488.30		127,400.00
Department: 910 - TRANSFERS									
Revenue	4,442.30	2,904.00	-1,538.30	-65.37%	26,653.80	127,637.44	100,983.64	-478.87%	53,329.00
Expense	46,796.18	2,904.00	43,892.18	6.21%	280,777.08	127,637.44	153,139.64	45.46%	561,779.00
Total Department: 910 - TRANSFERS:	-42,353.88	0.00	42,353.88		-254,123.28	0.00	254,123.28		-508,450.00
Department: 950 - GENERAL REVENUES									
Revenue	200,633.25	99,432.24	-101,201.01	-49.56%	1,203,799.50	1,493,973.23	290,173.73	-124.10%	2,408,563.00
Total Department: 950 - GENERAL REVENUES:	200,633.25	99,432.24	-101,201.01	-49.56%	1,203,799.50	1,493,973.23	290,173.73	-124.10%	2,408,563.00
Department: 951 - INSURANCE CLAIMS									
Revenue	0.00	60,546.66	60,546.66	0.00%	0.00	376,427.40	376,427.40	0.00%	0.00
Expense	0.00	66,433.42	-66,433.42	0.00%	0.00	420,725.31	-420,725.31	0.00%	0.00
Total Department: 951 - INSURANCE CLAIMS:	0.00	-5,886.76	-5,886.76		0.00	-44,297.91	-44,297.91		0.00
Department: 952 - FLEX PLAN									
Revenue	0.00	3,191.38	3,191.38	0.00%	0.00	12,945.77	12,945.77	0.00%	0.00
Expense	0.00	3,395.67	-3,395.67	0.00%	0.00	14,220.73	-14,220.73	0.00%	0.00
Total Department: 952 - FLEX PLAN:	0.00	-204.29	-204.29		0.00	-1,274.96	-1,274.96		0.00
Report Total:	-26,613.85	-52,610.15	-25,996.30		-159,683.10	-63,468.92	96,214.18		-319,503.05

Fund Summary

Fund	December Budget	December Activity	Variance Favorable (Unfavorable)	Percent Used	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Used	Total Budget
001 - GENERAL FUND	-55,384.68	-207,681.64	-152,296.96		-332,308.08	-367,381.42	-35,073.34		-664,886.40
002 - POLICE K-9 FUND	0.00	-139.46	-139.46		0.00	-3,198.08	-3,198.08		0.00
004 - LIBRARY	-3,251.88	10,910.39	14,162.27		-19,511.28	-21,014.95	-1,503.67		-39,038.00
005 - LIBRARY MEMORIAL	0.00	1,808.69	1,808.69		0.00	7,131.08	7,131.08		0.00
006 - FIRE DEPT CAP RESERVE	0.00	9,261.78	9,261.78		0.00	16,920.73	16,920.73		0.00
008 - UTILITY FRANCHISE	35,402.50	0.00	-35,402.50		212,415.00	135,437.46	-76,977.54		425,000.00
110 - ROAD USE TAX FUND	372.21	9,916.00	9,543.79		2,233.26	87,913.05	85,679.79		4,468.00
112 - EMPLOYEE BENEFIT	-17,174.06	-60,152.02	-42,977.96		-103,044.36	30,212.82	133,257.18		-206,174.65
120 - HOTEL/MOTEL TAX	-416.50	15,568.57	15,985.07		-2,499.00	10,476.64	12,975.64		-5,000.00
122 - LOST - POOL	4,060.88	9,893.43	5,832.55		24,365.28	56,112.62	31,747.34		48,750.00
123 - LOST - FIRE	5,581.10	11,003.01	5,421.91		33,486.60	35,137.15	1,650.55		67,000.00
125 - TIF	0.00	778.01	778.01		0.00	12,896.64	12,896.64		0.00
127 - LOST - ECONOMIC DEV	0.00	3,707.73	3,707.73		0.00	277.92	277.92		0.00
128 - LOST - INFRASTRUCTURE	13,744.50	27,507.54	13,763.04		82,467.00	87,842.88	5,375.88		165,000.00
129 - LOST - SEWER	0.00	39,198.25	39,198.25		0.00	125,176.12	125,176.12		0.00
131 - LOST - LAW CENTER	2,873.85	18,567.59	15,693.74		17,243.10	-37,095.56	-54,338.66		34,500.00
160 - ECONOMIC DEVELOPMENT	0.00	0.00	0.00		0.00	38,448.26	38,448.26		0.00
200 - DEBT SERVICE	-0.01	29,073.16	29,073.17		-0.06	384,999.60	384,999.66		0.00
301 - CAP PROJ - STATE STREET	0.00	0.00	0.00		0.00	-400.00	-400.00		0.00
304 - CAP PROJ - SHANAHAN AD	0.00	1,617.00	1,617.00		0.00	6,656.00	6,656.00		0.00
501 - CEMETERY PERPETUAL CAF	0.00	-7,625.37	-7,625.37		0.00	-255.28	-255.28		0.00
502 - FRIENDS OF OAKLAND CEM	83.30	0.00	-83.30		499.80	0.00	-499.80		1,000.00
600 - WATER UTILITY	-3,609.75	34,550.58	38,160.33		-21,658.50	-127,102.50	-105,444.00		-43,335.00
601 - WATER CUSTOMER DEPOS	0.00	-492.98	-492.98		0.00	3,877.89	3,877.89		0.00
609 - CITY WATER	0.00	2,842.73	2,842.73		0.00	1,073.71	1,073.71		0.00
610 - SEWER UTILITY OPERATING	1,568.50	36,644.96	35,076.46		9,411.00	-636,203.36	-645,614.36		18,829.00
611 - SEWER BOND SINKING	-55,816.74	-86,374.46	-30,557.72		-334,900.44	-110,635.19	224,265.25		-670,069.00
612 - SEWER REVENUE RESERVE	50,521.45	54,569.75	4,048.30		303,128.70	323,696.63	20,567.93		606,500.00
660 - AIRPORT-CITY	-3,280.77	218.81	3,499.58		-19,684.62	-44,315.72	-24,631.10		-39,385.00
661 - MUNICIPAL AIRPORT	-847.59	-5,793.13	-4,945.54		-5,085.54	-62,019.11	-56,933.57		-10,175.00
740 - STORM WATER RESERVE	-399.84	6,941.58	7,341.42		-2,399.04	41,186.22	43,585.26		-4,800.00
820 - INSURANCE TRUST FUND	0.00	-8,790.76	-8,790.76		0.00	-58,685.91	-58,685.91		0.00
821 - FLEX ACCOUNT	0.00	-139.89	-139.89		0.00	-897.76	-897.76		0.00
950 - EMS RESERVE	-640.32	0.00	640.32		-3,841.92	262.50	4,104.42		-7,687.00
Report Total:	-26,613.85	-52,610.15	-25,996.30		-159,683.10	-63,468.92	96,214.18		-319,503.05



CITY OF CENTERVILLE

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City Administrator Report 01/19/2025

Below is the list of significant items that the City Administrator and City Hall are actively working on.

Council Tablets: To enhance connectivity with the City, other Council members, and the public, the Council will now receive tablets from the City. This will ensure members can communicate with the public using their City email addresses without having to use their personal email addresses. The tablets and cases are available for pickup by council members. The City Administrator will reach out to schedule a time to ensure each council member knows how to operate the new tablets.

Public Works Shed Land Lease: The City Administrator and PW Director are working on the extension of the land lease for the ground under the City PW shed on Franklin St. The proposed extension would extend the current lease from 2029 to 2059. The agreement is currently under review by the Fair board. The Fair Board has so far declined to make a counteroffer on the lease extension, and the board has completed some of the work that was to be included in the agreement. At this point, the current extension effort appears stalled. The City will develop additional strategies to extend this agreement but may need to include the construction of a new public works building in the FY28/FY29 budget.

FY27 Annual Budget: The Administrator and Dept. Heads have begun work on the FY27 Annual Budget (July 1, 2026 – June 30, 2027). We are currently working through Capital Project requirements, anticipating the initial council committees' discussion to begin in December 2025. City staff attended the annual Budget Workshop, hosted by the Iowa League of Cities and the Iowa Department of Management, in Ottumwa last week.

Airport Project: Airport project engineers, the FAA, and the City Administrator met to discuss changes to the proposed T-Hangar project. The initial project design review showed a cost increase of more than double the original estimate, primarily due to increased concrete taxiway requirements. The revised proposal would build an 80' x 80' Box Hangar instead of a six-bay T-Hangar. This change is projected to reduce the cost of meeting the current FAA entitlement.

Recodification: Cities in Iowa are required to recodify their City Codes every five years. The City is working with Simmering-Cory/Iowa Codification to complete this process.

Stabilize, Tear-Down and Renovate (STAR):

(S) Stabilization: Ongoing stabilization efforts are through the code enforcement department and the rental inspection program.



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(T): Housing Abandonments/Demolitions for 2026:

(T) Demolition Grant Program: Nine properties have been approved for the demolition grant: 714 S. 17th, 706 W. Maple, 505 N. Park, 1115 S. 18th, 109 N. 18th, 115 N. 18th, 1604 Drake, 724 W. Washington, and 626 W. Van Buren. Based on the City's estimated demolition cost, this represents approximately \$72,000 in cost avoidance to date.

(R)Renovate: Two structures acquired through the STAR program are currently being renovated by local contractors and groups (801 S. Main and 202 W. Wall). Renovations help remediate blighted structures while reducing the City's overall costs by avoiding City demolition.

FISH (Financial Incentive to Stabilize Housing):

Housing Catalog: The Administrator is working with PACT and Lockridge to develop a housing catalog. This project will create a simple guide of the lots available in town and the building plans that meet Zoning and Building Code requirements. The catalog is intended to increase housing starts.

TIF Rebate: The first TIF Rebate application for the construction of a new home has been received. The applicant was issued a \$ 7,600 rebate for a house with a valuation increase of \$170,000. The final approval for the release of that payment should be presented to the Council in January. This program provides up to \$9,000 in cash incentives to developers who construct or significantly renovate properties. The City recoups the incentive through TIF. To receive the rebate, the owner must complete a minimum valuation agreement and a City Occupancy Certification.



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Agenda Item # Admin Report
Council Meeting Date: 01/19/2026

Monthly Budget Update – December 2025

To better help the Council understand the status of the Annual Budget, the City Administrator will begin providing the following report.

Included with this report is the Monthly Budget Report for December 2025 (Q2/M4/FY26) for reference. This file format was chosen because it shows City expenditures by the nine (9) budget areas. Each area must remain within its budget limit; otherwise, a budget amendment is required before spending exceeds its budget.

The end of December represents 50% of the budget year. Budget expenditures ranging from 45% to 55% would be appropriate for this point in the year.

The amount listed as “Budgeted” is what the City has submitted to the State as part of the annual budget process or any subsequent amendments. The amount listed as “Report” is what is pulled from the City Accounting system. The City has not submitted any amendments for FY26 as of this report.

The expenditure rate is determined by the Year to Date (YTD) expenditures divided by the State “Budgeted” amount.

1. Public Safety – (Budgeted \$3,581,926, Report \$3,581,926)
 - a. Composed of Police Dept., Fire Dept., Emergency Management, Building Inspector, and Animal Control
 - b. YTD Expenditure is \$1,967,951.
 - c. This fund is currently at 55% of its projected amount for the year, which is trending high and will need to be watched for possible amendment as we get into the 3rd Quarter.
2. Public Works (Currently \$1,974,170, Report \$1,974,170)
 - a. Composed of Street Dept., Airport (001 and 660 Funds), and other Public Works
 - b. YTD Expenditure is \$504,642.
 - c. This fund is currently at 26% of its projected amount for the year.
3. The City of Centerville does not use the 3rd category of the budget form, which is for Public Health services.



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4. Culture and Recreation (Currently Budgeted \$633,097, Report \$633,097)
 - a. YTD Expenditure is \$430,173
 - b. This fund is currently at 68% of its projected amount for the year.
 - c. Composed of the Library Dept., Parks and Recreation, Cemetery, and Pool
 - d. This budget tends to be front-end heavy due to the timing of Liability insurance costs being paid in July and mowing expenses that occur over the Summer and Fall.

5. Community and Economic Development (Currently Budgeted \$315,100. Report: \$205,100.)
 - a. Variance of \$110,000 between the system report and the current budgeted amount attributable to expenditures from the 120 fund (Hotel/Motel) that pulls from General Government line items. May need to update line-item mapping in the accounting system
 - b. Composed of Economic Development funds, CDBG grants
 - c. YTD Expenditure is \$63,032
 - d. This fund is currently at 20% of its projected amount for the year.

6. General Government Total (Currently Budgeted \$354,493, Report \$464,493)
 - a. Variance of \$110,000 between the system report and the current budget. This variance is attributable to expenditures from the 120 fund (Hotel/Motel) being charged to General Government function code line items. May need to update line-item mapping in the accounting system
 - b. YTD Expenditure is \$248,822
 - c. This fund is currently at 70% of its projected amount for the year.
 - d. This account is trending high due to the recent distribution of 120 Funds.

7. Debt Service Total (Currently Budgeted \$660,363)
 - a. Composed of current debt service bonds for the Pool and Street Project.
 - b. YTD Expenditure is \$27,181.
 - c. This fund is currently at 4% of its projected amount for the year.
 - d. This fund lags throughout the year due to debt payment schedules, which hit in December and June. The June principal payment will offset this fund.

75. Capital Projects Total (Currently Budgeted \$0, Report \$0)
 - a. Not being used for this current fiscal year.

8. Business Type/Enterprise (Currently Budgeted \$4,469,275, Report \$4,464,275)



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- a. Composed of Airport (661 Funds), Waterworks Utility, Sewer Utility, Storm Water
- b. YTD Expenditure is \$2,317,605.
- c. This fund is currently at 52% of its projected amount for the year.
- d. This fund has extra expenditure capacity included due to large rehabilitation projects that were initially planned for FY26, but may not be undertaken in FY26, such as the Water Tower repainting.

The City-generated Accounting Report also includes Function 90, Other Activities. This function covers interfund transfers that occur throughout the year and are not reflected in the State Budget report, and does not have a preset budgeted amount.



City of Centerville, IA

Monthly Budget Report Group Summary

For Fiscal: Current Period Ending: 12/31/2025

Funcio...	December Budget	December Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
10 - PUBLIC SAFETY	298,374.20	368,276.45	-69,902.25	-23.43%	1,790,245.20	1,967,950.93	-177,705.73	-9.93%	3,581,926.30
Total Function: 10 - PUBLIC SAFETY:	298,374.20	368,276.45	-69,902.25	-23.43%	1,790,245.20	1,967,950.93	-177,705.73	-9.93%	3,581,926.30
20 - PUBLIC WORKS	164,448.29	72,634.34	91,813.95	55.83%	986,689.74	504,641.98	482,047.76	48.86%	1,974,170.00
Total Function: 20 - PUBLIC WORKS:	164,448.29	72,634.34	91,813.95	55.83%	986,689.74	504,641.98	482,047.76	48.86%	1,974,170.00
40 - CULTURE & RECREATION	52,736.84	54,710.81	-1,973.97	-3.74%	316,421.04	430,172.91	-113,751.87	-35.95%	633,097.00
Total Function: 40 - CULTURE & RECREATION:	52,736.84	54,710.81	-1,973.97	-3.74%	316,421.04	430,172.91	-113,751.87	-35.95%	633,097.00
50 - COMMUNITY & ECONOMIC DEVELOPMENT	17,084.83	7,418.22	9,666.61	56.58%	102,508.98	63,032.00	39,476.98	38.51%	205,100.00
Total Function: 50 - COMMUNITY & ECONOMIC DEVELOPMENT:	17,084.83	7,418.22	9,666.61	56.58%	102,508.98	63,032.00	39,476.98	38.51%	205,100.00
60 - GENERAL GOVERNMENT	38,691.95	53,164.19	-14,472.24	-37.40%	232,151.70	248,821.85	-16,670.15	-7.18%	464,492.75
Total Function: 60 - GENERAL GOVERNMENT:	38,691.95	53,164.19	-14,472.24	-37.40%	232,151.70	248,821.85	-16,670.15	-7.18%	464,492.75
70 - DEBT SERVICE	55,008.23	500.00	54,508.23	99.09%	330,049.38	27,681.25	302,368.13	91.61%	660,363.00
Total Function: 70 - DEBT SERVICE:	55,008.23	500.00	54,508.23	99.09%	330,049.38	27,681.25	302,368.13	91.61%	660,363.00
80 - BUSINESS TYPE ACTIVITIES	371,873.99	298,736.96	73,137.03	19.67%	2,231,243.94	2,317,604.55	-86,360.61	-3.87%	4,464,275.00
Total Function: 80 - BUSINESS TYPE ACTIVITIES:	371,873.99	298,736.96	73,137.03	19.67%	2,231,243.94	2,317,604.55	-86,360.61	-3.87%	4,464,275.00
90 - OTHER ACTIVITIES	46,796.18	64.40	46,731.78	99.86%	280,777.08	113,626.64	167,150.44	59.53%	561,779.00
Total Function: 90 - OTHER ACTIVITIES:	46,796.18	64.40	46,731.78	99.86%	280,777.08	113,626.64	167,150.44	59.53%	561,779.00
Report Total:	1,045,014.51	855,505.37	189,509.14	18.13%	6,270,087.06	5,673,532.11	596,554.95	9.51%	12,545,203.05

Fund Summary

Fund	December Budget	December Activity	Variance		YTD Budget	YTD Activity	Variance		Total Budget
			Favorable (Unfavorable)	Percent Remaining			Favorable (Unfavorable)	Percent Remaining	
001 - GENERAL FUND	295,334.77	360,266.43	-64,931.66	-21.99%	1,772,008.62	1,992,376.45	-220,367.83	-12.44%	3,545,440.40
002 - POLICE K-9 FUND	0.00	139.46	-139.46	0.00%	0.00	3,548.08	-3,548.08	0.00%	0.00
004 - LIBRARY	9,174.23	3,676.16	5,498.07	59.93%	55,045.38	44,860.10	10,185.28	18.50%	110,135.00
006 - FIRE DEPT CAP RESERVE	1,832.60	0.00	1,832.60	100.00%	10,995.60	0.00	10,995.60	100.00%	22,000.00
008 - UTILITY FRANCHISE	0.00	0.00	0.00	0.00%	0.00	88,988.71	-88,988.71	0.00%	0.00
110 - ROAD USE TAX FUND	62,967.94	50,195.09	12,772.85	20.28%	377,807.64	301,650.62	76,157.02	20.16%	755,918.00
112 - EMPLOYEE BENEFIT	90,231.98	101,334.11	-11,102.13	-12.30%	541,391.88	541,085.02	306.86	0.06%	1,083,220.65
120 - HOTEL/MOTEL TAX	9,996.00	12,962.17	-2,966.17	-29.67%	59,976.00	76,078.66	-16,102.66	-26.85%	120,000.00
122 - LOST - POOL	12,599.12	24,491.00	-11,891.88	-94.39%	75,594.72	53,691.00	21,903.72	28.98%	151,250.00
127 - LOST - ECONOMIC DEV	3,498.60	3,169.16	329.44	9.42%	20,991.60	21,682.81	-691.21	-3.29%	42,000.00
129 - LOST - SEWER	19,159.00	0.00	19,159.00	100.00%	114,954.00	0.00	114,954.00	100.00%	230,000.00
131 - LOST - LAW CENTER	6,289.15	0.00	6,289.15	100.00%	37,734.90	96,389.50	-58,654.60	-155.44%	75,500.00
200 - DEBT SERVICE	55,008.23	500.00	54,508.23	99.09%	330,049.38	27,681.25	302,368.13	91.61%	660,363.00
301 - CAP PROJ - STATE STREET	0.00	0.00	0.00	0.00%	0.00	400.00	-400.00	0.00%	0.00
501 - CEMETERY PERPETUAL CAR	208.25	0.00	208.25	100.00%	1,249.50	0.00	1,249.50	100.00%	2,500.00
600 - WATER UTILITY	213,542.40	122,464.35	91,078.05	42.65%	1,281,254.40	923,890.09	357,364.31	27.89%	2,563,535.00
601 - WATER CUSTOMER DEPOSI	4,165.00	1,632.98	2,532.02	60.79%	24,990.00	4,331.32	20,658.68	82.67%	50,000.00
610 - SEWER UTILITY OPERATING	80,959.22	76,089.78	4,869.44	6.01%	485,755.32	1,177,110.54	-691,355.22	-142.33%	971,900.00
611 - SEWER BOND SINKING	55,816.74	86,374.46	-30,557.72	-54.75%	334,900.44	110,635.19	224,265.25	66.96%	670,069.00
660 - AIRPORT-CITY	90,745.77	34.83	90,710.94	99.96%	544,474.62	83,234.63	461,239.99	84.71%	1,089,385.00
661 - MUNICIPAL AIRPORT	21,416.43	12,116.45	9,299.98	43.42%	128,498.58	125,482.45	3,016.13	2.35%	257,100.00
740 - STORM WATER RESERVE	11,428.76	58.94	11,369.82	99.48%	68,572.56	415.69	68,156.87	99.39%	137,200.00
950 - EMS RESERVE	640.32	0.00	640.32	100.00%	3,841.92	0.00	3,841.92	100.00%	7,687.00
Report Total:	1,045,014.51	855,505.37	189,509.14	18.13%	6,270,087.06	5,673,532.11	596,554.95	9.51%	12,545,203.05



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City-Owned Properties Available for Development As of December 23, 2025

As part of the City of Centerville's Nuisance and Derelict Property Program, the City acquires and clears vacant properties to eliminate blight and support new housing development. The goal of this initiative is to improve neighborhood stability, encourage private investment, and expand the city's housing options.

Below is a list of properties currently owned by the City and available for development. Individuals or developers interested in purchasing a property for housing construction should contact Jason Fraser at jfraser@centerville-ia.org for further details and discussion.

340011020660000	515 N. Park	Bare Lot
340011030380000	608 N. Haynes	Bare Lot
340011009570000	612 N. Haynes	Bare Lot
340011002170000	614 N. Haynes	Bare Lot
341011025650000	E. Jackson	Bare Lot
341011013660000	902 E. Jackson	Bare Lot
340011024750000	114 N. 15 th	Bare Lot
340011016410000	515 W. Van Buren	Bare Lot
341011033950000	1418 S. 22 nd	Bare Lot
341011045351000	S. HWY 5	Old McGraw Edison Site
341011001390000	217 E. State	Bare Lot
340011015240000	823 S. 16 th	Bare Lot
340011032100000	919 S. 16 th	Bare Lot
340011029390000	1216 S. 16 th	Bare Lot

Methods for Property Purchase

The City of Centerville offers three primary paths for the sale of properties:

1. **Inclusion in a Larger Economic Development Agreement** – Properties may be incorporated into broader development projects that align with City priorities.
2. **Public Bidding Process** – The property is posted for public bid, and a blind bid opening is held at a public hearing. The highest responsible bid is then considered for approval.
3. **Direct Purchase Offer** – A buyer submits an offer, which is publicly posted. A public hearing is held before the City Council reviews and approves the sale.

Proposal Evaluation Criteria

When evaluating property purchase proposals, the City prioritizes:

1. **Construction of a New Residence** or rehabilitating an existing structure.



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2. **Development of Other Structures**, such as a garage or accessory building.
3. **Purchase Price Offered.**
4. **Proposals from Adjacent Property Owners** seeking to expand their existing lot.

The City of Centerville is committed to fostering residential growth and reinvestment in our community. We encourage responsible development and welcome inquiries from potential buyers.

DRAKE PUBLIC LIBRARY

JANUARY FY26

DIRECTORS REPORT

January 2026

Kids Activities

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 No Programming	6	7	8 No Programming	9	10
11	12 Snowman Story Time 10:30 or 3:30	13	14	15 Snowman Craft	16	17
18	19 Snowflakes Story Time 10:30 or 3:30	20	21	22 Snowflakes Craft	23	24
25	26 Penguin Story Time 10:30 or 3:30	27	28	29	30	31



Kids Stuff

Children's Programs

- *3 Storytimes in January, Mondays at 10:30am and at 3:30pm
- *3 Craft Days every Thursday after school
- *LEGO Day on Friday, January 23rd

Adults

Adult Schedule

- *Book Chat will be January 28th at 12:15. We are reading Biographies/Memoirs and next month's books is William Kent Krueger's "The River We Remember"
- *Adult Coloring is Thursdays at 1:30pm

December In House Stats

Circulations:	2,264
Reference:	100
Computer Users:	148
Program Participants:	
Adult	41
Child	47
Meeting Room Use:	17
Wifi Users:	398

December Online Resources Stats

ILLs:	70
Bridges:	838
Mometrix:	4

Collaborations

- *Iowa Works will be in-house on Thursday, January 22nd from 9am - noon for job search assistance and support

Drake Public Library
641-856-6676

<https://www.centerville-ia.org/drake-public-library>
Drake Public Library and Drake Public Library Kids on Facebook



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Agenda Item # N/A

Council Meeting Date: XX

COUNCIL ACTION FORM

AGENDA ITEM: Planning for FY27 (July 1, 2026- June 30, 2027) City Budget

HISTORY:

Below is a summary of the significant budget items for discussion in the FY27 budget. This working document will be updated at each council meeting as more information is received from stakeholders, comments, and updates. Items listed in yellow are still pending additional information.

The City Administrator has met with department heads to discuss initial budget needs. The big-ticket items are listed in this report. Additionally, discussions have been held with the Public Safety Committee, Public Works Committee, Airport Commission, Library Board, and Waterworks Board.

The following is a timeline for the adoption of our FY27 budget.

Timeline:

~~October 2025: Department Heads and Administrator Review Capital Project Needs~~
~~December 2025: Department Heads and Administrator Draft Department Budgets~~
~~January 5, 2026: Seating of New Council Year/New Council Goal Discussion~~
January 19, 2026: Council Discussion on FY27 Budget
February 2, 2026: Council Discussion on FY27 Budget.
February 16, 2026: *Possible Res. Setting the Property Tax Levy PH.*
February 16, 2026: Council Discussion on FY27 Budget
March 2, 2026: Res. Setting the Property Tax Levy PH – Final possible date.
March 5, 2026: Property Tax Levy Hearing Information due to the County Auditor
March 18, 2026: *Publish Notice for March 23, 2025, Property Tax Levy PH*
March 23, 2025: Earliest Date to hold initial Property Tax Levy Hearing
March 23, 2026: *Possible PH on Property Tax Levy Hearing, Separate Agenda*
March 25, 2026, and April 1, 2026: Fallback date for Publish Notice for April 6, 2026, Property Tax Levy PH
April 6, 2026: PH on Property Tax Levy – Separate Agenda
April 6, 2026: Approval of Res. to Set a PH for the Adoption of FY27 Budget
April 15, 2026: Publish Notice on PH for Adoption of FY27 Budget
April 20, 2026: PH on the Adoption of the FY27 Budget



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April 20, 2026: Adoption of FY27 Budget

April 30, 2026: Final Budget must be submitted to the county auditor.

Based on the City valuations provided by the Appanoose County Auditor, the City's valuation will increase by approximately 6.73%. This exceeds the CPI-U inflation estimate by 3.73%.

In 2024, the Iowa State Legislature significantly changed the property tax structure through HF718. To simplify and cap the levy capability of cities, counties, and schools, it created a combined general fund levy (CGFL) that replaces the old 8.10 levy. This impacts Centerville by consolidating the 8.10 Levy, the Emergency Levy (.27), and the Library Levy (.27), totaling 8.64 Levy in FY24. In FY25, it was capped at 8.38835. For FY26, our CGFL was capped at 8.38835. For FY27, our CGFL is capped at 8.14403. While our overall valuation growth was 6.73%, the CGFL ratchets that down to no more than 3%.

The overall City tax rate for FY26 was \$44.30423, ranking 36th (out of 940) in the State, which is a slight improvement from the 27th in FY25. That levy rate can be further broken down as:

City	19.09793	(66 out of 933)
School	16.69386	(297 out of 331)
County	6.36888	33 out of 99 (Rural Only is 40/99)
Other (IHCC, Ag Extension)	2.14356	

Iowa Legislature: During the 2025 Legislative Session, the Iowa Legislature indicated that property tax reform will be a priority for its 2026 session. Below is an overview of the policy that the legislature left off with last session, which will be their likely starting point for this year's discussions.

Key Changes:

- The general fund can increase by a maximum of 2% plus new construction.
- This removes the disincentive for communities to grow, as faster-growing cities will no longer have their revenue scaled back.
- Eliminates the rollback system. This change simplifies things for taxpayers and makes revenue forecasting more predictable.
- Removes homestead credits, meaning the state will no longer cover them. Instead, they become deductions—generally less beneficial than credits since credits directly reduce tax liability.
- Increases deductions for homestead, veterans, and disabled homeowners.

Pros:

- Prevents cities from being penalized for growth.



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- Simplifies the tax system.
- Shifts the tax burden away from homeowners who are veterans, disabled, or senior citizens.

Cons:

- Reduces flexibility—during periods of low property valuations, cities will gain more future revenue, but in times of high valuations or inflation, cities will receive less future revenue.
- Increases taxes on renters, landlords, and businesses. Since a city's debt remains the same, reducing the burden for some means shifting it to others.

In addition to property tax reform, service consolidation is a current state priority. The Governor convened an Iowa DOGE task force to investigate possible changes. The full Iowa DOGE report is available here: <https://governor.iowa.gov/press-release/2025-10-21/governor-reynolds-releases-final-report-iowa-doge-task-force>.

As overall budget capacity tightens in Centerville, as in all Iowa cities, consolidating services with partner agencies will become increasingly critical. “We just have to be better at what we’re doing,” Reynolds said. “We can’t sustain the level of government that we have.” **A list of possible consolidation points is included under XX.** Gov. Kim Reynolds said Iowans must be open to having services “delivered differently” in order to reduce property taxes.¹

Grants: The City is currently slated to serve as a fiscal agent for multiple grants in FY 27. This will require expending initial project funds, which will be reimbursed by grant funds. This budget projects receiving the following grants: FAA grant (\$1,000,000), Downtown Catalyst Grant (\$100,000), Wellmark Park Grant (\$100,000), and Assistance to Firefighters Grant (\$330,000).

Wages: The current Union contracts for Public Works and Public Safety have a set 3% across-the-board (ATB). The CPI (a measure of inflation) on the Public Employment Relations Board (PERB) shows that inflation is 3.0% for December 2025. This number is used to project our staff increases for this fiscal year.

Employee Health Insurance: The City received its FY27 premium renewal. The health insurance increase is 3%. A 3% increase estimate is also being used for life insurance rate planning.

Liability Insurance—The City utilizes the Iowa Communities Assurance Pool (ICAP) for Liability and Property Insurance. ICAP’s final figures will not be available until near the end of the budget cycle. **For planning, ICAP has provided an estimated rate increase of 5% over FY27.** The City spent approximately \$296,056 in FY26, resulting in a projected FY27 cost of \$310,000.



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Workers' Compensation Insurance—As of 01/05/2026, the City has not received IMWCA's FY27 projection. A 5% increase is used as the baseline for planning.

Rollback: The rollback on residential properties is set at 44.5345% for FY27. This is a decrease from the FY26 rate of 47.4316%. An example of the impact of this change is that home with a 100% valuation of \$100,000 in FY26 would have been taxed based on \$47,4316 of that value in FY26. In FY27, a home with a 100% valuation of \$100,000 would be taxed on \$44,5345 of that value. The industrial rollback is 90%. The Commercial rollback is 44.5345% for the first \$150,000 and 90% for amounts above \$150,000.

Industrial Offset (Backfill): Based on the backfill phase-out plan passed by the Iowa Legislature, the revenue for FY27 is \$31775.44, which will be slowly phased out over the next few years. The anticipated revenue for FY28 is \$21,183.63, and for FY29 it is \$10,591.81, before being eliminated in FY30.

Senior Tax Exemption: The Iowa legislature passed a new tax credit for residents over 65 during its FY24 session. The program provides a tax exemption of \$6500 for those over 65. Previously, this was a state-funded tax credit, but it has been shifted to local property taxes through tax exemption.

For FY27, there are 382 Homestead 65 exemptions, resulting in a total valuation reduction of \$2,482,605. This deduction will be reflected in the final valuation number provided by the Appanoose County Auditor. Using our FY26 levy rates, this exemption would result in a \$21,115 reduction in levies.

Gov. Reynolds' proposed tax plan will freeze property tax growth for homeowners aged 65 and older with a home valued at over \$350,000. The current Senior tax exemption information can provide insight into the bill's future impact. Specifically, approximately 29% of households in Centerville are projected to receive this tax exemption (382 out of 1325 owner-occupied households). 72 homes are estimated to be over the value threshold for this program. Assuming all 72 properties were included on the non-eligible list for the H65 freeze, 310 properties would be eligible for the property tax freeze, representing roughly 23% of properties exempt from future tax increases. This will likely not have a significant impact in the immediate future, but it will widen the gap between tax growth and inflation as we enter FY29 and beyond.

Road Use Tax (RUT): RUT is the primary funding source for our street department. The distribution of RUT is based on the Centerville population. The FY27 rate is projected at \$140.00 per capita. For Centerville, that means a projection of \$757,680 (5412 x \$140.00), which is a .7% increase from the previous year (\$752,268). This increase falls nearly 2% below the inflation rate and will reduce our budget capacity for the Streets department.



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Debt Service: The City of Centerville uses debt to fund large capital projects. Currently, the City has three operating debt lines. One General Obligation Bond and two Revenue Bonds. This includes City Pool Debt, Sewer Project Debt, and Water Project Debt. The closure of the State Street Project debt with the final payment in June 2026

General Obligation bonds are issued with the backing of the City's tax authority. This means that tax dollars will guarantee the bond. There is a cap of 5% of the total valuation of all property in the City. For FY27, the 100% valuation is \$392,325,172, making our constitutional debt limit roughly \$19,616,258, of which the City currently uses \$1,240,000 (6%). An overall usage percentage of 11% is considered a strong debt position (less than 25%).

Revenue bonds are another type of bond that a city can issue. Revenue bonds are guaranteed by a utility's future revenue. There is no cap to the amount that can be borrowed through Revenue bonds, except that the utilities must charge a rate sufficient to cover the debt and its annual operating costs.

- City Pool Debt:
 - General Obligation debt.
 - The total debt on the pool as of July 1, 2025, will be approximately \$1,203,307 with an anticipated payoff date of 2036.
 - The City Pool Debt is paid entirely by LOSST revenue as listed below.
 - The FY27 payment is scheduled to be \$154,050.
- State Street Project Debt:
 - General Obligation debt.
 - This debt will be closed by the end of FY26.
- Sewer Project Debt:
 - Revenue-backed Debt does not affect the GO debt limit.
 - The total Wastewater Project Debt as of July 1, 2025, will be approximately \$9,069,445, with an anticipated payoff date of 2042.
 - The Wastewater Project Debt is paid through Sewer Utility Revenue.
 - The FY25 payment is projected to be \$572,081.
- Water Project Debt:
 - Revenue-backed Debt does not affect the GO debt limit.
 - The total Water Project Debt as of July 1, 2026, will be approximately \$1,203,307, with an anticipated payoff date of 2061.
 - The Water project Debt is paid through Water Utility Revenue.
 - The FY27 payment is projected to be \$42,000, with additional funds being sent to a sinking fund as required by our USDA contract.



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Hotel/Motel (Tourism): For FY27, the City projects \$115,000 in Hotel/Motel revenue. The City has committed all but \$7,500 (retained for community clean-up and cemetery software) to PACT to support tourism operations. The PACT tourism operations include City Wi-Fi on the Square, Funding for the Garden Club, and the Fire Dept car show.

Local Option Sales and Service Tax (LOSST) Residents of the City voted on the imposition of a 1% LOSST to support city functions. Estimates assume that LOSST collections will continue at the same pace as FY25, resulting in a projection of \$825,850 for FY27. Based on the LOSST election allotment, the distribution of funds would be as follows:

- 25% for pool debt service and the retirement of debt relating to the pool.
 - Projected at \$206,463
 - Committed to paying off the Pool construction debt or other lawful purposes.
- 8% for equipment and capital expenses for the fire department.
 - Projected at \$66,068
 - Funds are for the purchase of the Fire Department capital asset expenditures. Designed to replace equipment on an 8–10-year cycle.
- 5% for economic development
 - Projected at \$41,292
 - These funds support the work PACT does for business recruitment, retention, and development.
- 20% for infrastructure capital projects
 - Projected at \$165,170
 - These funds are for infrastructure projects and are not committed to debt.
- 28.5% for a reduction in the capital improvement surcharge monthly fee charged on sewer bills for costs of sewer capital projects (i.e. DNR Surcharge)
 - Projected at \$235,367
 - The projected revenue increase in this fund will increase the utility customer credit from \$5 per customer to \$7 per customer.
 - These funds are committed to the Sewer Capital Projects funds and repayment of Sewer Debt.
- 13.5% for constructing, maintaining, and using a new public safety center.
 - Projected at \$111,490
 - These funds are obligated to lease the new law center and related expenses.

Franchise Fees: Cities impose Franchise Fees on utilities for the use of the public right-of-way and the city's maintenance of that space. Although the fee is charged to utilities, utility companies typically pass it through to customers as a line item on their bills.



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The State of Iowa allows a Franchise fee of up to 5% to be charged to utilities. The City of Centerville currently has a 3% Franchise on both Gas and Electricity. This franchise currently generates about \$350,000, which is anticipated to increase with the base rate increases Alliant has enacted over the past year.

Additionally, a Cable Franchise fee of approximately \$50,000 is generated annually.

Interest Earned: In June of 2025, the City began a transition of bank accounts to a new provider. For FY25 (July 2024-June 2025), our interest earned for the City's General fund was \$27,531. We didn't switch to the new account until June 2025, so nearly all revenue would come from our previous bank accounts. Our interest earned on the General fund from July 2025 to November 30th, 2025, is \$68,097.71. This projects an additional \$108,000 in General Fund revenue for FY26 over FY25. Additional interest income was realized for the Waterworks and Wastewater accounts, in line with the growth of the General Fund Interest account.

Utility Rates:

Sewer: The City Council passed Ordinance 1359 in October of 2025. This ordinance sets the sewer rate for FY27.

Water: A 2.5% increase to the base rate has been adopted by the Water Board for FY27, which independently approves the Water Budget and rates. The Water Board increased the rate for a mailed water bill to \$2 (from \$1) to cover mailing costs and further promote the adoption of email billing.

Stormwater Utility: Each utility bill includes a \$3 monthly charge to cover current work on our stormwater system. The City is facing two considerable stormwater challenges: replacing a large arch culvert on E. State Street and replacing the Street Sweeper. Increasing the Stormwater charge to \$5 is recommended to help offset projected expenses. The City can use the increase to fund a debt issuance to replace the Culvert. This utility charge was enacted in 2008 at the same \$3/month. With the annual growth of the rate of inflation (Midwest CPI-U), that rate would now be \$4.50/month.

Public Works and Utilities

Grade 4 Wastewater Operator: A Grade 4 Wastewater Operator position is challenging to fill in Iowa. This license level is required to operate our Wastewater system. Currently, only the Public Works Director has this level of Certification. In planning for the future, the City will likely be without a Grade 4 operator in the next 5-7 years. The Grade 4 license takes several years to earn



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because it requires both training and experience. To prepare for this contingency, the Administrator proposes increasing the financial incentive for obtaining a Grade 4 license from \$250 per month to \$1000 per month. This significant increase should motivate staff to pursue additional licensure and may encourage currently Certified Staff to remain beyond their initial retirement date.

Replacement of State Street Culvert: A large culvert beneath E. State Street at the Cemetery is failing. Replacing the culvert will be a significant undertaking based on its size and depth. A rough cost estimate is between \$300,000 - \$400,000. Alternatively, this section of State Street serves as a secondary route out of town, with a relatively low traffic count. This section of the road could be closed indefinitely until we have the additional funds in reserve.

City crews have developed a project estimate of \$100,000 to \$150,000, utilizing City labor and rented equipment to complete the work on the State Street Culvert. This will reduce the time available for other city projects; however, it will make the cost more affordable. This makes the project feasible for inclusion in the FY26 project list using current Storm sewer reserves.

Street Sweeper: The City's street sweeper is nearing the end of its useful life. The purchase of a new street sweeper will be necessary for FY27. Current prices are estimated at \$350,000, which is reduced to around \$250,000 with the trade of our current sweeper. This cost can be split between the Storm Water Utility and the Street Department. This replacement was delayed from FY26 and the urgency to address the equipment has increased. We are seeing more down time and more repairs that we are having to invest in. The plan would be to enter a lease or finance the equipment over multiple years. This would be funded through Street and Storm Water Funding.

Police

Purchase of Vehicle: Based on previous years' experience, police vehicles become available at the end of a fiscal year (May) instead of the beginning of the fiscal year (July). The acquisition of a vehicle would be anticipated in May of 2025 for entry into service in June 2025. This would allow us to keep up with our current vehicle replacement policy of six years of street life per vehicle. This projected cost is \$85,000. The revenue generated from the LOSST funds for the Law Center has enough capacity to cover the cost of one outfitted vehicle.

Recap of Patrol Computers: CPD uses in-car computers for reporting and general operations. The computers have a five-year recapitalization period. The first set of computers is reaching the end of life. Each unit is projected to cost \$1500, with three needed for replacement this year and three additional in each subsequent budget year.



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Culture and Recreation

*AC/Furnace Units replaced as they age out

- 6 Units at \$15,000 a piece (1 Unit replaced in Spring 2025)

*Ramp Concrete Repair/Repour

- Estimate not in.

*Sidewalk Repair

- Estimate at \$4,000

Front Steps Repair/Replacement

- Estimated at up to, but not limited to \$140,000

Parks and Recreation

Pool and Recreation Management: The City contracts with the Rathbun Lake Area YMCA to manage the City Pool and provide Recreation services. This allows the City to have a Parks and Recreation department without the full cost of hiring sufficient staff to operate pools and parks.

Historic Preservation: The Historic Preservation Commission has requested that the City take an active role in preserving the Stratton House at 303 E. Washington. The house is the first home built in Centerville. It is currently privately owned and is in disrepair. A current estimate on rehabilitating the structure is \$300,000. Some grant funding is available, but the City's total cash cost for the work would still exceed \$100,000. We continue to explore options to secure the additional funding needed for the property.

Dog Park: A local citizen has kindly offered to fund the development of a dog park at a City facility to be determined. A placeholder cost of \$30,000 is included in the budget but is wholly offset by the \$30,000 of revenue that will be privately generated. This concept is under consideration for inclusion in All-Play.

GIS Overflight: The Assessor's office will complete its biennial GIS overflight in the Spring of 2027. The City provides a cost share of \$1500 to all for increase resolution over City limits. This allows us to share the Shape files for our utility GIS and for Code Enforcement.



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Cemetery: Continue the repair of orphaned headstones. - \$10,000

Veteran's Memorial Arch Rehabilitation: Need to repair the archway. The current arch has shifted on its foundation. Initially, the funds for this project were contributed by WW1 veterans in memory of their fallen fellow soldiers. The arch was rebuilt with support from PEO in the late 90s. A community partner/grant will likely be needed to fund this project.

Comprehensive Plan Rewrite: \$50,000 –

Joint Service Provision

As a City, Centerville participates in multiple 28E organizations that help to provide value through the joint provision of service. This includes ADLM Emergency Management, Shared facility for police and Sheriff's department, IGHCP for Health Care, and ICAP/IMWCA for Health insurance to name a few.
